Position Description: Homes for All HHCK VISTA Story Collector

The Homeless and Housing Coalition of Kentucky is a statewide coalition of partners and advocates working to end homelessness and create opportunities for low-income Kentuckians to live in affordable homes. To that end, we are a nonprofit advocacy organization with direct and intermediate service programs, including AmeriCorps State/National Service, Continuum of Care, Emergency Solutions Grant, HOME Tenant Based Rental Assistance, and VISTA. The Homes for All VISTA program’s primary focus is to address the affordable housing crisis through the development, repair, and provision of housing and homeless services. VISTA members help build the capacity of organizations to provide better and more effective services to people experiencing homelessness or housing insecurity. VISTA members make up a movement focused on social justice and economic equity.

Position: HHCK VISTA Story Collector
Reports to: Director of Development
Direct Reports: None
Location: Hybrid/Frankfort, Kentucky
Date Updated: May 2022

The VISTA position is project based and time limited. The project will begin August 1, 2022 and End July, 31, 2023. The VISTA Assignment Description (VAD) describes the goal of the project as the following: HHCK will build on the storybanking project we have created by continuing to forge avenues for connections with renters throughout the state of Kentucky. By establishing relationships with renters and providers, HHCK will be able to better highlight housing disparities Kentuckians are facing and can show potential funders what real needs exist so that we can better address. The HHCK VISTA will do this through interviews, videos, and written stories that will then be shared with the general public. The VISTA will also connect with media outlets who will also share the stories of Kentuckians.

Duties
- Organize survey data from previously released surveys.
- Create and disseminate new surveys, as needed.
- Establish connections with Kentuckians who have experienced housing insecurity.
- Establish connections with providers and advocates who are providing services to Kentuckians who have experienced housing insecurity.
- Attend community meetings that focus on housing issues.
- Interview Kentuckians who are willing to share about their housing journey.
- Create social media posts to promote collected stories.
- Share stories with media outlets.
Requirements

- High school diploma, some college preferred.
- Professional experience working with federally-funded housing assistance and/or vulnerable populations, while not required, is a plus.
- Must be willing to travel occasionally mostly within the central KY region, though there may be travel to western and southern KY. HHCK will follow current public health precautions in place.
- Reliable vehicle with valid driver’s license and auto insurance is required.
- Understanding of and commitment to the Housing First model.
- Proof of current COVID-19 vaccination status, including boosters, as eligible

Hours

This a full-time, national service position that should average 36-40 hours per week. Hours are generally served Monday-Friday during normal business hours with the potential for occasional irregular hours.

Living Allowance

$15,002 per year with the following benefit:

$6,495 education award OR $1,800 cash stipend at the conclusion of the full year of service

Benefits

- Vacation and sick time
- Health insurance
- Relocation assistance
- Childcare assistance (income eligible)
- Student loan forbearance and student loan interest payment
- Non-compete eligibility for federal jobs
- Professional and personal development and on the job training

**Note: You must also complete and submit an application at MyAmeriCorps.gov
Search listing “Homes for All VISTA”

HHCK is committed to fostering a diverse and inclusive workplace. We are dedicated to hiring employees and national service members who reflect the communities we serve, including women, people of color, LGBTQ2S+ individuals, and people with disabilities. HHCK will provide accommodations in all aspects of the hiring process. If you require an accommodation, let us know, and we will work with you to meet your needs.

______________________________
Signature

______________________________
Date

Equal Opportunity Employer

306 W. Main Street, Suite 207
Frankfort, KY 40601
502.223.1834
www.hhck.org