

January 2, 2018 – Organizational Meeting

The organizational meeting for 2018 was held this evening at the Gardiner Town Hall at 7 PM. Present were Supervisor Majestic and Councilmen Dukler & Wiegand along with 4 audience members. Councilwoman Walls and Councilman Reynolds were absent.

### **NEW BOARD MEMBER**

Supervisor Majestic welcomed newly elected board member Warren Wiegand.

### **ECONOMIC DEVELOPMENT MEETING**

Supervisor Majestic & Councilman Dukler met with Suzanne Holt, Director of UC Economic Development and Dennis Doyle Director of the UC Planning Board on December 28 to discuss ways to improve economic development in the Town. There will be more on this throughout the year.

### **THANK YOU TO THE HIGHWAY DEPARTMENT**

Supervisor Majestic thanked Highway Superintendent Brian Stiscia and the Highway crew for the wonderful job they did keeping the roads clear throughout the holiday season.

### **THANK YOU TO TAX COLLECTOR**

Supervisor Majestic thanked the Tax Collector Michelle Mosher for accommodating Gardiner residents, in light of the executive order of Governor Cuomo, in the early payment of Town & County taxes. Approximately one million dollars was collected from an estimated 350 people December 28 & 29.

### **ORGANIZATIONAL RESOLUTIONS**

#### **COMPENSATION FOR USE OF AUTOMOBILE**

**Resolution No. 1-** Offered by Councilman Dukler

Resolved, pursuant to Town Law that public officials and employees authorized to use their privately-owned vehicles for official duties shall be reimbursed at the rate of 54.5¢ per mile for the use of their personal vehicles payable upon itemized voucher claim.

Seconded by Councilman Wiegand and carried.

#### **PROCEDURAL ACTS**

#### **SCHEDULE OF MEETINGS**

**Resolution No. 2 --** Offered by Councilman Dukler

Resolved, pursuant to Section 62 of Town Law, that Regular Meetings of the Town Board during 2018 shall be held on the first and second Tuesday of each month, except for the months of July and August when only one meeting will be held the second Tuesday and for the month of November when the first meeting of the month will be held on the first Thursday, due to a conflict with Election Day, and

Further Resolved, that all meetings shall commence at 7:00 P.M., local time unless otherwise announced.

Seconded by Councilman Wiegand and carried.

**2018 HOLIDAY SCHEDULE**

**Resolution No. 3** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the following schedule of official Holidays for town offices and departments is hereby adopted:

- Martin Luther King Day Mon., Jan. 15
- President's Day Obs., Mon., Feb. 19
- Good Friday Fri., Mar.30
- Memorial Day, Mon., May 28
- Independence Day, Weds., July 4
- Labor Day, Mon., Sept. 3
- Yom Kippur Weds., Sept. 9
- Columbus Day Obs., Mon., Oct 8
- Election Day, Tues., Nov 6
- Veterans Day, Mon., Nov. 12
- Thanksgiving Day, Thurs., Fri., Nov. 22, 23
- Christmas Holiday, Mon., Tues., Dec. 24, 25
- New Year's Day Tues., Jan. 1, 2019

Seconded by Councilman Wiegand and carried.

**DESIGNATION OF DEPOSITORY**

**Resolution No. 4** -- Offered by Councilman Dukler

Resolved, pursuant to Section 64 of Town Law, the Town Board of the Town of Gardiner hereby designates to the following banking institutions as official depositories for the Town in accordance with the Investment Policy and other approved agreements:

- M&T Bank
- Federal Reserve Bank of N.Y.

Seconded by Councilman Wiegand and carried.

**AUTHORIZING SUPERVISOR TO FILE REPORT TO STATE COMPTROLLER IN LIEU OF ANNUAL REPORT**

**Resolution No. 5** -- Offered by Councilman Dukler

Resolved, pursuant to Section 29 of Town Law, the Town Board hereby authorizes the Supervisor in lieu of filing an Annual Report as required under Section 29 (10) to file a copy of the Report to the State Comptroller with the Town Clerk as required after the close of the fiscal year, and

Further Resolved, the Town Clerk is hereby directed to publish a notice of said report in the official newspaper.

Seconded by Councilman Wiegand and carried.

**COURT CLERK – Christine Palumbo**

**Resolution No. 6** - Offered by Councilman Dukler

Resolved, pursuant to Town Law, that Christine Palumbo is hereby appointed as part-time court clerk, to be compensated at the rate of \$17.99 per hour to be paid bi-weekly.

Further Resolved, that Christine Palumbo shall be eligible for certain insurance benefits as a full time employee of the Town.

Seconded by Councilman Wiegand and carried.

**CLERK TO THE JUSTICE – Christine Palumbo**

**Resolution No. 7** – Offered by Councilman Dukler

Resolved, pursuant to Town Law, that Christine Palumbo is hereby appointed as part-time clerk of the Justice Court, to be compensated at the rate of \$17.99 per hour to be paid bi-weekly.

Further Resolved, that Christine Palumbo shall be eligible for certain insurance benefits as a full time employee of the Town.

Seconded by Councilman Wiegand and carried.

**DEPUTY TOWN CLERK – Brandie Gibbons**

**Resolution No. 8** -- Offered by Councilman Dukler

Resolved, pursuant to Section 30 of Town Law, the Town Board hereby concurs with the Town Clerk’s appointment of Brandie Gibbons as Deputy Town Clerk to be compensated at the rate of \$17.00 per hour to be paid bi-weekly, and Further Resolved, that the Deputy Town Clerk shall serve at the pleasure of the Town Clerk and shall enjoy limited powers and duties with respect to issuance of licenses and permits and acceptance of fees and filings on behalf of the Town Clerk during normal business hours.

Further Resolved, that Brandie Gibbons shall be eligible for certain insurance benefits as a full time employee of the Town.

Seconded by Councilman Wiegand and carried.

**AUTHORIZING SUPERVISOR TO ENGAGE LEGAL COUNSEL**

**Resolution No. 9** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the Town Supervisor is hereby authorized to engage an Attorney for the Town on a contractual basis in matters of legal counsel and representation on a case by case basis with all claims for service to be paid by voucher and to serve at the pleasure of the Board, and

Further Resolved, that the following persons or firms are hereby authorized to represent the Town: Paul T. Kellar, Esq. of Kellar & Kellar & Jaiven, PC

David Brennan, Esq. of Young, Sommer, PC

Allyson Phillips, Esq. of Young, Sommer, PC

David Murphy, Esq. of Hacker & Murphy

Seconded by Councilman Wiegand and carried.

**AUTHORIZING PLANNING BOARD AND ZBA TO ENGAGE LEGAL COUNSEL**

**Resolution No. 10** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the Town Board hereby consents and authorizes the Town Planning Board and Town Zoning Board of Appeals to engage an Attorney, to provide legal opinion and advice in matters pending before these Boards, with all claims for service to be itemized and paid by voucher, and

Further Resolved, that the following person or firms are hereby authorized in such matters to represent the Town Planning Board and Zoning Board of Appeals:

Paul T. Kellar, Esq. of Kellar & Kellar & Jaiven, PC

David Brennan, Esq. of Young, Sommer PC

Allyson Phillips, Esq. of Young, Sommer, PC

Seconded by Councilman Wiegand and carried.

**AUTHORIZING SUPERVISOR TO ENGAGE PROFESSIONAL ENGINEER**

**Resolution No. 11** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the Town Supervisor and Highway Superintendent are hereby authorized to engage a Professional Engineer for the Town on a contractual basis in matters of professional review of applications which come before the Board, and in matter of public works authorized by the Board, with all claims for services to be paid by itemized voucher, Further Resolved, that the following persons or firms are hereby authorized to represent the Town:

- Morris Associates, Inc.
- Mercurio, Norton, Tarolli & Marshall Engineering & Land Surveying
- Sterling Environmental Engineering, PC
- Hagopian Engineering
- Brinnier & Larios, PC
- Lawrence J. Paggi, PE PC

Further Resolved, that the Town Planning Board, as part of the subdivision and site plan review authority is hereby authorized to engage a consulting engineer to be selected by the Planning Board, with the understanding that such technical review services will be reimbursed to the Town by the applicant, with claims subject to audit by the Town Board.

Seconded by Councilman Wiegand and carried.

**APPOINTMENT OF CONSULTING ENGINEERS FOR SEWER DISTRICT**

**Resolution No. 12** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the firm of Morris Associates, Inc., Poughkeepsie, N.Y., be and hereby is designated as consulting engineer for the operation of the plant, routine testing and laboratory services, and other professional services associated with the operation and maintenance of the sewer system, and

Further Resolved, that Morris Associates, Inc., is hereby designated licensed operator of the plant and;

Further Resolved, that said professional services shall be billed on an hourly basis to be submitted by voucher claim subject to approval by Supervisor and audit by the Board.

Seconded by Councilman Wiegand and carried.

**ANNUAL APPOINTMENTS, SALARIES AND HOW PAID**

**MUNICIPAL CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR – Andrew Lewis**

**Resolution No. 13** -- Offered by Councilman Dukler

Resolved, pursuant to Section 138 of Town Law, that Andrew Lewis be and hereby is appointed part-time Town Building Inspector and Code Enforcement Officer of the Town of Gardiner to be compensated at a rate of \$29.00 per hour to be paid bi-weekly and said hourly rate does not include allowance for use of his personal automobile for official business and mileage will be paid upon submission of a voucher on a monthly basis, and

Further Resolved, that the Town Building Inspector shall serve at the pleasure of the Supervisor pursuant to Town Law, and

Further Resolved, that Andrew Lewis is appointed with the full knowledge and understanding that he shall be required to meet and maintain the qualifications prescribed by the Secretary of State.

Seconded by Councilman Wiegand and carried.

**DOG CONTROL OFFICER – Vincent Brognano**

**Resolution No. 14** -- Offered by Councilman Dukler

Resolved, pursuant to Section 114 of the Agricultural & Markets Law and Chapter 80 of the Municipal Code, that Vincent Brognano be and hereby is appointed part-time Dog Control Officer of the Town of Gardiner, and shall be compensated at the rate of \$17.98 per hour and to serve at the pleasure of the Supervisor, and

Further Resolved, said Dog Control Officer shall be compensated for use of his personal vehicle at a mileage rate to be set by the Board.

Seconded by Councilman Wiegand and carried.

**TOWN RECYCLING COORDINATOR – Ethan Ladof**

**Resolution No. 15** – Offered by Councilman Dukler

Resolved, pursuant to Town Law and other statutes, that Ethan Ladof is hereby appointed to serve as part-time Town Recycling Coordinator, and shall be compensated at the rate of \$18.30 per hour to be paid and to serve at the pleasure of the Board.

Further Resolved, that Ethan Ladof is not eligible for certain insurance benefits as a part-time employee of the Town.

Seconded by Councilman Wiegand and carried.

**MUNICIPAL BOOKKEEPER – Darlene Halstead**

**Resolution No. 16** -- Offered by Councilman Dukler

Resolved, pursuant to Section 29 of Town Law, the Town Board hereby authorizes and consents to the Supervisor's appointment of Darlene Halstead as Municipal Bookkeeper, a position allocated to the competitive class of the civil service, to receive a salary of \$27.85 per hour.

Further Resolved, that Darlene Halstead has successfully fulfilled the requirements by passing the civil service exam and shall continue to be eligible for certain insurance benefits as a full-time employee of the Town.

Seconded by Councilman Wiegand and carried.

**DEPUTY TOWN SUPERVISOR – Laura Walls**

**Resolution No. 17** – Offered by Councilman Dukler

Whereas, the Town Supervisor has appointed Laura Walls as Deputy Supervisor of the Town of Gardiner pursuant to Section 42 of Town Law, and

Now Therefore Be It Resolved that the Deputy Supervisor shall serve without compensation.

Seconded by Councilman Wiegand and carried.

**SOLE ASSESSOR – Maureen Gallagher**

**Resolution No. 18** - Offered by Councilman Dukler

The Town Board hereby authorizes and consents to the appointment of Maureen Gallagher as the Sole Assessor for the Town of Gardiner, to be paid bi-weekly and to be compensated at an hourly rate of \$22.51 per hour to be paid bi-weekly and to serve at the pleasure of the Supervisor. The State Board's Rules for Real Property Tax Administration requires Maureen Gallagher to meet and maintain minimum qualification standards.

Further Resolved, that Maureen Gallagher shall be eligible for certain insurance benefits as a full time employee of the Town.

Seconded by Councilman Wiegand and carried.

**2018 EMPLOYEES, POSITIONS, SALARIES AND WAGES**  
**EMPLOYEE SALARIES AND WAGES (GENERAL FUND)**

**Resolution No. 19** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the following named persons are employed in the position indicated to be compensated at the annual salary or hourly rate indicated for the year 2018, subject to the extent of funds appropriated for said services in the Annual Budget, Town General Fund, according to the following schedule:

<u>Dept/Position</u>	<u>Person</u>	<u>Salary/Wage</u>	<u>Pay Period</u>
P/T Building & Park Custodian	Barbara Kobelt	\$16.23	Bi-Weekly
P/T Supervisor Assistant	Brandie Gibbons	\$17.00	Bi-Weekly
Tax Collector Assistant	Angela Brown	\$15.00	Bi-Weekly

Further Resolved, the part-time employees listed above are not eligible for health insurance benefits unless specifically authorized by the Town Board.

Seconded by Councilman Wiegand and carried.

**CLERK – HIGHWAY DEPARTMENT (General Fund) – Robin Kaufmann**

**Resolution No. 20** -- Offered by Councilman dukler

Resolved, pursuant to Town Law, that Robin Kaufmann is hereby appointed part-time clerk of the Highway Department, to be compensated at the rate of \$18.35 per hour to be paid bi-weekly. Further resolved, that Robin Kaufmann shall not be eligible for certain insurance benefits as a part time employee of the Town.

Seconded by Councilman Wiegand and carried.

**CLERK - BUILDING DEPARTMENT (General Fund) – Jewell Turner**

**Resolution No. 21** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, that Jewell Turner is hereby appointed part-time clerk of the Building Department, to be compensated at the rate of \$19.39 per hour to be paid bi-weekly. Further resolved, that Jewell Turner is not eligible for certain insurance benefits as a part time employee of the Town.

Seconded by Councilman Wiegand and carried.

**ASSESSOR FIELDWORKER – Nancy DeStefano**

**Resolution No. 22** – Offered by Councilman Dukler

The Town Board hereby authorizes and consents to the appointment of Nancy DeStefano as part time Assessor Fieldworker, to receive a salary of \$17.21 per hour to be paid bi-weekly and to serve at the pleasure of the Assessor.

Further resolved, that Nancy DeStefano shall not be eligible for certain insurance benefits as a part time employee of the Town.

Seconded by Councilman Wiegand and carried.

**EMPLOYEES SALARIES AND WAGES (HIGHWAY FUND)**

**Resolution No. 23** -- Offered by Councilman Dukler

Resolved, pursuant to Town Law, the following positions are hereby established, to be compensated at the hourly rate to be paid bi-weekly indicated for the year 2018, Town Highway Fund, according to the following schedule:

<u>Position</u>	<u>Employee</u>	<u>Wage</u>
-----------------	-----------------	-------------

Working Supervisor	Thomas Powers	\$25.44/hr
HMEO	Wayne Otis	\$23.23/hr
HMEO	George Scofield	\$23.23/hr
HMEO	Mathew Aube	\$23.23/hr
HMEO	Terry DePiero	\$23.23/hr
HMEO	Adam Monteleone	\$23.23/hr
HMEO	John Lischinsky	\$23.23/hr
HMEO	Kyle Fletcher	\$23.23/hr

Further Resolved that all overtime pay will be one and one half of regular pay and,  
 Further Resolved, that those persons regularly employed on a full-time basis (40 hours per week) shall be entitled to health insurance benefits and other benefits as stipulated in the union contract.  
 Seconded by Councilman Wiegand and carried.

**SALARIES OF ELECTED OFFICIALS**

**Resolution No. 24** - Offered by Councilman Dukler

Resolved, pursuant to Town Law, the annual salaries for elected Town Officials of the Town of Gardiner in the year 2018 are hereby set as follows:

<u>Position</u>	<u>Salary/Wage</u>	<u>Pay Period</u>
Town Supervisor	\$40,802	Bi-Weekly
Councilperson	\$ 5,422 each	Bi-Weekly
Town Justice	\$14,935 each	Bi-Weekly
Town Clerk/Tax Collector	\$56,559	Bi-Weekly
Superintendent of Highways	\$58,952	Bi-Weekly

Further Resolved, that the Supervisor, Town Clerk and Superintendent of Highways shall be entitled to certain health insurance.

Seconded by Councilman Wiegand and carried.

**MUTUAL AID - HIGHWAY DEPARTMENT**

**Resolution No. 25** -- Offered by Councilman Dukler

Resolved, the Town Highway Superintendent is authorized to make mutual aid agreements in accordance with the New York State Highway Law with surrounding Town and County Highway Departments, Fire Departments and Police Agencies.

Seconded by Councilman Wiegand and carried.

**ESTABLISHMENT OF PETTY CASH FUND FOR TAX COLLECTOR**

**Resolution No. 26** – Offered by Councilman Dukler

Resolved, that the Town Board authorizes the establishment of a petty cash fund in the amount of \$100 for the purposes of making change during the tax collection season.

Seconded by Councilman Wiegand and carried.

**RETURN CHECK CHARGE**

**Resolution No. 27** – Offered by Council Dukler

Resolved, pursuant to Section 85 of the General Municipal Law that a \$20 charge be imposed on each check tendered and returned for insufficient funds.

Seconded by Councilman Wiegand and carried.

**DEPOSITS IN INTEREST BEARING ACCOUNTS**

**Resolution No. 28** – Offered by Councilman Dukler

Resolved, pursuant to Section 11, General Municipal Law, the town board authorizes the tax collector to deposit, as a temporary investment measure, all tax collections in an interest bearing account.

Seconded by Councilman Wiegand and carried.

**AUTHORIZING BID OPENINGS**

**Resolution No. 29** – Offered by Councilman Dukler

Resolved, pursuant to Section 103(2) of the General Municipal Law, the town board authorizes the Town Clerk to receive and the Town Supervisor or in his/her absence the Deputy Town Supervisor to open competitive bids on public works and purchase contract that are required to be advertised.

Seconded by Councilman Wiegand and carried.

**CHAIRMAN OF THE PLANNING BOARD – Paul Colucci**

**Resolution No. 30** – Offered by Councilman Dukler

Resolved, pursuant to Section 272 of Town Law, that Paul Colucci be and hereby is appointed as Chairman of the Planning Board of the Town of Gardiner who shall serve without additional compensation until the first day of January of the next year in accordance with Town Law.

Seconded by Councilman Wiegand and carried.

**CHAIRMAN OF THE ZONING BOARD OF APPEALS – David Gandin**

**Resolution No. 31** – Offered by Councilman Dukler

Resolved, pursuant to Section 267 of Town Law, that David Gandin be and hereby is appointed as Chairman of the Zoning Board of Appeals of the Town of Gardiner who shall serve without additional compensation until the first day of January of the next year in accordance with Town Law.

Seconded by Councilman Wiegand and carried.

**OFFICIAL NEWSPAPERS**

**Resolution No. 32** – Offered by Councilman Dukler

Resolved, pursuant to Section 64 of Town Law, the Town Board hereby designates the Times Herald Record as the official newspaper for the purpose of legal advertising.

Seconded by Councilman Wiegand and carried.

**STANDARD WORK DAY – RETIREMENT**

**Resolution No. 33** - Offered by Councilman Dukler

Be It Resolved, that the Town of Gardiner hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body.

Title	standard work day    Term
-------	------------------------------

Town Clerk/ Tax Collector	7 hrs/5 days	01/01/18- 12/31/21
Town Justice	6 hrs/5 days	01/01/18- 12/31/21
Town Justice	6 hrs/5 days	01/01/16- 12/31/19
Town Board	6 hrs/5 days	01/01/16- 12/31/19
Town Board	6 hrs/5 days	01/01/18- 12/31/21
Hwy Superintendent	8 hrs/ 5 days	01/01/18- 12/31/21

Seconded by Councilman Wiegand and carried.

**APPOINTMENT OF SOCIAL SERVICES OFFICER – Marybeth Majestic**

**Resolution No. 34--** Offered by Councilman Dukler

Resolved, pursuant to Town Law and other statutes, that Marybeth Majestic, be and hereby is appointed Social Services Officer for the Town of Gardiner and is authorized to administer Home Relief programs and perform such other duties as the Board may prescribe, and to serve at the pleasure of the Board.

Seconded by Councilman Wiegand and carried.

**DEPUTY SOCIAL SERVICES OFFICER – Darlene Halstead**

**Resolution No. 35--** Offered by Councilman Dukler

Resolved, pursuant to Town Law and other statutes, that Darlene Halstead, be and hereby is appointed Deputy Social Services Officer for the Town of Gardiner and is authorized to administer Home Relief programs and perform such other duties as the Board may prescribe, and to serve at the pleasure of the Board.

Seconded by Councilman Wiegand and carried.

**ULSTER COUNTY PLANNING BOARD MEMBER – Linda Geary**

**Resolution No. 36 –** Offered by Councilman Dukler

Resolved, pursuant to Section C-49(A) of the Ulster County charter and Section A7-5(A) of the Administration Code, the Ulster County Legislature appoints members of the Ulster County Planning Board, and

The Town Board hereby authorizes and consents to the appointment of Linda Geary as Ulster County Planning Board representative for the Town of Gardiner.

Seconded by Councilman Wiegand and carried.

**ULSTER COUNTY TRANSPORTATION COUNCIL – Marybeth Majestic**

**Resolution No. 37** – Offered by Councilman Dukler

Resolved, The Town Board hereby authorizes and consents to the appointment of Marybeth Majestic as Ulster County Transportation Council representative for the Town of Gardiner.

Seconded by Councilman Wiegand and carried.

**DEPUTY TOWN CLERK – Christine Palumbo**

**Resolution No. 38** – Offered by Councilman Dukler

Resolved, pursuant to Section 30 of Town Law, the Town Board hereby concurs with the Town Clerk’s appointment of Deputy Town Clerk who shall serve without compensation and shall enjoy limited powers and duties with respect to issuance of licenses and permits and acceptance of fees and filings on behalf of the Town Clerk during normal business hours, and Further resolved, that Christine Palumbo is hereby named Deputy Town Clerk.

Seconded by Councilman Wiegand and carried.

**DEPUTY HIGHWAY SUPERINTENDENT –Thomas Power**

**Resolution No. 39** – Offered by Councilman Dukler

Resolved, that the Board concurs with the Superintendent of Highways appointment of Thomas Power as Deputy Superintendent of Highways for the Town of Gardiner pursuant to Town Law Section 7-15 and to serve at the pleasure of the Superintendent of Highways and without additional compensation.

Seconded by Councilman Wiegand and carried.

**COMPENSATION FOR BOARD OF ASSESSMENT REVIEW**

**Resolution No. 40**-- Offered by Councilman Dukler

Resolved, pursuant to Section 523 of Real Property Tax Law, those persons serving as members of the Board of Assessment Review who attend 2018 Grievance Day procedures and subsequent deliberations shall be compensated at the rate of \$11.69 per hour.

Seconded by Councilman Wiegand and carried.

**COURT OFFICER – Heidi Thorban**

**Resolution No. 41** -- Offered by Councilman Dukler

Resolved, pursuant to Section 20 of Town Law, that Heidi Thorbahn is hereby appointed as part-time Court Officer in the Town Justice Court, to be compensated at the rate of \$17.57 per hour to be paid, bi-weekly, and

Further Resolved, that she shall serve at the pleasure of this Board pursuant to Town Law and other statutes.

Seconded by Councilman Wiegand and carried.

**TOWN HISTORIAN – A J Schenkman**

**Resolution No. 42** -- Offered by Councilman Dukler

Resolved, that the Board concurs with the Town Supervisor’s appointment of A J Schenkman as Town Historian for the Town of Gardiner to serve without compensation and at the pleasure of the Supervisor. Seconded by Councilman Wiegand and carried.

**REGISTRAR OF VITAL STATISTICS - Michelle L. Mosher**

**Resolution No. 42** - Offered by Councilman Dukler

Resolved, pursuant to Public Health Law, the Town Board hereby designates and appoints Town Clerk, Michelle L. Mosher, as the registrar of Vital Statistics for a term coterminous with Town Clerk.

Seconded by Councilman Wiegand and carried.

**NEXT WEEK'S MEETING AGENDA ITEMS**

Supervisor Majestic commented on next week's agenda. There are many items to address such as the application to Ulster County for the Clove Road Bridge, the new building dept. fee schedule, appointments to the ECC and Parks & Recreation, creating a scope of work for the SAM grant for the park, resolutions for Climate Smart Community and education requirements for various town boards and committees. Discussion on reinstating the Open Space Committee. Ms Majestic also stated that we should be hearing from the Town Historian AJ Schenkman. Goals for 2018 would be addressing the conservation easement monitoring, Ethics Law, Aquifer Overlay Law, setting up composting and installing baseboard heat at the transfer station, Dusenberre Rd. speed and multiyear budgeting. Councilman Wiegand would like to have a meeting on January 22, 2018 with 2 town board members and those who may be interested in serving in the Open Space Commission.

**RESOLUTION PLANNING BOARD & ZBA CLERK**

**Resolution No. 43** – Offered by Councilman Dukler

The Town Board hereby authorizes and consents to the appointment of Maureen Vickner TerBush as Part Time Planning Board/ZBA Clerk , to receive a salary of \$19.00 per hour to be paid bi-weekly and to serve at the pleasure of the Planning Board/ZBA.

Further Resolved, that Maureen Vickner TerBush shall not be eligible for certain insurance benefits as a part-time employee of the Town.

Seconded by Councilman Wiegand and carried.

**ADJOURNMENT**

On motion of Supervisor Majestic, seconded by Councilman Dukler and carried, the meeting was adjourned at 7:45 PM.

Respectfully submitted,

Michelle L. Mosher  
Town Clerk