**Position:** Organizer  
**Full-time:** One Role in Springfield, Columbia, and Cape Girardeau  
**Short-term/Temporary role:** September 1, 2022 - November 31, 2022

*Action St. Louis* is a grassroots organization that envisions a community liberated from oppression - in all its forms- where Black people can live freely and fully. Our work focuses on making that vision a reality. We work to build the power necessary to set agendas, change policies and ensure that institutions are accountable to the communities they serve.

In a few short years, our team has grown from no paid staff to ten full-time employees and a permanent paid canvassing team. We manage a robust action and activism agenda in the St. Louis region that includes year-round community and grassroots organizing, civic engagement education, get-out-the-vote (GOTV) efforts, and policy and advocacy work on a range of issues that affect Black communities, and educating thousands of voters on policies that expand access to health care and other resources for Black people.

This fall Action St. Louis will launch a first-of-its-kind statewide project to invest in building Black political power across the state and we are seeking organizers in Springfield, Columbia, and Cape Girardeau to lead voter engagement programs leading up to the November 8th General Election.

**Key Responsibilities**

- Coordinating a regional field team made of 5-10 local canvassers
- Organizing Black residents including door-to-door canvassing, phone banking, one-to-one conversations, and community meetings;
- Coordinate campaign-specific base-building activities which may include encouraging participation in actions and events;
- Daily and systematic follow-up with volunteer prospects to build teams and move them to action on ongoing campaigns;
- Lead various trainings on a regular basis including organizational orientation, strategy and leadership skills, and tactics to train leaders and volunteers in tools and tactics for engaging their communities on issues;
- Work on turnout related to the November election including phone and text banking
- Gather data from residents, input that data, and ensure it is in a centralized place easily accessible to the campaign;

**Other responsibilities**

- Promote organizational goals and values in various external activities;
- Prepare weekly work plans to present;
- Work with fellow staff members to execute strategy.

**Who are we looking for?**
- A person committed to Action’s mission and vision for the St. Louis region;
- A person committed to building power by developing relationships and moving people to action
- A person who is organized and can set up easily accessible systems to help keep others in the organization on task and up-to-date; and
- A person who is open to learning and working in close coordination with members of a growing team.

**What experience would we like you to have?**

- A person who is knowledgeable and has an understanding of organizing and advocacy;
- Experience and comfort working with marginalized communities
- Comfort working in an office environment (however casual), staying organized and managing a personal and organizational schedule.
- Project and people management skills, such as adhering to timelines, holding colleagues accountable, and teamwork.

**What can you expect from us?**

- A fast-paced environment, a nimble team, and a group of people dedicated to being responsive to the needs of Black communities in our region.
- A committed, hands-on leader who will provide coaching and support and also entrust you with important work and give you the autonomy to solve problems as they arise.
- Compensation of $5,000 per month from September-November ($15,000 total)

Please send your resume, cover letter, and names and telephone numbers of three references to karissa@actionstl.org

Action St. Louis is an equal opportunity employer and strongly encourages applications from people of color, persons impacted by injustice, persons with disabilities, and LGBTQIA individuals.