Terms of Reference for the ICLEI Regional Executive Committees (RexCom)

1. General
1.1. A Regional Executive Committee (RexCom) for the 2021-2024 term shall be established in the following ICLEI Regions by the end of September 2020:
   - Africa
   - East Asia
   - Europe and West Asia
   - Mexico, Central America and the Caribbean
   - North America
   - Oceania
   - South America
   - South Asia
   - Southeast Asia

   Reference: Charter 4.2.1

1.2. The RexCom should act as a high level strategic leadership, advisory and representation body, preferably consisting of political leaders from ICLEI Members within the region.

   Reference: Charter 4.4.1

1.3. Each RexCom should consist of three or five members; each elected can be assigned to a specific portfolio. A certain number of special advisor positions can be open. Two of the RexCom members shall be elected Chair and Vice-Chair.

   Reference: Charter 4.2.4; By-laws 4.2.3

1.4. The RexCom is elected for a three year term.

   Reference: Charter 4.2.6

1.5. The ensemble of the RexComs forms the ICLEI Council.

   Reference: Charter 4.2.8

2. Role
2.1. The RexCom represents ICLEI Membership from the relevant ICLEI Region and makes decision on policy to be applied in the region.

   Reference: Charter 4.2.3.

2.2. The RexCom supports the implementation of the ICLEI Strategic Plan

   Reference: Charter 4.2.7

2.3. RexCom members shall make necessary arrangements to meet with ICLEI Regional Director at least once a year.

   Reference: Charter 4.2.7., 4.9.; By-laws 4.2.8.a
2.4. The RexCom shall designate a regional representative to the ICLEI Global Executive Committee (GexCom) from among its ranks. The designated member should make necessary arrangements (including financially) to take part in GexCom’s meetings, usually once per year at an ICLEI international event.

Reference: Charter 4.2.2

2.5. As part of the Council, RexCom members participate in the definition of the general direction for the Association and in the amendment of the ICLEI Charter and By-laws. The Council also elects the GexCom. Members of the RexComs shall also ensure they attend Council meetings. For the 2021 – 2024 term, the regular meeting of the Council will take place in Malmö, Sweden in April 2021, on the occasion of the ICLEI World Congress 2021.

Reference: Charter 3.1.2 & 3.3 ; By-laws 3.3

3. Eligibility
In order to be eligible to be part of the RexCom, one should:

3.1. preferably be an elected or appointed political leader from an eligible ICLEI Member within the region.

Note: eligible, meaning not a suspended ICLEI Member

Reference: Charter 4.4.1

3.2. be willing to sign and act according to the Code of Honor

Reference: Charter 4.4.2 ; By-laws 4.4.2

3.3. submit the appropriate candidacy documents in due time, responding to the call for candidates.

Reference: By-laws 4.2.4

4. Designation

4.1. A list of candidates for the RexCom should be proposed from among candidacies received by the Regional Director and the ICLEI Secretary General, after appropriate consultations with the incumbent RexCom, and/or Members in the region.

Reference: Charter 4.4.2 ; By-laws 4.2.4

4.2. The proposed composition for the RexCom should then be submitted to a vote by ICLEI Members in the region. The vote should be open for at least four weeks. Only votes submitted by Members who are not more than one year in arrears for the payment of their membership fee shall be considered valid.

Reference: By-laws 4.2.4.g & 4.2.4.h

4.3. At the expiry of the election period, should the quorum be reached, the proposed composition of the Council should be considered approved and the RexCom elected. The results should then be submitted to the ICLEI President for review. After verification by the President, the President, Secretary General and Regional Director communicate the establishment of the RexCom and declare the commencement date of its term.

Reference: By-laws 4.2.4.i, 4.2.4.j, 4.2.4.k & 4.2.4.l

5. Resignation

5.1. A RexCom member can resign from this position by providing a written document to the President, Secretary General, Chair of the Regional Executive Committee and/or Regional Director.

Reference: By-laws 4.4.1.a

5.2. Should a RexCom member lose their position within the government of the ICLEI Member they represent, they shall resign from the RexCom, unless they receive endorsement from the Mayor of the ICLEI Member they represented to remain in the position and this recommendation is approved by the remaining RexCom members.

Reference: By-laws 4.4.1.b & 4.4.1.c