2020 Mark W. Schwiebert Fund for Environmental Studies

Quad Cities Community Foundation Grants

Organization Information

The Mark W. Schwiebert Fund for Environmental Studies provides grants to programs that educate the public on environmental challenges posed by climate change and natural resource depletion. It also funds environmental research projects aimed at counteracting these challenges through sustainable and/or synergistic products or applications.

Please visit our webpage What We Look For for information on general grant eligibility requirements and areas not funded by our grants.

Please visit our Mark Schwiebert Fund for Environmental Studies webpage for a complete program description.

To learn more about the "Copy" feature now available, please watch this video tutorial. This feature allows applicants to copy some answers from one request into another request.

To learn more about the Collaboration feature now available in the online application system, please watch this video tutorial. This feature allows applicants to invite others to see and/or edit requests.

Primary Organization Name*

Character Limit: 250

Charitable Status*

Qualified organizations include those recognized under Section 501(c)(3) of the Internal Revenue Code, government entities, health organizations, religious institutions or schools. We determine this through an organization's federal EIN (employer identification number). This is a 9 digit number listed in this format 00-0000000.

If your organization appears in a GuideStar search, then it most likely qualifies as a registered 501(c)(3) by our definition.

If it does not appear in a GuideStar search, than it most likely does not meet our definition of a registered 501(c)(3) organization. Click here to access GuideStar.

If you are submitting an application using another entity's EIN (submitting under a city or university's tax ID, for example) than you are using a fiscal sponsor.

If you are a nonprofit that does not have 501(c)(3) status, you must agree to expenditure responsibility or use a fiscal sponsor.

Please select the option below that best fits your organization's charitable status.
Choices - branched question
We are a registered 501(c)3
We are a registered government entity 170(b)(1)(A)(v)
We are a registered school 170(b)(1)(A)(ii)
We are not a registered charitable organization, but will use a fiscal sponsor (see below)
We are not a registered charitable organization, but we agree to expenditure reporting (see below)
We aren't sure about our charitable status & will contact Lisa to discuss our options.

Fiscal Sponsor - branched response

Fiscal Sponsor Authorization Form*
If your organization does not meet the charitable status criteria, you must either have a fiscal sponsor, or agree to expenditure reporting, in order to be eligible for a grant.
If using a fiscal sponsor: Your fiscal sponsor must complete the Fiscal Sponsor Authorization form below, and the completed form must be attached to this application in order for it to be eligible for funding. Should you be awarded a grant, it will be paid to the fiscal sponsor organization, who will be responsible for ensuring the grant is expended as stated in the application.
Please download, print and sign this Fiscal Sponsor Authorization Form. Once it is completed, please attach it here. Attachments must be in Word or PDF format.

File Size Limit: 3 MB

Expenditure Reporting - branched response

Expenditure Reporting*
If your organization does not meet the charitable status criteria, you must either have a fiscal sponsor, or agree to expenditure reporting, in order to be eligible for a grant.
If you agree to using expenditure reporting, please read the expenditure reporting requirements. Should you be awarded a grant, you will be required to submit a signed Expenditure Reporting Agreement before the Community Foundation can release any grant funds to your organization.

Choices
I have read the expenditure reporting requirements and agree to using them if awarded a grant.

Geographic Area*
Please enter the county(ies) and state(s) this program will serve.
Preference will be given to organizations serving Henry, Mercer or Rock Island Counties in Illinois and Clinton, Muscatine or Scott Counties in Iowa.

Character Limit: 200
Diversity & Non-Discrimination Policy

Organizations must comply with our Diversity and Non-Discrimination Policy to be eligible for grant funding. Please click here to read this policy - in particular, Section I - Grants from Discretionary Funds of the Quad Cities Community Foundation.

If your organization does not comply with this policy, please do not submit this application at this time. You may apply in the future should your answer to this question change.

Choices
My organization complies with the policy & is eligible to apply for a grant

Project Name*
Name of Project

Character Limit: 100

Project Synopsis*
Please provide a short synopsis of your project. This brief paragraph is the equivalent of your "elevator speech" describing what the project is. Grant reviewers will reference it when making decisions and it will be the description we use in our annual list of awarded grants. With this in mind, please do not include organizational information here, but rather a succinct (around 3 sentences) description of the specific project you are requesting funding for.

Character Limit: 500

Project Description*
Please describe the project you will accomplish with this grant, making sure to include an answer to each question.

- What is the purpose of the project, and will it focus on public education or research?
- What specifically will you do with these grant funds?
- How will you carry out this project?
- Who will lead the project and what partners, if any, will be involved?
- When will this project take place and be completed?
**Project Goals**
What changes will this project bring to the people you serve, the environment, or the community? How will you measure the impact of your project? If funded, you will be required to address the goals described here in your final grant report.

For a helpful explanation of what we mean when we ask for "outcomes/goals" or talk about "impact," please read this article: http://www.tacticalphilanthropy.com/2010/06/outputs-outcomes-impact-oh-my.

**Past Projects**
Identify other relevant projects that your organization has successfully completed.

**Financial Questions**

**Total cost of the project**
Include the total cost of the project.

**Amount Requested**
Include total amount requested (if seeking a 2-year grant, include total for both years) $2,500 per year is the maximum possible grant amount.

**One or Two Year Grant**
Grants may be structured as one-year or two-year grants. Two-year grants will be paid out in 2 equal installments. Please indicate your preference.

**Choices**
One year
Two years

**Project budget**
Please attach a line item project budget that lists all expenses for your project, as well as all revenue to be used to pay for your project. Feel free to use this template as a guide. Please note that this template is provided as a guide but is not mandatory to use, so long as the needed information is provided in your own budget format. Please include:
* the specific purpose of the Community Foundation funds,
* the sources of other funds to be used for the project, and
* whether other sources of funds are requested or committed.
Application Submission

How did you hear about this grant opportunity?*

Character Limit: 200

Approximately how many hours did it take you to complete this application?*

Character Limit: 2

Application Submission Confirmation

Choices
I have read and understand the grant guidelines.
I understand that all communication will be emailed to the Applicant email.
I am authorized by my organization to apply for this grant.
I understand that if any part of this application is incomplete, it will not be eligible for review.
If my organization cashes a grant check, it is obligated to use it for the purpose in this request.
If any grant funds remain unspent, they must be returned to the Community Foundation.