

**POPS**

**COMPLIANCE SECTION**  
*PEACE OFFICER PROFESSIONAL STANDARDS CHECKLIST*



Department of Criminal Justice Training  
Compliance Department  
Funderburk Building  
4449 Kit Carson Drive  
Richmond, KY 40475

Phone: 859-622-6562

**INSTRUCTIONS:** This is a copy of a checklist that will be used during an audit conducted by the Compliance Section. Proof of each item must be retained in the applicant/officer's POPS file.

Name of Applicant/Officer \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Agency Name/Department \_\_\_\_\_

Hire/Transfer Date \_\_\_\_\_

ITEM	YES	NO	N/A
1. Citizen of the United States (Birth Certificate)			
2. Minimum of 21 Years of Age			
3. High School Graduate or G.E.D.			
4. Valid Operators License			
5. Fingerprint Cards Completed & Mailed to KSP			
6. Absence of Felony			
7. No Prohibition on Firearm Possession (Federal or State)			
8. Code of Ethics Distributed and Signed			
9. Has not Received a Dishonorable Discharge or General Discharge under other than Honorable Conditions			
10. Medical Exam Complete (Forms G-1, G-2)			
11. Valid Negative Drug Screen Report (10-panel)			
12. Background Investigation (Form H-1)			
A. Criminal Offenses			
B. Credit Report			
C. Employment			
D. References			
E. Education			
13. Interview Conducted by Agency Executive or Designee			
14. No Revocation of Certification in Another State as a Peace Officer			
15. Suitability Screener Results			
16. Passed Physical Fitness Standards			
17. Polygraph Results			
18. Records Retention/Documentation			

Comments: \_\_\_\_\_

\_\_\_\_\_

Investigator

Date