

# The Cost of Poverty Experience

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# Facilitator Certification



## 2019 Memorandum of Agreement

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**This document constitutes an agreement between**

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Certified Organization

**and Think Tank, Inc. an Ohio non-profit 501 (c)3 organization.**

**Both organizations are working to deliver the Cost of Poverty Experience (COPE) training to community groups, organizations, churches and civic groups. This Memorandum of Agreement (MOA) shall govern the relationship of the parties and shall be amended by agreement of the parties in writing only.**

## **General Information**

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**Address** \_\_\_\_\_

**City, State, ZIP** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Work Phone** \_\_\_\_\_

**Home Phone** \_\_\_\_\_

## Shared Commitment

We believe COPE can create a movement of organizations committed to significantly alleviating poverty through greater understanding of the lived experience of poverty in America. We aim to change the culture of helping so that it trusts and joins with people in poverty to build real pathways out of poverty. From grassroots organizations to large institutions, we all have a role to play. For this reason, Think Tank joins with people like yourself, who serve as COPE ambassadors to facilitate this high-impact experience within your organization and/or network.

Think Tank promotes a set of practices that we believe are vital to poverty alleviation to achieve lasting results. As a COPE facilitator, we encourage you to learn about these practices and think about how they apply to your context.

### **Our Practices**

**Pursue Holistic Solutions:** Recognize and work to strengthen and restore the interconnected parts of individuals & communities.

**Work WITH, versus to and for:** Holistic poverty alleviation cannot be achieved through one-way, transactional giving, but through transformative relationships.

**Listen FIRST:** Seek to discover the individual and corporate strengths within your organization and community to build upon them.

**Promote Leadership:** The best solutions for sustainable poverty alleviation starts with those who are experiencing poverty.

**Build Social Capital:** When these transformative relationships are linked together, they create an economy with tremendous potential for positive change.

## Support from Think Tank, Inc.

As a COPE facilitator, you will receive the following support and resources from Think Tank:

- Access to an online file sharing system to download COPE materials (ppt, survey, video, etc.)
- Ordering portal to order COPE kit rentals
- Quarterly COPE Facilitator webinars (best practice sharing w/facilitators across the country)
- Data survey links for survey entry and access to training and organization specific reports
- Exclusive membership the Exchange Learning Platform (see [thinktank-inc.org/exchange/](http://thinktank-inc.org/exchange/) for details)

Think Tank values the relationship that we have with COPE Facilitators and recognize that each individual/group brings with them unique experiences and insights. Therefore, we welcome open and ongoing dialogue and feedback from COPE Facilitators on both the product and process of COPE in order to continue to improve its impact.

# Training and Certification

- 1. **Certified Organization** participated in the COPE Facilitator Certification Training held by Think Tank, Inc. on the dates indicated below and the following individuals completed the certification training:

<u>Name</u>	<u>Training Date</u>	<u>Training Method</u>
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- 2. **The certification level for our organization is indicated below:**

**Organization:** Designed for organizations that conduct up to 4-6 simulations per year within their direct agency/group)

**Network:** Designed for organizations that conduct multiple simulations per year within a defined network of partners- please list partners on page 4 of this MOA)

- 3. Certification requires successful completion of the COPE Facilitator Training(CFT), including full attendance of all sessions for the entire CFT at which time the facilitator will have the opportunity to demonstrate proficiency and receive coaching on presentation of the COPE materials.
- 4. Certification will be effective through December 31 of the year after completion of CFT. At the end of each -year period, COPE Facilitators are required to participate in recertification process annually. Recertification fee is \$100 per person. Group Rates are available.

## Intellectual Property

5. The CFT includes training regarding proprietary intellectual property owned by the Think Tank, Inc., including without limitation written materials; research and related data and analysis; training techniques; and oral presentations (the “Proprietary Materials”). I acknowledge and agree that the Proprietary Materials are the sole and exclusive property of the Think Tank Inc. and may not be used other than in accordance with the limited license described below.
6. The Proprietary Materials include copyrighted written materials. **Certified Organization** acknowledges and agree that they will not be permitted to photocopy or otherwise duplicate these Proprietary Materials. When using Proprietary Materials and concepts, **Certified Organization** agree to honor Think Tank Inc. copyright and other intellectual property rights associated with the Proprietary Materials by displaying the copyright on the material or citing the applicable material within the Proprietary Materials as the source of information using the name of the source material and assigning due credit.
7. Think Tank, Inc. reserves the exclusive right to publish and license, along with the right to reproduce, distribute, perform, and/or display, any derivative works arising from its Proprietary Materials which may be created by the **Certified Organization**, including any presentations, workshops, or other type of training.

## Reporting and Materials Fees

8. We know that you are making a significant investment in COPE and want to know the real impact on your participants. For that reason, Think Tank has created an electronic survey and utilizes a data system to produce reports that will give you important feedback on participant experience, mindset shift and application.
9. COPE facilitators agree to participate in the survey/ data collecting process as a part of their agreement with Think Tank.
10. Pre and post participant survey data entered into the COPE database within 30 days of each COPE Training.
11. **Certified Organization** will use the following option to order COPE materials:

**Rental Kits** *via Think Tank Inc. online portal*

**Print License** *(\$2,500 annual fee)*

12. An order access code will be provided to certified trainers to place kit order in the portal after signed MOA and recertification fee has been completed.

## COPE Material Costs

### **Standard Rental Kits**

*Includes fully assembled kit with props & return shipping*

**\$550 Small**

**\$650 Medium**

**\$750 Large**

## General Terms

13. **Certified Organization**, as a CFT participant, understand, acknowledge, and agree to all of the terms and conditions set forth herein; furthermore, they understand that **Certified Organization** will be held personally liable and Think Tank Inc., can take legal action for breach of contract if **Certified Organization** violates any of such terms and conditions.

14. Please list partnering organizations below:

## Partnering Organizations

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For Network Partners, the geographic scope of our specific network is:

*County*

*Regional*

*Statewide*

**This Agreement may not be amended except by written agreement by both parties.**

_____	_____
<b>Certified Organization Signature</b>	<b>Date</b>

<i>Heather Cunningham</i>	<i>2.5.19</i>
<b>Think Tank Signature</b>	<b>Date</b>

**Please return signed MOA to [cope@thinktank-inc.org](mailto:cope@thinktank-inc.org).**