

### **Unlock your NDIS**

### with Australia's leading NDIS Plan Manager

#### What is plan management?

When you ask to be Plan Managed, the NDIS pays for you to have help managing your money and paying your bills. Think of it like your own NDIS-funded book keeper or accountant with a support team.

#### What it looks like.

- All of the good bits of being Self Managed, without having to worry about budgeting, record keeping and paperwork
- The NDIS adds extra funds in your plan to cover the cost of your Plan Manager
- Your Plan Manager coordinates claiming and payment direct with the NDIS and your providers.

#### Tell me more...

- You have complete control of your funds
- You can choose any provider to help you meet your goals (registered or not)
- You have the power to approve each payment from your plan to providers
- Billing issues and questions are resolved for you
- · No book-keeping or financial tracking
- No upfront costs
- · No separate bank account required
- · No audits.

### Managing your NDIS budget with Leap in! as your Plan Manager is so easy.

With Leap in! you can also:

- · See and track your NDIS budgets in real time
- · Easily review and approve invoices

- Get monthly statements for all your claims activity
- Access your service agreements
- Update and monitor your goal success
- Be updated on your spending: are you underspending, overspending or on track?
- Great advice about all things NDIS, supports available in your area, how to manage your budgets, how best to track your goals and prepare for your review meeting.

# The Leap in! app is the one place to prepare, plan and manage your NDIS budget.

- Easy step-by-step process to capture all your information for your NDIS planning meetings
- Aligned to the NDIS
- View, print and share your Plan Ready
  Summary with your family, friends and crew
- Save all your documentation in the one place
- Only tell your story once!

## Navigating the NDIS can be tricky.

Let us help you navigate your first meeting (or a review meeting) to ensure you're prepared, confident and relaxed.

Call us on 1300 05 78 78 to book your free NDIS Pre-Planning Consultation.





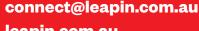


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#### Is plan management right for me?

Answer yes to these three questions and Plan Management is for you:

- 1. Do you want to buy supports from non-NDIS registered providers (like a lawn moving service, local cleaner, therapists or individual support workers who have not registered or community organisations)?
- 2. Would you like to have the choice and control of being Self Managed without the administrative obligations?
- 3. Would you like someone to assist you to find supports, set up service agreements, track goals and you make the most of your plan?

#### **NDIS Planning Meeting Checklist**

#### Step 1: Decide on the details for your NDIS plan meeting.

Before you confirm your meeting we recommend thinking about...

- 1. What type of meeting you would like for example, face to face or over the phone?
- 2. Where would you like to be for the meeting, for example in your house, in your Local Area Coordinator's office or other?
- 3. If you have a preferred time for the meeting, for example morning, afternoon or evening?
- 4. Who you'd like involved in your planning meeting - for example, family member, close friend, your partner or a person who supports you (someone you know and can trust)?
- 5. Do you need communication or assistive aids for the meeting?
- 6. Do you need a translator?

#### Step 2: For your NDIS plan meeting

Use the list below as a guide of what to take to your meeting - you may not need all of these or have other ones you'd like to include as well.

#### 1. Leap in! Plan Ready Summary

View, print or share this summary, located on the Plan Meeting page.

#### 2. Assessments and reports (where relevant)

- Diagnosis from specialists
- · Home modification assessment
- Medication charts
- Mental health reports
- · Care needs assessments
- Occupational therapist and speech pathologist reports
- Neuropsychological assessments
- · Incontinence assessments and management plans
- Physical condition/accessibility needs.

#### 3. My community and mainstream supports

- Current support plan from my service provider/s listing all supports
- List of drop in (ad hoc) support services
- · Quote from provider/s for supports or equipment that you would like covered in your new NDIS plan (not compulsory)
- All all your unpaid/unfunded supports from family and friends and supports from community groups are included in the Crew section of this app.





**NDIS** Registered Provider no. 4050030846







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