Thrive is currently seeking to hire an Associate Program Director to work with our team in Phillips County, Arkansas.

**JOB TITLE**
Associate Program Director

**LOCATION**
Helena / Phillips County, Arkansas

**SALARY**
$35,000 over 12 months

**TO APPLY:**
email your resume & two personal or professional references to info@thrivecenter.org

**JOB DESCRIPTION**
Thrive is a full functioning non-profit graphic design firm located in Helena, Arkansas. While graphic design is a large part of our operation and contributes as a funding source, we also focus largely on community development as it intersects with student education and development. Our student programs are for 7th-12th grade students and exist to bridge a gap we see in art and design education while improving our community. We do this through community-based projects that promote and/or beautify Helena-West Helena. We strongly believe that good design has the potential to empower entire communities and individuals alike.

This position would be responsible for the day to day coordination of the Thrive student programs. They would be responsible for creating the program curriculum in coordination with Sarah and Will and planning the daily operation of how that curriculum gets carried out.

Daily Tasks include but aren’t limited to:
- Planning daily activities as they relate to established project/curriculum
- Communicating with parents and school staff
- Student Transportation
- Leading and managing student projects
- Coordinating any guest workshop leaders/speakers
- Some social media management

**APPLICANT QUALIFICATIONS**
Interested applicants must have completed a degree or career training in a relevant field. They must be willing and able to work with other staff members and students alike. Additionally, they must be willing and able to carry out the tasks of the job in the manner and timeline set out ahead of time. If interested, applicants must provide 1-2 job references as well as 1-2 personal references.