

Waitsburg City Council Meeting – December 18, 2024

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jim Romine, Kevin House, Court Ruppenthal, Jillian Henze and Jennifer Bishop.

Others: on file at City Hall

Agenda Approval

With no changes to the agenda, agenda was approved and passed unanimously.

Approval of Minutes – November 20, 2024 Regular Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

Sarah Roberts introduced a couple of scouts attending the meeting to view local government.

New Business

a. Public Hearing

Mayor Dunn opened the public hearing to the public at 7:02. City Staff presented the final 2025 City Budget and took questions from the Council, with no additional comments submitted, Mayor Dunn closed the hearing at 7:17pm.

b. Ordinance 1093

Ordinance adopting the 2025 City Budget as presented. With no more discussion, Council member Ruppenthal moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

c. Mini Excavation purchase agreement

Lease swap out of the mini excavator used by the public works department to a slightly larger one to better meet the needs of the public works department. Council member Romine moved to approve with Council member Henze seconding. Motion to approve the agreement was approved and passed unanimously.

d. Engineering Services Agreement

Engineering service agreement with JUB Engineering related to the 2026 Periodic Update to the City's Comprehensive Plan. Council member Henze moved to approve with Council member Ruppenthal seconding. Motion to approve the agreement was approved and passed unanimously.

e. Grant Agreement

Grant agreement to provide state funding to complete the 2026 Periodic Update.

Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

f. Resolution 784

Resolution adopting Limited English Proficiency guidelines as a part of the City's EPA Grant award. Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

g. ADA Restroom Trailer

Selection of the ADA restroom trailer for the Fairground Facility now that grant funding had been received from the State. Council member Romine moved to approve with Council member Bishop seconding. Motion to approve the ADA trailer was approved and passed unanimously.

h. Engineering Services Agreement Amendment

Amendment to the City's engineering agreement with Anderson Perry for construction administration activities associated with the Harmon St Sidewalk Project. Council Member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

i. Application for payment #1

Payment application for work completed on the Harmon Street Sidewalk Project. Council Member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

Unfinished Business

a. Insurance Premium Finance Quote

Follow up item from the prior month associated with the potential to finance the City's insurance premium for 2025. City staff updated the Council on the terms and the availability of a credit from the insurance company that would essentially offset the interest expense. With no more discussion, Council member Romine moved to approve with Council member Ruppenthal seconding. Motion to approve the agreement was approved and passed unanimously.

Mayor's Report

Mayor Dunn commented about recent online comments made regarding City Staff.

Council Reports

Council Member Bishop reported on Library historical display.

Council Member Henze reported on Planning Commission activities, the result of the most recent pool fund raising event and upcoming AWC events.

Council Member Ruppenthal briefed the Council on Community Health and Protection Committee items.

Council Member Romine commented on nuisance issue progress.

City Clerk Report

City Clerk Randy Hinchliffe deferred to the January meeting.

Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council House seconding. Motion to approve the bills was approved and passed unanimously.

November Payroll Clearing (Warrants 28132 - 28142)	\$23,720.65
-Includes direct deposit run on 11/26/2024 for \$10,630.94	
December Payroll Clearing (Warrants 28143 - 28155)	\$24,735.25
-Includes direct deposit run on 12/12/2024 for \$10,905.92	
December Claims Clearing Vouchers (Warrants 28156 – 28183)	<u>\$55,240.92</u>
	Total \$103,696.82

Adjournment of Meeting

There being no further business, the meeting was adjourned at 8:40 p.m.

Approved: 1/15/2025 Attest:

Mayor

City Clerk