**Title:** EnVision Center VISTA  

**Sponsoring Organization:** Homeless And Housing Coalition of Kentucky  
**Project Name:** "Homes For All"  
**Project Number:** 16VSSKY001  
**Project Period:** 03/01/2020 - 02/27/2021  

**Site Name (if applicable):** Housing Authority of Bowling Green  

**Focus Area(s)**  
**Primary:** Economic Opportunity  
**Secondary:**  

## VISTA Assignment Objectives and Member Activities

**Goal of the Project:** The EnVision Center is a program to provide communities with centralized hubs for support in four categories: economic empowerment, educational advancement, health and wellness, and character and leadership. The VISTA project at the Housing Authority of Bowling Green will work to address a lack of affordable healthy food options, lack of access to comprehensive physical and mental health services, as well as a lack of access to public transportation.

### Objective of the Assignment *(Period of Performance: 08/03/2020-01/31/2020)*

Research grant opportunities to provide new programs and services and sustain existing programs and services.  

**Member Activity:** Research applicable grant opportunities.  
1. Meet with agency service coordinator and other community partners to determine funding needs.  
2. Create a written plan prioritizing needs.  
3. Write grants based on written plan of needs to applicable funding sources.  
4. Document all practices in a VISTA Sustainability Binder for continued implementation after VISTA project has ended.

### Objective of the Assignment *(Period of Performance: 08/03/2020-01/31/2021)*

Develop marketing tools and templates to advertise services and programs offered by the EnVision Center.  

**Member Activity:** Establish target audience (clients and members of community that will benefit from EnVision Center programs).  

**Member Activity:** Identify and organize events and workshops to involve clients in the programs and services offered by the EnVision Centers.
Objective of the Assignment *(Period of Performance: 02/01/2021-08/02/2021)*
Create a data collection system to be used by service coordinators in helping assess the impact of services provided by the Housing Authority and EnVision Center.

**Member Activity:** Meet with service coordinator and other relevant stakeholders to determine what metrics, information, and data points need to be collected.

**Member Activity:** Establish priorities of the data points and develop a timeline of what is to be collected at what point and in what order.

**Member Activity:** Develop tool after reviewing data collection systems used by other organizations with similar data points and metrics. a. Include relevant stakeholders in the development of the tool.

**Member Activity:** Present tool to stakeholders and upon approval, train the service coordinators on the new data collection tool.