2020 QC Community Foundation Q2030 Grant

Quad Cities Community Foundation Grants

Organization Information

Q2030 grants support nonprofits in their efforts to make the Quad Cities even more cool, creative, connected and prosperous.

Please visit our webpage What We Look For for information on general grant eligibility requirements and areas not funded by our grants.

Please visit our Q2030 webpage for a complete program description.

To learn more about the "Copy" feature now available, please watch this video tutorial. This feature allows applicants to copy some answers from one request into another request.

To learn more about the Collaboration feature now available in the online application system, please watch this video tutorial. This feature allows applicants to invite others to see and/or edit requests.

Primary Organization Name*

Character Limit: 250

Geographic Area*

Select the area that this project serves. Only organizations or projects located in and/or serving Rock Island County, Illinois and Scott County, Iowa are eligible for this grant program.

Choices

Rock Island County, Illinois
Scott County, Iowa
Both

Board of Directors/Trustees Listing*

Please upload a listing of your organization's board of directors that includes their name, professional/organizational affiliations, and city/state of residence.

Attachments must be in Word or PDF format.

File Size Limit: 2 MB
Charitable Status*
Qualified organizations include those recognized under Section 501(c)(3) of the Internal Revenue Code, government entities, health organizations, religious institutions or schools. We determine this through an organization's federal EIN (employer identification number). This is a 9 digit number listed in this format 00-0000000.

If your organization appears in a GuideStar search, then it most likely qualifies as a registered 501(c)(3) by our definition.

If it does not appear in a GuideStar search, than it most likely does not meet our definition of a registered 501(c)(3) organization. Click here to access GuideStar.

If you are submitting an application using another entity's EIN (submitting under a city or university's tax ID, for example) than you are using a fiscal sponsor.

If you are a nonprofit that does not have 501(c)(3) status, you must agree to expenditure responsibility or use a fiscal sponsor.

Please select the option below that best fits your organization's charitable status.

**Choices - branched question**
- We are a registered 501(c)3
- We are a registered government entity 170(b)(1)(A)(v)
- We are a registered school 170(b)(1)(A)(ii)
- We are not a registered charitable organization, but will use a fiscal sponsor *(see below)*
- We are not a registered charitable organization, but we agree to expenditure reporting *(see below)*
- We aren’t sure about our charitable status & will contact Lisa to discuss our options. 563-326-2840

**Fiscal Sponsor - branched response**

**Fiscal Sponsor Authorization Form**
If your organization does not meet the charitable status criteria, you must either have a fiscal sponsor, or agree to expenditure reporting, in order to be eligible for a grant.

If using a fiscal sponsor: Your fiscal sponsor must complete the Fiscal Sponsor Authorization form below, and the completed form must be attached to this application in order for it to be eligible for funding. Should you be awarded a grant, it will be paid to the fiscal sponsor organization, who will be responsible for ensuring the grant is expended as stated in the application.

Please download, print and sign this Fiscal Sponsor Authorization Form. Once it is completed, please attach it here. Attachments must be in Word or PDF format.

File Size Limit: 2 MB
Expenditure Reporting - branched response

Expenditure Reporting*
If your organization does not meet the charitable status criteria, you must either have a fiscal sponsor, or agree to expenditure reporting, in order to be eligible for a grant. If you agree to using expenditure reporting, please read the expenditure reporting requirements. Should you be awarded a grant, you will be required to submit a signed Expenditure Reporting Agreement before the Community Foundation can release any grant funds to your organization.

Choices
I have read the expenditure reporting requirements and agree to using them if awarded a grant

Diversity & Non-Discrimination Policy*
Organizations must comply with our Diversity and Non-Discrimination Policy to be eligible for grant funding. Please click here to read this policy - in particular, Section I - Grants from Discretionary Funds of the Quad Cities Community Foundation.

If your organization does not comply with this policy, please do not submit this application at this time. You may apply in the future should your answer to this question change.

Choices
My organization complies with the policy & is eligible to apply for a grant

Project Questions

Project Name*
What is the name of the project for which you are requesting a grant? The name should identify what this request is for. For example: Conference meals for Iowa Early Childhood Ed Conference, or Staff Salary for Art With Heart Program.

(Q2030 Grants may be used to fill a variety of funding needs, including project, program, and operations. From here on, we use the word “project” to refer to the effort funded by the request, for the sake of brevity.)

Character Limit: 150
**Project Code**
Please select from the list below one area that this grant request relates to. Your project might relate to several areas in the list, so please select the one that best represents the area this grant is addressing.

**Choices**
Aging Services
Arts, Culture & Humanities
Childcare
Children & Family Services
Community Improvement & Development
Education & Research
Environment & Animal Welfare
Health
Human Services
Landuse Protection
Philanthropy & Voluntarism
Workforce Development
Youth Development

**Project Synopsis***
Please provide a short synopsis of your grant request. This brief paragraph is the equivalent of your "elevator speech" describing what will be accomplished with this grant. Grant reviewers will refer to it when making decisions, so with this in mind please do not include organizational information here, but rather a succinct (around 3 sentences) description of the specific project you are requesting funding for. It is fine to re-use some of the text used in the Project Description below.

*Character Limit: 500

**2) Project Description***
*Project Description:* When describing the purpose of your request, be sure to address each of the 4 questions below:
1 - What specifically will you do with these grant funds?
2 – How will you carry out this project?
3 – When will this project take place and if relevant, be completed?
4 - What outcomes/goals do you plan to accomplish with this project? How will you measure those goals? If funded, you will be asked to report on the goals described here in your final grant report.

*Character Limit: 3000

**3a) Population Served - Number***
Approximately how many people will this project serve?

*Character Limit: 100
3b) Population Served - Description/Demographics*
Describe the population served by this request and include any key demographics you target or measure.

*Character Limit: 1000

Inclusion - Leadership*
Please describe how your organizational leadership and/or your governing board does or does not reflect the demographics and experiences of the people you serve.

We understand that the responses to this question will vary greatly. Some organizations have, from the beginning, included the people they serve in their decision-making processes and other organizations have room for improvement. So please be honest and let us know of any plans your organization has regarding this, or if it has reached its goals in this area.

*Character Limit: 1000

Inclusion - Organization*
1) How does your organization proactively ensure that diverse and underserved populations are welcomed, included, and engaged in decisions that affect them?
2) If this project will improve your ability to proactively include, engage or welcome diverse and underserved populations, please describe how it will accomplish this.

*Character Limit: 1000

Organizational Resources*
Please summarize primary organizational sources of support. Please include financial resources (gifts, revenue, grants, endowments, sponsorships, etc.) and other resources (volunteers, community partnerships in-kind resources, etc.) If applicable, how will this project leverage or increase any of these resources?

*Character Limit: 1500

Financial Questions
Please refer to this webpage - What We Look For - for information on eligible grant expenses and grantwriting resources.

Total cost of the project*

*Character Limit: 20

Amount Requested*
$2,500 is the maximum possible grant amount for a Q2030 Grant. Please use only whole numbers.
If your organization is not a 501(c)3, government entity, or school, the minimum amount the Quad Cities Community Foundation can award for a request is $1,000.

*Character Limit: 20

**Project budget***
Please attach a line item project budget that includes the information listed in numbers 1, 2, 3 and 4 below. If you need to create a project budget, you can use this template as a guide.
Please note that this template is provided as a guide but is not mandatory to use, so long as the needed information is provided in your own budget format.
1 - the specific purpose of the Community Foundation funds
2 - the sources of other funds to be used for the project
3 - whether other sources of funds are requested or committed
4 - projects requesting funds for a consultant, outside contracted work, or equipment purchases should include the name/company/items you will use for this project. If your organization hasn't made its selection yet, please include those under consideration.

You may include a separate project bid as part of the budget attachment, but it is not required.

Attachments must be in Word or PDF format.
File Size Limit: 2 MB

*File Size Limit: 3 MB

**Financial Reports***
Please upload your organization's most recently completed fiscal year of financial statements.

If your organization does not produce these reports, please upload the reports you provide to your Board of Directors for the two time periods stated above. Please do not attach your organization's entire audited financial statement.

If your organization's budget or financial situation requires any further explanation, please use the text box below to provide us with this information.

Please combine both documents into one attachment.
Attachment must be in Word or PDF format.

*File Size Limit: 5 MB

**Financial Situation**

*Character Limit: 750
Application Submission

How did you hear about this grant opportunity?*
*Character Limit: 200

Approximately how many hours did it take you to complete this application?*
*Character Limit: 100

Application Submission Confirmation*

Choices
I have read and understand the grant guidelines.
I understand that all communication will be emailed to the Applicant email.
I am authorized by my organization to apply for this grant.
I understand that if any part of this application is incomplete, it will not be eligible for review.
If my organization cashes a grant check, it is obligated to use it for the purpose in this request.
If any grant funds remain unspent, they must be returned to the Community Foundation.