

Senior Government Affairs Advisor

Washington, DC

WHO WE ARE

We know that our climate goals can only be met by rapidly reducing emissions and removing the carbon that already exists in our atmosphere. [Carbon180](#) is a climate NGO with a vision to remove legacy carbon emissions from the atmosphere and create a livable climate in which current and future generations can thrive. Based in Washington, DC, we design and champion equitable, science-based policies that bring carbon removal solutions to gigaton scale.

THE OPPORTUNITY

Overview

Carbon180 is seeking a senior government affairs advisor to join our growing team. The advisor will assist in leveraging the unprecedented opportunity to drive carbon removal policy change. Responsibilities include helping create and execute our congressional and administrative outreach strategies and coordinating with the policy team to set priorities and build coalitions. Additionally, government affairs collaborates closely with other teams across the organization such as communications and science and innovation. This role will report to the deputy director of government affairs.

Major Roles + Responsibilities

- Create dedicated education and advocacy campaigns around core policy priorities, identifying congressional targets and coordinating with other organizations
- Assist the deputy director of government affairs and policy team to carry out congressional and administrative outreach plans that support policy goals, educate policymakers, and invest a diverse set of stakeholders in our recommendations
- Manage Quorum, our CRM, to properly map interactions and log meetings
- Lead and manage our federal appropriations process with the policy and science and innovation teams, establishing where to advocate for funding changes, identifying target members, coordinating with other advocates, and overseeing everything from follow-up member meetings to the submission of appropriations forms
- Coordinate with the communications team to support relevant content creation

Compensation + Benefits + Perks

Carbon180 is deeply committed to providing competitive compensation and comprehensive benefits to our employees.

The salary range for this position will be between \$90,000 and \$135,000, commensurate with candidate experience.

Carbon180 prides itself on offering benefits and perks to our employees that illustrate how we live our values, including:

- 36-hour workweeks (we close at 1 pm every Friday) and dedicated no-meeting time each week
- Flexible work culture

- 4 weeks of PTO, 2 weeks of sick leave, and 5 floating holidays/personal days
- Paying 100% of medical/dental/vision insurance premiums for you and your dependents
- A quarterly health and wellness stipend

WHO YOU ARE

Our ideal senior government affairs advisor believes deeply in our mission. Beyond that:

- **You're a driver of results.** You pursue ambitious goals and combine your exceptional strategic, analytical, and critical-thinking skills with your penchant to interpret data to make decisions and achieve impressive outcomes.
- **CRM is your favorite set of letters.** You juggle lots of professional relationships by staying organized, transparent, and communicative — both internally and externally. You rarely drop balls, and others would describe you as a present and consistent follow-up-er.
- **You're a systems thinker and creator.** You're unfazed by ambiguity, and thrive in situations where you get to build something out of nothing or create order out of chaos. You are drawn to work that's never been done before. You build systems that last beyond your tenure in prior roles you've held, but you believe nimble systems > bureaucracy any day.
- **You inspire and motivate others to action.** You are well trusted. You elevate impact and inspire others with your storytelling skills.
- **Creative problem solving fires you up.** When faced with a mountain, you know there are plenty of ways to climb it. You're energized rather than dissuaded by challenges.

You will also need:

- A proven track record (3-8 years) working on federal policy, ideally with Congressional and/or other relevant federal advocacy campaigns
- Ideally, a strong knowledge of climate, clean energy, and carbon removal broadly, as well as industrial decarbonization, agriculture, and/or forestry (experience in these fields is preferred, but not necessary)
- A history of sustained, high-quality work in fast-paced environments
- Top-notch project management skills, with a knack for staying organized and working across multiple competing projects and timelines with a variety of stakeholders

We currently require that all employees that plan to enter a Carbon180 office or otherwise meet in person with coworkers or other third parties on Carbon180 business are fully vaccinated against the COVID-19 virus. Accordingly, this role may require full COVID-19 vaccination (subject to any exemptions or accommodations due to medical or religious reasons).

TO APPLY

To apply for the role of senior government affairs advisor, please submit an application [here](#) by Monday, March 21, 2022.

On the application, you'll be asked to

- answer some basic questions about your background/experiences;
- in place of a cover letter, answer a few written reflection questions to help us learn more about your interest in joining our team, and in this role specifically, and;

- attach your resume via email as prompted by the application form.

After the application deadline, we will review all applications and follow up with candidates to move through our interview process.

If you have any questions or difficulty submitting an application, please email us at hiring@carbon180.org.

INTERVIEW PROCESS + TIMELINE

- Applications are being accepted between February 28, 2022 and March 21, 2022.
- There will be three rounds of interviews throughout March and April.
- We anticipate extending an offer in early- to mid-May 2022.

OUR VALUES

At C180, we believe in living by an internal set of core values, which we strive to embody and celebrate in moments big and small.

- **One Boat.** We work hard to ensure that we are rowing in one direction as a team, aligning our work and resources to shared goals.
- **Pencil to Pen.** We think critically, do our research, and weigh multiple options. Then, we commit to move to action.
- **Win and Lose Together.** When one of us succeeds, we all win. When we encounter challenges, we determine how best to redirect the energy and resources of the team to solve them.
- **Person in the Professional.** Our team is composed of real people with real passions, interests, and needs, within and outside of our work. To be our best and most productive selves at work, we believe we need to care for ourselves and others.
- **Make Space, Share Space.** We believe in making space for all voices to be heard, within our team and our broader work — particularly and especially voices historically disenfranchised and disproportionately impacted by the effects of climate change.
- **Be a Window, Not a Door.** We're committed to transparency and shining light on how and why decisions are made. We are honest with one another, ask for clarity, and operate with integrity to build a culture of trust.
- **Grow the Braintrust.** We are committed to constantly learning and staying up to speed on the science of our field. We work to grow our knowledge, sharpen our skills, and bring great minds to the field of carbon removal.

Carbon180 is an equal opportunity employer and does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, veteran status, or any other occupationally irrelevant criteria. Carbon180 continually seeks to enrich its staff and team culture. In particular, we're dedicated to broadening opportunities for individuals from demographic groups that are historically underrepresented in the sciences and in environmental advocacy. We're also committed to building an inclusive workplace culture where talented people of widely different backgrounds can thrive. We've adopted this commitment because we believe the inclusion of culturally diverse perspectives will improve our work and produce better societal and environmental outcomes for all, including historically disenfranchised communities.