The Center for Independence is a 501 (C) (3) organization serving as a resource for individuals with disabilities to fully access and participate in the community through outreach, advocacy, and independent living skills development. We serve senior citizens with senior-related disabilities as well.

JOB ANNOUNCEMENT

TITLE: IL Coordinator (Marysville office) Temp Position

REPORTS TO: Executive Director

PURPOSE: The Independent Living Coordinator will provide deinstitutionalization to individuals living in nursing homes or other institutions and transition individuals to desired living situation. This is a pilot program and the IL Coordinator will be responsible for establishing relationships and partnerships with community partners to bring in referrals. The IL Coordinator will also provide independent living skills training to assist individuals with disabilities become as independent as possible and reach their full potential. The IL Coordinator will conduct outreach in Snohomish, Skagit, Whatcom and Island Counties, and maintain relationships in the community. The successful candidate will demonstrate strong personal skills, excellent communication skills, ability to multi-task, and the desire to empower people with disabilities.

ESSENTIAL JOB FUNCTIONS

1. Transition people with disabilities out of nursing homes and into the community.

2. Work together with case managers, social workers and client family members to coordinate IL services.

3. Conduct independent living skills training in accordance with the philosophy of independent living. This includes assisting participants with identifying goals, developing and implementing individualized plans to meet the goals.

4. Provide individual advocacy to compliment consumer self-advocacy, when needed and appropriate.

5. Facilitate timely completion of Independent Living Goal Plans and providing services according to those goals.

6. Collaborate with CFI staff and participate in weekly staff consult.
7. Conduct systems advocacy as opportunities arise or are requested by supervisor.

8. Document services and activities daily in agency database. Keep appropriate records and submit required reports in a timely and professional manner.

9. Participate in planning and conducting outreach to diverse and underserved populations.

10. Other duties assigned.

QUALIFICATIONS

- BA degree in Human Services, Social Work, Psychology or a related field is preferred.
- Experience transitioning people out of nursing homes or other institutions.
- Prior personal and professional experience with disabilities may be substituted for education if the individual meets the essential functions of the job.
- Working knowledge of Microsoft Office, including but not limited to WORD, EXCEL, Publisher, and PowerPoint.
- Ability to become proficient in using CFI’s client data base and any other software programs needed to perform job duties.
- Knowledge of Independent Living and/or ADA regulations is a plus.
- Experience living with a disability is a plus. Fluent in ASL is a plus.
- Must be able to pass background check.
- Must have a valid driver’s license and a vehicle. Travel is required for this position.

STATUS: This is a full-time position, 32-40 hours a week. Hours are flexible. Benefit package available after successful completion of a 90-day probation period. **This position is a temporary position and will end September 30th, 2021.** Position may become permanent if funding is available.

SALARY: Depending on qualifications and experience

CLOSING DATE: Open until filled
Center for Independence is an equal opportunity employer and provider of employment and training service. CFI does not and will not discriminate on the basis of race, color, religion, age, sex, national origin, disability status, genetics, veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

TO APPLY: Send resume and cover letter to Leah Velasco leahv@cfisouth.org