How is the Minnesota DFL party structured?

“There are 121 organizing units (comprised of voting precincts) divided among eight congressional districts in the state of Minnesota. At each level (local, congressional district and state), the state DFL party is governed by a chair, vice chair, treasurer, secretary, directors and a Central Committee. Organizing units also elect State Central Committee members and alternates.

What is an organizing unit?
The organizing unit is the basis of party organization beyond the precinct caucus. The boundaries of organizing units may be based on county, senate district or house district boundaries.”

Article V, DFL Constitution and Bylaws

Duties of Executive Committee Members:

1. Directors attend monthly meetings and sit on 1 of the standing committees. The committees are:
   a. Outreach & Inclusion
   b. Data Management
   c. Fundraising
   d. Communications
   e. Oversight

Monthly meetings and committee work has on average a 3 hour a month commitment. This is averaged over a year. Often the work of committees is not spaced out evenly through out the year. It is driven by the campaign, caucus, convention calendars as well our local community schedules. All directors are expected to volunteer on endorsed public office candidate & initiative campaigns. Volunteering ranges from door knocking & phone banking, feeding volunteers and fund raising.

Duties of state central committee Members and alternates:

State Central Committee members and alternates from SD7 also sit on our Executive Committee and have a vote in decisions that body makes. The time requirements and expectations of SCC delegates & alternates are the same as above plus attending SCC meetings. These meetings number between 2-10 each year. Typically, the number is around 5. The meetings last a full day, are on Saturdays and are in various locations around the state. It is also the responsibility of the SCC Delegates to communicate with Alternates about meetings they will not be able to attend to ensure our organizing unit has full representation at all SCC meetings.

Duties of SD7 officers:

a. Affirmative Action Officer is required to develop a plan for outreach in conjunction with the Outreach committee. The plan should be presented with a budget to the EC for approval. AA officers are expected to implement their plan with assistance from the Outreach committee. AA officers are expected to respond to concerns that any EC member raises about inclusion. And sit on other subcommittees.

b. Secretary is required to take minutes, attendance at all EC meetings. Secretary is required to create and maintain contact lists for distribution and for contacting precinct chairs, pre-convention committee members, central committee members, EC members. The secretary is also required to keep the state updated on all membership changes. And sit on subcommittees.

c. Treasurer The treasurer maintains the check book, banking, balancing the accounts and proving reports to the EC board. The treasurer completes all Campaign Finance & Public Disclosure Board reports. The
treasurer assures that donations are properly recognized by both the state and internally. And sit on subcommittees.

d. Vice Chair provides coordination, agenda input, coordination, acts as chair in the chair’s absence. Attend SCC meetings and sit on subcommittees.

e. Chair provides coordination, agenda, coordination. Acts as treasurer in the treasurer’s absence. Attend SCC meetings. The chair is a member of all subcommittees and will attend as is possible. The chair responds to all concerns from all members, and community members.

All officers are expected to commit to working on campaigns of DFL endorsed candidates and attend community events representing SD7 DFL.