

Waitsburg City Council Meeting – May 21, 2025

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kevin House, Jillian Henze, Jim Romine, Court Ruppenthal and Jennifer Bishop.

Others: file at City Hall

Agenda Approval

With no changes, agenda was approved and passed unanimously.

Approval of Minutes – April 4, 2025 Special Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

Cindy Daves, representing the Waitsburg Gun Club approached the City Council to advertising an Hunting and Fishing event at the Waitsburg Gun Club in September.

New Business

a. Friends of Water Award

Scott Mallery with the Washington State Department of Health was in attendance to present the Public Works Director Jim Lynch with a Friends of Water award for his years of service in providing clean water to the Citizens of Waitsburg.

b. Ordinance 1094

Ordinance updating the regulations associated with the keeping of Livestock in the City limits. City Staff provided background information on the update along with the timing of the ordinance and various revisions and review done by the Planning Commission and City Attorney. Cindy Daves read a prepared statement related to the regulations. City Council discussed the update and took questions for the audience. With no more discussion, Council member Romine moved to approve with Council member House seconding. Motion to approve the Ordinance was approved and passed unanimously.

c. Old Dump Ground Purchase Offer

Byran Thronhill submitted a purchase offer of \$10,000 for the old dump ground owned by the City off of E. 6th Street that is adjacent to his property. City Staff gave a brief overview of the item and its history and future plans for the area once an easement is settled with WSDOT. With no more discussion, Council Member Romine moved to accept the offer with Council member House seconding the motion, which was approved and passed unanimously.

d. Dog Licenses

Discussion item related to the option to offer lifetime dog licenses in addition to the annual ones currently required by the City. Council discussed the item and was in favor of moving forward with it as long as a current rabies tag was on file with the City. Discussion only, no action taken.

e. Resolution 790

Resolution approving reimbursement of pool passes at Walla Walla and Prescott Pools. Council member Romine moved to approve with Council member Bishop seconding. The motion to approve was approved and passed unanimously

f. Engineering service agreement

Engineering agreement for the development and eventual installation of an overflow meter at the City reservoir site. City Staff provided some background on the item and the need for it. With no more discussion, Council member Henze moved to approve with Council member House seconding. Motion to approve the agreement was approved and passed unanimously.

Unfinished Business

Mayor's Report

Mayor Dunn thanked the members of the Waitsburg Celebration Days committee for their efforts in organizing the 2025 WCD event.

Council Reports

Council Member Henze reported on the potential future pool site and the upcoming AWC conference in TriCities on June 24-27.

Council Member Bishop reported on upcoming summer reading program and teen internship at the Library

Council Member Ruppenthal asked about food truck regulations in the City.

Council Member Romine also thanked the WCD Organizers

City Clerk Report

City Clerk Randy Hinchliffe updated the Council on day-to-day activities of the City.

Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council Henze seconding. Motion to approve the bills was approved and passed unanimously.

April Payroll Clearing (Warrants 25610 - 25630)	\$45,570.32
-Includes direct deposit run on 4/14/2025 for \$10,081.65	
-Includes direct deposit run on 4/29/2025 for \$9,458.00	
May Payroll Clearing (Warrants 25631 - 25640)	\$21,082.27
-Includes direct deposit run on 5/13/2025 for \$9,349.74	
April Claims Clearing Vouchers (25587 – 25609)	\$110,679.88
May Claims Clearing Vouchers (25641 – 25677)	<u>\$75,575.82</u>
Total	\$252,908.29

Adjournment of Meeting

There being no further business, the meeting was adjourned at 8:35 p.m.

Approved:

6/18/2025

Attest:

Mayor

City Clerk