

## **Waitsburg City Council Meeting – January 15, 2025**

Mayor Dunn called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Jim Romine, Kevin House, Court Ruppenthal, Jillian Henze and Jennifer Bishop.

**Others:** on file at City Hall

### **Agenda Approval**

With no changes to the agenda, agenda was approved and passed unanimously.

### **Approval of Minutes – December 18, 2024 Regular Meeting**

With a few minor corrections, minutes were approved and passed unanimously.

### **Public Comment**

None submitted.

### **New Business**

#### **a. WWCSO Update**

Sheriff Crider was in attendance to go over patrol statistics from 2024 and discuss potential legislation.

#### **b. Weller Public Library Update**

Library Supervisor Sarah Roberts was in attendance to present the Library usage numbers from 2024. She also went over some of the events, trainings and programs provided by the Library.

#### **c. Waitsburg Park and Recreation District Update**

Park and Recreation District Commission Wendy Carter recapped the work down by the Park and Recreation District in 2024, highlighting some of their completed tasks.

#### **d. Utility Rate Review**

City Staff presented an overview of the utility billing and how the received revenue covers various department expenses. Discussion only, no action taken.

#### **e. Resolution 785**

Resolution acknowledging payroll totals from 2024 to projected 2025 and not recommending any changes to the budgeted amounts for 2025. City Staff provided background information on the resolution and answered questions regarding the reason behind the resolution. With no other further discussion, Council member Romine moved to approve with Council member House seconding. Motion to approve the resolution was approved and passed unanimously.

#### **f. Surplus Land Appraisal**

City Staff presented the appraisal report for the surplus land owned by the City at the end of E. 6<sup>th</sup> St. Staff took questions and laid out the process going forward for the potential sale of the ground. Discussion only, no action taken.

### **g. Old City Hall**

With the loss of sale of old City Hall to Chet Childers, Mike Fredrickson, representing Associated Appraisers, was in attendance to present a new purchase offer from Todd Alexander. City Council discussed the offer and buyers submitted plan. With no more discussion, Council member Romine moved to approve the purchase offer with Council member Henze seconding. Motion to approve the purchase offer was approved and passed unanimously.

### **h. Mayor Pro Tem Selection**

Appointment of the Mayor Pro Tem for the current Council term. Current Mayor Pro Tem House voiced his willingness to continue in the position. With no objections, Council member Ruppenthal nominated Council Member House as Mayor Pro Tem. Council member Romine seconded the nomination. Without any other nominations, Council member House was reappointed as Mayor Pro Tem.

## **Unfinished Business**

### **Mayor's Report**

Mayor Dunn appointed committees for the 2025 Council term.

### **Council Reports**

Council Member Henze reported on Planning Commission activities, Park and Recreation activities, Potential Library intern and Legislative Session start up.

Council Member Ruppenthal also commented on Park and Recreation District work.

### **City Clerk Report**

City Clerk Randy Hinchliffe updated the Council on day-to-day activities; specifically an update on the 2024 City Budget through the 4<sup>th</sup> quarter.

### **Approval of Bills**

With no questions related to the City's obligations, Council Member Romine moved to approve with Council Henze seconding. Motion to approve the bills was approved and passed unanimously.

December Payroll Clearing (Warrants 28184 - 28196)	\$23,587.73
-Includes direct deposit run on 12/26/2024 for \$10,626.53	
January Payroll Clearing (Warrants 28216 - 28225)	\$25,761.10
-Includes direct deposit run on 1/13/2025 for \$11,590.49	
January Claims Clearing Vouchers (Warrants 28197 – 28226)	<u>\$211,793.91</u>
- Includes warrant to Ellison Earthworks	<b>Total \$261,142.74</b>

### **Adjournment of Meeting**

There being no further business, the meeting was adjourned at 8:30 p.m.

Approved:

2/19/2025

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk