OSGOOD PUBLIC LIBRARY
Board of Trustees Minutes
April 24, 2019

The Osgood Public Library (OPL) Board of Trustees met on Wednesday, April 24, 2019, at Osgood following an Executive Session. Present were members Mary Lou Schwipps, Debbie Carroll, Marla Simon, Ruth Hughes, Anita Pitts, and Melodie Busch; Mark Mellang, Director; and Richard Parks, Treasurer.

President Debbie called the meeting to order, and the March minutes were reviewed and accepted with corrections and a motion by Mary Lou, a second by Marla, and a 5-0-1 vote.

Richard presented the Treasurer’s report, which was approved with a motion by Melodie, a second by Ruth and a 6-0 vote.

Library Director’s report:
Programming:
OPL applied for a Tarter Grant and was awarded a $3,000 Indiana Humanities matching grant for Ripley County Reads. OPL is working with the Batesville Public Library, Tyson Public Library, and Ripley County Tourism for this project.

Buildings:
On March 27, the elevator malfunctioned resulting in a patron being unable to exit for about 30 minutes. Mowing has begun, and quotes are being received for the landscaping. A transistor was replaced in the air conditioning system.

Staff:
Mark will be Richard’s backup as bookkeeper, if needed; Sheila was his backup.

Melodie made a motion, which was seconded by Marla with a 6-0 vote, to hire Jennifer Jacobs for 20-25 hours per week at $9.75/hour.

Melodie made a motion, which was seconded by Anita with a 6-0 vote, to hire Hannah Cassini for 2-3 days per week through the first of August and as a sub when available during the school year.

Four staff members attended various sessions at the ILF Regional Conference.

Miscellaneous:
Staff will bake all materials being returned as a bedbug precaution.

OPL will be able to double bandwidth for $50/month on or before July 1.

Continuing Business:
The elevator contract cannot be changed now but will not be automatically renewed in five years.
New Business:
The Board approved a Resolution to Authorize Transfer Between Funds with a motion by Melodie and a second by Anita; vote, 6-0. This Resolution allows the Treasurer to make transfers in an amount needed to pay quarterly Evergreen Indiana invoices from the regular Operating Fund Fines & Fees account (#300) into the Evergreen Fund Inter. Gov't. Transfer account (5.4)

The next meeting will be held on Wednesday, May 22, 2019, at 6 p.m. at Osgood.

With no further business, Mary Lou made a motion to adjourn, Melodie seconded it, and the vote was 6-0.

[Signature]
AP

[Signature]
MKS

[Signature]
DC

[Signature]
MLS

[Signature]
JJ

[Signature]
Mary Lou Schweppe

[Signature]
Judy Hughes

[Signature]
RH

[Signature]
Melodie Busch

[Signature]
MB
OSGOOD PUBLIC LIBRARY
Board of Trustees Minutes
Executive Session
April 24, 2019

The Osgood Public Library (OPL) Board of Trustees met in Executive Session on Wednesday, April 24, 2019, at 6 p.m. at Osgood. Present were members Mary Lou Schwipps, Debbie Carroll, Marla Simon, Ruth Hughes, Anita Pitts, and Melodie Busch; Mark Mellang, Director; and Richard Parks, Treasurer.

President Debbie called the meeting to order; discussion was held about employees; and Anita made a motion to adjourn, Mary Lou seconded it, and the vote was 6-0.

AP

MKS

DC

MLS

JJ

RH

MB