OHIO VALLEY UNIVERSITY

2019-20 ACADEMIC CATALOG

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Ohio Valley University is accredited by the
Higher Learning Commission (HLC)
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The information provided in this catalog is subject to change without notice and does not constitute a contract between Ohio Valley University and a student or an applicant for admission.

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OVU ACADEMIC CATALOG

GENERAL INFORMATION

MISSION OF OHIO VALLEY UNIVERSITY

At Ohio Valley University, we seek to transform lives in a Christ-centered academic community that integrates higher learning, biblical faith, and service to God and humanity. Ohio Valley University seeks to accomplish this mission by building on these pillars:

- **Spirituality:** Is it holy? We recognize God's providence, and we emphasize spiritual growth in all curricular, co-curricular, and student life activities
- **Scholarship:** Does it stimulate my intellect? We recognize God as the source of all knowledge and wisdom, and we cultivate a foundation of scholarship and competencies that lead to life-long learning
- **Service:** Does it make a difference? We recognize Jesus' model for service, and we provide opportunities for students, faculty, and staff to service local, national, and global communities
- **Stewardship:** Is it responsible? We recognize God's provision, and we guide OVU's constituents to properly steward relationships, the environment, and resources

OHIO VALLEY UNIVERSITY CORNERSTONES

Fulfilling our mission is possible because of important values held by all members of the Ohio Valley University community:

Christ (Colossians 1:15-20): God has placed Christ at the center of everything. All creation began with Christ and finds its true purpose in Him. Our belief in Christ is central to who we are; it directs our academic pursuits, our community, and our service. Christ is our chief cornerstone.

Education that Transforms (Romans 12:1-2): Christ-centered education transforms the whole person—mind, body, and soul. It demands recognition of God's purposes and a swift response to them in every facet of our daily lives, including our vocation, our career, our relationships, and our service. Christ-centered education changes us from the inside and brings out the best in each of us.

Community (Acts 2:42, 44-47): A Christ-centered community calls for respect, love, and service. It values the worth of each individual. A Christ-centered community unites, bringing harmony and fellowship.

Commitment to Excellence (Philippians 4:8, Colossians 3:23): A commitment to excellence asks us to devote our attention to worthy endeavors. It requires us to utilize our talents without reservation. A commitment to excellence calls us to care more, risk more, dream more, and expect more.

Faith Manifested in Service (James 2:18, 22): Faith is manifested in service, and service is motivated by faith. Faith without service is unexpressed. Service without faith is incomplete. There is a perfect unity between believing and doing that demands both words and actions.

ACADEMIC PRINCIPLES

The following principles represent the philosophy of education at Ohio Valley University. These principles represent ideals derived from our Christian and American heritages and from sound educational research and practice.

A Christian Worldview: The recognition of God as the Creator of the world and the source of ultimate truth underlies Ohio Valley University's very reason for existence. This recognition directs the creation of the curriculum, the selection of faculty, the methods of instruction, and the development of the entire campus environment. The Christian worldview—as it relates to all the academic disciplines—is explored, discussed, and presented for consideration. However, as students are recruited from a diversity of backgrounds, an interchange of ideas is encouraged and basic tenets of academic freedom are upheld.

Responsibility: The objective of the campus community is to identify and develop students' levels of personal, academic, and civic responsibility. As high expectations are necessary for quality performance, all students are expected to work to the best of their own abilities, to contribute to the quality of life on campus and in the neighboring communities, and to achieve their highest potential in scholarship. Increased levels of accountability translate into greater measures of personal and vocational success.

Creative and Critical Thinking Skills: Thinking creatively and critically serves both as a foundation of the learning experience and as a goal. Ohio Valley University is committed to the educational values of the liberal arts and sciences, a broad-based preparation that develops wholeness in human life as well as vocational flexibility. Since ideas are discovered and learning takes place within the process of writing, Ohio Valley University is committed to writing throughout the disciplines. Writing tasks may be used to learn course content, to demonstrate progress or mastery, and to explore areas where disciplines overlap.

Application of Knowledge: While knowledge is considered intrinsically valuable, worth having in its own right, the Ohio Valley University community also recognizes that knowledge is best retained when applied; therefore, instructors stress application of knowledge and provide appropriate experiences both inside and outside the classroom. Internships, practicums, observations, and student teaching are examples of opportunities to apply knowledge.

Mastery of Core Knowledge in the Disciplines: While education must transcend mastery of facts or theory, Ohio Valley University instructors recognize that students must attain a basic foundation of information in the disciplines represented in the core curriculum and in the various majors available. Such mastery entails much more than, but certainly includes, a knowledge of the basic ideas, information, and skills that enable one to be an informed, competent participant in the world community.

Mentoring: The close relationships that develop between Ohio Valley University staff and students are integral to the educational environment. Faculty members are available to students in many roles outside the classroom, whether advising, sponsoring activities, coaching sports, participating in worship activities, or simply sharing in discussions of current events. Students perceive themselves to be valuable members of a community of learners. Through the mentoring

relationships, students are provided with models of professionals who have accomplished much, but who remain lifelong learners.

Lifelong Learning: The rapid changes brought about through the information revolution are a significant reality of the twenty-first century. The marketplace will demand ever increasing training and retraining. Academic institutions can best serve their constituents and the marketplace by teaching students how to learn efficiently and by instilling in the students a love for lifelong learning. Students need a desire to seek knowledge, and they need to know how to attain it.

A CHRISTIAN UNIVERSITY

Ohio Valley University offers academic training in an environment that encourages Christian living. It is the hope of Ohio Valley University that as students grow intellectually, they will also mature as Christians, building the foundation of their lives on the Bible and its principles. By providing a setting conducive to these principles, Ohio Valley University allows students the opportunity to develop academically, personally, and spiritually. Ohio Valley University is determined to maintain this Christian atmosphere, and the university expects each student to cooperate by maintaining the highest possible standards of honorable conduct.

A LIBERAL ARTS UNIVERSITY

Ohio Valley University is a Christian liberal arts university. The concept of a liberal arts education dates from medieval times and has come to mean a general introduction to the basic areas of knowledge, commonly divided into arts, humanities, natural sciences, and behavioral sciences. This broad-based approach to higher education has special relevance in today's marketplace where employers seek people who can think critically and creatively, solve problems, work effectively with other people, and communicate clearly both orally and in writing. For these reasons, a student's course of study includes not only the specific requirements of the major, but also a foundation of general education courses that are common to all students. Ohio Valley University's approach to the liberal arts fosters integration and interdisciplinary learning through a Christian worldview that recognizes truth in all disciplines as emanating from God, the ultimate source of truth.

A SMALL UNIVERSITY

The advantages of a small school are many. There are numerous opportunities for students to demonstrate initiative and assume leadership roles. The informal campus atmosphere enables students to be on friendly terms with all faculty and staff. Classes are small, and students know their instructors personally. Students receive individual attention from teachers in the classroom, through academic advising, and at social events. Faculty and staff are eager to mentor students.

HISTORY OF OHIO VALLEY UNIVERSITY

In 1956, several Harding College alumni who dreamed of a Christian college in the Ohio Valley formed a steering committee to begin realizing that dream. The following year, the Ohio

Educational Foundation was chartered and began to solicit funds. Parkersburg was chosen in 1958 as the permanent site for the College, and the Ohio Educational Foundation was dissolved and re-chartered in West Virginia as Ohio Valley College, Inc. On September 12, 1960, the first classes began in what had been the facilities of the Sixth & Buckeye Church of Christ. The South Campus was established in 1963 with the construction of an administration/classroom building on 133 acres adjoining Parkersburg and Vienna. In 1963, two residence halls were built, and in 1966, another residence hall and a classroom/library/audiovisual center were constructed. A new auditorium/student center building was built in 1969. A cafeteria/student center complex was completed in 1979-80, and a new residence hall was added in 1981. A gymnasium/weight room complex was renovated in 1992.

Ohio Valley College consolidated with Northeastern Christian Junior College (NCJC) in 1993. Located near Philadelphia in Villanova, Pennsylvania, NCJC served the Churches of Christ on the Atlantic seaboard from its founding in 1957 until the consolidation. The Morris Clothier mansion served as the primary setting of the infant institution, which was first called Northeastern Institute for Christian Education. In 1964, the Institute became Northeastern Christian Junior College upon approval of the Department of Education of the Commonwealth of Pennsylvania. In 1978, NCJC received regional accreditation through the Middle States Association of Colleges and Schools.

In 1994, Ohio Valley College acquired an additional 134 acres and a four-story educational complex owned by the Roman Catholic Diocese of Wheeling-Charleston, West Virginia. This purchase became the Ohio Valley College Main Campus in the fall of 1994. The new facility boasted two auditoriums, a large chapel, several classrooms, a gymnasium, a dining hall, a commercial kitchen, conference rooms, living quarters for over 200 students, and two athletic fields. Since its acquisition, the Main Campus has been continuously renovated, and two new residence halls with adjoining student lounge and lobby were completed in August 2003. In June 2005, the Board of Trustees approved the change to university status, and Ohio Valley College became Ohio Valley University. In 2006, the Higher Learning Commission granted the university the ability to begin offering graduate programs. In 2007, new science labs were opened. In 2010, OVU awarded its first graduate degrees, when a cohort completed a Master of Education in Curriculum and Instruction.

Presidents of Ohio Valley College and Ohio Valley University

Don Gardner	1959-1964
Lewis Case	1964-1966
J.M. Powell	1966-1970
Justin B. Roberts	1970-1977
E. Keith Stotts	1977-1998
Robert W. Stephens, Jr.	1998-2005
James A. Johnson	2005-2009
E. Keith Stotts	2009-2011
Harold Shank	2011-2017
E. Keith Stotts	2017-2018
Michael Ross	2019-present

Academic deans of Ohio Valley College and Ohio Valley University

Lewis Case	1960-1963
Marshall Gunselman	1963-1967
Justin B. Roberts	1967
J. Ridley Stroop	1967-1968
Harding Lowry	1969
Charles J. Aebi	1970-1985
John E. Williams	1985-1986
John H. Williams	1986-1990
Robert W. Stephens, Jr.	1990-1991
Daniel C. Doak	1991-1999
David Keller	2000-2001
Joy Jones	2001-2007
James Bullock	2007-2013
Joy Jones	2013-present

Presidents of Northeastern Christian Junior College

Rex F. Johnston	1957-1959
J. Harold Thomas	1959-1962
Elza Huffard	1962-1980
Larry Roberts	1980-1986
John Hall	1987-1991
Bill Bowen	1991-1993

Academic deans of Northeastern Christian Junior College

W. Everett Ferguson, Jr.	1959-1962
C. F. Myer, Jr.	1962-1988
David Keller	1988-1991
Larry Norsworthy	1991-1993

RELATIONSHIP TO THE CHURCHES OF CHRIST

Chartered in 1958 by members of the churches of Christ, Ohio Valley University is a private, independent, regional, faith-proclaiming, liberal arts university.

ACCREDITATION

In May 1965, the state of West Virginia approved the founding of Ohio Valley College. Since July 1978, the university has been accredited by the Higher Learning Commission. The Higher Learning Commission may be contacted at 1-800-621-7440.

In 2014, the West Virginia Higher Education Policy Commission (HEPC) began to formally reauthorize institutions of higher education in West Virginia. Ohio Valley University has been reauthorized each year since then.

The undergraduate educator preparation programs are approved by the West Virginia Board of Education, which may be contacted at 1-800-982-2378.

The following bachelor of science programs in the College of Business have been accredited by the International Assembly for Collegiate Business Education (IACBE): accounting, business administration, energy management and production engineering, forensic investigative accounting, and integrated marketing communication (to be submitted for accreditation in 2020). Programs at OVU have been accredited by the IACBE since October 1998. The IACBE may be contacted at 1-913-631-3009.

ASSOCIATIONS AND ORGANIZATIONS

Ohio Valley University is a member of or has an affiliation with the following associations and organizations:

- Alpha Chi National College Honor Society
- Appalachian College Association (ACA)
- ASCD
- Association of Certified Fraud Examiners (ACFE)
- Association of Christian Educator Preparation Programs (ACEPP))
- Association of Government Accountants (AGA)
- Bowen Central Library of Appalachia (BCLA)
- City of Vienna Emergency Response Team
- Chamber of Commerce of the Mid-Ohio Valley
- Council for the Accreditation of Educator Preparation (CAEP)
- Great Midwest Athletic Conference (G-MAC)
- Learning Asset Management Project (LAMP)
- National Collegiate Athletic Association, Division II (NCAA)
- Ohio Association for College Admission Counseling (OACAC)
- Phi Beta Lambda, the collegiate division of Future Business Leaders of America (FBLA-PBL)
- Psi Chi, the International Honor Society in Psychology
- Rotary Club of Parkersburg
- Sigma Beta Delta, the International Honor Society for Business, Management, and Administration
- West Virginia Association of Collegiate Registrars and Admissions Officers (WVACRAO)
- West Virginia Association of Student Financial Aid Administrators (WVASFAA)
- West Virginia Independent Colleges and Universities (WVICU)
- Wood County Development Authority (WCDA)
- Wood/Wirt County Local Emergency Planning Committee

NON-DISCRIMINATION STATEMENT

Ohio Valley University admits students of any race, color, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded and made available to students at the university. Ohio Valley University does not discriminate on the basis of sex, race, color, or national and ethnic origin in the administration of its educational or admissions policies, scholarship and loan programs, or other school-administered programs. If you believe that you have been a victim of discrimination, please contact Human Resources, Ohio Valley University, 1 Campus View Drive, Vienna WV 26105 (humanresources@ovu.edu).

STUDENT RIGHTS AND RESPONSIBILITIES

You Have the Right:

1) To receive full information from colleges and universities regarding their admissions and financial aid policies. Prior to applying, you should be fully informed of policies and procedures concerning application fees, deposits, refunds, housing, and financial aid.
2) To defer responding to an offer of admission and/or financial aid until you have heard from all colleges or universities to which you have applied, or until May 1, whichever is earlier.

You Have the Responsibility:

1) To be aware of the policies (deadlines, restrictions, etc.) regarding admission and financial aid of colleges and universities of your choice.
2) To complete and submit required materials to colleges and universities to which you are applying.
3) To meet all application deadlines.
4) To follow the college application procedures of your high school.
5) To notify the colleges and universities that have offered you admission of your acceptance or rejection of their offer as soon as you have heard from all to which you have applied, or by May 1, whichever is earlier.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Ohio Valley University ordinarily must obtain your written consent before disclosing personally identifiable information from your education records. An exemption is made for what is known as directory information; OVU may disclose what it designates as directory information without your written consent unless you have advised OVU to the contrary. OVU considers directory information to be the following: name, address, e-mail address, telephone number, photograph, date and place of birth, grade level, major, dates of attendance, the most recent educational agency or institution attended, degrees/awards/honors received, participation in officially recognized activities and sports, and height and weight (if a member of an athletic team). The primary purpose of directory information is to allow OVU to include this type of information from your education records in certain school publications, such as a playbill, an honor roll, graduation program, or sports activity sheet. Directory information could also be released to outside agencies (such as a company that manufactures class rings) without your prior consent; if you do not want OVU to release this

information to outside groups, notify the university in writing. Any notification you make not to release information should be given to the Office of the Registrar. For additional information, please refer to the FERPA information provided each semester.

REGISTERING A FORMAL COMPLAINT

Despite the University's best efforts to ensure your safety and security, personal and professional development, and overall transformation, situations may arise that cause you concern. In such cases, you have the right to file a formal complaint in writing with the dean of students. Your formal complaint should describe the basis for your concern, and you are encouraged to be specific in identifying all individuals involved. Additionally, your complaint must be signed.

The dean of students will investigate the allegations in your complaint, keep you informed about the progress of the investigation, and share the outcome with you.

The Higher Learning Commission requires the university to maintain a record of formal complaints as well as any follow-up efforts. To protect privacy and in accordance with federal law, neither the complainant's name nor the names of the individuals identified will be recorded in the university's complaint log. Individuals may view the formal complaint log in the dean of student's office.

ACADEMIC STRUCTURE

The provost is the chief academic officer at Ohio Valley University. The university is organized into three colleges: Arts and Sciences, Business, and Education. Each college is led by a dean.

LIBRARY

Icy Belle Library is an integral part of the university's instructional program and is the primary provider on campus of scholarly information in all forms, from print to electronic. It is the aim of the library to build and maintain a balanced collection of print, non-print, and electronic resources to support the academic programs of Ohio Valley University. Over 8 million resources are available to students and staff. They include the following: printed (in-house) materials, copier, student-use computers, reserve materials, access to electronic holdings of over 28 other university libraries, interlibrary loan, audio/visual equipment, access to the OVU E-library from anywhere in the world, ask a librarian, instructions to students, and electronic databases for periodicals, reference sources, and e-book titles.

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OVU ACADEMIC CATALOG

ACADEMIC POLICIES

SCOPE OF ACADEMIC POLICIES

All policies in this section of the catalog apply to all Ohio Valley University students unless they are specifically overridden by a more stringent college, school, program, or departmental policy.

ADMISSION REQUIREMENTS FOR INCOMING FRESHMEN

To become a student at Ohio Valley University, an incoming freshman student must go through two processes: (1) acceptance and (2) admission. In the acceptance process, potential students demonstrate that they meet OVU's requirements for acceptance; those accepted by OVU are eligible to continue the admissions process. In the admission process, those who have been accepted submit all required documents. No student may enroll until both processes have been completed.

Acceptance

To be accepted, an applicant must be of good character, have a good attitude, and show a willingness to support the Christian ideals of the University by supporting its mission and complying fully with its regulations. To be accepted in good academic standing, an applicant must do the following:

1) Submit a completed application form.
2) Submit a high school transcript that shows that he or she is scheduled to graduate from (or has already graduated from) high school before enrolling at OVU; those completing the General Education Development (GED) test should show results of the test.
3) Earn a high school GPA of at least a 2.5 on a 4-point scale.
4) Earn a composite score of at least 18 on the ACT or a combined score of at least 940 on the new SAT (or a combined score of at least 1290 on the old SAT) and submit a score report. (Note: Students planning to major in education must have an ACT composite of at least 20 or an SAT combined score of 1020 for the new test or 1390 for the old test). This acceptance requirement is waived for applicants who graduated from high school four or more years before enrollment and who have not previously taken the ACT or SAT; however, applicants who have this requirement waived will be required to take placement testing in all available subjects to determine course placement for their first semester. Applicants whose scores on placement tests indicate they must take two or more developmental courses will receive provisional acceptance.

Some academic programs have additional acceptance criteria; these criteria can be found in the program descriptions found below.

All necessary application documents used to determine whether the student meets academic requirements for acceptance, such as transcripts and test scores, must be official. Official documents are those that have been submitted directly from the issuing institution to an Ohio Valley University employee. Documents that have been in the hands of the prospective student will be considered unofficial and will not be used to evaluate whether a student can be accepted by the university. Any transcripts from a previous college or university must be sent directly to Ohio Valley University from the issuing institution using the mail or a secure download service such as eScrip or Parchment Exchange. Screenshots and email attachments will not be accepted as official documentation.

Applicants who do not meet the above criteria will automatically be considered for provisional acceptance. Provisional acceptance is determined by a sliding scale based on a student's high school GPA and ACT or SAT scores; detailed provisional acceptance guidelines are available from the Admissions Office.

All applicants granted provisional acceptance will enter on initial academic warning and will be required to sign a provisional letter. In addition, they also may be required to undergo additional placement testing, take additional coursework (including leveling courses), and agree to an individualized study plan. Those admitted on initial academic warning will remain on initial academic warning until all required developmental courses have been completed successfully. See the section "Satisfactory Academic Progress Guidelines" later in this catalog for details about what it means to be on initial academic warning.

Ohio Valley University reserves the right to deny acceptance or provisional acceptance to any applicant it determines to be unqualified on the basis of personal conduct, character, or academic preparation inconsistent with its standards.

Students who are accepted or provisionally accepted to the University may not enroll until they have completed the admissions process and registered for classes.

An applicant who does not meet acceptance criteria may petition for acceptance based on an exemption to the Admissions policy; applicants interested in this exemption should contact the Office of Admissions for further information.

Admission

In order to enroll at Ohio Valley University, someone who has been accepted or provisionally accepted must complete the admission process listed below. Those who do not complete the admission process will not be able to register for any courses at Ohio Valley University.

To complete the admission process, an incoming student must submit the following:

1) A dorm deposit or commuter fee. Those living on campus should also fill out the Housing Request Form.
2) Valid ACT or SAT scores. Scores are considered valid if they are provided to OVU through a final official high school transcript or directly from ACT or the College Board. Valid ACT or SAT scores must be received by the fifth day of classes, or else the applicant will not be able to continue as a student and will be dropped from all courses. (This requirement is waived for applicants not required to submit ACT or SAT scores.) *Any student receiving a score of 18 or below in the Reading, English, or Mathematics section of the ACT (or SAT equivalent) may complete placement testing during the registration process; students who choose not to complete placement testing will be placed in a developmental course based on their ACT or SAT scores. See the section Developmental Course Policies below for details.*
3) Final official high school transcript as well as official transcripts for dual credit courses, Advanced Placement (AP) Examinations, International Baccalaureate (IB) Examinations, or GED testing. To be considered final and official, a transcript must have been received by OVU in a sealed envelope or from a verified electronic clearinghouse; the only exception to this policy is for transcripts from homeschooled students. In addition, these requirements must be met:

- Official transcripts must have a recent date of issue; in addition, an institutional certification will be present.
- A final high school transcript must show the student's high school graduation date.
- The official final transcript must be received by the fifth day of classes, or else the applicant will not be able to continue as a student and will be dropped from all courses.
- Students who have completed the GED must request official verification of the GED from the state department of education or school district that awarded the GED.
- Students who have participated in dual credit programs must submit final official transcripts from the institution of higher education that awarded the credit.
- Any student participating in AP or IB courses will need to submit official scores and will need to complete a course acceptance contract with OVU to receive credit for these courses; see the section Credit by Examination below for details.

4) An official FAFSA form is highly recommended. It can be found at www.fafsa.ed.gov (the OVU code is 003819). Students choosing not to submit a FAFSA form should consult with the financial aid office.

TRANSFER STUDENT ADMISSION

A transfer student is defined as any student transferring undergraduate credits from an institution of higher learning that were earned after the completion of high school. However, students entering college following graduation from high school who have earned college credit while in high school are considered first time college students; they should refer to the general admissions requirements above for admissions information.

Undergraduate students transferring from other colleges or universities must submit an official transcript from each college or university previously attended. A high school transcript and an ACT or SAT score report must also be submitted if the student has not earned a minimum of 32 semester credit hours that have been accepted for transfer. For these students, the student's high school transcript and ACT and/or SAT scores will be used to determine financial aid, as stated in the Academic Scholarships section of this catalog; however, the student's class level and academic standing will be based on the guidelines provided below.

For unconditional acceptance to OVU, a student must have a cumulative GPA from the previous institution(s) of at least 2.0. (Some programs have additional acceptance criteria; these criteria can be found in the program descriptions found below.) An applicant whose cumulative GPA is below 2.0 will be evaluated as follows:

- If the applicant left his or her most recent previous institution more than three years ago and has a cumulative GPA under 2.0, the applicant will receive provisional acceptance and be placed on Initial Academic Warning or Final Academic Warning; the academic standing will be determined by applying OVU Satisfactory Academic Progress standards to the applicant's cumulative record.

- If the applicant left his or her most recent previous institution fewer than three years ago and has a cumulative GPA between 1.0 and 2.0, the applicant will receive provisional acceptance and be placed on either Initial Academic Warning or Final Academic Warning; the academic standing will be determined by applying OVU Satisfactory Academic Progress standards to the applicant's cumulative record.
- If the applicant left his or her most recent previous institution fewer than three years ago and has a cumulative GPA of 1.0 or below, the applicant will be admitted as a part-time student and allowed to take up to six credit hours per term. This student is not eligible for financial aid.

An applicant with a cumulative GPA below 2.0 who believes that special circumstances are affecting his or her record is encouraged to present such information at the time of application.

A transfer student's academic standing after the first term completed at Ohio Valley University will be based on the student's cumulative hours from all institutions, but the student's GPA will reflect only the credit hours earned at Ohio Valley University.

TRANSFER CREDIT

Except for the restrictions noted in this section, OVU accepts all passed college-level undergraduate credits earned at regionally accredited institutions as at least elective credit. A student who transfers coursework to Ohio Valley University will have that work evaluated on a course-by-course basis. The Office of the Registrar is responsible for evaluating and recording transcript information for admitted transfer students; the Office of the Registrar is the only entity that can decide which courses will be accepted for transfer, and all questions about transfer credit should be directed to that office. This evaluation will be recorded in as timely a manner as possible so that it can be used by the applicant/student and advisor.

Courses with an OVU equivalency will be recorded on the OVU transcript using the equivalent OVU course name and number. Courses without a specific OVU equivalency will be elective credit and identified on the transcript as TRANSELECT for general electives and TRANSTECH for technical electives. These courses can only be used for fulfilling the total credit hour requirement for a degree; they cannot be used to fulfill any program requirements. Furthermore, some programs limit the number of technical electives that can be used to fulfill degree requirements.

Transfer credit will be displayed on a student's transcript in summary form. A more detailed listing showing the specific outside courses being transferred in and their OVU equivalencies (as well as transferred courses for which there is no OVU equivalency) is provided to the academic advisor and to the student through the academic advisor. If students have any question about the transferability of their courses or the transcript, they should direct them to the Office of the Registrar. A record showing how OVU has evaluated courses from other colleges and universities is available upon request form the Office of the Registrar.

Decisions about whether coursework accepted in transfer can be used to fulfill specific program requirements are made by the appropriate school chair or college dean. The registrar assigns general education credit.

No more than two courses with a grade of *D* will be accepted in transfer. In addition, because some programs require that a student must earn a particular grade in certain courses, if the transfer student earned a lower grade than the grade required by OVU, the course will not be accepted in transfer.

Coursework that is accepted in transfer, but which is not the same credit hour value as an equivalent Ohio Valley University course, will be considered as fulfilling degree requirements if the value of the transferred course is at least two-thirds the value of the equivalent Ohio Valley University course.

A student who transfers into a bachelor's degree program with an associate of science, an associate of arts, or a higher degree from a regionally accredited institution will be considered to have fulfilled general education course requirements. However, other general education program requirements and specific requirements of the program still must be completed. Other associate degrees (for example, an associate of applied science) and work from other types of schools (schools of preaching, unaccredited colleges, colleges without regional accreditation, vocational/technical colleges, etc.) will be evaluated on an individual basis. Generally speaking, Ohio Valley University adheres to the credit practices established by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) and published in its manual *Transfer Credit Practices of Designated Educational Institutions.*

Ohio Valley University does not accept developmental courses in transfer. Transfer students who have completed developmental courses at their previous institutions and have not completed courses equivalent to ENG131 (College Writing I) or higher or MAT146 (Real World Algebra and Quantitative Reasoning) or higher will need to take placement testing. Students who pass the placement tests will be placed in ENG131 or MAT146 or higher as is appropriate. Students who do not pass the placement tests will be required to take the appropriate developmental courses in English, mathematics, and reading.

Coursework that is transferred to Ohio Valley University at the time of first enrollment does not affect the student's GPA. For transferred work that has an OVU equivalency, the course grade will appear on the transcript as *TA*, *TB*, *TC*, or *TD*, based on whether the student earned a grade of *A*, *B*, *C*, or *D*, respectively, at the previous institution. When coursework is transferred for which there is no equivalent OVU course or if OVU is accepting a degree in its entirety, the grade appears as *TR*.

If an Ohio Valley University student plans to complete coursework at another institution, called a host institution, and transfer the credit toward a degree from OVU, the student should seek approval from the registrar's office before beginning such coursework. A transient form will need to be completed by the student and verified by an official in the OVU registrar's office. The student is responsible for providing the completed transient letter to the host institution. Financial aid from OVU is not provided for transient courses unless a consortium agreement is also completed. Enrolling in courses at a host institution may affect a student's financial aid. Once a student has completed transient courses, an official transcript of the student's work must be sent to OVU. When a student enrolled at OVU completes a course at another institution and transfers that course back to OVU, the grade earned in that course might be calculated into the student's OVU GPA; the Office of the Registrar should be contacted for a detailed policy. OVU students are limited in the number of transfer courses that can be used to complete a degree; at least 23 of the last 32

credit hours completed must be earned from Ohio Valley University. In other words, a maximum of 9 of the last 32 credit hours completed may be transfer hours. In addition, at least 30 of the last 60 credit hours completed must be earned from Ohio Valley University. However, these rules do not apply to graduate transfer credit used to complete the Pre-Health-Science major; students majoring in Pre-Health Sciences must complete at least 23 of their last 32 undergraduate credit hours from OVU before transferring graduate hours to complete the degree.

Detailed transfer credit policies are available from the registrar's office.

EARLY COLLEGE ENTRY PROGRAM

Select high school sophomores, juniors, and seniors are eligible to participate in the Early College Entry Program. Dual credit (high school and college credit) may be available when a course has been approved through an agreement with the high school. While attending classes at Ohio Valley University, a high school sophomore or junior may ordinarily take a maximum of three credit hours per semester, and a high school senior may ordinarily take a maximum of six credit hours per semester. All classes must be completed prior to a student's graduation from high school. Students participating in this program pay a special, discounted tuition rate of $75 per credit hour (plus any course fees); students also are responsible for purchasing their textbooks. In no case may a student earn more than 24 credit hours at this discounted tuition rate.

To qualify for this program, students must meet the following requirements:

1) Be a high school sophomore, junior, or senior
2) Have a high school GPA of at least a 2.8 (on a 4.0 scale)
3) Be recommended for the program by his or her high school guidance counselor
4) Receive approval to participate from the coordinator of the early college entry program

SPECIAL PROGRAM FOR HIGH SCHOOL SENIORS

In order to broaden educational opportunities for qualified high school seniors, Ohio Valley University will admit as full-time students those who have completed their high school junior year if the prospective student meets one of the following conditions: (1) Is in the upper one-fifth of his or her class, or (2) Received an ACT composite score of at least 22 (SAT total of 1530). After the freshman year at Ohio Valley University, a student may receive a high school diploma either through special arrangement with his or her high school or by passing the General Educational Development test (GED).

HOME-SCHOOLED STUDENTS

Ohio Valley University welcomes home-schooled applicants. Home-schooled students must meet the general admission requirements outlined earlier. Transcripts should demonstrate completion of high school, but Ohio Valley University will be flexible regarding documentation of basic credit hours. Because Ohio Valley University believes in the validity of home-school education, home-

schooled students will not be required to produce an accredited diploma or the results of a GED test in order to gain admission.

NON-DEGREE-SEEKING STUDENTS

The status of *non-degree-seeking student* is designed to allow any interested person to enroll in college-credit courses without declaring a major or seeking a degree; someone wishing to be a non-degree-seeking student does not need to go through the regular admission process but instead completes an abbreviated application form in the registrar's office. Non-degree-seeking students are not provided with academic advisors or given placement testing; consequently, it is the responsibility of the students themselves to determine whether they have the knowledge or skillset to succeed in a course and to determine whether a course can be used to fulfill degree or transfer credit requirements. In addition, financial aid cannot be awarded to non-degree-seeking students.

The status of *non-degree-seeking student* is most suited for those who wish to enroll in courses for the following reasons: personal enrichment, learning or upgrading job skills, or fulfilling degree requirements for another college or university. Non-degree-seeking students may also choose to audit most courses for one of the reasons listed; however, those auditing will not earn college credit, though they can receive all the benefits of class attendance and participation.

Transient students (i.e., those taking courses to fulfill degree requirements for another college or university) are considered non-degree-seeking students. Transient students should provide the registrar's office with transient letters when they complete the abbreviated application form. (For a transient student to receive an official transcript for his or home institution, he or she must go through the official transcript request policy explained elsewhere in this catalog.)

It is the responsibility of all students, including non-degree-seeking students, to be informed about and observe all current regulations, policies, and procedures required by Ohio Valley University. Non-degree-seeking students must agree to comply with all applicable rules and regulations of the university. Ohio Valley University reserves the right to dismiss any non-degree-seeking students who pose a threat to others or to themselves or who are unwilling or unable to comply with university standards.

If a non-degree-seeking student wishes to become a degree seeking student, he or she must follow the appropriate admission requirements (freshman, transfer, international, etc.); the student's status will not change until the beginning of the subsequent semester.

Further information regarding registration for non-degree-seeking students is available from the Office of the Registrar.

INTERNATIONAL STUDENT ADMISSION

A prospective international student must submit all required documents in a timely manner so that they can be processed and reviewed by four weeks before the first day of classes.

Prospective international students must submit the required documents:

1) Application for admission.
2) A clear and legible photocopy (scanned image) of the prospective student's passport.
3) Completed College Board Financial Verification form.
4) High school transcripts; if a student is transferring another college or university, those transcripts are also required. The following rules for transcripts must be followed:
   - If high school transcripts, GED certificates, or external examination documents are issued in a language other than English, either (1) the document must be officially translated into English by the issuing organization or (2) a notarized English translation must be attached to the original copy.
   - All transcripts from previous American colleges or universities must be sent directly to Ohio Valley University from the issuing institution using the mail or a secure download service such as eScrip or Parchment Exchange. Screenshots and email attachments will not be accepted as official documentation.
   - All transcripts from a previous foreign college or university must be submitted with an official "course by course" evaluation of academic credits in terms of US equivalents. Ohio Valley University accepts evaluation from any evaluator approved by the National Association of Credential Evaluation Services (NACES).
   - Grades must be shown on a 4.0 scale.
5) Proof of English-language ability. The following policies apply:
   - Official TOEFL or IELTS score; other tests may be considered. The minimum TOEFL score accepted for admission is 550 on the Paper-based test and 79 on the Internet-based test. The minimum IELTS score accepted for admission is 6.5.
   - All tests must have been taken within the two years prior to submission.
   - Exceptions will be made for those applicants who speak English as their native language or who have graduated from a high school that uses English as its primary medium of instruction.)
   - Those without sufficient proof of English-language ability may apply for the ESL Intensive English Program (ESL-IEP) described below and for conditional admission to their degree program.
   - International students who transfer from other colleges or universities are required either to (1) take the TOEFL or IELTS exam or (2) take an English placement test before registering for classes. Transfer students who do not meet minimum requirements (TOEFL of 550 for paper-based test, 79 for internet-based test; IELTS of 6.5) will be required to enroll in the ESL program. .

When a prospective international student sends all required application documents, and subsequently gains admission to Ohio Valley University (whether the traditional program or the ESL Intensive English Program), the admissions office will send a Certificate of Eligibility for Nonimmigrant Student (F-1) Status, FormI-20, to the student's physical mailing address. The accepted student is responsible for verifying that all information in the I-20 is correct and for contacting the admissions office immediately if there is any discrepancy.

If Ohio Valley University does not receive all final official documentation by the end of the add/drop period, all of the student's courses may be dropped and the student's on-campus residence may be terminated.

ESL INTENSIVE ENGLISH PROGRAM (FOUNDATIONS)

The ESL Intensive English Program at Ohio Valley University (Foundations) is designed for students whose English language skills are below what is necessary to succeed in regular university work; the goal is to boost the ability of these students so that they can enroll in either Ohio Valley University (or at another university if he or she meets that university's admission requirements). The program, which begins in the fall, offers students one year of coursework that will earn them institutional credit; the credit is designed to prepare and equip students to complete university-level coursework in English. (Institutional credit cannot be used as elective credit, does not count toward the credit hours needed to earn a degree, and will not transfer to other colleges or universities.) The minimum TOEFL score accepted for admission is 55 on the Internet-based test (and 480 on the Paper-based test); the minimum IELTS score accepted for admission is 5.5. Some applicants with lower scores may be admitted provisionally. A detailed description of this program is available elsewhere in the catalog, in the Special Academic Programs section.

INTERNATIONAL STUDENT RESIDENCY REQUIREMENT

All international students who are living in the United States for the first time, both those granted regular admission and those in the ESL-Intensive English Program (Foundations), are required to live on campus during their first semester at Ohio Valley University. If an international student living in the US for the first time meets the already established criteria for living off-campus, he or she may petition the provost to request permission to reside off campus during the first semester of enrollment. (To make such a request, one should send a letter via email to the provost (provost@ovu.edu); the letter should list all the reasons for the petition. The subject line of the email should say "off campus housing request."

STUDENT ATHLETE ELIGIBILITY

Student athletes must meet the requirements of the NCAA Eligibility Center in order to be eligible during their freshman year. An incoming freshman must have graduated from high school, earned a GPA of at least a 2.20 in a core curriculum of at least 16 academic courses that were successfully completed during grades 9 through 12, and earned the ACT or SAT score that matches his or her core-course GPA on the Division II full qualifier sliding scale. (ACT and SAT test scores must be from tests taken on a national test date.) A student athlete transferring from another two-year or four-year institution must meet the following requirements for eligibility: have eligibility remaining at the institution being transferred from, be released from the previous institution, and meet all NCAA and OVU academic standards. The OVU Compliance office can explain any exceptions to this rule regarding incoming freshmen or transfers.

ORIENTATION PROGRAM

New, non-transfer students who begin attending Ohio Valley University are required to attend the orientation program "Freshman Compass" scheduled the week prior to the first day of classes. The program includes a service learning project, a variety of workshops, concerts, social activities, and more, all designed to acquaint our new students with the important aspects of college life. Each student will have the opportunity to meet with an academic advisor and to plan his or her first semester academic schedule. College of Business prospective students have an opportunity during the summer before their first semester at OVU to prepare to be successful with their college career by taking a distance learning course, Concentrated Study Skills (UNI 100), for one credit hour.

DEVELOPMENTAL COURSE POLICIES

Ohio Valley University offers a placement program specifically designed to meet the particular academic needs of first-year students. Students will be placed in appropriate courses based on their ACT or SAT scores. All students who score 18 or below on the English or mathematics examination of the ACT (or equivalent SAT scores) will be enrolled in a developmental course for institutional credit (see course descriptions of ENG 090 and MAT 090). Students who score 18 below on the English and reading examination of the ACT (or equivalent SAT scores) will be enrolled in a developmental reading course for institutional credit (see course description of REA 090). These courses are prerequisites for college-level courses and are given the same weight as other courses in determining a student's status for full-time enrollment and financial aid. However, institutional credit cannot be used as elective credit, does not count toward the credit hours needed to earn a degree, does not figure into a student's GPA, and will not transfer to other colleges or universities. Students may not withdraw from developmental courses. In addition, a student required to enroll in two developmental courses is required also to enroll in UNI 100 (Concentrated Study Skills). Developmental courses taken at another college or university will not transfer to Ohio Valley University. Students-athletes should be aware that developmental courses count toward athletic eligibility only when they are completed during their first year of enrollment.

Students transferring to Ohio Valley University who have not successfully completed courses equivalent to ENG131 (College Writing I) or higher or MAT146 (Real World Algebra & Quantitative Literacy) or higher will be required to take placement testing to determine their readiness for English, mathematics and reading courses. Also, students who have not taken the ACT or SAT will also be required to take placement testing to determine their readiness for English, mathematics, and reading courses.

Students placed in developmental courses who wish to begin at a higher level must demonstrate their competency or readiness by passing an examination designed for that purpose. The placement program ensures that Ohio Valley University students will be given the best possible opportunity for academic success. It is designed to help entering students progress from where they are academically to where they can be successful.

Placement testing is given only at preannounced times during registration. Practice tests are available at www.testprepreview.com.

Any student who fails to pass a developmental course will not be in good academic standing; see "Satisfactory Academic Progress Guidelines" later in this catalog for details.

Students required to take developmental coursework in reading must enroll in the appropriate course during their first semester of enrollment at Ohio Valley University and must continue reading coursework until College Reading (REA 090) has been successfully completed. Students may earn grades of *A*, *B*, *NC* (no credit), or *F* in all developmental reading courses (including ESL reading courses).

Students required to take developmental coursework in English composition must enroll in the appropriate course during their first semester of enrollment and must continue to take English coursework until College Writing II (ENG 132) has been successfully completed. Students may earn grades of *A*, *B*, and *F* in all English courses numbered below 100 (including ESL English courses).

Students required to take developmental courses in mathematics must continue in the next higher math course each semester until Real World Algebra and Quantitative Reasoning (MAT 146) or Intermediate Algebra (MAT 147) has been successfully completed. Students may earn grades of *A*, *B*, and *F* in all math courses numbered below 100.

Ohio Valley University does not accept developmental courses in transfer. Transfer students who have completed developmental courses at their previous institutions and have not completed courses equivalent to ENG131 (College Writing I) or higher or MAT146 (Real World Algebra and Quantitative Reasoning) or higher will need to take placement testing. Those who pass the placement tests will be placed in ENG131, MAT 146, or MAT147 as is appropriate; those who do not pass the placement tests will be required to take the appropriate developmental courses in English, mathematics, and reading.

STUDENT RESPONSIBILITY

It is the responsibility of the student to be informed about and to observe all current regulations, policies, and procedures required by the university and by the academic program being pursued. In no case will a regulation be waived or an exception granted because the student pleads ignorance of the regulation or asserts that he or she was not informed of the regulation by an advisor, the registrar, or other authority. It is essential for the student to remain informed of and to observe deadlines established and published by the university or by the major academic area.

CREDIT BY EXAMINATION

Students with sufficient understanding and training in a subject area may earn academic credit by examination. Four types of exam are available: (1) Students applying for admission to Ohio Valley University may earn credit by taking the Advanced Placement (AP) Examination of the College Board in any of several subject areas. A minimum score of 3 is required for credit. Advanced Placement exams should be completed prior to enrollment. (2) Students applying for admission to Ohio Valley University may also earn credit by taking certain International Baccalaureate (IB) Credit exams; IB exams should be completed prior to enrollment. (3) Students enrolled at Ohio

Valley University may earn credit by making a satisfactory score on a CLEP subject area. (4) Current students may also earn credit by passing a departmental exam with a grade of *C* or above. Departmental exams are not available for all courses; to learn whether credit by examination may be earned for a particular course, a student should consult the school or college offering the course. In addition, any one departmental exam may be taken a maximum of two times. (5) Students may earn credit by passing approved industry standard exams; for example, Microsoft Office Specialist exams, CompTIA certification exams, Cisco certification exams, and others.

Credit by examination may be attempted under the following conditions:

1) When a student has not audited the course or attempted and failed the course.
2) When the student needs to validate credit from unaccredited institutions.
3) When the course is not a prerequisite for, or in prior sequence to, a course for which the student has already received credit.
4) When the school or college involved believes there is a reasonable chance for success.

Up to 30 hours of credit, none of which may count toward the 32 hours of credit that must be earned at Ohio Valley University, may be earned through examination. There will be a nominal charge for recording any credit by exam. In addition, a fee for each departmental examination, whether passed or failed, will be added to the student's bill. Each course for which credit is granted through an examination will be recorded on the student's transcript with a *P*, and this credit will not be counted in calculating a student's grade point average.

PRIOR LEARNING CREDIT

Ohio Valley University students may earn semester credit hours for prior learning by submitting documentation of Technical and Professional Training or Life Learning Papers to the registrar for evaluation.

The Prior Learning Credit can come from a number of different sources, including workshops, seminars, self-study, non-credit classes, training programs and/or work experiences. It is the prior learning (not just the experience) from these sources that must be documented. There is a $75 charge assessed for each semester hour petitioned. It is important to note that petitioning for prior learning credit does not guarantee that the full number of hours petitioned for will be granted. Students will not receive more than 30 credit hours of Prior Learning Credit. Credit earned from technical courses will be recorded as technical elective credits; some programs limit the number of technical credits that can be used towards degree progress.

Specific guidelines regarding credit for prior learning development and documentation are available in the registrar's office for students after they have notified their advisor that they would like to petition for Prior Learning Credit. Completed documentation should be submitted to the registrar's office. Notice of the credit award will be sent to the student within six weeks of submission.

CLASSIFICATION OF STUDENTS

To be considered a full-time student, one has to be enrolled for 12 or more credit hours on the last day to enroll or add a class.

Undergraduate students are classified according to how many credit hours (numbered 100 or above) they have completed:

Freshman	Up to 27 credit hours completed
Sophomore	28 to 59 credit hours completed
Junior	60 to 89 credit hours completed
Senior	90 or more credit hours completed

CHILDREN ON CAMPUS

In an effort to maintain an atmosphere of academic excellence and integrity for all students, students' children are not allowed to attend classes. Under extraordinary circumstances, faculty may make exceptions for a limited period of time. In no case may young children be left unattended on the OVU campus.

AUDITING COURSES

Full-time students may audit any course as part of their full-time load. Auditors benefit from the classroom lectures and discussions, but they do not turn in assignments, take examinations, or earn a grade. The course will be recorded on the student's transcript as "audit." The number of auditors in any course may be limited.

No student will be permitted to change from audit to credit after the fifth class day of the semester. No student will be permitted to change from credit to audit after the twelfth week of the semester.

For each audited course, an audit fee applies (and when there is a course fee, the course fee applies); see the Finances section in this catalog for information. The regular audit fees do not apply to courses that are part of an off-campus program (e.g., the Study Abroad Program). There is no refund of tuition on audited classes.

ACADEMIC HONORS

All full-time undergraduate students who have earned at least 12 credit hours of college-level work with a grade point average of 3.5 or above for a particular semester are placed on the Dean's List for that semester.

Juniors and seniors who meet selection criteria may also be eligible for inclusion in the Alpha Chi honor society. In addition, juniors and seniors who have a cumulative GPA of 3.0 or higher will be considered for nomination to *Who's Who Among Students in American Universities and Colleges*.

Graduation honors for undergraduates will be based on the following cumulative grade point averages:

cum laude	3.35 to 3.59
magna cum laude	3.60 to 3.84
summa cum laude	3.85 to 4.0

CREDIT HOUR DEFINITION

The US Department of Education and OVU's accrediting body, the Higher Learning Commission, have established requirements regarding how much time is required to be spent on a course for each credit hour earned. OVU expects you to spend a minimum of two hours outside of class doing coursework (reading, doing homework, writing papers, reviewing for tests, etc.) for each hour you spend in the classroom. For each credit hour, Ohio Valley University schedules at least 50 minutes of classroom time and 10 minutes for students to have one-on-one interaction with the faculty and/or to travel to the next course for approximately fifteen weeks for one semester. An equivalent amount of classroom time is scheduled when classes meet for a different number of weeks (e.g., summer school). For other academic activities, such as laboratory work, internships, practica, studio work, and independent studies, an equivalent amount of work, a minimum of 45 hours of work for each one hour of credit earned, is required; a detailed explanation of how credit hours are computed is available from the registrar.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS

All students are required to maintain satisfactory academic progress to remain eligible for Federal Financial Aid. The following chart can be used to determine future and continued eligibility based on satisfactory academic progress, which requires a pace to complete a baccalaureate degree in six (6) years. Transfer students will be evaluated prior to enrollment and at the end of each enrolled semester.

The following chart shows satisfactory academic progress guidelines for full-time undergraduate students.

STUDENTS MUST MEET ALL THREE REQUIREMENTS	Requirement 1: Qualitative	Requirement 2: Quantitative	Requirement 3: Completion Rate
	Achieve Cumulative GPA	Successfully Complete	Must Successfully Complete
Fall	2.0	9 credit hours	70% of attempted credit hours
Spring	2.0	9 credit hours	70% of attempted credit hours
Summer	2.0	0-6 credit hours	70% of attempted credit hours
Academic Year (fall to summer)	2.0	24 credit hours	70% of attempted credit hours

The chart below shows unsatisfactory academic progress for full-time undergraduate students.

AFTER ANY ENROLLED TERM	1st Term	2nd Term	3rd Term
Failure to meet any one of the three requirements	Initial Warning: Eligible for federal financial aid.	Final Warning: Ineligible for federal financial aid; however, student may appeal. If appeal granted, aid is available.	Suspension: Not permitted to return to OVU without completing 6 credit hours with a 2.0; ineligible for federal financial aid.
Semester GPA below 1.0	Skips Initial Warning and goes directly to Final Warning: Ineligible for federal financial aid; however, student may appeal. If appeal granted, aid is available.	Suspension: Not permitted to return to OVU without completing 6 credit hours with a 2.0; ineligible for federal financial aid.	
To return to Satisfactory Academic Progress after Initial Warning	Must meet all 3 requirements in the next term to return to Satisfactory Academic Progress; eligible for financial aid.		
To return to Satisfactory Academic Progress after Final Warning	Must meet all 3 requirements in the next term to return to Initial Warning; eligible for federal financial aid.	Must all 3 requirements in the subsequent term to return to Satisfactory Academic Progress; eligible for federal financial aid.	
To return to Satisfactory Academic Progress after Suspension	May not enroll in following fall or spring term.	Must complete 6 credit hours with a 2.0 or higher GPA to apply for permission to return on Final Warning.	See requirements to return to Satisfactory Academic Progress when on Final Warning.

SATISFACTORY ACADEMIC PROGRESS GUIDELINES

Satisfactory academic progress guidelines are instituted to ensure that students are making progress toward meeting graduation requirements; students who do not meet academic progress guidelines jeopardize their ability to continue as a student at Ohio Valley University as well as their financial aid eligibility, as explained below.

To maintain satisfactory academic progress, a full-time undergraduate student at Ohio Valley University must meet three requirements:

1) **Qualitative Progress:** Achieve a cumulative grade point average of 2.0 at the end of each term of full-time enrollment.
2) **Quantitative Progress:** Successfully complete 9 credit hours each fall semester and 9 credit hours each spring semester; in addition, students must successfully complete 24 credit hours each academic year, including summer. A course is successfully completed if one of the following grades is earned: *A*, *B*, *C*, *D*, or *P*.
3) **Completion rate:** Successfully complete 70 percent of the cumulative attempted credit hours. If a student receives one of the following grades in a course, it will count toward the student's attempted hours: *A*, *B*, *C*, *D*, *F*, *W*, *I*, *FI*, *FIW*, *P*, *IP*, *NP*, *NC*, and *NG.* A course is successfully completed if one of the following grades is earned: *A*, *B*, *C*, *D*, or *P*.

To maintain satisfactory academic progress, a part-time undergraduate student at Ohio Valley University must meet the requirements above relating to qualitative progress and completion rate.

Students enrolled in summer courses do not need to earn a minimum number of credit hours during the summer term in order to remain in good academic standing (quantitative progress). However, if a student completes summer courses at OVU or transferable credits from another university or college, he or she must earn a minimum cumulative GPA of 2.0 in order to remain in good academic standing (qualitative progress).

After each term, based on his or her academic performance on all three requirements (qualitative progress, quantitative progress, and completion rate), a student will be considered at one of the following levels: good academic standing, initial academic warning, final academic warning, academic suspension, or academic dismissal. In order to maintain eligibility for federal financial aid, a student must maintain satisfactory academic progress, which is defined as good standing or initial academic warning.

A student's academic standing may change only at the end of fall semester (in December), at the end of spring semester (in May), and at the end of the summer term(s) (in August). An exception will be made when a grade of *I* or *IP* is converted to a letter grade. The academic standing of all students is reviewed automatically at the end of fall and spring semester. Students taking summer school courses to improve their academic standing should initiate a review when all courses have been completed but before fall semester begins.

Except when a grade of *I* or *IP* is converted to a letter grade, a student's academic status cannot change during a semester. Courses taken at another academic institution while the student is enrolled full-time at OVU might affect a student's academic standing, but only when standing is reviewed at the end of the fall, spring, or summer term.

Length of Financial Aid Eligibility

Depending on the specific parameters for each federal financial aid program, a recipient of federal financial aid who is pursuing a bachelor's degree and who maintains satisfactory academic progress may receive assistance for as many as twelve semesters or until he or she has attempted 180 credit hours, whichever comes first; in addition, when a student has met all program requirements of a bachelor's degree program and is eligible to graduate, he or she may no longer receive financial aid. A student who is pursuing an associate degree and who maintains satisfactory academic progress may receive assistance for as many as six semesters or until he or she has attempted 96 credit hours, whichever comes first; in addition, when a student has met all program requirements of an associate program and is eligible to graduate, he or she may no longer receive financial aid, unless he or she is pursuing a bachelor's degree.

Good Academic Standing

Each term, to be considered in good academic standing, a student must achieve satisfactory academic progress following the three standards described above: qualitative progress, quantitative progress, and completion rate. In addition, if the student is also enrolled in developmental courses (those numbered below 100), additional requirements must be met—see the section below entitled "Students Taking Developmental Courses." If a student in good standing does not achieve any one of the three standards for satisfactory academic progress (or if a student taking developmental courses does not meet requirements specific to those courses), he or she will be placed on either initial academic warning or final academic warning, as explained below.

Initial Academic Warning

If a student in good academic standing does not achieve satisfactory academic progress following the three standards describe above (qualitative progress, quantitative progress, and completion rate), he or she will be placed on initial academic warning. (However, if a student in good academic standing earns a term GPA below 1.0, he or she will be placed on final academic warning, not initial warning.) Students on initial academic warning are required to meet with the dean of student success and may be required to attend study tables. These students also may be limited in the number and/or variety of extracurricular activities in which they may participate and the work-study jobs to which they may be assigned. Also, a student on initial academic warning will be placed on initial warning for financial aid eligibility.

If a student on initial academic warning achieves the three satisfactory progress standards, he or she will ordinarily be returned to good academic standing; however, if the student is also enrolled in developmental courses (those numbered below 100), additional requirements must be met—see the section below entitled "Students Taking Developmental Courses." If a student on initial academic warning does not achieve the three satisfactory progress standards, he or she will be placed on either final academic warning or academic suspension, as explained below.

Final Academic Warning (and Financial Aid Suspension)

If a student on academic warning does not achieve the three satisfactory academic progress standards (qualitative progress, quantitative progress, and completion rate), he or she will be placed on either final academic warning or academic suspension. In addition, if the student is also enrolled in developmental courses (those numbered below 100), the student must also meet specific requirements regarding developmental courses—see the section below entitled "Students Taking Developmental Courses." If the student's term GPA is below 1.0, the status will be

academic suspension; otherwise, the status will be final academic warning. In addition, a student in good academic standing who earns a term GPA below 1.0 will be placed on final academic warning.

Students on final academic warning are also on financial aid suspension; the financial aid suspension is a direct result of having failed to meet satisfactory academic progress, which is a requirement for receiving federal financial aid. To appeal, students must follow the procedures of a financial aid suspension appeal; the relevant forms for filing an appeal are available at forms.ovu.edu.

Students on final academic warning are required to meet with the dean of student success and may be required to attend study tables. They also may be limited in the number and/or variety of extracurricular activities in which they may participate and the work-study jobs to which they may be assigned. Furthermore, a student on final academic warning cannot hold an elective campus office, cannot represent Ohio Valley University in public functions unrelated to an academic course, cannot participate in University-supported travel unrelated to an academic course, and cannot compete in intercollegiate athletics; final academic warning status is designed to encourage struggling students to concentrate on their studies so that suspension can be avoided. Students on final academic warning are limited in their academic load to fifteen credit hours (sixteen if a laboratory science course is included). Also, a student on final academic warning will be placed on final warning for financial aid eligibility.

If a student on final academic warning achieves the three satisfactory academic progress standards, he or she will ordinarily be placed on initial academic warning; however, if the student is taking developmental courses (those numbered below 100), additional requirements must be met—see the section below entitled "Students Taking Developmental Courses." If a student on final academic warning does not achieve one of the three satisfactory progress standards, the student will be placed on academic suspension, as explained below.

Academic Suspension

If a student on final academic warning fails to achieve one of the three satisfactory progress standards (qualitative progress, quantitative progress, or completion rate), he or she will be placed on academic and financial aid suspension. In addition, if a student on initial academic warning earns a term GPA below 1.0, he or she will be placed on academic and financial aid suspension.

A student on suspension will not be permitted to enroll at Ohio Valley University as a full-time student, will not be allowed to participate in on-campus activities, and will not be permitted to represent Ohio Valley University in any public functions.

Any student on suspension who chooses not to return to OVU to complete the requirements to be readmitted will be marked as withdrawn.

As indicated above, students on academic suspension are also on financial aid suspension; the financial aid suspension is a direct result of having failed to meet satisfactory academic progress, which is a requirement for receiving federal financial aid. As a result, to appeal an academic suspension, students must follow the procedures of a financial aid suspension appeal; the relevant forms for filing an appeal are available at forms.ovu.edu. An appeal to academic suspension will be granted if the appeal to the financial aid suspension is also granted.

Students on academic suspension may enroll for up to six credit hours per semester at Ohio Valley University, but they are not eligible for federal or institutional financial aid; in other words, the cost of those credit hours will be the responsibility of the student. In addition, a student on suspension might not be eligible to receive federal financial aid in future periods of enrollment.

Academic Dismissal

If a student who has already been placed on academic suspension once receives a second academic suspension, the student's status will be academic dismissal. An academic dismissal is permanent.

Readmission Following Academic Suspension

Students who wish to reapply to the university after academic suspension may do so after at least one fall or spring semester. To be readmitted after academic suspension, one of two conditions must be met: (1) The student must have completed a minimum of 6 credit hours of transferable, college-level coursework at a regionally accredited college or university with a minimum GPA of 2.0; the coursework must be approved by the registrar. (2) Three or more calendar years must have passed since the suspension.

A student readmitted after suspension will return on either initial academic warning or final academic warning. The status will be initial academic warning if, since suspension, the student has completed a minimum of 24 credit hours of transferable, college-level coursework with a minimum GPA of 2.0 at a regionally accredited college or university. Otherwise, the status will be final academic warning.

A student readmitted on initial academic warning can return to good standing if he or she achieves the three satisfactory academic progress standards (qualitative progress, quantitative progress, and completion rate) at the end of the first semester of reenrollment. A student readmitted on final academic warning can return to good standing if he or she achieves the three satisfactory academic progress standards at the end of two consecutive semesters of reenrollment. Until a student admitted after academic suspension has been returned to good academic standing, any course in which he or she earned a failing grade must be retaken (if those courses are being offered). Some students admitted after academic suspension will be eligible for and will benefit from Academic Forgiveness; application for Academic Forgiveness must be made within the first two semesters of re-enrollment at OVU. For an explanation of that policy, see the section "Academic Forgiveness."

A student readmitted after academic suspension might not be eligible for financial aid. If a readmitted student is denied financial aid, an appeal may be filed with the director of financial aid in order to renew financial aid eligibility (see *Appealing a Financial Aid Suspension* below).

Students Taking Developmental Courses

Developmental courses (those numbered below 100) do not affect a student's GPA nor do they count toward the total number of credit hours earned toward a degree. In addition to the other requirements regarding satisfactory academic progress described in this section, students who take developmental courses must meet the following policies; if there is a discrepancy between the policies described in this paragraph and in the other requirements for Satisfactory Academic Progress, the more stringent guideline will be followed. (1) A student admitted on initial academic warning or final academic warning must complete all required developmental courses before the student can move to good academic standing. (2) If a student in good academic standing fails to pass

one developmental course in a semester, he or she will be placed on initial academic warning. If a student on initial academic warning fails to pass one developmental course in a semester, he or she will remain on initial academic warning. If a student on final academic warning fails to pass one developmental course in a semester, the student will remain on final academic warning. (3) If a student fails to pass two developmental courses in a semester, his or her academic standing will be dropped one level (from good standing to initial academic warning, or from initial academic warning to final academic warning, or from final academic warning to academic suspension). (4) If a student fails to pass three developmental courses in a semester, his or her academic standing will be dropped two levels (from good standing to final academic warning, or from initial academic warning to academic suspension, or from final academic warning to academic suspension).

Appealing a Financial Aid Suspension

A student whose financial aid eligibility has been suspended as a result of a failure to maintain satisfactory academic progress may appeal in writing to the director of financial aid to have his or her financial aid eligibility reinstated. The appeal must be made one week prior to the first day of classes for the upcoming term. To make the appeal, the student should fill out all parts of the form "Financial Aid Suspension Appeal," which is available on the OVU website at forms.ovu.edu. The appeal must explain why the student failed to make satisfactory progress and what has changed in his or her situation that will enable the student to make satisfactory academic progress at the next evaluation.

Written appeals will be considered on an individual basis. The director of financial aid will form a committee to decide on the appeal; members of the committee will be a faculty member, a student, an academic dean, a representative from the financial aid office, and the registrar. While ordinarily the committee will make its decision based on the written appeal made on the form "Academic Suspension Appeal" and attached documentation, the student may request to meet with the committee to further explain his or her reasons for the appeal.

If, based on the appeal, it is determined that the student should be able to meet satisfactory academic progress standards by the end of the next term for which financial aid is awarded, and the appeal committee determines the appeal should be granted, the student will be placed on final academic and financial aid warning for the subsequent term. If, based on the appeal, it is determined that the student will require more than one term to meet satisfactory academic progress standards, and the appeal committee determines the appeal should be granted, the student will be put on final academic and financial aid warning and will be required to complete an academic plan. The academic plan should be developed with the dean of student success, and it must include information that will guide the student towards meeting the university's satisfactory academic progress guidelines by a specific time. The academic plan will be housed in the Office of the Registrar, and the student's progress will be reviewed at the end of each term to determine if the student is meeting the requirements of the academic plan. If the student is meeting the requirements of the academic plan, the student will be eligible to receive financial aid as long as the student continues to meet those requirements. If a student wants to change his or her academic plan, he or she must file an appeal with the dean of student success. When filing the appeal, the student must explain what has happened to make the change necessary and how satisfactory academic progress will be achieved.

In any case in which financial aid eligibility is reinstated, the student must continue to maintain satisfactory academic progress. His or her satisfactory academic progress will be reviewed at the end of each term, as is consistent with the university's satisfactory academic progress policy. If a student who has had his or her financial aid eligibility reinstated and who has been placed on final academic and financial aid warning fails to meet either the university's satisfactory academic progress guidelines or the specific requirements set forth in the student's academic plan, he or she will again receive a financial aid suspension and might permanently lose eligibility for financial aid.

If a student's financial aid suspension is denied, the student may continue on a cash-only basis until good academic standing has been achieved.

Students Admitted on Initial or Final Academic Warning

Some students are admitted on initial or final academic warning; those admitted on final academic warning are ineligible for federal financial aid. All provisionally admitted students are admitted on initial or final academic warning, and they may be required to sign a contract that imposes additional requirements for satisfactory academic progress. A provisionally admitted student who fails to complete required developmental courses within the first year may lose eligibility for federal financial aid.

A transfer student's academic standing is determined by the cumulative GPA and hours transferred to the university from all previous institutions and will be assessed using Ohio Valley University's satisfactory academic progress guidelines. The student's academic standing after the first term completed at Ohio Valley University will be based on the student's cumulative hours from all institutions, but the student's GPA will reflect only the credit hours earned at Ohio Valley University. Similarly, the academic standing of a former OVU student applying to return to OVU will be determined by the student's academic record.

Notice of Initial Warning, Final Warning, and Suspension Status

At the conclusion of each fall and spring term (and at the conclusion of summer term for students who enroll in summer courses), students who fail to achieve the three standards for satisfactory academic progress (qualitative progress, quantitative progress, and completion rate) will be notified by the registrar of their standing. In addition, students who, at the end of spring term, are not on track to complete 24 credit hours per academic year will be notified by the registrar that they are not on track to make quantitative progress.

All notifications will be made via an e-mail to their OVU e-mail address OR by post to the permanent address the student has supplied to the university. (If a student fails to supply a valid address to the university, it will not affect the student's academic standing or the time allowed for appeal.) The notification from the registrar will inform students of a status of initial academic warning, final academic warning, suspension, or dismissal from the university, explain the consequences of the student's status, and provide information about steps to return to good academic standing. Students on initial or final academic warning are still eligible for federal financial aid.

For students who are suspended, the notification will also describe procedures for re-admission to the University after a suspension period and the effect of taking classes at other institutions during the suspension period.

Course Grades of Incomplete and In Progress

When a GPA is calculated, a grade of *I* (Incomplete) or *IP* (In Progress) is equivalent to a grade of *F* until a course instructor has submitted a grade change form; until the course is completed, these grades can adversely affect a student's academic standing, as they may affect all three standards for satisfactory academic progress (qualitative progress, quantitative progress, and completion rate). A student receiving a grade of *I* must complete the course by the end of the sixth week of the following term; otherwise, a grade of *I* changes to an *FI* (Failure to Finish an Incomplete) as the final grade in the course. A student receiving a grade of *IP* must complete the course within one year after the close of the semester or session in which the student registered for the relevant course; otherwise, the grade of *IP* changes to an *F*.

Withdrawals

A grade of *W* (withdrawal) does not affect a student's GPA. A grade of *W*, however, will adversely affect a student's quantitative progress and completion rate, and thus may cause a student's academic standing to be lowered.

Repetitions

To determine whether a student meets the minimum requirements for GPA and for the number of credit hours completed, Ohio Valley University will compute only the most recent grade for a course that has been repeated to remove a lower grade. If a student has already earned credit hours for a course, repeating it to earn a higher grade will not earn additional credit hours.

Semesters

For the purposes of this policy, a semester is defined as any term in which a student is enrolled in at least twelve credit hours on the last day to add a class. Coursework completed during the period between fall and spring semester does not affect academic standing. Part-time students will be considered to have completed a semester for each period of time in which sixteen credit hours have been attempted.

Satisfactory Academic Progress in the Special Education Endorsement Program and the Graduate School of Learning and Leading

Maintaining satisfactory academic progress and continuing eligibility for Title IV financial aid are just as essential in the Special Education Endorsement Program and the Graduate School of Learning and Leading as in each of the university's baccalaureate programs. However, due to the unique nature and purpose of these programs, there are some differences in the programs' satisfactory academic progress standards as compared to the traditional undergraduate programs.

Students in these programs take courses as they are offered on a pre-determined schedule during the fall, spring, and summer terms. The minimum grade requirement for satisfactory progress in each program is given in the section of the catalog describing the program. A student who fails to achieve the minimum grade standards will be placed on initial warning until he or she has repeated (with a higher grade) the course(s) in which minimum standards were not met. While on initial warning, if a student again fails to meet the minimum standard, the student will be placed on final warning until he or she has repeated (with a higher grade) the courses in which minimum standards were not met; while on final warning, any future course grade below the minimum standard will result in both a permanent suspension from the program and a suspension of Title IV eligibility at the University.

Also, students enrolled in the Special Education Endorsement Program who wish to maintain their federally-funded financial aid eligibility must complete the 42 hours required in the program in no more than nine terms. Students in the Graduate School of Learning and Leading will have a maximum of ten terms to complete the required 36 hours in the program. Students who fail to complete their programs within the specified limits may be allowed to continue without the assistance of federal financial aid.

The University's policies regarding the effect of grades of Incompletes (*I*), In Progress (*IP*), and Withdrawal (*W*) and the effect of course repetitions in determining satisfactory academic progress are equally applicable in each of these programs. Students who withdraw from a course prior to completing it may receive a grade of *W*. Because these courses are offered only periodically on a rotating basis, it is advisable for students to do everything they can to avoid withdrawing from a course. Since all courses in these programs are required for program completion, students must repeat those courses in which they receive a *W*. In such instances, students may not be able to complete their coursework within the specified time limits for financial aid.

ACADEMIC FORGIVENESS

Academic forgiveness is a program that enables students returning to Ohio Valley University after an absence of three or more years the opportunity to begin a new cumulative GPA; in other words, if a student is granted academic forgiveness, the student's GPA will no longer be affected by grades earned during his or her previous enrollment. The program is designed for students who earned low grades during the previous enrollment but who are doing well during their current enrollment—it prevents their current cumulative GPA from being penalized by low grades earned during the previous enrollment.

When academic forgiveness is granted, no grades (whether low grades or high grades) from the previous enrollment will be computed in the student's cumulative GPA. Credit hours earned during the previous enrollment will generally continue to count toward the student's degree program, with this exception: no more than six credit hours of *D* work from the previous enrollment will continue to count toward the degree (in other words, a student who earned more than six credit hours with a grade of *D* will lose some credit hours that had been awarded previously). If the student is granted academic forgiveness, all decisions based on GPA and the number of credit hours earned (satisfactory academic progress, academic honors, scholarships, etc.) will be based on the new cumulative GPA and the revised number of credit hours earned.

To qualify for the program, several conditions must be met:

- The student must fill out an application form; the application form is available from and should be submitted to the registrar's office.
- The student must not have been enrolled at OVU during the three years previous to the current enrollment.
- A student must apply for the program within the first two semesters of re-enrollment at OVU (or, for a part-time student, before 24 credit hours have been earned).
- A student cannot be on final academic warning at the time of application.

- Before academic forgiveness is granted, during the current enrollment period the student must complete a minimum of 12 credit hours with a 2.0 GPA; furthermore, the student must be in good academic standing before academic forgiveness can be granted (though students on initial academic warning may apply).

Students applying for academic forgiveness should be aware of the following:

- The academic forgiveness program is not beneficial for all students who return to OVU; a student should discuss the advantages and disadvantages of the program with his or her academic advisor.
- Academic forgiveness can be granted only once, and once it has been granted, it will not be rescinded.
- Some degree programs require minimum grades in certain courses in order for the course to fulfill program requirements; a student who had taken such a course during the previous enrollment and not received the minimum grade will still need to retake the course to earn the minimum required grade—in other words, academic forgiveness does not negate any minimum course grade requirements.
- A student receiving academic forgiveness must still bear all financial obligations incurred during the previous enrollment; these obligations are not affected by academic forgiveness.
- Students granted academic forgiveness do not receive additional semesters of financial aid eligibility; the student's complete academic history will be reviewed when eligibility for financial aid is determined.

DISMISSAL FROM CLASS

Students who consistently fail to attend classes, to prepare assignments, to act honestly and responsibly in the academic community, or to behave appropriately in class may be considered to have forfeited their status as students and may be dismissed from one or all of their classes by the provost.

If a student is dismissed from a class or classes, the student will earn a grade of *F* and a note of explanation will be affixed to his or her permanent record. A student who is dismissed from a required Bible course faces suspension from the university for the next full semester.

GRADE APPEALS

If a student believes that a final grade is unjust, the student may appeal for the grade to be reviewed. (If the student is objecting to the final grade because he or she has been accused of academic dishonesty, then the appeal procedure below under "Academic Integrity" should be followed) The student should first present a formal written appeal and meet with the instructor to discuss it. The formal written appeal should explain the reasons for the appeal; copies should be sent to the chair of the OVU school offering the course as well as to the relevant college dean. This

written appeal must be submitted no more than seven calendar days after classes begin in the next term (fall, spring, or summer session). After meeting with the student, the instructor may take up to three business days to deliberate the appeal and communicate the decision to the student in writing.

If the matter is not resolved between the student and the instructor, the student may appeal in writing to the provost; this appeal must be submitted no more than seven calendar days after the instructor's response to the initial written request. (If the provost is the instructor involved, the faculty representative to Academic Council will receive the notice of the appeal and will handle the responsibilities described below that are ordinarily assigned to the provost.) Within three business days, the provost will convene an ad hoc grade appeal committee to consider the appeal. The committee will consist of three faculty members, one junior or senior student, and one administrator. (The faculty member and the student may refuse any two of the initial appointees; however, the replacement appointees must be accepted.) Within seven calendar days of their appointment, the grade appeal committee will meet to hear the testimony of the student, the instructor, and any other appropriate witnesses. (It is permissible for the meeting to occur over the telephone or through other electronic means.) Both the student and the instructor may call witnesses; however, neither the student nor the instructor may bring legal counsel or other advisors to the Committee's hearings. All hearings will be taped for the record.

The committee will communicate its decision to the student, the instructor, and the registrar within one business day after the conclusion of the meeting. The committee's decision is final; since both the student and the instructor have had full opportunity to testify before the committee, neither may appeal the decision unless it can be demonstrated to the president that the committee failed to follow proper procedures.

ACADEMIC INTEGRITY POLICY

Because Ohio Valley University expects students to follow the highest standards of honorable conduct in all areas of life, it is essential that students maintain high standards of academic integrity. Cheating, plagiarizing (whether intentionally misrepresenting another's work as one's own or failing to follow appropriate requirements of documentation), and helping others cheat or plagiarize are all violations of these standards, as is falsifying records such as those kept for field experience, practica, internships, and similar programs. Students who engage in these behaviors in a course in which they are enrolled will face appropriate consequences, which could include failing the assignment in question, failing the course, being placed on restricted status (i.e., the student will not be allowed to participate in on-campus activities, including intramurals, and may not represent Ohio Valley University in public events, including athletic competitions, performances, and presentations), or being suspended or dismissed from Ohio Valley University. Students who engage in these behaviors when they are unrelated to a course in which they are enrolled will also face appropriate consequences, which could include being placed on restricted status or being suspended or dismissed from Ohio Valley University.

If a student believes that he or she is being falsely accused of academic dishonesty, or if the student believes the consequences of an incident of academic dishonesty are unjust, the student may ask that the situation be reviewed.

To ask for a review, the student should give to the provost written notice of the appeal and the reasons for it within three business days of being informed of the consequences of the alleged incident. (If the provost is the instructor involved, the faculty representative to Academic Council will receive the notice of the appeal and will handle the responsibilities described below that are ordinarily assigned to the provost.) Within three business days of receiving notice of the appeal, the provost will form an ad hoc Academic Integrity Appeal Committee consisting of three faculty members, one junior or senior student, and one administrator. (The faculty member and the student may refuse any two of the initial appointees; however, the replacement appointees must be accepted.) Within one week of their appointment, the Academic Integrity Appeal Committee will meet with the parties concerned to hear testimony from the student, instructor, and any other appropriate witnesses. (It is permissible for the meeting to occur over the telephone or through other electronic means.) Both the student and the instructor may call witnesses; however, neither the student nor the instructor may bring legal counsel or other advisors to the Committee's hearings. All hearings will be taped for the record.

Within one business day of the conclusion of the meeting, the Academic Integrity Appeal Committee will officially communicate its decision to the student, instructor, and provost. The committee's decision is final; since both the student and the instructor have had full opportunity to testify before the committee, neither the student nor the instructor may appeal the decision unless it can be demonstrated to the president that the committee failed to follow proper procedures.

A student making an appeal during a semester should continue to attend all class sessions and complete any required assignments while the appeal is underway.

GRADES AND QUALITY POINTS

The following scale is used; however, grades earned in courses numbered below 100 do not affect a student's GPA:

A designates excellent work	4 quality points per credit hour
B designates good work	3 quality points per credit hour
C designates average work	2 quality points per credit hour
D designates poor work	1 quality point per credit hour
F designates failing work	0 quality points per credit hour
I designates incomplete work	0 quality points per credit hour
FI designates failure to finish an incomplete	0 quality points per credit hour
FIW designates failure due to improper withdrawal	0 quality points per credit hour
IP designates work in progress	not computed in the GPA
NC indicates no credit was awarded	not computed in the GPA
NG indicates no grade was awarded	not computed in the GPA
NP indicates course requirements were not met	not computed in the GPA
P designates passing	not computed in the GPA
T (including *TR, TA, TB, etc.*)	not computed in the GPA
W designates withdrawal	not computed in the GPA.

Grades that begin with a *T* are designated for transfer work. *TR* means the transfer grade is not being recorded. *TA* means the student earned a grade of *A* in the course being transferred, *TB* means

the student earned a grade of *B* in the course being transferred, etc. Incomplete grades are given only because of illness, emergency, or special circumstances. A grade of *I* (incomplete) becomes an *FI* if the coursework is not completed within six weeks after the start of the subsequent semester or session. An *IP* (in progress) becomes an *F* if it is not completed within one year after the close of the semester or session. An *IP* may be changed to a *W* within nine months after the close of the semester or session; a grade of *I* cannot be changed to *W*. Grades of *IP* are appropriate when the student is enrolled in a course for which the work may not be completed during one semester, for example, when the student is completing independent research that takes longer than a semester to complete or participating in an internship (or practica) that will be completed after the term ends.

INCOMPLETES

A faculty member may submit a grade of Incomplete for a student who meets the following criteria:

- The student could not complete assigned work for the class because of an extraordinary life-event that prevented the student from completing the coursework within the semester dates.
- The student has completed a request form for a grade of Incomplete (*I*) through the office of the registrar.
- The provost has approved the request to receive a grade of Incomplete.

The request form for a grade of incomplete requires a student to provide written documentation about the circumstances that led to the incomplete work in a specific course or courses. A student should submit a request for an incomplete grade seven days prior to the last day of classes to be considered for the award of an incomplete. The request form must be signed by the instructor of the course and the dean of the college in which the course resides, and then given to the registrar's office. The provost will review the request, and the registrar will notify the student whether the request was approved.

A grade of *I* (incomplete) becomes a grade of *FI* (failure to finish an incomplete) if the coursework is not completed within six weeks after the start of the following semester.

FINAL EXAM WEEK

Final examinations are given at the end of each semester. No examination will be given before the scheduled time; in cases of emergency, a test may be given later. If a student has more than three exams scheduled on one day, he or she may petition the provost to reschedule one or more exams.

No major assignment can be due during Final Exam week unless that assignment is a take-home final or some other assignment given in lieu of a traditional final exam.

ADDRESS CHANGES

Students should notify the registrar's office of any address changes.

EMAIL ADDRESSES

Each student enrolled in Ohio Valley University is issued an Ohio Valley University email address. Each student is expected to check this address frequently as important information is sent to it from various campus offices. Students may choose to forward this email to a more frequently checked email account for their convenience; the IT staff can show students how to forward email.

GRADE REPORTS

Ohio Valley University does not send out paper grade reports at midterm or at the end of the term. Students can learn their grades by checking their online student records. Students are expected to check grades in a timely manner.

TRANSCRIPTS

For a nominal fee, the registrar's office will send official transcripts of Ohio Valley University coursework. Because student transcripts are confidential, they will not be sent unless the student makes a written request. The registrar's office only prints official copies of transcripts; students needing unofficial transcripts must print them themselves. A transcript request form is available in the registrar's office or online at www.ovu.edu/transcripts.

STUDENT RECORDS

Students have the right to inspect, view, and/or request a copy of any of their records that are not specifically exempted by Section 438 of the General Education Provisions Act. The cost of reproduction will be $1 per page.

The registrar maintains all student records, and all requests for examination of student records should be made in writing and directed to the registrar. All examinations of student records will take place in the registrar's office with a representative of the university present.

After examining their records, students or former students may request that certain records be removed on grounds that the records in question are inaccurate, misleading, or otherwise in violation of student rights. Should the request be refused, students have the right to a formal hearing before a committee appointed by the president within 60 days of receipt of the original request.

REPEATING COURSES TO IMPROVE GRADES

Students may repeat only those courses in which they have earned a grade of *C* or below. When a course is repeated, the most recent grade is the one counted in computing the grade point average.

REPEATING COURSES FOR ADDITIONAL CREDIT

In most cases, credit can only be earned once for each course; ordinarily, if a student repeats a course, the student will earn no additional credit, and Ohio Valley University will compute the most recent grade for a course. However, certain courses are repeatable for additional credit. The following courses may be repeated for additional credit, but except for specific exceptions made for students in certain majors, no more than four credit hours earned in that course may apply toward a student's degree at Ohio Valley University:

COM 111	Newspaper Workshop (1-3 credit hours)
COM 113	Private Acting (1 credit hour)
COM 115	Theatre Production Workshop (1-4 credit hours)
COM 117	Ambassadors (1 credit hour)
COM 221	Intercollegiate Forensics (1 credit hour)
NSC 451	Senior Seminar (2 credit hours)
MUS 110	Instrumental Ensemble (1 credit hour)
MUS 111	Jazz Ensemble (1 credit hour)
MUS 112	A Cappella Singers (1 credit hours)
MUS 114	Express (1 credit hour)
MUS 113	Private Piano (1-2 credit hours)
MUS 115	Private Voice (1-2 credit hours)
MUS 116	Private Brass (1-2 credit hours)
MUS 117	Private Percussion (1-2 credit hours)
MUS 118	Private String (1-2 credit hours)
MUS 119	Private Woodwind (1-2 credit hours)
MUS 313	Private Piano (1-2 credit hours)
MUS 315	Private Voice (1-2 credit hours)
MUS 316	Private Brass (1-2 credit hours)
MUS 317	Private Percussion (1-2 credit hours)
MUS 318	Private String (1-2 credit hours)
MUS 319	Private Woodwind (1-2 credit hours)
PHED 244	Varsity Men's Track & Field (1 credit hour)
PHED 245	Varsity Women's Track & Field (1 credit hour)
PHED 250	Varsity Baseball (1 credit hour)
PHED 251	Varsity Basketball, Men (1 credit hour)
PHED 252	Varsity Basketball, Women (1 credit hour)
PHED 253	Varsity Cheerleading (1 credit hour)
PHED 254	Varsity Cross-Country, Men (1 credit hour)
PHED 255	Varsity Cross-Country, Women (1 credit hour)
PHED 256	Varsity Golf, Men (1 credit hour)
PHED 257	Varsity Soccer, Men (1 credit hour)
PHED 258	Varsity Soccer, Women (1 credit hour)
PHED 259	Varsity Softball (1 credit hour)
PHED 260	Varsity Volleyball (1 credit hour)
PHED 261	Varsity Golf, Women (1 credit hour)

PHED 262 Varsity Men's Lacrosse (1 credit hours)
PHED 263 Varsity Wrestling (1 credit hour)
PHED 264 Varsity Women's Lacrosse (1 credit hour)

STUDENT LOAD

For a student to be considered full-time, the minimum load is 12 credit hours. To take more than 18 credit hours, a student must receive special permission from the provost. In no case will a student be allowed to take more than 21 credit hours.

ACADEMIC ADVISING

Each student at Ohio Valley University is assigned an academic advisor who will help the student to explore appropriate curricular and career options, to complete a degree plan, and to prepare for transfer or matriculation to graduate or professional school. Advising is designed to make students aware of the university's expectations, requirements, and resources, and to help students complete a degree successfully. It is the responsibility of students to know their academic status at all times, to fulfill all degree requirements as stated in the catalog, and to meet all other requirements for graduation or transfer.

CHANGING MAJORS

To change majors, a student should pick up the correct form from the registrar's office and fill it out. The student will retrieve his or her advising file from the current advisor and give it to the advisor in the new major.

ADDING AND DROPPING COURSES

Students may make changes to their schedule by adding and dropping courses until the add-drop period closes. The add-drop period for a fifteen-week semester lasts through the fifth day of classes. The add-drop period for a term that is between four and fifteen weeks long lasts through the third day of classes. The add-drop period for a term that is less than four weeks long lasts through the second day of classes. Courses dropped by the close of the add-drop period are not shown on the student's grade report or transcript.

Students may drop or withdraw from a course any time through the last class day of the term. During a regular semester, courses may be withdrawn from without penalty through Friday of the twelfth week; the student's grade report and transcript will show a grade of *W* for such withdrawals. Courses dropped after Friday of the twelfth week and the Friday before final exam week may be dropped with penalty; the student's grade report and transcript will show a grade of either *W* or *F*, depending on whether the student is passing or failing at the time of the withdrawal. A course may not be dropped after the last class day of the term.

Students may not drop or withdraw from a developmental course, Freshman Focus, an English course numbered below 199, or a course that fulfills the university's Bible course requirement.

A fee will be charged for any course dropped after the drop-add period closes.

To add or drop a course (or courses), a student should obtain the appropriate form from the registrar's office. The student's advisor and the business office must sign the form; if the student is a student-athlete, his or her coach's signature is also required, as a reduced number of hours may affect athletic eligibility. If the course is being dropped between the Friday of the twelfth week and the Friday before finals, the instructor's signature is also required, as the instructor will assign a grade of *W* or *F*, depending on whether the student was passing (*W*) or failing the course (*F*) at the time of withdrawal. The completed form must be returned to the registrar's office. If a student does not follow the proper drop procedure, the student has not officially withdrawn from a course, and he or she may receive a grade of *FIW* (failure due to improper withdrawal) in the course.

Because a change in course load may adversely affect financial aid, students are advised to consult with the financial aid office and the business office before dropping a course, especially if dropping a course changes the student's status from full-time to part-time.

If a student is withdrawing from all courses, the procedure for withdrawing from the university must be followed.

LATE ARRIVALS

Students are expected to be on campus by the first day of classes each semester. Students who do not attend any of the face-to-face sessions of any of their classes during the first calendar week of the semester will be assessed a $500 late arrival fee; they also risk being dropped from some or all courses. Instructors are not expected to make accommodation for students who arrive after the first day of classes. A student may request to have this fee waived by submitting a written request to the provost; the request should explain the student's situation and justification for the late arrival.

PARTICIPATION IN ONLINE OR BLENDED COURSES

Students who enroll in online or blended courses must make contact with the instructor by the add-drop date; a student who does not make contact by that date will be dropped from the course. A student who makes contact with the instructor by the add-drop date but who wishes to drop the class may do so by following regular add-drop procedures. A student will not be given a refund for any course dropped after the add-drop date.

For students taking online or blended courses in the College of Business, dismissal will occur if the student falls behind more than one week of the scheduled work outlined in the course syllabus. The student will be allowed to re-enroll in the course, if a re-enrollment of $10 per credit hour is paid and scheduled work is current. Re-enrollment must be completed at the registrar's office within 72 hours of the online-blended course dismissal date.

WITHDRAWAL FROM THE UNIVERSITY

During a fall or spring semester, a student who decides to drop all classes and leave the university on or after the first day of classes must follow the steps for a complete withdrawal. This option applies only to the regular fall and spring semesters. A student may initiate the withdrawal with the dean of students in person, by phone, or by email, with the date of the initial contact counted as the date of withdrawal. A student may not initiate withdrawal after the Friday before final exams. To process a complete withdraw from the university, a student must complete the following steps:

1) Meet with the dean of student's office to explain the reasons for the withdrawal.
2) Obtain a withdrawal form from the registrar's office and complete it. The form must be signed by the student, registrar, dean of students, provost, financial aid office, Perkins loan officer (if appropriate), and business office.
3) Complete a financial aid exit interview.
4) Turn in his or her student ID card.
5) Return all library books and receive clearance from library personnel.
6) Provide a forwarding address for mail.
7) If a residence hall student, completely check out of the residence hall, receive clearance from the residence hall supervisor, and return all keys.

If a student initiates a complete withdrawal by the end of the add-drop period (the fifth day of classes), there is no academic penalty and no courses will be shown on the student's transcript for that semester. If a withdrawal is initiated between the end of the add-drop period and Friday of the twelfth week, transcripts will show a grade of *W* for withdrawal on the transcript; if the withdrawal is initiated between the Friday of the twelfth week and the Friday before finals, transcripts will show a grade of either *W* or *F* on the grade report depending on whether the student is passing or failing at the time of the withdrawal. If at the time of withdrawal, a student has already receiving a failing grade on a transcript due to nonattendance in a class, the grade will not be changed to a *W*; the grade of *F* will remain. A complete withdrawal after the add-drop period closes will affect a student's academic standing; a student in good standing will move to initial academic warning, a student on initial academic warning will move to final academic warning, and a student on final academic warning will move to academic suspension. (See Satisfactory Academic Progress guidelines for details.)

If the student initiates withdrawal before the 25th day of classes, the student may receive a partial tuition refund, but if the withdrawal is initiated on or after the 26th day of classes, the student is not eligible for any refund of tuition (see the section "Withdrawals and Refunds" in the Finances portion of the catalog for details on withdrawal and tuition).

A withdrawal becomes final only when a student has completed the withdrawal process. Students who simply absent themselves from class without providing appropriate notice of intent to may have failing grade(s) posted to their records. This is considered an unofficial withdrawal and student records will be marked the following semester as withdrawn from the institution.

If a student completes a semester or more at Ohio Valley University, but decides not to continue to enroll, he or she will be marked as withdrawn on the 60th day of the semester following the student's last completed semester.

ADMINISTRATIVE WITHDRAWAL

The registrar will administratively withdraw all students, regardless of class level, who miss more than 50% of their class meetings in each of their courses during the first four weeks of a fall or spring semester. Students may be exempt if they provide to the registrar documentation of continued active enrollment.

Upon being notified of a student's failure to attend classes, the registrar will request confirmation of non-attendance from all of the student's instructors. If the registrar verifies the student is not attending classes, the student will be notified that he or she may be administratively withdrawn. The student will then have five business days to complete the formal withdrawal process described in the catalog (a student who undergoes the formal withdrawal may be eligible for a partial refund and may receive grades of *W* in his or her classes). Otherwise the student will be administratively withdrawn. Students who are administratively withdrawn will not receive any refund for the semester and will receive a grade of *FIW* (Failure due to Incomplete Withdrawal) in all of their courses. *FIW* grades are failing grades that adversely affect a student's academic standing.

LEAVE OF ABSENCE

Undergraduate students wishing to leave the University temporarily are able to return to campus after a one- or two-semester absence without having to reapply or pay readmission fees if they are granted a Leave of Absence. To be granted a Leave of Absence, a student needs to satisfy each of the following criteria:

1) The student must be registered during the semester immediately prior to the beginning of the leave.
2) The student must have a cumulative GPA of 2.0 or higher; the student must have this GPA at the time of applying for a Leave of Absence and after final grades have been posted for the term that immediately precedes the term of the requested Leave of Absence.
3) The student must have his or her university account paid in full, both at the time of applying for a Leave of Absence and after final grades have been posted for the term that immediately precedes the term of the requested Leave of Absence.
4) The student must have no pending disciplinary action.

A student who is considering leaving the university temporarily is encouraged to discuss this desire with his or her college dean or advisor before initiating Leave of Absence procedures in order to discuss the potential academic consequences of this action. To begin Leave of Absence procedures, a student should pick up the required form in the registrar's office. The form must be signed by the student, the registrar, the dean of students, the provost, the financial aid office, a Perkins loan officer (if appropriate), and the business office; the completed form should be returned to the registrar's office. Students needing assistance through the withdrawal process should contact the dean of students.

The deadline for a completed Leave of Absence application to be received (not mailed) in the registrar's office is the last day to drop courses, i.e., the fifth class day of the semester. If a student submits an incomplete application, it will be sent back to the student; if this action causes the deadline to be missed, the student will not be eligible for a Leave of Absence. A final decision

regarding approval or disapproval of a Leave of Absence request will be available after grades have been posted for the term that immediately precedes the term of the requested Leave of Absence. After processing the application, the registrar's office will email the student confirmation and also send confirmation to the appropriate college dean and to the student's advisor.

For a decision on a Leave of Absence request to be made before the first day of classes, the request must be received three business days before the first day of classes.

A student who does not return at the end of two semesters leave must reapply for readmission and comply with readmission rules.

The Leave of Absence becomes final only when a completed Leave of Absence form or a written notice of intent to take a leave of absence has been approved and filed with the University. Students who simply absent themselves from the university without providing appropriate notice will be considered unofficially withdrawn from the institution.

For a summer term, a Leave of Absence is only necessary if the student's program requires summer enrollment.

A student on a Leave of Absence will be marked as "Not Attending" until the expiration date of the leave.

CLASS ATTENDANCE POLICY

Regular class attendance is most important. There is the potential for learning during each class session, and these opportunities are irreplaceable. By attending class, students have a deeper and richer learning experience, and they are often exposed to others' viewpoints.

Instructors are responsible for recording attendance in each of their classes.

The instructor of each course will outline in the course syllabus the attendance policy for that course. Such a policy will define an excused absence, describe how being late for class will affect absences, and explain the consequences of unexcused absences; if the course is an online or blended course, the instructor will define participation for that course. Potential consequences for unexcused absences include (but are not limited to) dropping the student from the course (perhaps with a failing grade—see below for details) or lowering the student's grade in the course. (If a potential consequence is that the student will be dropped from a course, the syllabus will also describe the circumstances, if any, under which the student could be reinstated into the course.) Instructors may require that attendance at a specified percentage of the scheduled class sessions (or online activities) be required to receive credit for a course; in other words, an instructor's policy may mean that if a student misses more than a specified percentage of the class sessions (including both excused and unexcused absences), the student will be dropped from the course, perhaps with a failing grade.

As explained elsewhere in this catalog under the section "Adding and Dropping Courses," students are not allowed to withdraw from certain courses: Freshman Focus, developmental courses, English courses numbered below 199, and a course that meets the university's Bible requirement; if

a student is dropped from one of these courses for nonattendance, he or she will receive a grade of *F-IW* (Failure-Improper Withdrawal). With all other courses, if a student is dropped from a course for nonattendance before the Friday of the twelfth week of a semester (i.e., the last day that students may withdraw from a course and be guaranteed a *W*), the student will receive a grade of *W*. If the student is dropped for nonattendance during the last three weeks of the semester, the student will receive a grade of *F-IW* (Failure-Improper Withdrawal).

Students are responsible for knowing the attendance policy for each course and clearing excused absences with the instructor. Although students involved in Ohio Valley University activities may need to be excused from a class session, it is the student's responsibility to request the absence from the instructor and to discuss with the instructor how the absence may affect the student's ability to meet course requirements. While instructors should make reasonable accommodations for students who miss class because of Ohio Valley University-sponsored activities (e.g., academic competitions, performances, and athletic competitions) or other sound reasons (e.g., illness or family emergencies), students should recognize that not every course can accommodate absences and that neither the absence nor the notification of the absence will relieve the student from meeting course requirements.

A student who stops attending class sessions (or participating in an online course) for three consecutive weeks without a justifiable reason will be dropped from the course and given a grade of *W* (Withdrawal) if dropped before the 12th week of the semester; if the student is dropped after the 12th week of the semester, the grade will be *F-IW* (Failure-Improper Withdrawal). If the course in question is a course from which a student may not withdraw, the grade will be *F-IW* regardless of when in the semester the student is dropped.

If a student is participating in a course at another university that has a consortium (or similar) agreement with Ohio Valley University, the attendance policy of the other university will be followed for that course.

Students who, due to nonattendance, receive failing grades (or grades of *W*) in all of their courses before the end of the semester will be withdrawn from Ohio Valley University.

Any student who is dropped from two or more classes for excessive absences may be suspended for the next full semester.

BIBLE CLASS ATTENDANCE POLICY

A student who is dropped from a required Bible course for violating the university's Class Attendance Policy (see above) will receive a grade of *F-IW*. If this is the first time a student has received a final grade of *F-IW* in a required Bible course, the student will be placed on Bible Course Probation for the next full semester. While on Bible Course Probation, a student will not be allowed to participate in university-sponsored activities, including student organizations and intramurals, and may not hold an elective campus office. In addition, a student on Bible Course Probation will not be allowed to represent Ohio Valley University at various events, including performances (except those required as part of a course), intercollegiate athletics, and other competitions.

If a student on Bible Course Probation earns a grade other than *F-IW* on a Bible course in the subsequent semester, he or she will be removed from probation. If a student on Bible Course Probation earns a grade of *F-IW* on a required Bible course, he or she will be suspended from the university for one semester (Bible Course Suspension) for the next full semester.

A student is eligible to have status of Bible Course Probation only once. If a student who has been on Bible Course Probation (even if the status has been removed) receives a grade of *F-IW* in a required Bible course, he or she will be suspended from the university for one semester (Bible Course Suspension).

A student who has been placed on Bible Course Suspension is eligible to be readmitted to the university after one semester. At the time of readmittance, he or she will not be on Bible Course Probation; however, any subsequent grade of *F-IW* in a required Bible course will result in permanent dismissal from the university.

A student who is being placed on Bible Course Probation or Bible Course Suspension is granted the right of an appeal. Within two weeks of the notice of Probation or Suspension being sent (or, if the Probation or Suspension occurred within the last two weeks of a fall semester, by the end of the first week of spring semester), the student must first write a formal written appeal with the provost. The appeal must explain the reasons for the appeal. The provost will convene an ad hoc committee consisting of two faculty members, one staff member, one student, and one administrator who will decide the appeal. The student appealing has the right to meet with the committee, but he or she may rely only on the written appeal. The student may not bring legal counsel or other advisors to the appeal hearing.

CHAPEL & ASSEMBLY ATTENDANCE

Chapel & Assembly is designed to gather the OVU community on a daily basis to strengthen and support the identity, mission, and values of Ohio Valley University. Additionally, Chapel & Assembly is designed to enhance relationships within the community and to enhance each participant's character development and spiritual formation.

All students are required to attend Chapel & Assembly each semester of fulltime enrollment (12 or more credit hours) and are required to attend fifty (50) of the seventy-five (75) Chapel and Assembly sessions scheduled each semester. All students are expected to meet the above mentioned requirements; students facing certain circumstances may request that their attendance requirement be reduced by the Chapel & Assembly Attendance Committee. Students may request a reduction based on one of the following reasons: because they are student teaching, because they have a work-related conflict, or because they are a commuting student who does not have classes between 9:00 a.m. and 1:00 p.m. on two or more days per week.

A request for a reduction based on one of the above reasons must be submitted to the Associate Dean of Student Life no later than the Friday of the second week of the semester; the request will be reviewed by the Office of Student Life. Students who petitioned for a reduced minimum attendance requirement will be notified of their attendance requirement by the Friday of the third week of the semester. With the exception of student teachers, no full-time student will receive a reduced minimum attendance requirement below 28 days.

Students approved to be excused from attending one or more days per week for one of the above mentioned reasons will have their attendance requirement adjusted in the following way: those who are excused one day a week will still need to attend at least 50 chapel sessions, those who are excused two days a week will still need to attend at least 42 chapel sessions, and those who are excused three days a week will still need to attend 28 chapel sessions.

Students are asked to respect the Chapel & Assembly environment by refraining from the use of laptops, headphones, cell phones, and other electronic equipment. Students are also asked to refrain from any behavior that disrupts the attention of those around them. A student who disregards this policy will be marked absent and will be notified of this absence by an email sent to his or her OVU e-mail address; in addition, those who leave chapel early for non-emergency reasons will be marked absent and notified by the Dean of Student Life.

A student who arrives at 11:05 a.m. or later will be considered tardy and must fill out a tardy slip. Three tardies will be counted as one absence.

Each student's schedule will list "CHAPEL – Attendance Requirement," and the student's grade report and transcript will also show "CHAPEL – Attendance Requirement." Students will earn a grade of either *S (satisfactory)* or *U (unsatisfactory)*, based on whether they meet their chapel attendance obligation. Although chapel will look like a course on a student's transcript, it will be for 0 credit hours; consequently, a student's Grade Point Average (GPA) will not be affected by whether chapel attendance obligations are met (or not met).

Students who fail to meet the minimum attendance requirement will be placed on Chapel & Assembly Warning. Students on Chapel & Assembly Warning must attend a minimum of 50 Chapel & Assembly sessions during the semester in which they are on warning. Students on warning will not have their minimum attendance requirement reduced for extenuating circumstances.

If a student on Chapel & Assembly Warning meets Chapel & Assembly attendance requirements, he or she will be removed from Warning. If at any point in the semester it becomes clear that a student on warning will not be able to meet the minimum attendance requirement, he or she will immediately be placed on "Chapel & Assembly Probation" and will remain on probation the following semester.

Students on Chapel & Assembly Probation must meet with the Dean of Student Life to determine appropriate strategies for successfully fulfilling the requirements for the following semester. While on Chapel and Assembly Probation, a student will not be allowed to participate in university-sponsored activities, including student organizations and intramurals, and may not hold an elective campus office. In addition, a student on Chapel & Assembly Probation will not be allowed to represent Ohio Valley University at various events, including performances, intercollegiate athletics, and other competitions.

If a student on Chapel & Assembly Probation meets Chapel & Assembly attendance requirements, he or she will be removed from Probation. If a student on Chapel & Assembly Probation fails to meet the minimum attendance requirements, he or she will be suspended from the University for one semester; the notification of suspension will occur during the week that follows the last day of finals.

A student who is placed on Chapel & Assembly Probation or Suspension is granted the right of an appeal. The student must first write a formal written appeal to the Dean of Student Life explaining the reasons for the appeal. This formal written appeal must be submitted prior to the first day of classes of the semester during which the student will be on probation or suspension. The Chapel & Assembly Attendance Committee will meet to review the appeal and may request a personal interview with the student. The student appealing has the right to meet with the committee, but he or she may rely only on the written appeal. The student may not bring legal counsel or other advisors to the appeal hearing.

LATE INSTRUCTORS

Students are expected to wait a minimum of 15 minutes for a late instructor; unless they receive word of a necessary delay, students may leave after 15 minutes without being marked absent from class.

DISABILITIES

Ohio Valley University recognizes that many people who have physical or psychological issues, difficulty with standardized tests, or learning problems are quite capable of achieving their academic goals with effective assistance. A student with any documented disability who needs special accommodations should notify the dean of student success, who serves as the Americans with Disabilities Act (ACA) coordinator. The provost serves as the ADA officer.

CHANGES IN CLASSES

To accommodate enrollment or staffing requirements, Ohio Valley University reserves the right to change instructors, cancel and/or add classes, and alter room or time assignments without notice.

INDEPENDENT STUDY

Students desiring an independent study course must submit, in cooperation with the teacher who would guide such study, a learning contract to the provost, who must approve it prior to registration for the semester involved and before work begins. Learning contract forms are available from the registrar and the provost.

Students may not take a course by independent study if it is possible to take the course in the classroom. The provost may grant exceptions to this policy in certain circumstances.

CONSORTIUM AGREEMENTS

If a student needs to enroll in courses that are not being offered by Ohio Valley University in order to fulfill program requirements, a consortium agreement may be entered into with another college or university, called a host institution. The host institution must agree to the consortium contract. Once a student has completed the courses at the host institution, a transcript of the student's work

must be sent to Ohio Valley University. Enrolling in courses at a host institution may affect a student's financial aid.

UNIVERSITY ORIENTATION REQUIREMENT

Incoming students are required to enroll in Freshman FOCUS during their first semester of enrollment as a full-time student at Ohio Valley University. This requirement is waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU.

DOUBLE MAJORS AND ADDITIONAL BACHELOR'S DEGREES

Students who are seeking an additional bachelor's degree will need to complete a minimum of 30 additional credit hours for each degree sought. Students completing a second bachelor's degree must earn a minimum of 150 credit hours; students completing a third bachelor's degree must earn a minimum of 180 credit hours. If a student is seeking a second major, but not a second degree, he or she does not need to earn a minimum number of additional hours. In either case, if both programs require a practicum, the same experience may count for both programs if it meets the objectives of both programs and is approved by the dean responsible for each program. In addition, in some cases it may be possible for one senior seminar course to fulfill the requirements of both programs; for the same senior seminar to count for both programs, it must meet the objectives of both programs and be approved by the dean responsible for each program.

MAJOR AND MINOR REQUIREMENTS

A major requires at least 40 credit hours, 21 of which must be in upper-level work; a minor requires at least 18 credit hours, at least 6 of which must be in upper- level work (or a designated equivalent).

CONCENTRATIONS AND BIBLE CERTIFICATE REQUIREMENTS

A degree concentration requires a minimum of 12 credit hours (designated by the degree program plan). A concentration is only available to students who are taking the sponsoring degree program; for example, a student who is taking an accounting degree program may not receive a designation of sports management or business administration concentration.

Bible certificates require at least 12 credit hours.

GRADUATION POLICIES

The following policies apply to all students seeking a degree from Ohio Valley University:

1) Students may graduate under the degree requirements of the catalog in force at the time of enrollment or any subsequent catalog, as long as that catalog is not more than seven years old.
2) Candidates must pay the graduation fee.
3) Students must apply for a degree in the registrar's office by the published deadline; at that time, students must indicate their intended major(s) and, if applicable, any minor(s).
4) All students receiving degrees must participate in graduation exercises unless excused in writing by the provost.
5) Candidates must complete the required courses specified for the degree earned as well as the specific courses required for the major and, if applicable, any minor(s).
6) A candidate may not be awarded an associate degree at the same graduation at which he or she is awarded a bachelor's degree.
7) Currently enrolled students may participate in May or December graduation even if not all degree requirements have been met, if the student will have 9 or fewer credit hours left to complete.
8) To participate in graduation exercises, a candidate not currently enrolled at Ohio Valley University must have met all degree requirements.

GENERAL INSTITUTIONAL REQUIREMENTS FOR AN ASSOCIATE DEGREE

The following requirements apply to students seeking an associate of arts or an associate of science:

1) Candidates must complete at least 60 credit hours.
2) Candidates must satisfy the Bible course requirement.
3) Candidates must select an Associate of Arts, an Associate of Arts in Bible and Ministry, or an Associate of Science; a candidate may not be granted multiple associate degrees.
4) Candidates must have a minimum cumulative GPA of 2.0.
5) Candidates must earn at least 32 credit hours from Ohio Valley University.
6) At least 23 of the last 32 credit hours completed must be earned from Ohio Valley University; in other words, a maximum of 9 of the last 32 credit hours completed may be transfer hours. Courses taken through the College Consortium or through Lipscomb University will be considered as earned from OVU if they have been approved in advance by the registrar and provost.
7) Candidates for the Associate of Arts must fulfill the Associate of Arts Course Requirements, candidates for the Associate of Arts in Bible and Ministry must meet the Associate of Arts in Bible and Ministry course requirements, and candidates for the Associate of Science must meet the Associate of Science course requirements..

GENERAL INSTITUTIONAL REQUIREMENTS FOR A BACHELOR'S DEGREE

The following requirements apply to students seeking a bachelor of arts or a bachelor of science:

1) Candidates must have a minimum cumulative GPA of 2.0 (some programs require a higher GPA or have other GPA requirements).
2) Candidates must complete 120 credit hours, unless the program calls for a specific number of hours.
3) Candidates must complete 40 credit hours of upper-level work (i.e., 300- or 400-level courses); at least 15 of these hours must have been earned from Ohio Valley University.
4) Candidates must earn at least 32 credit hours from Ohio Valley University.
5) At least 23 of the last 32 credit hours completed must be earned from Ohio Valley University; in other words, a maximum of 9 of the last 32 credit hours completed may be transfer hours. In addition, at least 30 of the last 60 credit hours completed must be earned from Ohio Valley University. However, these rules do not apply to graduate transfer credit used to complete the Pre-Health-Science major; students majoring in Pre-Health Sciences must complete at least 23 of their last 32 undergraduate credit hours from OVU before transferring graduate hours to complete the degree. Also, courses taken through the College Consortium or through Lipscomb University will be considered as earned from OVU if they have been approved in advance by the registrar and provost.
6) Candidates must fulfill all general education program requirements and related policies; for a Bachelor of Arts degree, the Foreign Language Requirement must also be met.
7) Candidates must meet the specific requirements for their program explained elsewhere in this catalog as well as the requirements published by their colleges or schools.

OVU ACADEMIC CATALOG

PROGRAM REQUIREMENTS

ASSOCIATE DEGREES

Ohio Valley University offers an Associate of Arts, an Associate of Arts in Bible and Ministry, and an Associate of Science. Each of these degrees requires that the student complete 60 credit hours. The course requirements to earn each of these degrees are listed below.

Associate of Arts

The associate of arts degree is suitable for students seeking to transfer to a bachelor's program at another college or university by preparing students with a broad background in general education courses. The program has an option of many free electives that will allow students to prepare for courses based on the major they intend to pursue in a bachelor's program. To achieve this associate of arts degree, a student must fulfill the following course requirements as well as the requirements listed under "General Institutional Requirements for an Associate Degree." Students completing an associate of arts degree also must fulfill the Bible course requirement described below.

Career Development (1 credit hour)

Required course:

UNI 101 Freshman FOCUS (1 credit hour)

(*UNI 101 must be taken during a student's first semester of full-time enrollment; it is waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU.*)

Communications (9 credit hours)

Required courses:

ENG 131 College Writing I (3 credit hours)
ENG 132 College Writing II (3 credit hours)
COM 131 Basic Speech Communication (3 credit hours)

Fine Arts and Humanities (6 credit hours)

Students must complete at least one literature course, for 3 credit hours; courses should be selected from the following list:

ART 121 Art Appreciation (3 credit hours)
HUM 121 Introduction to Fine Arts (3 credit hours)
LIT 235 Western Literature through the Renaissance (3 credit hours)
LIT 236 Western Literature since the Enlightenment (3 credit hours)
MUS 121 Music Appreciation (3 credit hours)
COM 121 Theatre Appreciation (3 credit hours)
COM 123 Introduction to Film (3 credit hours)

Social Sciences (9 credit hours)

Students must complete at least one history course, for 3 credit hours, and no more than 6 credits with the same prefix; courses should be selected from the following list:

ECO 236 Principles of Macroeconomics (3 credit hours)
ECO 237 Principles of Microeconomics (3 credit hours)
HIS 131 Western Civilization I (3 credit hours)
HIS 132 Western Civilization II (3 credit hours)
HIS 133 United States History I (3 credit hours)
HIS 134 United States History II (3 credit hours)

HIS 135 American Government (3 credit hours)
HIS 201 Introduction to Politics (3 credit hours)
HIS 232 Introduction to Geography (3 credit hours)
HIS 231 Global Politics (3 credit hours)
PSY 101 General Psychology (3 credit hours)
PSY 233 Human Growth and Development (3 credit hours)
SOC 101 Introduction to Sociology (3 credit hours)

Mathematics (3 credit hours)

Select one course from this list:

MAT 146 Quantitative Reasoning and Real World Algebra (3 credit hours)
MAT 147 Intermediate Algebra (3 credit hours)
MAT 151 College Algebra (3 credit hours)
MAT 152 Trigonometry (3 credit hours)
MAT 153 PreCalculus (3 credit hours)
MAT 229 Introduction to Statistics (3 credit hours)
MAT 241 Calculus I (4 credit hours)
MAT 242 Calculus II (4 credit hours)
MAT 255 Discrete Math (3 credit hours)

Natural Sciences (4 credit hours)

Select one course from this list:

NSC 131 Foundations of Biology (4 credit hours)
NSC 135 Introduction to General Chemistry (4 credit hours)
NSC 141 General Biology I (4 credit hours)
NSC 142 General Biology II (4 credit hours)
NSC 145 General Chemistry I (4 credit hours)
NSC 146 General Chemistry II (4 credit hours)
NSC 148 General Physical Science (4 credit hours)
NSC 210 Human Anatomy & Physiology I (4 credit hours)
NSC 211 Human Anatomy & Physiology II (4 credit hours)
NSC 231 Introduction to Astronomy (4 credit hours)
NSC 232 Physical Geology (4 credit hours)
NSC 244 Physics I (4 credit hours)
NSC 245 Physics II (4 credit hours)

Bible

Generally, two credit hours of Bible are required for each fulltime semester of enrollment at Ohio Valley University or the equivalent credit hours of part-time work; see the catalog section below entitled Bible Course Requirement for details.

Diversity Requirement (0-6 credit hours)

Students must complete either (1) 6 credit hours of a single foreign language or (2) one course that fulfills the diversity requirement; see the catalog section below entitled Diversity Requirement for details.

Electives (19-25 credit hours)
In conjunction with their advisor, the student will select electives appropriate to their educational or career goals. Students seeking to transfer to a public institution in West Virginia or Ohio should take an additional natural science course from the list above to fulfill general education requirements at those institutions.

Associate of Arts in Bible & Ministry

The associate of arts in Bible & Ministry prepares students for a career in ministry and church work by providing a foundation of courses in biblical studies. The degree also requires broad training in the liberal arts and sciences to produce a well-rounded servant in God's kingdom. The degree is also suitable for students who may later wish to continue with a bachelor's degree in Bible & Ministry at OVU. To achieve this associate of arts degree, a student must fulfill the following course requirements as well as the requirements listed under "General Institutional Requirements for an Associate Degree." Students completing an associate of arts degree also must fulfill the Bible course requirement described below.

Career Development (1 credit hour)
Required course:
UNI 101 Freshman FOCUS (1 credit hour)
(*UNI 101 must be taken during a student's first semester of full-time enrollment; it is waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU.*)

Communications (9 credit hours)
Required courses:
ENG 131 College Writing I (3 credit hours)
ENG 132 College Writing II (3 credit hours)
COM 131 Basic Speech Communication (3 credit hours)

Fine Arts and Humanities (6 credit hours)
Students must complete at least one literature course, for 3 credit hours; courses should be selected from the following list:
ART 121 Art Appreciation (3 credit hours)
HUM 121 Introduction to Fine Arts (3 credit hours)
LIT 235 Western Literature through the Renaissance (3 credit hours)
LIT 236 Western Literature since the Enlightenment (3 credit hours)
MUS 121 Music Appreciation (3 credit hours)
COM 121 Theatre Appreciation (3 credit hours)
COM 123 Introduction to Film (3 credit hours)

Social Sciences (9 credit hours)
Students must complete at least one history course, for 3 credit hours, and no more than 6 credits with the same prefix; courses should be selected from the following list:
ECO 236 Principles of Macroeconomics (3 credit hours)
ECO 237 Principles of Microeconomics (3 credit hours)
HIS 131 Western Civilization I (3 credit hours)
HIS 132 Western Civilization II (3 credit hours)
HIS 133 United States History I (3 credit hours)

HIS 134 United States History II (3 credit hours)
HIS 135 American Government (3 credit hours)
HIS 201 Introduction to Politics (3 credit hours)
HIS 231 Global Politics (3 credit hours)
HIS 232 Introduction to Geography (3 credit hours)
PSY 101 General Psychology (3 credit hours)
PSY 233 Human Growth and Development (3 credit hours)
SOC 101 Introduction to Sociology (3 credit hours)

Mathematics (3 credit hours)

Select one course from this list:

MAT 146 Quantitative Reasoning and Real World Algebra (3 credit hours)
MAT 147 Intermediate Algebra (3 credit hours)
MAT 151 College Algebra (3 credit hours)
MAT 152 Trigonometry (3 credit hours)
MAT 153 PreCalculus (3 credit hours)
MAT 229 Introduction to Statistics (3 credit hours)
MAT 241 Calculus I (4 credit hours)
MAT 242 Calculus II (4 credit hours)
MAT 255 Discrete Math (3 credit hours)

Natural Sciences (4 credit hours)

Select one course from this list:

NSC 131 Foundations of Biology (4 credit hours)
NSC 135 Introduction to General Chemistry (4 credit hours)
NSC 141 General Biology I (4 credit hours)
NSC 142 General Biology II (4 credit hours)
NSC 145 General Chemistry I (4 credit hours)
NSC 146 General Chemistry II (4 credit hours)
NSC 148 General Physical Science (4 credit hours)
NSC 210 Human Anatomy & Physiology I (4 credit hours)
NSC 211 Human Anatomy & Physiology II (4 credit hours)
NSC 231 Introduction to Astronomy (4 credit hours)
NSC 232 Physical Geology (4 credit hours)
NSC 244 Physics I (4 credit hours)
NSC 245 Physics II (4 credit hours)

Mathematics, Natural Sciences, or Information Technology Elective (2 credit hours)

Students must select a course with a CIT, MAT, or NSC prefix that is worth at least 2 credit hours*:*

Bible & Ministry Emphasis Area (25 credit hours)

Students should fulfill the university's Bible requirement see the catalog section below entitled Bible Course Requirement for details. In addition, the following requirements should be met:

- *8 credit hours of required core courses*
  - BIB 106 Life of Christ (2 credit hours

- BIB 107 Acts through Revelation (2 credit hours)
- BIB 205 Old Testament Survey (2 credit hours)
- BIB 206 Christian Thought (2 credit hours)

- *9 credit hours of Biblical text and Biblical languages courses, selected from the following:*
  - BIB 160 Intro to Biblical Languages (3 credit hours)
  - BIB 304 Pastoral Epistles (2 credit hours)
  - BIB 305 Galatians & Romans (3 credit hours)
  - BIB 306 Acts (2 credit hours)
  - BIB 307 Hebrews (2 credit hours)
  - BIB 308 I Corinthians (2 credit hours)
  - BIB 309 Selected Pauline Epistles (2 credit hours)
  - BIB 310 Synoptic Gospels (3 credit hours)
  - BIB 311 General Epistles (2 credit hours)
  - BIB 312 Gospel of John (2 credit hours)
  - BIB 313 Pentateuch (3 credit hours)
  - BIB 315 Joshua-Esther (3 credit hours)
  - BIB 401 Old Testament Wisdom Literature (3 credit hours)
  - BIB 403 Major Prophets (3 credit hours)
  - BIB 405 Minor Prophets (3 credit hours)
  - BIB 406 Acts (3 credit hours)
  - BIB 407 Daniel & Revelation (3 credit hours)
  - BIB 408 I & II Corinthians (3 credit hours)
  - BIB 412 Gospel of John (3 credit hours)
  - BGK 201 Introduction to Greek I (4 credit hours)

- *3 credit hours of doctrinal and historical studies courses, selected from the following:*
  - BIB 346 Doctrinal Issues (3 credit hours)
  - BIB 347 Scripture Interpretation (3 credit hours)
  - HIS 461 Renaissance & Reformation, 1400-1648 (3 credit hours)
  - REL 341 History of the Christian Church (3 credit hours)
  - REL 342 Restoration Church History (3 credit hours)
  - REL 371 Christian Ethics (3 credit hours)
  - REL 441 Major World Religions (3 credit hours)

- *3 credit hours of practical ministry courses, selected from the following:*
  - BIB225 Intro to Practical Ministry (3 credit hours)
  - BIB320 Personal Evangelism (3 credit hours)
  - BIB321 Educational Program of the Church (3 credit hours)
  - BIB322 Intro to Missions (3 credit hours)
  - BIB323 Sermon Preparation & Delivery (3 credit hours)
  - BIB327 Religious Speaking for Women (3 credit hours)
  - BIB354 Children's Ministry (3 credit hours)

- *2 credit hours of a biblical elective, selected from any course with a BIB, BGK, HEB, or REL prefix.*

Electives (6 credit hours)
In conjunction with their advisor, the student will select electives appropriate to their educational or career goals.

Associate of Science

The associate of science degree is suitable for students seeking to transfer to a bachelor's program in fields such as mathematics, science, or engineering. To achieve an associate of science degree, a student must fulfill the following course requirements as well as the requirements listed under "General Institutional Requirements for an Associate Degree" elsewhere in this catalog. Students completing an associate of science degree also fulfill the Bible course requirement described below.

Career Development (1 credit hour)
Required courses:
UNI 101 Freshman FOCUS (1 credit hour)
(*UNI 101 must be taken during a student's first semester of full-time enrollment; it is waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU.*)

Communications (9 credit hours)
Required courses:
ENG 131 College Writing I (3 credit hours)
ENG 132 College Writing II (3 credit hours)
COM 131 Basic Speech Communication (3 credit hours)

Fine Arts and Humanities (6 credit hours)
Students must complete at least one literature course, for 3 credit hours; courses should be selected from the following list:
ART 121 Art Appreciation (3 credit hours)
HUM 121 Introduction to Fine Arts (3 credit hours)
LIT 235 Western Literature through the Renaissance (3 credit hours)
LIT 236 Western Literature since the Enlightenment (3 credit hours)
MUS 121 Music Appreciation (3 credit hours)
COM 121 Theatre Appreciation (3 credit hours)
COM 123 Introduction to Film (3 credit hours)

Social Sciences (9 credit hours)
Students must complete at least one history course, for 3 credit hours, and no more than 6 credits with the same prefix; courses should be selected from the following list:
ECO 236 Principles of Macroeconomics (3 credit hours)
ECO 237 Principles of Microeconomics (3 credit hours)
HIS 131 Western Civilization I (3 credit hours)
HIS 132 Western Civilization II (3 credit hours)
HIS 133 United States History I (3 credit hours)
HIS 134 United States History II (3 credit hours)
HIS 135 American Government (3 credit hours)
HIS 201 Introduction to Politics (3 credit hours)
HIS 231 Global Politics (3 credit hours)
HIS 232 Introduction to Geography (3 credit hours)

PSY 101 General Psychology (3 credit hours)
PSY 233 Human Growth and Development (3 credit hours)
SOC 101 Introduction to Sociology (3 credit hours)

Mathematics (6 credit hours)
Select two courses from this list:
MAT 151 College Algebra (3 credit hours)
MAT 152 Trigonometry (3 credit hours)
MAT 153 PreCalculus (3 credit hours)
MAT 229 Introduction to Statistics (3 credit hours)
MAT 241 Calculus I (4 credit hours)
MAT 242 Calculus II (4 credit hours)
MAT 255 Discrete Math (3 credit hours)

Natural Sciences (8 credit hours)
Select two courses from this list:
NSC 141 General Biology I (4 credit hours)
NSC 142 General Biology II (4 credit hours)
NSC 145 General Chemistry I (4 credit hours)
NSC 146 General Chemistry II (4 credit hours)
NSC 148 General Physical Science (4 credit hours)
NSC 210 Human Anatomy & Physiology I (4 credit hours)
NSC 211 Human Anatomy & Physiology II (4 credit hours)
NSC 231 Introduction to Astronomy (4 credit hours)
NSC 232 Physical Geology (4 credit hours)
NSC 244 Physics I (4 credit hours)
NSC 245 Physics II (4 credit hours)
NSC 245 Organic Chemistry (4 credit hours)
NSC 247 Organic Chemistry II (4 credit hours)

Mathematics, Natural Sciences, or Information Technology Electives (12 credit hours)
Select from the following:
Any natural science (NSC) course, any computer information technology (CIT) course, any math (MAT) course numbered above MAT 151, Quantitative Business Analysis (BUS 332), Technology Applications for Education (EDUC 300), Kinesiology (PHED 300), Introduction to Statistics for the Behavioral Sciences (PSY 229), Anatomy and Physiology for Wellness (WEL 300), Principles of Nutrition (WEL 305), Nutrition through the Life Cycle (WEL 306), Exercise Physiology (WEL 309), or Epidemiology (WEL 411).

Bible
Students completing an Associate of Science degree must fulfill the university's Bible course requirement; generally, two credit hours of Bible are required for each fulltime semester of enrollment at Ohio Valley University or the equivalent credit hours of part-time work; see the catalog section below entitled Bible Course Requirement for details.

GENERAL EDUCATION

The General Education program at Ohio Valley University consists of these six broad themes: Christ-centered, good written and oral communicators, critical thinkers, truth seekers, work ready, and possessing a broad knowledge base. To meet these requirements, students must enroll in coursework that satisfies these six broad themes. Each is described in detail below. A student who transfers into a bachelor's degree program with an associate of science, an associate of arts, or a higher degree from a regionally accredited institution will be considered to have fulfilled the s course selections required below, but not the Bible course requirement, the writing competency requirement, the diversity requirement, or the work-ready requirement.

Christ-Centered

Successful students will demonstrate proficiency in their understanding of the Bible and the ethical applications of biblical principles. To achieve this objective, students must fulfill the Bible course requirement described below; generally speaking, two credit hours of Bible are required for each fulltime semester of enrollment at Ohio Valley University or the equivalent credit hours of part-time work. A course taken to fulfill the Bible course requirement may also fulfill other degree requirements.

Bible Course Requirement

Every student who has full-time status on the last day to add a class at Ohio Valley University must successfully complete a Bible course offered by Ohio Valley University each semester until all of the following requirements have been met:

1) Bible core courses or the approved equivalents are completed.
   Bible core courses:
   BIB 106 Life of Christ
   BIB 107 Acts through Revelation
   BIB 205 Old Testament Survey
   BIB 206 Christian Thought
2) A total of 8 courses that fulfill the Bible requirement have been completed.

Upperclassmen (juniors and seniors) may petition to apply a "banked" Bible course (for example, a summer Bible course or a Bible course taken in a previous semester that was in addition to the Bible course requirement for that semester) to meet the Bible requirement of the current semester.

Freshmen and sophomores are required to select from the Bible core courses, preferably in sequence. (Students may apply to the Bible department for exceptions to this freshman and sophomore requirement.)

BIB 105 cannot be taken for credit if a student has already taken a Bible course numbered 107 or above.

Transfer students (or students who complete graduation requirements on an accelerated schedule) may normally complete Bible course requirements by passing a Bible course during each full-time semester of enrollment.

To meet Bible course requirements, part-time students must pass one Bible course for each 16 credit hours of OVU coursework successfully completed.

Certain courses that do not have a BIB prefix may meet the Bible course requirement. Courses that currently meet this requirement are any Religion (REL) course, Biblical Greek (BGK) courses numbered above 202, Biblical Hebrew (BHB) courses numbered above 202, Business Ethics (BUS 371), and Reading the Bible (EFL 100).

Students who are enrolled in only one course that meets the Bible requirement during a semester may not drop the course.

Students who are dismissed from a required Bible course for violating the university's Class Attendance Policy will face academic consequences; see the section "Bible Course Attendance Policy" in the Academic Policies section above.

Students who have completed the core courses and who are not completing a Bible major, a Bible minor, or a Bible certificate are encouraged to choose from the following courses to meet the Bible requirement:

BIB 211	Marriage and Family (2 credit hours)
BIB 306	Acts (2 credit hours)
BIB 308	I Corinthians (2 credit hours)
BIB 309	Selected Pauline Epistles (2 credit hours)
BIB 311	General Epistles (2 credit hours)
BIB 312	Gospel of John (2 credit hours)
BIB 317	Bible Lands and Ways (2 credit hours)
BIB 327	Religious Speaking for Women (2 credit hours)
BIB 329	Women's Ministry (2 credit hours)
BIB 332	Global Missions Awareness (2 credit hours)
BIB 335	Personal Spiritual Development (2 credit hours)
BIB 344	Christian Evidences (2 credit hours)
BIB 348	New Testament Church (2 credit hours)
BIB 373	Contemporary Christian Issues (2 credit hours)

All students are welcome to take other Bible courses; however, other courses will often be more technical in nature.

Good Written and Oral Communicators

Students will demonstrate the ability to communicate effectively by listening, speaking, and writing using appropriate technology. To achieve this objective, students must complete specific coursework and fulfill the writing competency requirement described below.

Written Communication (6 credit hours required; two courses required):

ENG 131	College Writing I (3 credit hours)
ENG 132	College Writing II (3 credit hours)

Oral Communication (3 credit hours required; select from the following):

COM 131	Basic Speech Communication (3 credit hours)
EDUC 202	Research, Writing, and Speaking (3 credit hours)

Writing Competency Requirement

To meet the writing competency requirements, students must do the following:

1) Enroll in an English (ENG) course each semester until College Writing II (ENG 132) has been successfully completed.
2) Earn a grade of at least a *C* in both College Writing I (ENG 131) and College Writing II (ENG 132).
3) Earn a grade of at least a *C* on three writing-enhanced courses taken at Ohio Valley University; these courses are all at the 200-level or above. At least one of these courses must be in the student's major. Writing-enhanced courses are listed below and are designated as such in the Course Description section of this catalog. Students who transfer to OVU in their junior or senior year and who will still lack one of the courses in the final semester before graduation may petition the writing enhanced committee for a waiver based on one of the following: (1) A formal writing sample of at least eight pages which they submit by the end of the semester before graduation. (2) Evidence of having earned a grade of *C* or higher in a writing course taken at another college or university that is in addition to the equivalents of College Writing I and College Writing II; before any writing course would be approved as helping a student meet this requirement, it must be approved by the director of writing programs. (The kinds of courses that would fulfill this requirement would have names like Business Writing, Professional Writing, Technical Writing, and Advanced Expository Writing; a creative writing course would not fulfill this requirement.)

The following courses are designated as writing-enhanced courses; all of these have as a prerequisite College Writing II (ENG 132):

BIB 322	Introduction to Missions (3 credit hours)
BIB 347	Scripture Interpretation (3 credit hours)
BUS 310	Business Communications (3 credit hours)
BUS 371	Business Ethics (3 credit hours)
BUS 451	Business Policy Seminar (3 credit hours)
COM 231	Playwriting (3 credit hours)
COM 238	Media Writing (3 credit hours)
CRJ 489	Criminal Justice Practicum (1-6 credit hours)
EDUC 202	Research, Writing, and Speaking (3 credit hours)
EDUC 215	Learning Environment (2 credit hours)
EDUC 327	Teaching Language Arts K-6 (3 credit hours)
EDUC 451	Residency 2 Seminar (2 credit hours)
ENG 301	Advanced Grammar and Composition (3 credit hours)
ENG 331	Creative Writing (3 credit hours)
ENG 333	Professional Writing (3 credit hours)
FIA 321	Investigative Analytical Processes (3 credit hours)
HIS 300	Historical Research and Methods (3 credits)
HIS 451	History Senior Seminar (3 credit hours)
HIS 461	Renaissance and Reformation, 1400-1648 (3 credit hours)
HUM 451	Senior Seminar (2 credit hours)
LIT 309	Short Story (3 credit hours)
LIT 313	Poetry (3 credit hours)

LIT 314	Dramatic Literature (3 credit hours)
MGT 430	Entrepreneurship & Small Business Management (3 credit hours)
NSC 431	Ecology (4 credit hours)
NSC 451	Senior Seminar (2 credit hours)
NSC 490	Directed Research (1-6 credit hours)
PSY 290	Research Design (3 credit hours)
PSY 355	Introduction to Counseling Theories and Practice (3 credit hours)
PSY 489	Psychology Practicum (3-6 credit hours)
REL 341	History of the Christian Church (3 credit hours)
REL 342	Restoration Church History (3 credit hours)
REL 371	Christian Ethics (3 credit hours)
SOC 341	Cultural Anthropology (3 credit hours)
WEL 411	Epidemiology (3 credit hours)
WEL 451	Senior Seminar (3 credit hours)

Critical Thinkers

Students will be able to use quantitative and natural & social scientific methods effectively to solve problems, manipulate and interpret data, and communicate findings about the human and natural worlds. To achieve this objective, students must take coursework in mathematics, the natural sciences, and the social sciences.

Mathematics (3 credit hours required; select one of the following courses):

MAT	Any Mathematics course numbered 146 or higher
PSY 229	Introduction to Statistics for the Behavioral Sciences (3 credit hours)

Natural Sciences (3 credit hours required; select one of the following courses):

NSC	Any Natural Science course with a lab (4 credit hours)

Social Sciences (3 credit hours required; select one of the following courses):

PSY 101	General Psychology (3 credit hours)
PSY 233	Human Growth and Development (3 credit hours)
PSY 234	Child Development (3 credit hours)
PSY 236	Adult Development and Aging (3 credit hours)
SOC 101	Introduction to Sociology (3 credit hours)
ECO 236	Principles of Macroeconomics (3 credit hours)
ECO 237	Principles of Microeconomics (3 credit hours)
HIS 135	American Government (3 credit hours)
HIS 201	Introduction to Politics
HIS 231	Global Politics (3 credit hours)
HIS 232	Introduction to Geography (3 credit hours)

Truth Seekers

Students will demonstrate the ability to participate in meaningful discourse about the human condition through a study of history, literature, fine arts, and diverse cultures. To achieve this objective, students must take coursework in history, literature, and the fine arts; in addition, they must fulfill the diversity requirement described below. A course taken to fulfill the diversity requirement may also fulfill other degree requirements.

History (3 credit hours required; select from the following course options):

HIS	Any HIS course except HIS 135 (American Government), HIS 201 (Introduction to Politics), HIS 231 (Global Politics), or HIS 232 (Introduction to Geography) may fulfill this requirement. The following OVU courses are regularly offered and do not have prerequisites:
HIS 131	Western Civilization I (3 credit hours)
HIS 132	Western Civilization II (3 credit hours)
HIS 133	United States History I (3 credit hours)
HIS 134	United States History II (3 credit hours)

Literature (3 credit hours required; select from the following course options):

LIT	Any LIT course may fulfill this requirement. The following OVU courses are regularly offered and do not have prerequisites:
LIT 235	Western Literature through the Renaissance (3 credit hours)
LIT 236	Western Literature since the Enlightenment (3 credit hours)

Fine Arts (3 credit hours required; select from the following course options):

ART	Any ART course fulfills this requirement
MUS	Any MUS course except private music lessons may fulfill this requirement; however, if a student is using a music performing ensemble course to fulfill the requirement, the student must take at least two consecutive semesters of the same performing ensemble, plus at least one additional credit hour in the fine arts.
COM 115	Theatre Production Workshop (1-4 credit hours)
COM 121	Theatre Appreciation (3 credit hours)
COM 123	Introduction to Film (3 credit hours)
HUM 121	Introduction to Fine Arts (3 credit hours)
HUM 280	Introduction to Fine Arts – International (1-3 credit hours)

Diversity Requirement

In today's world, an understanding of, appreciation of, and respect for diverse cultures is essential; consequently, to earn a bachelor's degree, each student must do one of the following: (1) successfully complete one course that fulfills the diversity requirement, (2) successfully complete two semesters of study of a modern foreign language, (3) participate in a study abroad program, or (4) participate in an international trip with a member of the OVU faculty. Those fulfilling the requirement via the third or fourth options (and who are not signing up for one of the courses below) should enroll in PSY 250, Introduction to Cross-Cultural Understanding, for either 0 or 1 credit. Students who believe their life experiences demonstrate significant exposure to diverse cultures may appeal in writing to the Diversity Committee to fulfill the requirement through their life experiences.

The following courses will fulfill the diversity requirement:

BIB 322	Introduction to Missions
BIB 332	Global Missions Awareness
BIB 353	Urban Ministry
BUS 433	International Business
EDUC 451	Residency 2 Seminar
HIS 231	Global Politics

HIS 232	Introduction to Geography
HIS 323	Non-Western History
REL 441	Major World Religions
PSY 250	Introduction to Cross-Cultural Understanding
PSY 351	Understanding Multicultural Diversity
PSY 352	Understanding Multicultural Diversity – International
SOC 341	Cultural Anthropology
SOC 383	Diversity Management

Work Ready

Students will demonstrate the skills and attributes to be effective professionals in the workplace. To achieve this objective, students must take a career development course; in addition, they must fulfill the work-ready requirement described below. A course taken to fulfill the work-ready requirement may also fulfill other degree requirements.

Career Development (1 credit hour required; select from the following options:)

EDUC 101 Introduction to Learning (3 credit hours)

UNI 101 Freshman FOCUS (1 credit hour)

(*UNI 101 must be taken during a student's first semester of full-time enrollment; it is waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU.*)

Work-Ready Requirement

In addition to the career preparation skills delivered in EDUC 101 or UNI101, students should seek further development in their professional skills by engaging in a practicum, field lab, or internship or taking a course that emphasizes workforce skills in communication or technology. Every academic program requires one or more of the following courses, and a course taken to fulfill the work-ready requirement may also fulfill other degree requirements.

The following courses will fulfill the work-ready requirement:

ACC 399	Accounting Internship
ACC 431	Accounting Systems
BIB 325	Ministry Field Laboratory
BIB 425	Practicum in Ministry
BUS 310	Business Communication
BUS 399	Business Administration Internship
CIT 151	Microsoft Word
CIT 152	Microsoft PowerPoint
CIT 153	Microsoft Excel
CIT 154	Microsoft Access
CIT 240	Computer Applications for Ministry
CIT 351	Microsoft Word Expert
CIT 353	Microsoft Excel Expert
CRJ 489	Criminal Justice Practicum
EDUC 101	Introduction to Learning
EDUC 300	Technology Applications in Education
EDUC 431	Residency 2 Grade K-6
EDUC 433	Residency 2 Grade 5-12

EDUC 434	Residency 2 in Wellness Education
EDUC 435	Residency 2 in Special Education K-A
ENG 333	Professional Writing
HIS 489	History Practicum
HUM 489	Humanities Practicum
MAT 289	Mathematics Practicum
MKT 399	Marketing Internship
NSC 489	Natural Sciences Practicum
PHED 461	Internship in Physical Education and Health
PHED 462	Internship in Coaching
PSY 327	Psychology Field Laboratory
PSY 489	Psychology Practicum
WEL 489	Wellness Practicum

Broad Knowledge Base

The general education curriculum is structured to provide students a broad knowledge base from multiple disciplines to make them more adaptable in a changing world rather than providing a narrow education in only one area of inquiry or field of learning.

FOREIGN LANGUAGE REQUIREMENT

To earn a Bachelor of Arts, students must earn at least six credit hours in a single foreign language. For the Bachelor of Arts in Bible, Biblical Greek is required; for all other Bachelor of Arts programs, any foreign language may be used to fulfill this requirement. To earn a Bachelor of Science, students do not need to fulfill a university foreign language requirement, though to meet major requirements, some Bachelor of Science programs require credit in a foreign language.

BIBLE PROGRAM

The Bible program aims to prepare men and women to be better servants of God and humanity, whether as a professional or a volunteer. At every level of study, emphasis is placed on building a sound understanding of God's inspired Word and on applying it in practical ways. The curriculum is designed to prepare students to serve effectively according to biblical principles in whatever professional discipline they pursue. Students receive instruction in biblical studies, preaching and teaching, church leadership, counseling, personal spirituality, ethics, and Christian education according to their specific interests. Bible majors are prepared to go directly into ministry or to pursue graduate studies.

Students desiring to major in Bible choose from three degrees: (1) Bachelor of Arts in Bible and Ministry, (2) Bachelor of Science in Bible and Ministry, (3) Bachelor of Science in Vocational Bible and Ministry. The Vocational Bible and Ministry degree is available only as a second major.

A minor is required for the both the B.A. and the B.S. in Bible and Ministry. When one or more minors that relate to Bible or ministry are chosen, they serve as specializations or emphases for the Bible degrees. Other minors can be used toward graduation, but they do not serve as

specializations. Specializations include such minors as biblical languages, Greek, missions, Christian counseling, Women's Ministry, practical ministry, preaching, and youth ministry, among others.

Requirements for Bachelor of Arts in Bible and Ministry

Students who plan to pursue graduate study or who would like to keep graduate study as a future option should complete this degree as the language requirement will better prepare them for graduate school. This degree will also serve those who plan to begin full-time ministry upon graduation. The degree program includes a core curriculum of language, textual, doctrinal, historical, and practical ministry courses.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
   - Foreign Language Requirement
3) Receive formal admission to the School of Biblical Studies, preferably by the end of the sophomore year; the application is part of BIB 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all Bible-related coursework.
   - Earn no hours of *D* in Bible-related coursework required for graduation.
5) Complete at least 24 credit hours of upper-level Bible courses (courses with a BIB prefix) at Ohio Valley University; at least nine of these credit hours must be in textual studies courses.
6) Complete a minor area of study.
7) Complete at least 57 credit hours, distributed as follows (*see the classification of Bible courses below to determine which courses meet each requirement*):
   - 8 credit hours in Bible core courses. The following courses are required:
     - BIB 106 Life of Christ (2 credit hours)
     - BIB 107 Acts through Revelation (2 credit hours)
     - BIB 205 Old Testament Survey (2 credit hours)
     - BIB 206 Christian Thought (2 credit hours)
   - 6 credit hours of Greek readings (students will likely need to take two semesters of New Testament Greek as a prerequisite).
   - 18 credit hours in textual studies courses, with at least nine credit hours in New Testament and six credit hours in Old Testament.
   - 8 credit hours in doctrinal and historical studies courses. BIB 347 – Scripture Interpretation (3 credit hours) is required; students must select one of the following courses: REL 341 – History of the Christian Church (3 credit hours) or REL 342 – Restoration Church History (3 credit hours).

- 13-15 credit hours in practical ministry. The following courses are required:
  - BIB 225 Introduction to Practical Ministry (3 credit hours)
  - BIB 320 Personal Evangelism (2 credit hours)
    or BIB 353 Urban Ministry (3 credit hours)
  - BIB 322 Introduction to Missions (3 credit hours)
  - BIB 323 (men) Sermon Preparation and Delivery (3 credit hours)
    or BIB 327 (women) Religious Speaking for Women (2 credit hours)
  - BIB 425 Practicum in Ministry (3 credit hours)
    Students who have worked for at least five consecutive years in full-time ministry may petition for a waiver of Practicum in Ministry (BIB 425); if the waiver is granted, the student must replace this course with an additional three credit hours of coursework in practical ministry.
- BIB 299 – Bible Program Admission (0 credit hours)
- BIB 451 – Senior Seminar (2 credit hours)
- 2 elective credit hours of Bible (BIB numbered 160 or above), biblical languages (BGK or BHB), Religion (REL),

Requirements for Bachelor of Science in Bible and Ministry

This degree will serve well those students who plan to begin full-time ministry upon graduation; however, because of the lesser language requirement, it is not recommended for those considering graduate school as a future option. The degree program includes a core curriculum of textual, doctrinal, historical, and practical ministry courses.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the School of Biblical Studies, preferably by the end of the sophomore year; the application is part of BIB 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all Bible-related coursework.
   - Earn no hours of *D* in Bible-related coursework required for graduation.
5) Complete at least 24 credit hours of upper-level Bible (BIB) courses at Ohio Valley University; at least nine of these credit hours must be in textual studies courses.
6) Complete a minor area of study.
7) Complete at least 54 credit hours, distributed as follows (*see the classification of Bible courses below to determine which courses meet each requirement*):

- 8 credit hours in Bible core courses. The following courses are required:
  - BIB 106 Life of Christ (2 credit hours)
  - BIB 107 Acts through Revelation (2 credit hours)
  - BIB 205 Old Testament Survey (2 credit hours)
  - BIB 206 Christian Thought (2 credit hours)
- 18 credit hours in textual studies courses, with at least nine hours in New Testament and six hours in Old Testament.
- 3 credit hours in biblical language studies coursework.
- 8 credit hours in doctrinal and historical studies courses. BIB 347 – Scripture Interpretation (3 credit hours) is required; students must select one of the following courses: REL 341 – History of the Christian Church (3 credit hours) or REL 342 – Restoration Church History (3 credit hours).
- 13-15 credit hours in practical ministry courses. The following courses are required:
  - BIB 225 Introduction to Practical Ministry (3 credit hours)
  - BIB 320 Personal Evangelism (2 credit hours)
    or BIB 353 Urban Ministry (3 credit hours)
  - BIB 322 Introduction to Missions (3 credit hours)
  - BIB 323 (men) Sermon Preparation and Delivery (3 credit hours)
    or BIB 327 (women) Religious Speaking for Women (2 credit hours)
  - BIB 425 Practicum in Ministry (3 credit hours)

    Students who have worked for at least five consecutive years in full-time ministry may petition for a waiver of Practicum in Ministry (BIB 425); if the waiver is granted, the student must replace this course with an additional three credit hours of coursework in practical ministry.
- BIB 299 – Bible Program Admission (0 credit hours)
- BIB 451 – Senior Seminar (2 credit hours)
- 2 elective credit hours of Bible (BIB numbered 160 or above), biblical languages (BGK or BHB), Religion (REL)

Requirements for Bachelor of Science in Vocational Bible and Ministry

Because many students are interested in preparing to serve in ministry roles while supporting themselves in another occupation or vocation, the Vocational Bible and Ministry major was created to provide a brief study of biblical and ministry concerns. This degree program is designed to serve a student who desires enough Bible and ministry training to serve in a ministry role in a small church or mission area, but who has a second major is in another discipline. This degree program is also designed to serve a student who already has a bachelor's degree but would like to change careers; with careful planning, it is possible to earn this degree in one year.

To be eligible for this major, the student must have another major outside the School of Biblical Studies. Students who have previously completed a bachelor's degree at an accredited institution are also eligible to complete this degree. A second bachelor's degree requires at least 30 credit hours beyond the first bachelor's degree.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.

2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement

   If a student has already received a bachelor's degree from an accredited institution, it will be assumed that the student's general education coursework has been completed.

3) Complete another major outside the School of Biblical Studies.

4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all Bible-related coursework.
   - Earn no hours of *D* in Bible-related coursework required for graduation.

5) Give the School of biblical studies a formal declaration of intent to seek the Vocational Bible and Ministry degree; this declaration should be given as soon as possible so that a suitable plan of study can be made. In addition, the student should receive formal admission to the School of Biblical Studies, preferably by the end of the sophomore year; the application is part of BIB 299.

6) Complete at least 24 credit hours of upper-level Bible (BIB) courses at Ohio Valley University; at least nine of these credit hours must be in textual studies courses.

7) Complete 36 credit hours, distributed as follows (*see the classification of Bible courses below to determine which courses meet each requirement*):
   - 8 credit hours in Bible core courses. The following courses are required:
     - BIB 106 Life of Christ (2 credit hours)
     - BIB 107 Acts through Revelation (2 credit hours)
     - BIB 205 Old Testament Survey (2 credit hours)
     - BIB 206 Christian Thought (2 credit hours)
   - 3 credit hours in doctrinal and historical studies courses; BIB 347 – Scripture Interpretation (3 credit hours) is required.
   - 21 credit hours in one of the following three tracks (see below for track requirements):
     - Vocational Ministry Track
     - Vocational Missions Track
     - Vocational Bible Teaching Track
   - BIB 299 – Bible Program Admission (0 credit hours)
   - BIB 451 – Senior Seminar (2 credit hours)
   - 2 elective hours of Bible (BIB numbered 160 or above), biblical language (BKG or BHB), or church history (REL 341 or REL 342)

   Vocational Ministry Track
   - 9 credit hours in textual studies courses, with at least 5 credit hours in New Testament
   - 12 credit hours in practical ministry courses; the following courses are required:
     - BIB 225 Introduction to Practical Ministry (3 credit hours)
     - BIB 322 Introduction to Missions (3 credit hours)

- BIB 323 (men) Sermon Preparation and Delivery (3 credit hours)
  or BIB 327 (women) Religious Speaking for Women (2 credit hours)
- BIB 425 Practicum in Ministry (3 credit hours)
  Students who have worked for at least five consecutive years in full-time ministry may petition for a waiver of Practicum in Ministry (BIB 425); if the waiver is granted, the student must replace this course with an additional three credit hours of coursework in practical ministry.

Vocational Missions Track

- 9 credit hours in textual studies courses, with at least 5 credit hours in New Testament
- 12 credit hours in practical ministry courses; the following courses are required:
  - BIB 322 Introduction to Missions (3 credit hours)
  - BIB 320 Personal Evangelism (2 credit hours)
    or BIB 353 Urban Ministry (3 credit hours)
  - SOC 341 Cultural Anthropology (3 credit hours)
  - REL 441 Major World Religions (3 credit hours)

Vocational Bible Teaching Track

- 18 credit hours in textual studies courses, with at least 9 credit hours in New Testament *Students may substitute 3 credit hours of a biblical language course (BIB 160, or any BGK or BHB course)* for a textual studies course
- 3 credit hours in practical ministry courses; one of the following courses is required:
  - BIB 320 Personal Evangelism (2 credit hours)
  - BIB 321 Educational Program of the Church (3 credit hours)
  - BIB 323 (men) Sermon Preparation and Delivery (3 credit hours)
    or BIB 327 (women) Religious Speaking for Women (2 credit hours)
  - BIB 351 Youth Ministry (3 credit hours)
  - BIB 354 Children's Ministry (3 credit hours)

Classification of Bible Courses

Students completing Bible majors, Bible minors, or Bible certificates should use the following classification of courses to determine which courses fulfill course distribution requirements.

Textual Studies

Certain Biblical Language Studies courses also may count as textual studies courses; see below.

BIB 304 Pastoral Epistles (2 credit hours)
BIB 305 Galatians and Romans (3 credit hours).
BIB 306 Acts (2 credit hours)
BIB 307 Hebrews (2 credit hours)
BIB 308 I Corinthians (2 credit hours)
BIB 309 Selected Pauline Epistles (2 credit hours)
BIB 310 Synoptic Gospels (3 credit hours)
BIB 311 General Epistles (2 credit hours)
BIB 312 Gospel of John (2 credit hours)
BIB 313 Pentateuch (3 credit hours)
BIB 315 Joshua-Esther (3 credit hours)
BIB 401 Old Testament Wisdom Literature (3 credit hours)

BIB 403 Major Prophets (3 credit hours)
BIB 405 Minor Prophets (3 credit hours)
BIB 406 Acts (3 credit hours)
BIB 407 Daniel and Revelation (3 credit hours)
BIB 408 1-2 Corinthians (3 credit hours)
BIB 412 Gospel of John (3 credit hours)

Biblical Language Studies

BIB 160 Introduction to Biblical Languages (3 credit hours)
BGK 201 Introduction to Greek I (4 credit hours)
BGK 202 Introduction to Greek II (4 credit hours)
BHB 201 Introduction to Biblical Hebrew I (4 credit hours)
BHB 202 Introduction to Biblical Hebrew II (4 credit hours)

The following readings courses may count as textual studies courses unless they are required for the major or minor.

BGK 301 New Testament Greek Readings I (3 credit hours)
BGK 302 New Testament Greek Readings II (3 credit hours)
BGK 401 New Testament Greek Readings III (3 credit hours)
BGK 402 New Testament Greek Readings IV (3 credit hours)
BHB 301 Biblical Hebrew Readings I (3 credit hours)
BHB 302 Biblical Hebrew Readings II (3 credit hours)

Doctrinal and Historical Studies

BIB 284 God's Eternal Purpose (2 credit hours)
BIB 344 Christian Evidences (2 credit hours)
BIB 346 Doctrinal Issues (3 credit hours)
BIB 347 Scripture Interpretation (3 credit hours)
BIB 348 New Testament Church (2 credit hours)
BIB 373 Contemporary Christian Issues (2 credit hours)
HIS 461 Renaissance and Reformation, 1400-1648 (3 credit hours)
REL 341 History of the Christian Church (3 credit hours)
REL 342 Restoration Church History (3 credit hours)
REL 371 Christian Ethics (3 credit hours)
REL 441 Major World Religions (3 credit hours)

Practical Ministry

BIB 211 Marriage and Family (2 credit hours)
BIB 225 Introduction to Practical Ministry (3 credit hours)
BIB 320 Personal Evangelism (2 credit hours)
BIB 321 Educational Program of the Church (3 credit hours)
BIB 322 Introduction to Missions (3 credit hours)
BIB 323 Sermon Preparation and Delivery (3 credit hours)
BIB 324 Advanced Homiletics (3 credit hours)
BIB 325 Ministry Field Laboratory (1-6 credit hours)
BIB 326 Biblical Mentoring and Discipling Seminar (2 credit hours)
BIB 327 Religious Speaking for Women (2 credit hours)
BIB 329 Women's Ministry (2 credit hours)

BIB 332	Global Missions Awareness (2 credit hours)
BIB 335	Personal Spiritual Development (2 credit hours)
BIB 351	Youth Ministry (3 credit hours)
BIB 352	Ministerial Counseling (3 credit hours)
BIB 353	Urban Ministry (3 credit hours)
BIB 354	Children's Ministry (3 credit hours)
BIB 422	Church Growth and Planting (2 credit hours)
BIB 423	Church Leadership (2 credit hours)
BIB 425	Practicum in Ministry (3 credit hours)
BIB 451	Senior Seminar (2 credit hours)
CIT 240	Computer Applications for Ministry (2 credit hours)

The following courses may also be counted as practical ministry courses; however, these courses do not fulfill the university's Bible course requirement.

COM 321	Public Speaking (3 credit hours)
COM 331	Interpersonal Communications (3 credit hours)
COM 332	Argumentation and Persuasion (3 credit hours)
MUS 122	Song Leading and Worship Skills (1 credit hour)
PSY 242	Group Dynamics (3 credit hours)
PSY 320	Abnormal Psychology (3 credit hours)
PSY 340	Personality Theories (3 credit hours)
PSY 350	Family Systems (3 credit hours)
PSY 355	Introduction to Counseling Theories and Practices
SOC 341	Cultural Anthropology (3 credit hours)
SOC 381	Introduction to Alternative Dispute Resolution (3 credit hours)
SOC 382	Conflict Mediation (3 credit hours)
SOC 383	Diversity Management (3 credit hours)

BIOCHEMISTRY PROGRAM

Biochemistry is a multi-disciplinary science that connects many scientific and engineering disciplines, e.g., biology, agriculture, medicine, pharmacy and biomedical engineering. The core concepts are invaluable for students to build the knowledge and skills in biology and chemistry needed for careers in operational science, teaching, research, and graduate studies. Our BS major in Biochemistry has been designed to meet those needs. Specifically, our students will develop competence in the application of scientific methods for problem-solving, data collection and analysis, and science communication. In addition, the program will integrate faith and learning principles to help our students to become both good scientists and faithful believers.

Requirements for Bachelor of Science in Biochemistry

Students majoring in Biochemistry must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements

- Diversity Requirement
- Work-Ready Requirement

3) Receive formal admission to the Biochemistry program, preferably during a student's sophomore year; the application is part of NSC 299.
4) Earn at least a 2.5 GPA in all NSC courses.
5) Complete a portfolio of work satisfactory to the science faculty.
6) Complete 7 credit hours of mathematics by completing the following courses:
   - MAT 229: Introduction to Statistics (3 credit hours)
   - MAT 241: Calculus I (4 credit hours)
7) Complete 60 credit hours distributed as follows:
   - NSC 141 General Biology I (4 credit hours)
   - NSC 142 General Biology II (4 credit hours)
   - NSC 145 General Chemistry I (4 credit hours)
   - NSC 146 General Chemistry II (4 credit hours)
   - NSC 244 Physics I (4 credit hours)
   - NSC 245 Physics II (4 credit hours)
   - NSC 246 Organic Chemistry I (4 credit hours)
   - NSC 247 Organic Chemistry II (4 credit hours)
   - NSC 299 Natural Science Program Admission (0 credit hours)
   - NSC 310 Human Anatomy and Physiology I (4 credit hours)
   - NSC 400 Microbiology (4 credit hours)
   - NSC 423 Genetics (3 credit hours)
   - NSC 434 Biochemistry I (4 credit hours)
   - NSC 435 Biochemistry II (4 credit hours)
   - NSC 441 Cell Biology (4 credit hours)
   - NSC 451 Senior Seminar (2 credit hours)
   - 3 credit hours of elective coursework in science (courses numbered above NSC 135) or mathematics (courses numbered MAT 151 or higher)
8) Complete one of the following courses for 3 credit hours:
   - NSC 343 Introduction to Physical Chemistry (3 credit hours)
   - NSC 344 Inorganic Chemistry (3 credit hours)
   - NSC 345 Introduction to Instrumental Analysis (3 credit hours)

BIOLOGY PROGRAM

The bachelor of science with a major in Biology will prepare students for graduate programs and careers in biology. Students in the program will use scientific methodology to address questions appropriate to the discipline. Students will develop competence in application of the scientific method, writing within the discipline, and data collection and analysis. The program will integrate faith and learning in an environment designed to show students that they can be scientists and maintain a viable faith in God.

Requirements for Bachelor of Science in Biology

Students majoring in Biology must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the Biology program, preferably during a student's sophomore year; the application is part of NSC 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA in all life science courses.
   - Earn at least a 2.0 GPA in all physical science courses.
5) Complete a portfolio of work satisfactory to the science faculty.
6) Complete 6-7 credit hours of mathematics:
   - MAT 229: Introduction to Statistics (3 credit hours).
   - MAT 151: College Algebra (3 credit hours) or MAT 241: Calculus I (4 credit hours)
     Consult your advisor to determine which math courses is best for your career goals.
7) Complete 70 credit hours distributed as follows:
   - 35 credit hours of required life science coursework:
     - NSC 141 General Biology I (4 credit hours)
     - NSC 142 General Biology II (4 credit hours)
     - NSC 310 Human Anatomy and Physiology I (4 credit hours)
     - NSC 311 Human Anatomy and Physiology II (4 credit hours)
     - NSC 400 Microbiology (4 credit hours)
     - NSC 431 Ecology (4 credit hours)
     - NSC 423 Genetics (3 credit hours)
     - NSC 441 Cell Biology (4 credit hours)
     - NSC 451 Senior Seminar (2 credit hours)
     - NSC 489 Natural Sciences Practicum (2 credit hours)
   - 28 credit hours of required physical science coursework:
     - NSC 145 General Chemistry I (4 credit hours)
     - NSC 146 General Chemistry II (4 credit hours)
     - NSC 244 Physics I (4 credit hours)
     - NSC 245 Physics II (4 credit hours)
     - NSC 246 Organic Chemistry I (4 credit hours)
     - NSC 247 Organic Chemistry II (4 credit hours)
     - NSC 434 Biochemistry I (4 credit hours)
   - NSC 299 Natural Sciences Program Admission (0 credit hours)
   - 4 credit hours of elective science coursework
   - ENG 333 Professional Writing (3 credit hours)

BUSINESS PROGRAMS

The business programs at Ohio Valley University are designed to prepare men and women for professional leadership careers. Consistent with the university's mission, all instruction offered by the College of Business is presented within the framework of a Christian worldview. Business instruction prepares students for professional careers by helping them to develop technical, analytical, and people skills, and by cultivating in them an awareness of the social, financial, political, and economic environments in which organizations solve problems and make decisions.

The College of Business offers three programs: accounting, business administration, and integrated marketing communication. Two of the degree programs offer professional concentrations (12 credit hours of focused course and learning work). these 12 credit hours are prescribed to the students who have chosen these areas and are normally advised by the faculty expert in these concentration areas. The intention of a business degree concentration is designed to prepare students to be competitive in the career area of their choice. However, the benefit of being housed in a business degree program is to enable the capabilities of the student to be broad enough to engage in business work that is currently available to them upon graduation.

The following provides a summary of the College of Business degree programs and their respective concentration areas.

- Accounting Concentrations: This degree program will prepare students to be work-ready and life-ready as they contribute to the accounting industry. The degree program offers concentrations (12 focused credit hours) in areas of Forensic Investigative Accounting (focused to address the growing need for professionals to investigate criminal activity that uses instruments within the financial industry); Governmental Accounting (focused on the specific accounting practices and needs of governmental agencies); and Public Accounting (intended to prepare students to take the Certified Public Accounting (CPA) exam.
- Business Administration Concentrations: This degree program is designed with three intents: 1) Accommodate students who want to explore the world of business; 2) Provide students with a broad set of competencies in business administration; or 3) Prepare students to specialization (concentration) in areas of management, aquaculture, construction management & building science, sports management, energy management & production engineering, project management, or human resource management.
- Integrated Marketing Communication: This is the newest degree program offered by the College of Business. It began in fall 2018. It brings the marketing concentration that had been part of the business administration degree into the prominence that has been established in the twenty-first century digital and social explosion.

These programs are accredited by the International Assembly of Collegiate Business Education (IACBE). This organization provides an outcomes assessment that measures the effectiveness of business programs and discovers any need for future changes or improvements within the programs. By selecting a program that has IACBE accreditation, students are at an advantage in reaching their goals due to the academic rigor required for accreditation. OVU business students also benefit from the opportunity to compete in business-oriented competitions, from participation in Future Business Leaders of America-Phi Beta Lambda, and from the opportunity to be selected for Sigma Beta Delta (the international honor society for business).

Requirements for a Bachelor of Science in Accounting

Accounting is the language of business, and it is essential to the management of commerce throughout the world. The accounting major is designed to prepare students for careers in managerial accounting, governmental or non-profit accounting, and public accounting. Consequently, students who major in accounting are constantly needed for financial and business management positions in financial institutions, manufacturing and service firms, governmental entities, and public accounting firms. The accounting major provides students with the required coursework to take the Certified Public Accountant (CPA) examination, the Certified Fraud Examiner (CFE) examination, and the Certified Governmental Financial Manager (CGFM) examination.

All graduates receiving a bachelor of science with a major in accounting must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the College of Business. Admission should occur either toward the end of the sophomore year or near the beginning of the junior year; the application is part of BUS 299. If a junior or senior transfers into the program, formal admission must occur before the student registers for his or her second semester of coursework.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all business-related coursework.
   - Complete Business Policy Seminar (BUS 451), the capstone course, with a minimum grade of *C*.
5) Complete a portfolio of work that is satisfactory to the chair of the accounting program; the portfolio will include work from general education courses and business courses.
6) Complete the Peregrine Comprehensive Exam in Business. Ordinarily, students must complete this test twice: while taking Introduction to Business (BUS 121) and while taking Business Policy Seminar (BUS 451).
7) Complete 83 credit hours distributed as follows:
   - Complete 9 credit hours of courses that can also fulfill general education or Bible course requirements:
     - BUS 371 Business Ethics (3 credit hours)
     - ECO 236 Principles of Macroeconomics (3 credit hours)
     - MAT 151 College Algebra (3 credit hours)
   - Complete 29 credit hours of business core courses:
     - ACC 221 Principles of Accounting I (3 credit hours)
     - BUS 121 Introduction to Business (2 credit hour)

- BUS 299 Business Program Admission (0 credit hours)
- BUS 310 Business Communications (3 credit hours)
- BUS 431 Business Law I (3 credit hours)
- BUS 451 Business Policy Seminar (3 credit hours)
- CIT 151 Microsoft Word (2 credit hours)
- CIT 152 Microsoft PowerPoint (2 credit hours)
- CIT 153 Microsoft Excel (2 credit hours)
- ECO 237 Principles of Microeconomics (3 credit hours)
- FIN 333 Principles of Business Finance (3 credit hours)
- MAT 229 Introduction to Statistics (3 credit hours)

- Complete 30 credit hours in required accounting coursework:
  - ACC 222 Principles of Accounting II (3 credit hours)
  - ACC 321 Intermediate Accounting I (3 credit hours)
  - ACC 322 Intermediate Accounting II (3 credit hours)
  - ACC 341 Cost Accounting (3 credit hours)
  - ACC 421 Introduction to Taxation (3 credit hours)
  - ACC 422 Federal Income Taxes (3 credit hours)
  - ACC 431 Accounting Systems (3 credit hours)
  - ACC 441 Auditing and Information Assurance (3 credit hours)
  - ACC 451 Advanced Accounting (3 credit hours)
  - ACC 461 Governmental and Not-for-Profit Accounting (3 credit hours)

- Complete 15 credit hours in accounting or accounting-related coursework, selected from the following list:
  - ACC 399 Accounting Internship (1-3 credit hours)
  - ACC 462 Advanced Governmental Accounting (3 credit hours)
  - ACC 463 Advanced Governmental Financial Management (3 credit hours)
  - ACC 464 Federal Governmental Accounting (3 credit hours)
  - ACC 471 Fraud Examination (3 credit hours)
  - ACC 472 Forensic Accounting (3 credit hours)
  - BUS 332 Quantitative Business Analysis (3 credit hours)
  - BUS 432 Business Law II (3 credit hours)
  - BUS 433 International Business (3 credit hours)
  - FIA 240 Rules of Evidence for Forensic Accounting Investigations (3 credit hours)
  - FIA 321 Investigative Analytical Processes (3 credit hours)
  - FIA 451 CFE Exam Prep
  - FIN 334 Governmental Finance (2 credit hours)
  - MGT 230 Principles of Management (3 credit hours)
  - MGT 333 Introduction to Operations Management (3 credit hours)
  - MKT 230 Principles of Marketing

Requirements for a Bachelor of Science in Business Administration

Consistent with the concept of a broad-based curriculum, the business administration major is designed for the individual who desires a broad spectrum of business courses that combine several fields of study. Those completing their degree in business administration may choose to pursue

graduate or professional education, begin their careers in entry-level management training positions, or initiate an entrepreneurial enterprise. The coursework included in the general business administration major may also be combined with a concentration or a planned sequence of electives from outside the business curriculum in order to meet the student's specific objectives. Business Administration Concentrations include Energy Management & Production Engineering, Human Resource Management, and Sports Management.

All graduates receiving a bachelor of science with a major in business administration must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the College of Business. Admission should occur either toward the end of the sophomore year or near the beginning of the junior year; the application is part of BUS 299. If a junior or senior transfers into the program with more than 59 credit hours, formal admission must occur before the student registers for his or her second semester of coursework.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all business-related coursework.
   - Earn no more than six credit hours of *D* on business-related coursework.
   - Complete Business Policy Seminar (BUS 451), the capstone course, with a minimum grade of *C*.
5) Complete a portfolio of work that is satisfactory to the chair of the College of Business; the portfolio will include work from general education courses and business courses (assessed in BUS 451).
6) Complete the Peregrine Comprehensive Exam in Business. Ordinarily, students must complete this test twice: while taking Introduction to Business (BUS 121) and while taking Business Policy Seminar (BUS 451). This assessment provides evidence of student learning as a result of the Business Administration academic program.
7) Complete 12 credit hours of courses that can be used to fulfill Bible or general education requirements:
   - BUS 371 Business Ethics (3 credit hours)
   - ECO 236 Principles of Macroeconomics (3 credit hours)
   - MAT 151 College Algebra (3 credit hours)
   - MAT 229 Introduction to Statistics (3 credit hours)
8) Completed 49 credit hours of required business administration courses, distributed as follows:
   - Complete 16 credit hours of lower-division business core courses:
     - ACC 221 Principles of Accounting I (3 credit hours)

- BUS 121 Introduction to Business (2 credit hours)
- BUS 299 Business Program Admission (0 credit hours)
- CIT 153 Microsoft Excel (2 credit hours)
- FIN 233 Personal Finance (3 credit hours)
- MGT 230 Principles of Management (3 credit hours)
- MKT 230 Principles of Marketing (3 credit hours)

- Complete 33 credit hours of upper-division business core courses:
  - ACC 335 Managerial Accounting (3 credit hours)
  - BUS 310 Business Communications (3 credit hours)
  - BUS 332 Quantitative Business Analysis (3 credit hours)
  - BUS 431 Business Law I (3 credit hours)
  - BUS 433 International Business (3 credit hours)
  - BUS 451 Business Policy Seminar (3 credit hours)
  - EMPE 350 Introduction to Project Management (3 credit hours)
  - EMPE 351 Principles of Project Management (3 credit hours)
  - FIN 333 Principles of Finance (3 credit hours)
  - MGT 331 Management Information Systems (3 credit hours)
  - MGT 451 Human Resource Management (3 credit hours)

9) Complete 22 additional elective credit hours. These credit hours must be approved by the academic advisor. A concentration of 12 credit hours (part of the 22 additional elective credit hours) may be used to form a concentration in one of the following areas: Construction Management & Building Science, Energy Management & Production Engineering, Human Resource Management, or Sports Management. Concentrations must be approved by the academic advisor.

Requirements for a Bachelor of Science in Energy Management and Production Engineering

The degree program in Energy Management and Production Engineering is focused on providing business students opportunities to gain knowledge of production engineering principles and hands-on experience managing projects in the energy industry.

Students majoring in Energy Management and Production Engineering are placed in a yearly cohort that will take the same courses in a specified sequence. However, there are options to customize the curriculum, based on college credits that students bring into the program. There are also options to concentrate in areas such as aquaculture (Energy – Water Nexus), Environmental Pre-Law, and Government Energy Policy. (*Note*: These are only selected examples of EMPE customized programs). To accommodate these customized concentrations in EMPE, each student will meet with the EMPE director (their academic advisor) each semester to discuss potential substitute courses (see below; it may be possible to substitute other courses for the italicized courses). The decision to substitute courses will be at the discretion of the EMPE director.

Students majoring in Energy Management and Production Engineering must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.

2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Complete an application for the program and meet at least one of four eligibility requirements for the Energy Management and Production Engineering program:
   - A high school GPA of 3.0 on a 4.0 scale
   - A minimum ACT composite score of 21
   - A minimum SAT combined score of 1550
   - Permission of the director of the EMPE program
4) Receive formal admission to the College of Business, School of Professional Studies. Admission should occur either toward the end of the sophomore year or near the beginning of the junior year; the application is part of BUS 299. The application process will be coordinated with the EMPE director at one of the formal advising semester registration meetings between the director and the EMPE student. If a junior or senior transfers into the program, formal admission must occur before the student registers for his or her second semester of coursework.
5) Meet the following grade requirements (failure to maintain these standards may be cause for removing the student from the program, but not the university):
   - Earn at least a 2.5 GPA on all business-related coursework.
   - Earn at least a 3.0 GPA on all courses that have an EMPE prefix (or agreed upon EMPE concentration courses).
   - Earn no hours of *D* on required business core and EMPE coursework.
6) Complete a portfolio of work that is satisfactory to the instructor of Business Policy Seminar (BUS 451).
7) Complete the Peregrine Comprehensive Exam in Business. Ordinarily, students must complete this test twice: while taking Introduction to Business (BUS 121) and while taking Business Policy Seminar (BUS 451).
8) Complete the following courses, worth 120 credit hours (it may be possible to substitute other courses for the courses shown in italics):
   - Complete 46 credit hours of general education credits (some courses also fulfill program requirements):
     - BIB 105 Introduction to the Bible (2 credit hours)
     - BIB 106 Life of Christ (2 credit hours)
     - BIB 107 Acts through Revelation (2 credit hours)
     - BIB 205 Old Testament Survey (2 credit hours)
     - *BIB 206 Christian Thought (2 credit hours)*
     - *BIB 211 Marriage and Family (2 credit hours)*
     - *BIB 326 Biblical Mentoring and Discipling Seminar (2 credit hours)*
     - *BUS 371 Business Ethics (3 credit hours)*
     - COM 131 Basic Speech Communications (3 credit hours)

- ENG 131 College Writing I (3 credit hours)
- ENG 132 College Writing II (3 credit hours)
- ECO 236 Principles of Macroeconomics (3 credit hours)
- HIS 132 Western Civilization II (3 credit hours)
- HUM 121 Introduction to Fine Arts (3 credit hours)
- LIT 236 Western Literature since the Renaissance (3 credit hours)
- MAT 151 College Algebra (3 credit hours)
- NSC 150 Twenty-first Century Science (4 credit hours)
- UNI 101 Freshman FOCUS (1 credit hour)

- Complete 22 credit hours of lower-division business and business-related courses:
  - ACC 221 Principles of Accounting I (3 credit hours)
  - BUS 121 Introduction to Business (2 credit hours)
  - BUS 298 Business Competitions (0 credit hours)
  - BUS 299 Program Admission (0 credit hours)
  - BUS 310 Business Communications (3 credit hours)
  - CIT 142 Principles of Information Systems (3 credit hours)
  - CIT 153 Microsoft Excel (2 credit hours)
  - FIN 233 Personal Finance (3 credit hours)
  - MAT 229 Introduction to Statistics (3 credit hours)
  - MGT 230 Principles of Management (3 credit hours)
  - MKT 230 Principles of Marketing (3 credit hours)

- Complete 36 credit hours of upper-division business and business-related courses:
  - ACC 335 Managerial Accounting (3 credit hours)
  - BUS 310 Business Communications (3 credit hours)
  - BUS 320 Business Calculus (3 credit hours)
  - BUS 332 Quantitative Business Analysis (3 credit hours)
  - BUS 431 Business Law I (3 credit hours)
  - BUS 451 Business Policy Seminar (3 credit hours)
  - BUS 433 International Business (3 credit hours)
  - FIN 333 Principles of Business Finance (3 credit hours)
  - MGT 331 Management Information Systems (3 credit hours)
  - MGT 333 Introduction to Operations Management (3 credit hours)
  - *MGT 336 Organizational Concepts (3 credit hours)*
  - MGT 431 Human Resource Management (3 credit hours)

- Complete 19 credit hours of EMPE courses:
  - EMPE 102 Introduction to Production Engineering (2 credit hours)
  - EMPE 200 Industrial Energy (3 credit hours)
  - EMPE 301 Principles of Industrial Engineering (3 credit hours)
  - EMPE 350 Introduction to Project Management (4 credit hours)
  - EMPE 351 Principles of Project Management (4 credit hours)

9) The following internship courses are highly recommended:
   - EMPE 198 Summer Internship: Industry Survey (1 credit hour)
   - EMPE 298 Summer Internship: Industry Professional Shadowing (1 credit hour)

- EMPE 398 Summer Internship: Full-Time Work (1 credit hour)

Requirements for a Bachelor of Science in Forensic Investigative Accounting

Forensic accounting is the practice of utilizing accounting and investigative skills to assist in legal and administrative matters. The degree program in Forensic Investigative Accounting (FIA) is focused on providing students opportunities to gain knowledge and hands-on experience in forensic investigative accounting. The American Institute of Certified Public Accountants (AICPA) states that forensic accounting is the fastest growing segment of the accounting profession. Demand for professionals in this field is very high. They work on economic crime investigations, all types of civil litigation support, specialized audits, and terrorist investigations. Forensic Accountants work throughout the business world, in public accounting, corporations, and in all branches of government (from the FBI and CIA to the offices of the local authorities). The forensic accounting field is growing quickly, and forensic investigative accountants are in high demand.

Students majoring in forensic investigative accounting must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Meet at least one of four eligibility requirements for the Forensic Investigative Accounting programs:
   - A minimum high school GPA of 3.2 on a 4.0 scale
   - A minimum ACT composite score of 21
   - A minimum ACT mathematics score of 20
   - A minimum SAT combined score of 1500
4) All prospective students must meet with the program director before being admitted into the Forensic Investigative Accounting program.
5) In addition to admission to the FIA program, receive formal admission to the College of Business. Admission should occur either toward the end of the sophomore year or near the beginning of the junior year; the application is part of BUS 299. If a junior or senior transfers into the program, formal admission must occur before the student registers for his or her second semester of coursework.
6) Meet the following grade requirements:
   - The GPA requirement established by the program.
   - Earn no grade below a *B* on any forensic investigative accounting core courses.
   - Earn no grade below a *C* on any other coursework.
   - Complete the capstone course, FIA 451, with a minimum grade of *B*.
8) Complete 86 credit hours distributed as follows:

- Complete 12 credit hours of courses that can also fulfill general education or Bible course requirements:
  - BUS 371 Business Ethics (3 credit hours)
  - COM 131 Basic Speech Communications (3 credit hours)
  - MAT 151 College Algebra (3 credit hours)
  - PSY 101 General Psychology (3 credit hours)
- Complete 20 credit hours of business core courses:
  - ACC 221 Principles of Accounting I (3 credit hours)
  - ACC 222 Principles of Accounting II (3 credit hours)
  - BUS 298 Business Competitions (0-1 credit hours)
  - BUS 299 Business Program Admission (0 credit hours)
  - BUS 431 Business Law I (3 credit hours)
  - BUS 451 Business Policy Seminar (3 credit hours)
  - CIT 153 Microsoft Excel (2 credit hours)
  - FIN 333 Principles of Finance (3 credit hours)
  - MAT 229 Introduction to Statistics (3 credit hours)
- Complete 3 credit hours in communication courses, selected from the following:
  - BUS 310 Business Communications (3 credit hours)
  - ENG 333 Professional Writing (3 credit hours)
- Complete 51 credit hours in forensic investigative accounting core courses:
  - ACC 321 Intermediate Accounting I (3 credit hours)
  - ACC 322 Intermediate Accounting II (3 credit hours)
  - ACC 431 Accounting Systems (3 credit hours)
  - ACC 441 Auditing and Information Assurance (3 credit hours)
  - ACC 471 Fraud Examination (3 credit hours)
  - ACC 472 Forensic Accounting (3 credit hours)
  - CIT 142 Principles of Information Systems (3 credit hours)
  - CIT 151 Microsoft Word (2 credit hours)
  - CIT 352 Microsoft PowerPoint Specialist (3 credit hours)
  - CIT 354 Microsoft Access Specialist (3 credit hours)
  - CIT 441 Information Technology Auditing and Security (3 credit hours)
  - CIT CIT Elective (2 credit hours)
  - FIA 101 Introduction to Forensic Investigative Accounting (3 credit hours)
  - FIA 240 Laws of Evidence (3 credit hours)
  - FIA 321 Investigative Analytical Processes (3 credit hours)
  - FIA 451 CFE Capstone: CFE Exam Prep (3 credit hours)
  - ACC or FIA Electives (5 credit hours)

Requirements for a Bachelor of Science in Integrated Marketing Communication

The American Marketing Association defines Integrated Marketing Communications (IMC) as "the planning process designed to assure that all brand contacts received by customers for a product, service or organization are relevant to that person and consistent over time." Integrated marketing communications addresses the need for strategic consistency across the various functions of advertising, brand management, corporate communication, consumer marketing and public relations. IMC is grounded in advertising and direct media communications, and it has emerged as

the premier way for organizations to manage their customers' experiences in this ever-changing digital age.

The integrated marketing communications major includes 120 credit hours and is designed to be completed in four years. An IMC degree will help students gain the skills to create breakthrough marketing in an age of employers looking for individuals who are able to understand and develop well-thought-out marketing communication plans.

All graduates receiving a bachelor of science with a major in integrated marketing communication must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Complete an application for the program and meet at least one of the four eligibility requirements for the IMC program:
   - A high school GPA of 2.5 or higher on a 4.0 scale
   - An ACT composite score of 21 or higher
   - A combined SAT score of 1500 or higher
   - Permission of the director of the IMC program
4) Receive formal admission to the College of Business. Admission should occur either toward the end of the sophomore year or near the beginning of the junior year; the application is part of BUS 299. The application process will be coordinated with the IMC director at a formal advising meeting between the director and the student.
5) Meet the following grade requirements (students who do not meet these requirements may be removed from the program but not from the university):
   - Earn at least a 2.5 GPA on all business-related coursework.
   - Earn no more than six credit hours of *D* on business-related coursework.
   - Earn at least a 3.0 GPA on all IMC-related coursework.
6) Complete a portfolio of work that is satisfactory to the instructor of the capstone course, Business Policy Seminar (BUS 451).
7) Complete 84 credit hours distributed as follows:

10) Complete 12 credit hours of courses that fulfill Bible or general education requirements:
    - BUS 371 Business Ethics (3 credit hours)
    - COM 121 Basic Speech Communication (3 credit hours)
    - ECO 236 Principles of Economics (3 credit hours)
    - MAT 151 College Algebra (3 credit hours)

11) Complete 46 credit hours of business core courses:
    - ACC 221 Principles of Accounting I (3 credit hours)
    - ACC 335 Managerial Accounting (3 credit hours)
    - BUS 332 Quantitative Business Analysis (3 credit hours)
    - BUS 431 Business Law I (3 credit hours)
    - BUS 433 International Business (3 credit hours)
    - BUS 451 Business Policy Seminar (3 credit hours)
    - CIT 151 Microsoft Word (2 credit hours)
    - CIT 153 Microsoft Excel (2 credit hours)
    - FIN 233 Personal Finance (3 credit hours)
    - FIN 333 Principles of Business Finance (3 credit hours)
    - MAT 229 Introduction to Statistics (3 credit hours)
    - MGT 230 Principles of Management (3 credit hours)
    - MGT 331 Management Information Systems (3 credit hours)
    - MGT 336 Organizational Concepts (3 credit hours)
    - MGT 432 Human Resource Management (3 credit hours)
    - MGT 433 Organizational Leadership (3 credit hours)
12) Complete 26 credit hours of marketing and communication courses:
    - BUS 121 Introduction to Business (2 credit hours)
    - BUS 299 Business Program Admission (0 credit hours)
    - BUS 310 Business Communication (3 credit hours)
    - COM 332 Argumentation and Persuasion (3 credit hours)
    - MKT 230 Principles of Marketing (3 credit hours)
    - MKT 331 Consumer Behavior (3 credit hours)
    - MKT 332 Promotional Strategies (3 credit hours)
    - MKT 333 Professional Selling (3 credit hours)
    - MKT 430 Marketing Management (3 credit hours)
    - MKT 431 Market Research (3 credit hours)

CRIMINAL JUSTICE PROGRAM

The Bachelor of Science in Criminal Justice offered by the School of Behavioral Sciences is a natural fulfillment of the mission of Ohio Valley University, and it addresses in considerable depth each of the desired learning outcomes for the university. By nature, the program is multidisciplinary. As such, coursework includes topics from a variety of areas including law, law enforcement, psychology, and sociology. This major prepares students for entrance into careers such as probation or parole officers, law enforcement officers, detectives, private investigators, and paralegals. Student may also use this degree to prepare themselves for graduate studies in the behavioral sciences or entrance into law school.

Requirements for Bachelor of Science in Criminal Justice

Students majoring in criminal justice must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.

2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the criminal justice program, preferably during the second semester of the sophomore year; the application is part of CRJ 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all major-related coursework.
   - Earn no more than 4 credit hours of *D* in major-related coursework required for graduation.
   - Complete Criminal Justice Senior Seminar (CRJ 451) with a minimum grade of *B*
5) Complete 57 credit hours, distributed as follows (some courses also fulfill general education requirements):
   - 36 credit hours of criminal justice courses:
     The following courses, worth 21 credit hours, are required:
     - CRJ 101 Introduction to Criminal Justice (3 credit hours)
     - CRJ 220 Criminal Law (3 credit hours)
     - CRJ 299 Criminal Justice Program Admission (0 credit hours)
     - CRJ 320 Criminal Procedures (3 credit hours)
     - CRJ 371 Ethics in Criminal Justice (3 credit hours)
     - CRJ 390 Criminological Theories (3 credit hours)
     - CRJ 451 Senior Seminar (3 credit hours)
     - CRJ 489 Criminal Justice Practicum (3 credit hours)
     - CRJ 498 Criminal Justice Program Senior Assessment (0 credit hours)

     Select one of the following 3-credit-hour courses:
     - CRJ 240 Laws of Evidence (3 credit hours)
     - CRJ 334 Constitutional Law (3 credit hours)

     Select 12 credit hours from the following; at least 6 credit hours must be upper-division courses (numbered at the 300- or 400-level):
     - CRJ 150 Police Operations (3 credit hours)
     - CRJ 200 Police Administration and Supervision (3 credit hours)
     - CRJ 230 Fundamentals of Criminal Investigations (3 credit hours)
     - CRJ 250 Introduction to Corrections (3 credit hours)
     - CRJ 260 Police Report Writing (3 credit hours)
     - CRJ 290 Probation and Parole (3 credit hours)
     - CRJ 292-95 Criminal Justice Special Topics (1-6 credit hours)
     - CRJ 330 Principles of Private Security (3 credit hours)
     - CRJ 345 Forensic Psychology (3 credit hours)
     - CRJ 365 Organized Crime (3 credit hours)
     - CRJ 370 Court Systems in the United States (3 credit hours)
     - CRJ 410 Victimology (3 credit hours)
     - CRJ 430 Financial Crimes (3 credit hours)

- CRJ 440 Civil Rights and Liberties (3 credit hours)
- CRJ 445 American Public Policy and Crime (3 credit hours)
- CRJ 450 Law Enforcement in American Society (3 credit hours)
- CRJ 490-91 Criminal Justice Guided Research (1-6 credit hours)
- CRJ 492-95 Criminal Justice Special Topics (1-6 credits)

▪ 21 credit hours of psychology, sociology, history, and religion:
The following courses, worth 14 credit hours, are required:
- PSY 229 Introduction to Statistics for the Behavioral Sciences (3 credit hours)
- PSY 290 Research Design (3 credit hours)
- SOC 381 Introduction to Alternative Dispute Resolution (3 credit hours)
- SOC 382 Conflict Mediation (3 credit hours)

Select one of the following 3-credit-hour courses:
- HIS 231 Global Politics (3 credit hours)
- PSY 351 Understanding Multicultural Diversity (3 credit hours)
- REL 441 Major World Religions (3 credit hours)
- SOC 341 Cultural Anthropology (3 credit hours)
- SOC 383 Diversity Management (3 credit hours)

Select one of the following 3-credit-hour courses:
- PSY 320 Abnormal Psychology (3 credit hours)
- PSY 340 Personality Theories (3 credit hours)

Select one of the following 3-credit-hour courses:
- PSY 242 Group Dynamics (3 credit hours)
- PSY 350 Family Systems (3 credit hours)
- PSY 360 Social Psychology (3 credit hours)

6) A minor area of study is recommended. The following minors are recommended: Alternative Dispute Resolution, Bible, Communication, History, Human Services, Information Technology, Psychology, Sociology, Wellness, and Youth and Family Ministry.

EDUCATION PROGRAMS

Ohio Valley University strives to fulfill its mission by developing teachers who have sound ethical principles, a genuine desire to serve and guide their students, and strong academic preparation. Therefore, the teacher preparation program is interdisciplinary, clinical, and field-based. Its mission provides alignment for state and program goals. Instructional models used include direct instruction, cooperative learning, direct experiences, and interactive learning; these models promote an awareness of individual teaching and learning styles, with a continuous emphasis in faith-based learning and growth.

Teacher preparation and certification is a key issue in education, taken very seriously by the federal and state departments of education, which set high standards for the Ohio Valley University program. To complete this certification program, teacher education candidates must be willing to comply with all program requirements stated in the catalog and in program documents. Teacher

certification can be earned only in conjunction with a degree program. Degree requirements are subject to change based on certification requirements from the West Virginia Department of Education; to achieve certification, students might be required to use a more recent catalog than the one in force at the time of first enrollment.

The teacher preparation program requires that specific criteria be met for program admission, retention, and exit (i.e., graduation) from the program. In addition, at certain transition points (program admission, admission to student teaching, and program completion), each student will complete several requirements before moving on to the next stage of the program. These transition points provide a time for reflection by the student and program faculty to be sure that the student's program is progressing satisfactorily and that the certification program is a good career goal for the student. Program advisors work closely with the students, helping them to fulfill all program components.

Admission Criteria

To achieve admission to the program, a student must fulfill the following requirements:

1) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)
2) Submit an application for admission to the education program by the required deadline (November 1 or April 1). The application should be submitted in the semester during which a student will complete 60 credit hours; the student should also enroll in EDUC 299, Education Program Admission.
3) Present a portfolio that documents academic work, professional knowledge, and dispositions to the Teacher Education Review Panel (TERP).
4) Achieve a cumulative GPA of 3.0 or higher.
5) Complete 60 semester credit hours of college work.
6) Complete ENG 131 (College Writing I) and ENG 132 (College Writing II) with a grade of *B* or better.
7) Complete EDUC 101 (Introduction to Learning) with a grade of *B* or better. (This course may be repeated only once.)
8) Receive two positive references from instructors outside the education program.
9) Complete the required background check.
10) Achieve West Virginia Department of Education passing scores on the Core Academic Skills for Educators (CASE) tests or receive a West Virginia CASE exemption. *Details about this requirement are below.*

The Teacher Education Review Panel (TERP) will meet to evaluate applicants to the program. After the panel has evaluated the applicant's paperwork, the student will meet with TERP to present the portfolio and to make a case for admission to the program.

To be granted admission to the program, students must meet all of the above criteria and receive a positive evaluation from TERP; admission is necessary before a student is permitted to take certain courses within the program and to student teach.

Core Academic Skills for Educators (CASE) Tests

For admission to the program, a student must either achieve West Virginia passing scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics or be granted a West Virginia exemption. For admission to the program, a student must achieve the following scores: 5712 Reading – 156, 5722 Writing – 162, 5732 Mathematics – 150. Exemptions to the CASE test requirement are given to those whose ACT or SAT scores meet the West Virginia Department of Education guidelines for an exemption; currently, an exemption is granted to those who earn an ACT composite of 26 or higher, an SAT combined score of 1170 or higher on tests taken prior to March 2016, or an SAT combined score of 1240 or higher on tests taken after March 2016. An exemption is also given to those who have earned a master's degree. (However, a student who receives a West Virginia exemption but who wishes to teach outside West Virginia may be required by other state departments of education to pass the CASE series or other tests.) Students who have not been granted a West Virginia exemption should register for EDUC 120 (CASE Preparation) for 0 credit hours within the first four semesters of the program.

All students who do not pass one or more CASE tests within the first semester of enrollment in EDUC 120 will be required to re-enroll in EDUC 120 for 1 credit hour the following semester and to continue to enroll in the course until passing scores on all three CASE tests are achieved. A student who does not achieve passing CASE scores on the first attempt must pass all three tests within no more than two additional attempts at each test. Passing all three CASE tests (or receiving a waiver to the CASE requirement, as explained above) is a prerequisite for most EDUC and SPED courses.

A student who does not achieve passing CASE scores within two semesters of taking EDUC 120 must leave the program for at least two semesters, during which time the student will not be allowed to enroll in any Education (EDUC) or Special Education (SPED) courses. A student who has been required to leave the program for failing to pass the CASE tests must pass all CASE tests before reapplying.

The West Virginia Department of Education may change its requirements at any time during a student's program.

Retention Criteria

In order to maintain their standing in the program, students must meet certain requirements.

1) A student must make satisfactory progress in the program, accepting responsibility and working with the advisor to satisfy program requirements.
2) If a student has earned a *D* or an *F* in any required course, or a *C* in a course that requires a grade of *A* or *B*, the student must retake the course as soon as it is offered again. As the program progresses, a student who is not flourishing academically will be counseled to enable progress or to consider other options.

3) A student is expected to make satisfactory progress in developing specific knowledge, skills, and dispositions. Assessments include coursework, feedback from instructors and cooperating teachers, and the student's self-reflection using the Ohio Valley University mission statement rubric.

4) A student must achieve passing CASE scores according to the guidelines described above.

5) Before Residency 1 student teaching, the student must have passed with a grade of at least a *B* all the required courses that have as a prerequisite admission to the education program.
   - For elementary education students, these courses are EDUC 319 (Teaching Social Studies K-6), EDUC 203 (Effective Learning 1), EDUC 204 (Effective Learning 2), EDUC 327 (Language Arts K-6), EDUC 328 (Teaching Reading K-6), EDUC 342 (Teaching Math K-3), EDUC 343 (Teaching Math 4-6), EDUC 413 (Diagnostic and Prescriptive Reading), and SPED 341 (Educating Exceptional Children).
   - For secondary education students, these courses are EDUC 203 (Effective Learning 1), EDUC 204 (Effective Learning 2), EDUC 414 (Teaching Reading in the Content Area), SPED 341 (Educating Exceptional Children), and the curriculum and methods course appropriate to their content specialization, i.e., one of the following: EDUC 331(Teaching Secondary English, 5-Adult) or EDUC 334 (Teaching Secondary Social Studies, 5-Adult).
   - For wellness education students, these courses are EDUC 203 (Effective Learning 1), EDUC 204 (Effective Learning 2), EDUC 335 (Teaching Wellness Preschool-Adult), EDUC 414 (Teaching Reading in the Content Area), and SPED 341 (Educating Exceptional Children).

6) By the required deadline in the semester before Residency 1 Student Teaching, a student must apply for admission to the year-long residency. This initiates a process that includes an audit of the student's program by the Teacher Education Review Panel and the OVU registrar. *See details below*.

7) By the required deadline in the semester before Residency 2 Student Teaching, a student must achieve the established West Virginia Board of Education score(s) in all appropriate content knowledge Praxis II exams.

8) The student must produce a portfolio of work that is satisfactory to the Teacher Education Review Panel (TERP). The initial portfolio will be submitted as part of the process of applying for program admission to the program and to Residency 1 student teaching; the finished portfolio will be presented to TERP during the Residency 2 Student Teaching semester.

9) The student must complete Residency 1 Student Teaching, a full-time semester of coursework and student teaching, in the OVU service area and during spring semester. A student must earn a cumulative GPA of at least 3.0 before Residency 1 Student Teaching, and must earn a letter grade of at least a *B* on all student teaching coursework. Residency 2 Student Teaching is a full-time semester of traditional student teaching in the OVU service area or elsewhere.

Transition Points
As mentioned above, at certain points within a student's program he or she will be required to complete several requirements before moving on to the next stage of the program. The first transition point is admission to the program, the requirements for which are detailed above. The second transition point is admission to Residency 1, and the final transition point is program completion.

Admission to Year-Long Residency
In the semester prior to the year-long residency (two full-time semesters), a student must apply for admission to the residency by the required deadline (November 1 or April 1). All who apply to Residency 1 Student Teaching must have been admitted to the education program and must have achieved passing CASE scores on all three tests by November 1 or April 1 the semester prior to Residency 1. In addition, the student will present the updated professional portfolio to the Teacher Education Review Panel; the portfolio must meet acceptable levels on an assessment rubric. The Teacher Education Review Panel will determine whether or not a student is eligible to participate in the year-long residency; the Handbook for the College of Education contains the specific criteria for admission to the year-long residency.

Program Completion
To complete the program, a student must earn acceptable ratings on all Residency 1, Residency 2, and EDUC 451: Residency 2 Seminar tasks. In Residency 2, the student also will present the completed professional portfolio to the Teacher Education Review Panel. The portfolio must meet acceptable levels on an assessment rubric. In particular, the resident must include sufficient data on his or her effect on student learning and provide evidence that the action research project has been completed successfully. In addition, the student must fulfill all other components required in the professional portfolio. For certification in West Virginia, the student also must achieve a passing score on the appropriate Praxis II Principles of Learning and Teaching Test.

Requirements for Bachelor of Science in Education (Elementary Education)
To fulfill program exit requirements and to earn a bachelor of science in education, students majoring in elementary education must meet the requirements described below. This program normally requires 120 credit hours. To ensure that students are fulfilling all requirements, all students must meet with their advisors at least once each semester to receive advising and to update their individual progress sheets. Students are also expected to keep track of their credit hours.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive admission to the teacher education program, preferably by the end of the sophomore year; the application is part of EDUC 299. A student who has not been admitted to the program and admitted to student teaching will not be permitted to student teach.

4) Meet the following grade requirements:
   - Earn at least a 3.0 cumulative GPA.
   - Earn *A*'s and *B*'s in all but four general education courses, with a maximum of one *D*. For certain general education courses (listed in #10 below), a grade of *B* or higher is required.
5) Achieve within three attempts the established West Virginia Board of Education scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics, or receive a West Virginia exemption. *See program admission requirements above for further details about CASE requirements.*
6) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)
7) Produce a satisfactory portfolio of work, and submit it to the Teacher Education Review Panel (TERP) at the times required in the Handbook for the College of Education.
8) Achieve the established West Virginia Board of Education scores on all Praxis II exams, i.e., the content knowledge exam(s) and the Principles of Learning and Teaching Test(s).
9) Complete a year-long residency (two full-time semesters) with at least the first semester in the OVU service area during a fall or spring semester. A student must earn a cumulative GPA of at least a 3.0 before residency, and must earn a letter grade of at least a *B* on all residency coursework.
10) Complete the following courses, worth 12 credit hours, with a grade of *B* or higher (many of these courses will also be used to fulfill general education requirements):

    ENG 131 College Writing I (3 credit hours)
    ENG 132 College Writing II (3 credit hours)
    MAT 149 Mathematics for Teachers I (3 credit hours)

    Students should select one of the following courses:

    LIT 235 Western Literature through the Renaissance (3 credit hours)
    LIT 236 Western Literature since the Enlightenment (3 credit hours)
11) Complete the following courses, worth 17 credit hours; these courses will also be used to fulfill general education or Bible requirements):

    HIS 132 Western Civilizations II (3 credit hours)
    HIS 133 United States History I (3 credit hours)
    NSC 131 Foundations of Biology I (4 credit hours)
    NSC 148 General Physical Science (4 credit hours)
    REL 441 Major World Religions (3 credit hours)
12) Complete 35-36 credit hours in the professional education component; unless special permission is received from the director of teacher education, all courses except EDUC 431, 432, and 451 must be completed before the year-long residency (two full-time semesters). A minimum grade of *B* is required in each of these courses, and a student must earn at least a 3.0 GPA on the courses in this component.

EDUC 101 Introduction to Learning (3 credit hours)
EDUC 120 CASE Preparation (0-1 credit hour)
(The above course is waived for students who are exempt from taking the CASE tests.)
EDUC 202 Research, Writing, and Speaking (3 credit hours)
EDUC 203 Effective Learning 1 (1 credit hour)
EDUC 204 Effective Learning 2 (2 credit hours)
EDUC 215 Learning Environment (2 credit hours)
EDUC 299 Education Program Admission (0 credit hours)
EDUC 300 Technology Applications in Education (3 credit hours)
EDUC 320 Educational Psychology (3 credit hours)
EDUC 431 Residency 2 Grades K-6 (10 credit hours)
EDUC 451 Residency 2 Seminar (2 credit hours)
SPED 341 Educating Exceptional Children (3 credit hours)
SPED 305 Program Planning in Special Education (3 credit hours)

13) Complete 38 credit hours in the content specialization component; unless special permission is received from the director of teacher education, these courses must be completed before the year-long residency.

Certain grade requirements must be met while completing the courses in this component:

- A student must earn a 3.0 GPA on the courses in this component.
- For certain courses (listed below), a grade of *B* or higher must be earned
- A student must earn a grade of at least a *B* in all but two courses; in the one or two courses in which a *B* or higher is not earned, the student must earn a *C*.

The following courses require a grade of B or higher.
EDUC 237 Children's Literature (3 credit hours)
EDUC 319 Teaching Social Studies K-6 (2 credit hours)
EDUC 326 Teaching Science K-6 (3 credit hours)
EDUC 327 Teaching Language Arts K-6 (3 credit hours)
EDUC 328 Teaching Reading – Phonics (3 credit hours)
EDUC 329 Teaching the Dimensions of Reading (3 credit hours)
EDUC 342 Teaching Math K-3 (3 credit hours)
EDUC 343 Teaching Math 4-6 (3 credit hours)
EDUC 413 Diagnostic and Prescriptive Reading (3 credit hours)
MAT 151 College Algebra (3 credit hours)
MAT 251 Math for Teachers II (3 credit hours)

Students may earn up to two grades of C *on the following courses; no grade of* D *is acceptable.*
HIS 301 West Virginia History (2 credit hours)
EDUC 322 Teaching Health and Physical Education K-6 (2 credit hours)
EDUC 323 Teaching Art K-6 (1 credit hour)
EDUC 324 Teaching Music K-6 (1 credit hour)

Elementary Math Endorsement, K-6

Students who are completing a bachelor of science in elementary education may earn an additional K-6 endorsement in elementary math. To achieve this endorsement, students must complete the following course requirements in addition to those required for the bachelor of science in elementary education:

EDUC 344	Diagnostic and Prescriptive Math, K-6 (2 credit hours)
MAT 229	Introduction to Statistics (3 credit hours)
MAT 310	Foundations of Geometry (3 credit hours)
MAT 350	Mathematics Modeling (3 credit hours)
SPED 306	Assessment in Special Education (3 credit hours)
SPED 307	Collaboration and Consultation in Special Education (3 credit hours)

Requirements for Bachelor of Science in Education
(Multicategorical Special Education with Autism Spectrum Disorders K-6)

To fulfill program exit requirements and to earn a bachelor of science in education, students majoring in multicategorical special education with autism spectrum disorders, grades K through 6, must meet the requirements described below. This program normally requires 120 credit hours. To ensure that students are fulfilling all requirements, all students must meet with their advisors at least once each semester to receive advising and to update their individual progress sheets. Students are also expected to keep track of their credit hours.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive admission to the teacher education program, preferably by the end of the sophomore year; the application is part of EDUC 299. A student who has not been admitted to the program and admitted to the year-long residency will not be permitted to begin the residency.
4) Meet the following grade requirements:
   - Earn at least a 3.0 cumulative GPA.
   - Earn *A*'s and *B*'s in all but four general education courses, with a maximum of one *D*. For certain general education courses (listed in #10 below), a grade of *B* or higher is required.
5) Achieve within three attempts the established West Virginia Board of Education scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics, or receive a West Virginia exemption. *See program admission requirements above for further details about CASE requirements.*
6) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)
7) Produce a satisfactory portfolio of work, and submit it to the Teacher Education Review Panel (TERP) at the times required in the Handbook for the College of Education.
8) Achieve the established West Virginia Board of Education scores on all Praxis II exams, i.e., the content knowledge exam(s) and the Principles of Learning and Teaching Test(s).

9) Complete a year-long residency (two full-time semesters) with at least the first semester in the OVU service area during a fall or spring semester. A student must earn a cumulative GPA of at least a 3.0 before beginning the year-long residency, and must earn a letter grade of at least a *B* on all residency coursework.

10) Complete the following courses, worth 12 credit hours, with a grade of *B* or higher (many of these courses will also be used to fulfill general education requirements):

    ENG 131 College Writing I (3 credit hours)
    ENG 132 College Writing II (3 credit hours)
    MAT 251 Mathematics for Teachers II (3 credit hours)
    Students should select one of the following courses:
    LIT 235 Western Literature through the Renaissance (3 credit hours)
    LIT 236 Western Literature since the Enlightenment (3 credit hours)

11) Complete the following courses, worth 3 credit hours; this course also fulfills Bible course requirements):

    REL 441 Major World Religions (3 credit hours)

12) Complete 36-37 credit hours in the professional education component; unless special permission is received from the director of teacher education, all courses except EDUC 431, 432, and 451 must be completed before Residency 2. A minimum grade of *B* is required in each of these courses, and a student must earn at least a 3.0 GPA on the courses in this component.

    EDUC 101 Introduction to Learning (3 credit hours)
    EDUC 120 CASE Preparation (0-1 credit hour)
    (The above course is waived for students who are exempt from taking the CASE tests.)
    EDUC 202 Research, Writing, and Speaking (3 credit hours)
    EDUC 203 Effective Learning 1 (1 credit hour)
    EDUC 204 Effective Learning 2 (2 credit hours)
    EDUC 215 Learning Environment (2 credit hours)
    EDUC 299 Education Program Admission (0 credit hours)
    EDUC 300 Technology Applications in Education (3 credit hours)
    EDUC 320 Educational Psychology (3 credit hours)
    EDUC 435 Residency in Special Education (10 credit hours)
    EDUC 451 Residency 2 Seminar (2 credit hours)
    PSY 233 Human Growth and Development (3 credit hours)
    SPED 341 Educating Exceptional Children (3 credit hours)
    SPED 305 Program Planning in Special Education (3 credit hours)

13) Complete 38 credit hours in the content specialization component; unless special permission is received from the director of teacher education, these courses must be completed before Residency 2.

    Certain grade requirements must be met while completing the courses in this component:
    - A student must earn a 3.0 GPA on the courses in this component.
    - For certain courses (listed below), a grade of *B* or higher must be earned
    - A student must earn a grade of at least a *B* in all but two courses; in the one or two courses in which a *B* or higher is not earned, the student must earn a *C*.

The following courses require a grade of B or higher.

SPED 302	Behavioral Disorders (3 credit hours)
SPED 303	Learning Disabilities (3 credit hours)
SPED 304	Intellectual Disabilities (3 credit hours)
SPED 305	Program Planning in Special Education (3 credit hours)
SPED 306	Assessment in Special Education (3 credit hours)
SPED 307	Collaboration and Consultation in Special Education (3 credit hours)
SPED 308	Introduction to Autism Spectrum Disorders (3 credit hours)
SPED 309	Interventions for Autism Spectrum Disorders (3 credit hours)
EDUC 344	Diagnostic and Prescriptive Mathematics (2 credit hours)
EDUC 327	Teaching Language Arts K-6 (3 credit hours)
EDUC 328	Teaching Reading – Phonics (3 credit hours)
EDUC 329	Teaching the Dimensions of Reading (3 credit hours)
EDUC 413	Diagnostic and Prescriptive Reading (3 credit hours)

Requirements for Bachelor of Science in Education (Secondary Education)

The secondary education program trains teachers of students at the secondary school level. Certification in secondary English, mathematics, and social studies is grade 5 through adult. Each program normally requires 120 credit hours.

To fulfill program exit requirements and to earn a bachelor of science in education, students majoring in secondary education must meet the requirements described below.

To ensure that students are fulfilling all requirements, all students must meet with their advisors at least once each semester to receive advising and to update their individual progress sheets. Students are also expected to keep track of their credit hours.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive admission to the teacher education program, preferably by the end of the sophomore year; the application is part of EDUC 299. A student who has not been admitted to the program will not be permitted to begin the year-long residency.
4) Meet the following grade requirements:
   - Earn at least a 3.0 cumulative GPA.
   - Earn *A*'s and *B*'s in all but four general education courses, with a maximum of one *D*. For certain general education courses (listed in #11 below), a grade of *B* or higher is required.

5) Achieve within three attempts the established West Virginia Board of Education scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics, or receive a West Virginia exemption. *See program admission requirements for further details about CASE requirements.*

6) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)

7) Produce a satisfactory portfolio of work, and submit it to the Teacher Education Review Panel (TERP) at the times required in the Handbook for the College of Education.

8) Achieve the established West Virginia Board of Education scores on all Praxis II exams, i.e., the content knowledge exam(s) and the Principles of Learning and Teaching Test(s).

9) Complete a year-long residency (two full-time semesters) with at least the first semester in the OVU service area during a fall or spring semester. A student must earn a cumulative GPA of at least a 3.0 before residency, and must earn a letter grade of at least a *B* on all Residency 1 coursework.

10) Complete an appropriate mathematics (MAT) course with a grade of *B* or higher. Students majoring in English Education or Social Studies Education must select from Intermediate Algebra (MAT 147) or higher. This course can also be used to fulfill general education (or content specialization) requirements.

11) Complete the following courses, worth 14 credit hours, with a grade of *B* or higher (these courses will also fulfill general education requirements):

    ENG 131 College Writing I (3 credit hours)
    ENG 132 College Writing II (3 credit hours)
    LIT Any literature course (3 credit hours)

12) Complete the following course, worth 3 credit hours (this course will also fulfill the Bible course requirement):

    REL 441 Major World Religions (3 credit hours)

13) Complete the professional education component; unless special permission is received from the director of teacher education, most courses except EDUC 433 and 451 must be completed before Residency 2. A minimum grade of *B* is required in each of these courses, and a student must earn at least a 3.0 GPA on the courses in this component. The number of credit hours earned in professional education will be 38 for students majoring in Social Studies Education and 35 for students majoring in English Education. All courses are required, even if a different catalog was in force at the time the student first enrolled at Ohio Valley University

    EDUC 101 Introduction to Learning (3 credit hours)
    EDUC 120 CASE Preparation (0-1 credit hour)
    (The above course is waived for students who are exempt from taking the CASE tests.)
    EDUC 202 Research, Writing, and Speaking (3 credit hours)
    (The above course is waived for those majoring in English Education.)
    EDUC 203 Effective Learning 1 (1 credit hour)
    EDUC 204 Effective Learning 2 (2 credit hours)
    EDUC 215 Learning Environment (2 credit hours)

EDUC 299	Education Program Admission (0 credit hour)
EDUC 300	Technology Applications in Education (3 credit hours)
EDUC 320	Educational Psychology (3 credit hours)
EDUC 414	Teaching Reading in the Content Area (3 credit hours)
EDUC 433	Residency 2 Grades 5-12 (10 credit hours)
EDUC 451	Residency 2 Seminar (2 credit hours)
SPED 305	Program Planning in Special Education (3 credit hours)
SPED 341	Educating Exceptional Children (3 credit hours)

14) Complete the courses required for the appropriate content specialization component; unless special permission is received from the director of teacher education, these courses must be completed before Residency 2. A student must earn a 3.0 GPA on the courses in this component. In addition, a student must earn a grade of at least a *B* in all but two courses; in the one or two courses in which a *B* or higher is not earned, the student must earn a *C*.

Content Specialization: English Education, 5-Adult (48 credit hours)

Required courses (39 credit hours):

EDUC 331	Teaching Secondary English, 5-Adult (3 credit hours)
EDUC 422	Young Adult Literature (3 credit hours)
ENG 301	Advanced Grammar and Composition (3 credit hours)
ENG 333	Professional Writing (3 credit hours)
LIT 235	Western Literature through the Renaissance (3 credit hours)
LIT 236	Western Literature since the Enlightenment (3 credit hours)
LIT 301	American Literature to 1865 (3 credit hours)
LIT 302	American Literature since 1865 (3 credit hours)
LIT 310	Novel (3 credit hours)
LIT 411	Foundations of Literary Theory (3 credit hours)
LIT 441	British Literature to 1800 (3 credit hours)
LIT 442	British Literature since 1800 (3 credit hours)
LIT 446	Shakespeare (3 credit hours)

Students should select two of the following courses (6 credit hours):

LIT 309	Short Story (3 credit hours)
LIT 313	Poetry (3 credit hours)
LIT 314	Dramatic Literature (3 credit hours)

Students should select one of the following courses (3 credit hours):

COM 238	Media Writing (3 credit hours)
COM 330	Oral Interpretation of Literature (3 credit hours)
EDUC 237	Children's Literature (3 credit hours)
ENG 331	Creative Writing (3 credit hours)
COM 121	Theatre Appreciation (3 credit hours)
COM 123	Introduction to Film (3 credit hours)

Any foreign language reading course (3 credit hours)

Transfer students may substitute upper-level literature hours taken at their previous institution for certain courses required by Ohio Valley University, subject to approval of the advisor and the director of teacher education.

Content Specialization: Mathematics Education, 5-Adult (51 credit hours)

Required courses:

EDUC 332	Teaching Secondary Math, 5-Adult (3 credit hours)
MAT 151	College Algebra (3 credit hours)
MAT 152	Trigonometry (3 credit hours)
MAT 229	Introduction to Statistics (3 credit hours)
MAT 241	Calculus I (4 credit hours)
MAT 242	Calculus II (4 credit hours)
MAT 255	Discrete Mathematics (3 credit hours)
MAT 301	Calculus III (3 credit hours)
MAT 310	Foundations of Geometry (3 credit hours)
MAT 321	Statistical Methods (3 credit hours)
MAT 325	Foundations of Mathematics (3 credit hours)
MAT 340	Linear Algebra (3 credit hours)
MAT 350	Mathematical Modeling (3 credit hours)
MAT 401	Differential Equations with Numerical Methods (3 credit hours)
MAT 410	Abstract Algebra (3 credit hours)
NSC 244	Physics I (4 credit hours)

Content Specialization: Social Studies Education, 5-Adult (50 credit hours)

Required history coursework (26 credit hours):

HIS 131	Western Civilizations I (3 credit hours)
HIS 132	Western Civilizations II (3 credit hours)
HIS 133	United States History I (3 credit hours)
HIS 134	United States History II (3 credit hours)
HIS 201	Introduction to Politics (3 credit hours)
HIS 232	Introduction to Geography (3 credit hours)
HIS 300	Historical Methods and Research (3 credit hours)
HIS 301	West Virginia History (2 credit hours)
HIS 323	Non-Western History (3 credit hours)

Additional history coursework (6 credit hours)

HIS	Three credit hours of upper-level U.S. history
HIS	Three credit hours of upper-level European or World History

Required additional social science coursework (18 credit hours)

ECO 236	Principles of Macroeconomics (3 credit hours)
ECO 237	Principles of Microeconomics (3 credit hours)
EDUC 334	Teaching Secondary Social Studies 5-Adult (3 credit hours)
PSY 101	General Psychology (3 credit hours)
REL 441	Major World Religions (3 credit hours)
SOC 101	Introduction to Sociology (3 credit hours)

Requirements for Bachelor of Science in Education
(Multicategorical Special Education with Autism Spectrum Disorders 5-A)

To fulfill program exit requirements and to earn a bachelor of science in education, students majoring in multicategorical special education with autism spectrum disorders, grades 5 through adult, must meet the requirements described below. This program normally requires 120 credit

hours. To ensure that students are fulfilling all requirements, all students must meet with their advisors at least once each semester to receive advising and to update their individual progress sheets. Students are also expected to keep track of their credit hours.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive admission to the teacher education program, preferably by the end of the sophomore year; the application is part of EDUC 299. A student who has not been admitted to the program and admitted to the year-long residency will not be permitted to begin the residency.
4) Meet the following grade requirements:
   - Earn at least a 3.0 cumulative GPA.
   - Earn *A*'s and *B*'s in all but four general education courses, with a maximum of one *D*. For certain general education courses (listed in #10 below), a grade of *B* or higher is required.
5) Achieve within three attempts the established West Virginia Board of Education scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics, or receive a West Virginia exemption. *See program admission requirements above for further details about CASE requirements.*
6) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)
7) Produce a satisfactory portfolio of work, and submit it to the Teacher Education Review Panel (TERP) at the times required in the Handbook for the College of Education.
8) Achieve the established West Virginia Board of Education scores on all Praxis II exams, i.e., the content knowledge exam(s) and the Principles of Learning and Teaching Test(s).
9) Complete a year-long residency (two full-time semesters) with at least the first semester in the OVU service area during a fall or spring semester. A student must earn a cumulative GPA of at least a 3.0 before Residency 1, and must earn a letter grade of at least a *B* on all year-long residency coursework.
10) Complete the following courses, worth 12 credit hours, with a grade of *B* or higher (many of these courses will also be used to fulfill general education requirements):

    ENG 131 College Writing I (3 credit hours)
    ENG 132 College Writing II (3 credit hours)
    MAT 251 Mathematics for Teachers II (3 credit hours)

    Students should select one of the following courses:

    LIT 235 Western Literature through the Renaissance (3 credit hours)
    LIT 236 Western Literature since the Enlightenment (3 credit hours)

11) Complete the following courses, worth 3 credit hours; this course also fulfills Bible course requirements):

    REL 441 Major World Religions (3 credit hours)

12) Complete 38-39 credit hours in the professional education component; unless special permission is received from the director of teacher education, all courses except EDUC 431, 432, and 451 must be completed before Residency 2. A minimum grade of *B* is required in each of these courses, and a student must earn at least a 3.0 GPA on the courses in this component.

    EDUC 101 Introduction to Learning (3 credit hours)
    EDUC 120 CASE Preparation (0-1 credit hour)
    (The above course is waived for students who are exempt from taking the CASE tests.)
    EDUC 202 Research, Writing, and Speaking (3 credit hours)
    EDUC 203 Effective Learning 1 (1 credit hour)
    EDUC 204 Effective Learning 2 (2 credit hours)
    EDUC 215 Learning Environment (2 credit hours)
    EDUC 299 Education Program Admission (0 credit hours)
    EDUC 300 Technology Applications in Education (3 credit hours)
    EDUC 320 Educational Psychology (3 credit hours)
    EDUC 435 Residency 2 in Special Education (10 credit hours)
    EDUC 451 Residency 2 Seminar (2 credit hours)
    PSY 233 Human Growth and Development (3 credit hours)
    SPED 341 Educating Exceptional Children (3 credit hours)
    SPED 305 Program Planning in Special Education (3 credit hours)

13) Complete 40 credit hours in the content specialization component; unless special permission is received from the director of teacher education, these courses must be completed before Residency 2.

    Certain grade requirements must be met while completing the courses in this component:
    - A student must earn a 3.0 GPA on the courses in this component.
    - For certain courses (listed below), a grade of *B* or higher must be earned
    - A student must earn a grade of at least a *B* in all but two courses; in the one or two courses in which a *B* or higher is not earned, the student must earn a *C*.

    The following courses require a grade of B or higher.
    SPED 302 Behavioral Disorders (3 credit hours)
    SPED 303 Learning Disabilities (3 credit hours)
    SPED 304 Intellectual Disabilities (3 credit hours)
    SPED 305 Program Planning in Special Education (3 credit hours)
    SPED 306 Assessment in Special Education (3 credit hours)
    SPED 307 Collaboration and Consultation in Special Education (3 credit hours)
    SPED 308 Introduction to Autism Spectrum Disorders (3 credit hours)
    SPED 309 Interventions for Autism Spectrum Disorders (3 credit hours)
    SPED 310 Planning for Transition (2 credit hours)
    EDUC 344 Diagnostic and Prescriptive Mathematics (2 credit hours)
    EDUC 328 Teaching Reading – Phonics (3 credit hours)
    EDUC 329 Teaching the Dimensions of Reading (3 credit hours)

EDUC 413 Diagnostic and Prescriptive Reading (3 credit hours)
EDUC 414 Teaching Reading in the Content Area (3 credit hours)

Requirements for Bachelor of Science in Education (Wellness Education)

The Bachelor of Science in Education with a major in physical education and wellness trains teachers of students from preschool through adults. The program normally requires 120 credit hours.

To fulfill program exit requirements and to earn a bachelor of science in education, students majoring in wellness education must meet the requirements described.

To ensure that students are fulfilling all requirements, all students must meet with their advisors at least once each semester to receive advising and to update their individual progress sheets. Students are also expected to keep track of their credit hours.

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive admission to the teacher education program, preferably by the end of the sophomore year; the application is part of EDUC 299. A student who has not been admitted to the program will not be admitted to Residency 1.
4) Meet the following grade requirements:
   - Earn at least a 3.0 cumulative GPA.
   - Earn *A*'s and *B*'s in all but four general education courses, with a maximum of one *D*. For certain general education courses (listed in #12 below), a grade of *B* or higher is required.
5) Achieve within three attempts the established West Virginia Board of Education scores on the Core Academic Skills for Educators (CASE) tests in Reading, Writing, and Mathematics, or receive a West Virginia exemption. *See program admission requirements for further details about CASE requirements.*
6) Obtain an ACT composite score of 20, a Revised SAT combined score of 1170 or higher (critical reading and math), or a New SAT combined score of 1030 or higher (evidence-based reading and writing plus math)
7) Produce a satisfactory portfolio of work, and submit it to the Teacher Education Review Panel (TERP) at the times required in the Handbook for the College of Education.
8) Achieve the established West Virginia Board of Education scores on all Praxis II exams, i.e., the content knowledge exam(s) and the Principles of Learning and Teaching Test(s).

9) Complete a year-long residency (two full-time semesters), with at least Residency 1 in the OVU service area during a fall or spring semester. A student must earn a cumulative GPA of at least a 3.0 before Residency 1, and must earn a letter grade of at least a *B* on all residency coursework.

10) Complete Foundations of Biology – NSC 131 (4 credit hours) with a grade of *C* or higher; this course will also fulfill general education requirements.

11) Complete the following courses, worth 6 credit hours (these courses will also fulfill general education or Bible course requirements):
    REL 441 Major World Religions (3 credit hours)
    Students should select one of the following courses:
    PSY 351 Understanding Multicultural Diversity (3 credit hours)
    SOC 341 Cultural Anthropology

12) Complete the following courses, worth 12 credit hours, with a grade of *B* or higher (these courses can also be used to fulfill general education requirements):
    ENG 131 College Writing I (3 credit hours)
    ENG 132 College Writing II (3 credit hours)
    LIT Any literature course (3 credit hours)
    MAT 147 Intermediate Algebra (3 credit hours)

13) Complete 38 credit hours in the professional education component; unless special permission is received from the director of teacher education, most courses except EDUC 434 and 451 must be completed before Residency 1. A minimum grade of *B* is required in each of these courses, and a student must earn at least a 3.0 GPA on the courses in this component.
    EDUC 101 Introduction to Learning (3 credit hours)
    EDUC 120 CASE Preparation (0-1 credit hour)
    (The above course is waived for students who are exempt from taking the CASE tests.)
    EDUC 202 Research, Writing, and Speaking (3 credit hours)
    EDUC 203 Effective Learning 1 (1 credit hour)
    EDUC 204 Effective Learning 2 (2 credit hours)
    EDUC 215 Learning Environment (2 credit hours)
    EDUC 299 Education Program Admission (0 credit hours)
    EDUC 300 Technology Applications in Education (3 credit hours)
    EDUC 320 Educational Psychology (3 credit hours)
    EDUC 414 Teaching Reading in the Content Area (3 credit hours)
    EDUC 434 Residency 2 in Wellness Education P-A (10 credit hours)
    EDUC 451 Residency 2 Seminar (2 credit hours)
    PSY 233 Human Growth and Development (3 credit hours)
    SPED 341 Educating Exceptional Children (3 credit hours)

14) Complete 51 credit hours in the content specialization component; unless special permission is received from the director of teacher education, these courses must be completed before Residency 2. A student must earn a 3.0 GPA on the courses in this component. In addition, a student must earn a grade of at least a *B* in all but two courses; in the one or two courses in which a *B* or higher is not earned, the student must earn a *C*.

- 14 credit hours of physical education courses, distributed as follows:
  - 5 credit hours from 1-credit hour activity-based physical education courses; these courses are numbered from PHED 100 to PHED 260. Varsity sports may count for one of these credit hours.
  - PHED 300 Kinesiology (3 credit hours)
  - PHED 336 Lifetime Wellness Activities (3 credit hours)
  - PHED 338 Strength Training and Conditioning (3 credit hours)
- 6 credit hours in education courses, distributed as follows:
  - EDUC 335 Teaching Wellness Preschool-Adult (3 credit hours)
  - SPED 401 Adapted Physical Education (3 credit hours)
- 18 credit hours in wellness courses, distributed as follows:
  - WEL 231 Personal and Community Health (3 credit hours)
  - WEL 232 Safety, Accident Prevention, and First Aid (3 credit hours)
  - WEL 300 Anatomy and Physiology for Wellness (3 credit hours)
  - WEL 305 Principles of Nutrition (3 credit hours)
  - WEL 309 Exercise Physiology (3 credit hours)
  - WEL 411 Epidemiology (3 credit hours)
- 10 credit hours of required related courses:
  - NSC 131 Foundations of Biology (4 credit hours)
  - PSY 233 Human Growth and Development (3 credit hours)
  - SPMGT 210 Principles of Sport Administration (3 credit hours)
- 3 credit hours of elective courses, chosen from the following:
  - PSY 201 Stress Management (3 credit hours)
  - PSY 304 Human Sexuality (3 credit hours)
  - PSY 305 Sports Psychology (3 credit hours)
  - PSY 320 Abnormal Psychology (3 credit hours)
  - PSY 443 Health Psychology (3 credit hours)

ENGLISH PROGRAM

Ohio Valley University seeks to fulfill its mission by preparing students for employment or for graduate study in English and language arts. This program is also designed to prepare English education majors in critical areas such as literature, writing, grammar, the media, language, and other aspects of communication.

Courses are designed to include faith-based concepts and to prepare students academically for their chosen careers. Because the major provides students room for many elective credits in their degree program, it gives students the opportunity to explore diverse academic disciplines.

Requirements for Bachelor of Arts in English

Students majoring in English must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.

2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
   - Foreign Language Requirement
3) Receive formal admission to the English program, preferably during a student's sophomore year; the application is part of ENG 299.
4) Meet the following grade requirements:
   - Earn a grade of *B* or higher in College Writing I (ENG 131) and College Writing II (ENG 132).
   - Earn at least a 2.75 GPA on the required literature, genre, and writing courses.
   - Earn a grade of *C* or higher on all required courses.
5) Earn no more than 6 hours of electives in technical fields.
6) Complete 6 credit hours in a single foreign language.
7) Complete at least 15 credit hours of upper-level English (ENG) or literature (LIT) courses at Ohio Valley University
8) Complete 47 credit hours, distributed as follows:
   - ENG 299 English Program Admission (0 credit hours)
   - 27 credit hours of required literature courses:
     - LIT 235 Western Literature through the Renaissance (3 credit hours)
     - LIT 236 Western Literature since the Enlightenment (3 credit hours)
     - LIT 301 American Literature to 1865 (3 credit hours)
     - LIT 302 American Literature since 1865 (3 credit hours)
     - LIT 310 Novel (3 credit hours)
     - LIT 411 Foundations of Literary Theory (3 credit hours)
     - LIT 441 British Literature to 1800 (3 credit hours)
     - LIT 442 British Literature since 1800 (3 credit hours)
     - LIT 446 Shakespeare (3 credit hours)
   - 6 credit hours of genre requirements chosen from the following:
     - LIT 309 Short Story (3 credit hours)
     - LIT 313 Poetry (3 credit hours)
     - LIT 314 Dramatic Literature (3 credit hours)
   - 6 credit hours of writing requirements:
     - ENG 301 Advanced Grammar and Composition (3 credit hours)
     - ENG 333 Professional Writing (3 credit hours)
   - 6 credit hours chosen from the following:
     - Any LIT or ENG course
     - Any foreign language course beyond the 6 credit hours required
     - COM 121 Theatre Appreciation (3 credit hours)
     - COM 123 Introduction to Film (3 credit hours)

- COM 238 Media Writing (3 credit hours)
- COM 330 Oral Interpretation of Literature (3 credit hours)
- EDUC 237 Children's Literature (3 credit hours)
- EDUC 422 Young Adult Literature (3 credit hours)

- ENG 451 English Senior Seminar (2 credit hours)

CHRISTIAN HUMANITIES PROGRAM

The Bachelor of Arts in Christian Humanities will enable you to earn a broad, liberal arts education while also developing a concentration in a field that you choose. The degree is designed to cultivate thinking in the biblical-historical Christian tradition, strengthen your critical thinking and communication skills, and help prepare you for the workplace, graduate work, or professional school in a number of different fields. The large number of elective credits also makes this degree attractive to those who transfer colleges or change majors.

Requirements for Bachelor of Arts in Humanities

Students majoring in humanities must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
   - Foreign Language Requirement
3) Receive formal admission to the humanities program, preferably during a student's sophomore year; the application is part of HUM 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on courses taken to fulfill Humanities requirements
   - Earn a grade of *C* or higher on all required Humanities courses.
5) Earn no more than 6 hours of electives in technical fields.
6) Complete 6 credit hours in a single foreign language.
7) Complete 68 credit hours, distributed as follows (where possible, these courses may also fulfill general education requirements):
   - 30 credit hours in a Humanities core:
     - BIB 401 Wisdom Literature (3 credit hours)
     - HIS 131 Western Civilization I (3 credit hours)
     - HIS 132 Western Civilization II (3 credit hours)
     - HIS 461 Renaissance and Reformation History (3 credit hours)
     - HUM 121 Introduction to Fine Arts (3 credit hours)
     - HUM 211 Philosophy of Learning (3 credit hours)
     - HUM 299 Program Admission (0 credit hours)

  - LIT 235 Western Literature through the Renaissance (3 credit hours)
  - LIT 236 Western Literature since the Enlightenment (3 credit hours)
  - REL 371 Christian Ethics (3 credit hours)
  - REL 441 Major World Religions (3 credit hours)
- 15 hours of humanities electives, which includes courses with these prefixes ART, BIB (only courses classified as biblical text), COM, ENG, HIS, HUM, LIT, MUS, REL; of these, 9 credit hours must be upper-level, and no more than 9 credit hours may be in any one field.
- Humanities Practicum (HUM 489) for 3 credit hours
- Humanities Senior Seminar (HUM 451) for 2 credit hours
- 18 credit hours in a minor or concentration, selected from the following options:
  - Any minor established in the catalog; recommended are Business, Communications, English, History, Music, and Theatre
  - 18 credit hours in any one department
  - 18 credit hours organized around a theme chosen in conjunction with the student's advisor and approved by the faculty of the School of Liberal Arts.

PRE-HEALTH SCIENCES PROGRAM

The Bachelor of Science in Pre-Health Sciences prepares students to enter certain professional programs in health care fields at the graduate level as quickly as possible. The degree is designed to provide a solid foundation in scientific knowledge, laboratory skills, communication skills, and concentrated pre-professional background to support the student's early entry into graduate school. The degree consists of broad requirements to fulfill OVU general education requirements and general prerequisites for graduate study, a foundational health sciences core, and an area of concentration designed to fulfill prerequisites for the student's desired professional pathway. Only 90 credit hours of this 120-credit-hour degree can be completed at OVU. Once the student has completed approximately one year of study in an approved graduate program, the student may transfer 30 or more credit hours back to OVU as upper-division health science credits in order to complete the degree. Thus, while a traditional student may complete the degree with only three years of dedicated undergraduate coursework, it does require admission into and successful progress through at least one year of graduate school.

Requirements for Bachelor of Science in Pre-Health Sciences

Each student majoring in Pre-Health Sciences must fulfill the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement

3) Receive formal admission to the Pre-Health Sciences program, preferably during the second semester of the sophomore year; the application is part of NSC 299.

4) Completed the following courses, which fulfill general education requirements, with a grade of *C* or higher (21 credit hours):

ECO 236 or 237	Macroeconomics or Microeconomics
ENG 131	College Writing I (3 credit hours)
ENG 132	College Writing II (3 credit hours)
PSY 101	General Psychology (3 credit hours)
COM	Any 3-credit-hour communication course that fulfills general education requirements
Fine Arts	Any 3-credit-hour fine arts course that fulfills general education requirements
LIT	Any 3-credit-hour literature course that fulfills general education requirements

5) Complete the following health sciences core, with a grade of *C* or higher (12 credit hours):

MAT 151	College Algebra (3 credit hours)
MAT 229	Introduction to Statistics (3 credit hours)
NSC 145	General Chemistry (4 credit hours)
NSC 451	Senior Seminar (4 credit hours)

6) Complete the additional requirements for one of the two concentrations: Pre-Pharmacy (32 credit hours) or Pre-Athletic Training (26 credit hours). Students must earn grades of *C* or higher on each course.

Pre-Pharmacy Concentration

Required Coursework (32 credit hours); students must earn grades of C *or higher on each course:*

- MAT 241 Calculus I (4 credit hours)
- NSC 141 General Biology I (4 credit hours)
- NSC 142 General Biology II (4 credit hours)
- NSC 146 General Chemistry II (4 credit hours)
- NSC 246 Organic Chemistry I (4 credit hours)
- NSC 247 Organic Chemistry II (4 credit hours)
- NSC 400 Microbiology (4 credit hours)
- NSC 434 Biochemistry I (4 credit hours)

Pre-Athletic Training Concentration

Required Coursework (26 credit hours); students must earn grades of C *or higher on each course:*

- NSC 310 Anatomy and Physiology I (4 credit hours)
- NSC 311 Anatomy and Physiology II (4 credit hours)
- PHED 300 Kinesiology (3 credit hours)
- WEL 121 Medical Terminology (3 credit hours)
- WEL 231 Personal and Community Health (3 credit hours)
- WEL 232 Safety, Accident Prevention, and First Aid (3 credit hours)
- WEL 309 Exercise Physiology (3 credit hours)
- WEL 409 Introduction to Athletic Training (3 credit hours)

OVU has entered into an articulation agreement with Marshall University that facilitates admission into Marshall University's Professional Master of Science in Athletic Training program. See the section Professional Master of Science in Athletic Training below in the catalog section entitled Special Academic Programs.

HUMANITIES PROGRAM

The Bachelor of Arts in Humanities will enable you to earn a broad, liberal arts education while also developing a concentration in a field that you choose. The degree is designed to strengthen your critical thinking and communication skills, two skills highly valued by employers. Due to its flexibility, you can use this degree to help prepare you for graduate or professional school in a number of different fields. Because of the large number of elective credits, it gives students the opportunity to explore diverse academic disciplines; the large number of elective credits also makes this degree attractive to those who transfer colleges or change majors.

Requirements for Bachelor of Arts in Humanities
Students majoring in humanities must meet the following requirements:

8) Satisfy the General Institutional Requirements for a Bachelor's Degree.
9) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
   - Foreign Language Requirement
10) Receive formal admission to the humanities program, preferably during a student's sophomore year; the application is part of HUM 299.
11) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on courses taken to fulfill Humanities requirements
   - Earn a grade of *C* or higher on all required Humanities courses.
12) Earn no more than 6 hours of electives in technical fields.
13) Complete 6 credit hours in a single foreign language.
14) Complete 54 credit hours, distributed as follows (these courses are in addition to those taken to fulfill general education requirements):
   - 15 credit hours selected from the following (for this requirement, five different prefixes are required; however, 3 credits in Theatre-related courses and 3 credits in Communications will be considered as two different prefixes):
     - 3 credit hours of upper-level Communications (COM)
     - 3 credit hours of upper-level English (ENG)
     - 3 credit hours of upper-level History (HIS)
     - 3 credit hours of upper-level Literature (LIT)
     - 3 credit hours of upper-level Religion (REL)
     - 3 credit hours of Art (ART)

  - 3 credit hours of Music (MUS)
  - 3 credit hours of Theatre (COM 115, 117, 121, 123, 133, 221, 231, or 343)
- 15 hours of humanities electives (see below for an explanation of what coursework would be considered humanities), of which 9 credit hours must be upper-level, and no more than 9 credit hours in any one field.
- Humanities Practicum (HUM 489) for 3 credit hours
- Humanities Senior Seminar (HUM 451) for 3 credit hours
- 18 credit hours in a minor or concentration, selected from the following options:
  - Any minor established in the catalog
  - 18 credit hours in any one department
  - 18 credit hours organized around a theme chosen in conjunction with the student's advisor and approved by the faculty of the School of Liberal Arts

Coursework in these areas would be considered humanities: Anthropology, Art, Biblical Texts, Communications, Foreign Languages, Human Geography, History, Literature, Music, Philosophy, Political Science, and Religion; coursework from other departments will be evaluated on a case-by-case basis.

MATHEMATICS PROGRAM

Mathematics is a great way to explore the workings of our world; indeed, some of the greatest achievements of the human mind belong to the discipline of mathematics. A good example is calculus: it has provided a framework which helps us understand population growth, engineering, economics, and even sports. The invention of calculus by Newton and Leibnitz ranks with the works of Shakespeare, Beethoven, and Einstein in the spectrum of human accomplishment throughout history.

Mathematics, including calculus, algebra, analysis, graph theory, number theory, and their applications, gives structure and logic to a universe that sometimes seems fraught with inexplicable issues. However, there are two central ideas which underpin all of mathematics: infinity and absolute truth. Without an understanding of these conceptual pillars, we cannot unlock the power of the discipline. It is no accident that these two principles of mathematics underlie all of creation, because they are also central to attaining an insight into the nature of God. It follows naturally that mathematics provides a wonderful vehicle for one of the main tenets of Christian education: the integration of faith and learning. For all of these reasons, the College of Arts and Sciences at Ohio Valley University offers a Bachelor of Science in Mathematics.

Requirements for Bachelor of Science in Mathematics

A Bachelor of Science with a major in Mathematics will prepare students for a wide variety of careers upon graduation. Students in the program will study the structure, form, and relationships of our world from a quantitative perspective and learn to analyze, digest, and use them more completely for the benefit of humanity. Students will develop competence in the language of science, logic, problem solving, numerical career skills, application of abstract concepts, writing within the discipline, and data collection and analysis.

Students seeking a Bachelor of Science in Mathematics must meet the following requirements:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the program, preferably during the student's sophomore year while completing the lower level core curriculum; the application is part of MAT 299. To achieve admission, a student must earn a 2.75 GPA on courses listed below as the lower level core curriculum.
4) Earn at least a 2.5 GPA in all mathematics courses.
5) Complete a portfolio of work satisfactory to the math faculty.
6) Complete any three of the following courses for a minimum of 10 credit hours (all courses except ACC may also be used to fulfill general education requirements; completing the three ACC courses will not fulfill this requirement):
   - ACC 221 Accounting I (3 credit hours)
   - ACC 222 Accounting II (3 credit hours)
   - ACC 335 Managerial Accounting (3 credit hours)
   - NSC 141 General Biology I (4 credit hours)
   - NSC 142 General Biology II (4 credit hours)
   - NSC 145 General Chemistry I (4 credit hours)
   - NSC 146 General Chemistry II (4 credit hours)
   - NSC 244 Physics I (4 credit hours)
   - NSC 245 Physics II (4 credit hours)
7) Complete 42 credit hours distributed as follows:
   - 11 credit hours of required lower level core curriculum:
     - MAT 241 Calculus I (4 credit hours)
     - MAT 242 Calculus II (4 credit hours)
     - MAT 255 Discrete Mathematics (3 credit hours)
     - MAT 299 Mathematics Program Admission (0 credit hours)
   - 18 credit hours of required upper level core curriculum:
     - MAT 301 Calculus III (3 credit hours)
     - MAT 321 Statistical Methods (3 credit hours)
     - MAT 325 Foundations of Mathematics (3 credit hours)
     - MAT 401 Differential Equations (3 credit hours)
     - MAT 340 Linear Algebra (3 credit hours)
     - MAT 410 Abstract Algebra (3 credit hours)

- 6 credit hours of mathematics electives, chosen from the following:
  - MAT 310 Foundations of Geometry (3 credit hours)
  - MAT 350 Mathematical Modeling (3 credit hours)
  - MAT 420 History of Mathematics (3 credit hours)
  - MAT 421 Probability (3 credit hours)
  - MAT 430 Introduction to Real Analysis (3 credit hours)
- 7 credit hours of required professional courses:
  - ENG 333 Professional Writing (3 credit hours)
  - MAT 289 Mathematics Practicum (1 credit hour)
  - MAT 451 Mathematics Senior Seminar (3 credit hours)

PSYCHOLOGY PROGRAM

The Bachelor of Science in Psychology is a natural fulfillment of the mission of Ohio Valley University, and it addresses in considerable depth each of the desired learning outcomes for the university. The program also provides the training for a profession that demonstrates the understanding that service to God and others is the key to a useful and rewarding life.

Those completing the requirements outlined below earn s a generalist degree in psychology; it is designed for those planning to pursue graduate work or to enter the work force in such areas as clinical psychology, counseling psychology, marriage and family therapy, and counseling.

Requirements for Bachelor of Science in Psychology

Each student majoring in psychology will fulfill a set of core requirements; in addition, each student must choose one of the following tracks and fulfill the requirements of that specific track: Pre-Professional or General. The requirements are as follows:

1) Satisfy the General Institutional Requirements for a Bachelor's Degree.
2) Satisfy the requirements of the General Education program, which includes the following:
   - Bible Course Requirement
   - Writing Competency Requirements
   - Diversity Requirement
   - Work-Ready Requirement
3) Receive formal admission to the psychology program, preferably during the second semester of the sophomore year; the application is part of PSY 299.
4) Meet the following grade requirements:
   - Earn at least a 2.5 GPA on all psychology-related coursework.
   - Earn no more than 3 credit hours of *D* in psychology-related coursework required for graduation.
   - Complete Introductory Psychology Seminar (PSY 111) with a minimum grade of *B*
   - Complete Psychology Senior Seminar (PSY 451) with a minimum grade of *B*
5) Complete the following 42 credit hours in core courses:

PSY 101	General Psychology (3 credit hours)
PSY 111	Introductory Psychology Seminar (3 credit hours)
PSY 229	Introduction to Statistics for the Behavioral Sciences (3 credit hours)
PSY 233	Human Growth and Development (3 credit hours)
PSY 290	Research Design (3 credit hours)
PSY 299	Psychology Program Admission (0 credit hours)
PSY 320	Abnormal Psychology (3 credit hours)
PSY 355	Introduction to Counseling Theories and Practice (3 credit hours)
PSY 360	Social Psychology (3 credit hours)
PSY 421	History and Systems of Psychology (3 credit hours)
PSY 439	Biological Psychology (3 credit hours)
PSY 440	Tests and Measurements (3 credit hours)
PSY 441	Cognitive Psychology (3 credit hours)
PSY 451	Senior Seminar (3 credit hours)
PSY 489	Psychology Practicum (3 credit hours are required))
PSY 498	Psychology Program Senior Assessment (0 credit hours)

6) Complete the requirements for one minor (18 or more credit hours).

MINORS

The following minors are offered by Ohio Valley University.

Accounting

This minor is available only to students majoring in business administration.
This minor requires students must take 18 credit hours of upper-level (300- or 400-level) accounting courses, including the following: Intermediate Accounting I (ACC 321), Intermediate Accounting II (ACC 322), and Introduction to Taxation (ACC 421).

Alternative Dispute Resolution

This minor requires 18 credit hours. The following four courses are required: Introduction to Alternative Dispute Resolution (SOC 381), Conflict Mediation (SOC 382), Diversity Management (SOC 383), and Introduction to Counseling Theories and Practices (PSY 355). In addition, students must take 6 credit hours chosen from the following: Business Ethics (BUS 371), Interpersonal Communications (COM 331), Employee Relations (MGT 334), Personality Theories (PSY 340), Social Psychology (PSY 360), Christian Ethics (REL 371), or Understanding Multicultural Diversity (PSY 351).

Bible

This minor requires 18 credit hours of Bible (BIB) courses. The following are required: Life of Christ (BIB 106), Acts through Revelation (BIB 107), Old Testament Survey (BIB 205), and Christian Thought (BIB 206). In addition, students must take 10 credit hours of Bible (BIB) courses numbered 160 or higher, including two upper-level textual studies courses. How to Study the Bible (BIB 301) is recommended. See the Bible program description for classification of Bible courses.
This minor is not available to Bible majors.

Biblical Languages
This minor requires 22 credit hours of biblical languages courses, including at least 8 credit hours of Hebrew, 8 credit hours of Greek, and at least 6 credit hours of Greek and/or Hebrew readings (it may include the Greek required for the B.A. in Bible).

Biblical Text
This minor requires 18 credit hours, including 15 credit hours of upper-level textual studies courses, plus 3 credit hours chosen from biblical language courses, practical ministry courses, or doctrinal or historical studies courses. See the Bible program description for classification of Bible courses. *This minor is not available to students majoring in Bible.*

Biology
This minor requires 19 credit hours. Biology I (NSC 141) is required; the remaining fifteen credit hours must be upper-division courses selected from any of the upper-division life science offerings as long as prerequisites (or co-requisites) are met. (For example, Human Anatomy and Physiology I and II have chemistry as a prerequisite or co-requisite.)

Business
This minor requires 21 credit hours of business courses. The following courses are required: Principles of Accounting I (ACC 221), Business Ethics (BUS 371), Personal Finance (FIN 233), Principles of Management (MGT 230), and Principles of Marketing (MKT 230). In addition, a student must earn 6 credit hours an upper-level courses in accounting (ACC), business (BUS), finance (FIN), management (MGT), or marketing (MKT). *This minor is not available to students majoring in business.*

Children's Ministry
This minor requires a minimum of 18 credit hours. The following courses are required: Educational Program of the Church (BIB 321), Children's Ministry (BIB 354), Youth Ministry (BIB 351), Scripture Interpretation (BIB 347), and Human Growth and Development (PSY 233). In addition, students must take two 300- or 400-level textual studies courses (see the Bible program description for a list of textual courses).

Christian Counseling

This minor requires 28-29 credit hours of coursework in psychology and Bible. The following psychology courses, worth 9 credit hours, are required: Abnormal Psychology (PSY 320), Family Systems (PSY 350), and Introduction to Counseling Theories and Practice (PSY 355). In addition, students must choose 3 credit hours from the following courses, all of which are worth 3 credit hours: General Psychology (PSY 101), Human Growth and Development (PSY 233), Child Development (PSY 234), or Adult Development and Aging (PSY 236). The following Bible course, worth 3 credit hours, is required: Ministerial Counseling (BIB 352). For 2 or 3 credit hours, students must choose one of the following: How to Study the Bible (BIB 301, 2 credit hours), Pastoral Epistles (BIB 304, 2 credit hours), or Scripture Interpretation (BIB 347, 3 credit hours). For 2 credit hours, students must choose either Marriage and Family (BIB 211) or Personal Spiritual Development (BIB 335). Students must choose 3 credit hours from the following courses, each of which worth 3 credit hours: Doctrinal Issues (BIB 346) or Major World Religions (REL 441). In addition, students must complete 6 credit hours of upper-level textual studies courses (see the Bible program description for a list of textual studies courses).

Coaching

This minor requires 18 credit hours of coursework in wellness and physical education courses. The following courses are required: Foundations of Physical Fitness (PHED 110); Sports Officiating (PHED 301); Principles of Coaching (PHED 302); Principles of Sport Administration (SPMGT 210); Safety, Accident Prevention, and First Aid (WEL 232); and Principles of Nutrition (WEL 305). In addition, students must take one of the following for 3 credit hours: Internship in Physical Education and Health (PHED 461) or Internship in Coaching (PHED 462).

Communications

This minor requires 18 credit hours of coursework. At least 12 credits must have a COM prefix, and at least 12 credits must be 300-level or above. No more than 6 credits can be used for both a student's major and the minor. The following courses will count toward the minor: Newspaper Workshop (COM 111), Intercollegiate Forensics (COM 221), Media Writing (COM 238), Public Speaking (COM 321), Oral Interpretation of Literature (COM 330), Interpersonal Communication (COM 331), Argumentation and Persuasion (COM 332), Sermon Preparation and Delivery (BIB 323), Advanced Homiletics (BIB 324), Religious Speaking for Women (BIB 327), Business Communication (BUS 310), Advanced Grammar and Composition (ENG 301), Creative Writing (ENG 331), and Professional Writing (ENG 333).

Criminal Justice

This minor requires 18 credit hours of criminal justice coursework. The following courses are required: Introduction to Criminal Justice (CJR 101), Criminal Law (CJR 220), and Ethics in Criminal Justice (CRJ 371). In addition, a student must earn 9 credit hours from upper-level courses in criminal justice.

Education
This minor requires 18 credit hours. The following courses (for 11 credit hours) are required: Introduction to Learning (EDUC 101), Educational Psychology (EDUC 320), Learning Environment (EDUC 215), and Human Growth and Development (PSY 233). Students also must select 7 credit hours of any EDUC or SPED courses for which the student has met the prerequisite(s), or other courses chosen in collaboration with the advisor and the dean of the college of education.

English
This minor requires 18 credits hours beyond the 3 credit hours of literature taken to fulfill general education requirements; 9 credit hours must be in upper-level courses. Advanced Grammar and Composition (ENG 301) is required; the remaining courses may be chosen from English (ENG) and literature (LIT) courses at the 200-level or above.

Greek
This minor requires 20 hours of Greek (the hours of Greek required for the Bachelor of Arts in Bible may be included).

History
This minor requires 18 credit hours. Students must choose at least 6 credit hours from the following courses: Western Civilization I (HIS 131), Western Civilization II (HIS 132), United States History I (HIS 133), and United States History II (HIS 134). In addition, students should select at least 9 credit hours from upper-level history courses. The following religion courses may be substituted for the upper-level history courses: History of the Christian Church (REL 341), Restoration Church History (REL 342), or Major World Religions (REL 441); students taking REL 341, REL 342, and Renaissance and Reformation, 1400-1648 (HIS 461) will have an emphasis in church history.

Human Services
This minor requires 18 credit hours. The following courses are required: Understanding Multicultural Diversity (PSY 351), Introduction to Social Work (SWK 231), Human Behavior and the Social Environment I (SWK 233), Human Behavior and the Social Environment II (SWK 333), Social Welfare Policy and Services (SWK 350), and Methods of Social Work (SWK 352).

Integrated Marketing Communication
This minor is available only to students majoring in accounting or business administration.
This minor requires 18 credit hours, including 12 credit hours of upper-level marketing (MKT) courses and 6 hours of business (ACC, BUS, CIT, ECO, FIN, MKT, or additional MGT) courses.

Management
This minor is available only to students majoring in accounting, business administration, and integrated marketing communication.
This minor requires 18 credit hours, including 12 credit hours of upper-level management (MGT) courses and 6 hours of upper-level business (ACC, BUS, FIN, MGT, or additional MKT) courses.

Mathematics

A minor in mathematics requires 20 credit hours. The following courses, worth 14 credit hours, are required: Introduction to Statistics (MAT 229), Calculus I (MAT 241), Calculus II (MAT 242), and Discrete Mathematics (MAT 255). In addition, a student must earn 6 credits of upper-level coursework in Mathematics; for this work, any upper-level Mathematics course may be selected.

Missions

This minor requires 21 credit hours, including the following courses: Introduction to Missions (BIB 322), Cultural Anthropology (SOC 341), Personal Evangelism (BIB 320), Church Growth and Planting (BIB 422), and Major World Religions (REL 441). For the additional 8 credit hours, students must take at least 7 credit hours in upper-level textual studies (see the Bible program description for a classification of textual studies courses), including at least one class from Acts (BIB 306 or BIB 406) or First Corinthians (BIB 308 or BIB 408), and one of the following: Global Missions Awareness (BIB 332), Ministry Field Laboratory (BIB 325) focused in missions, or Practicum in Ministry (BIB 425) focused in missions.

Music

A minor in music requires 19 credit hours. The following courses, worth 11 credit hours, are required: Music Theory I (MUS 141), Music Theory II (MUS 142), Sight Singing and Ear Training I (MUS 143), Sight Singing and Ear Training II (MUS 144), Music Literature (MUS 221). In addition, students must take four semesters of Music Recital Attendance (MUS 100), 2 credit hours of private voice or instrument instruction at the lower level (MUS 113, 115, 116, 117, 118, or 119), 1 credit hour of private voice or instrument instruction at the upper level (MUS 313, 315, 316, 317, 318, or 319), 4 credit hours of participation in ensembles (MUS 110, 111, 112, or 114), and 1 credit hour of piano instruction.

New Testament

This minor is only available to students who are majoring in Bible.

A minor in New Testament requires 27 credit hours of New Testament textual studies courses. (At least 6 credit hours of New Testament Greek readings are recommended and can be counted toward this minor.)

Old Testament

This minor is only available to students who are majoring in Bible.

A minor in Old Testament requires 18 credit hours of Old Testament textual studies courses. (At least 8 credit hours of Hebrew are recommended and can be counted toward this minor.)

Pre-Nursing.

While this minor is only available to all students, it is most easily completed by those who are majoring in biology, biochemistry, or psychology.

A minor in Pre-Nursing requires 29 credit hours; 10 credit hours of coursework in MAT, NSC, and PSY will also fulfill general education requirements. The following courses are required: Introduction to Statistics (MAT 229), Introduction to General Chemistry (NSC 135), General Biology (NSC 145), Human Anatomy and Physiology I and II (NSC 310 and 311), Microbiology (NSC 400), Human Growth and Development (PSY 233), and Principles of Nutrition (WEL 305).

Practical Ministry

This minor is only available to students who are majoring in Bible.

A minor in practical ministry requires 30 credit hours in practical ministry courses. At least 21 credit hours must be in courses with a BIB prefix.

Preaching

This minor is only available to students who are majoring in Bible.

A minor in preaching requires 18 credit hours. The following courses are required: Sermon Preparation and Delivery (BIB 323), Advanced Homiletics (BIB 324), Ministry Field Lab (BIB 325) focused on preaching for 3 credit hours, Ministerial Counseling (BIB 352), Doctrinal Issues (BIB 346), and any upper-level COM course that includes student speeches.

Psychology

This minor requires 18 credit hours of psychology coursework. The following courses are required: General Psychology (PSY 101), Abnormal Psychology (PSY 320), and Introduction to Counseling Theories and Practices (PSY 355). In addition, a student must take at least 9 credit hours of 300- and 400-level psychology coursework.

Theatre

This minor requires 18 hours. The following courses are required: Introduction to Technical Theatre (COM 215) and either Acting (COM 213) or Private Acting (COM 133) taken three times so that 3 credits have been earned. The additional 12 credits may be selected from any of the following courses, as long as at least 6 credit hours are 300- or 400- level courses: Theatre Production Workshop (COM 115), Ambassadors (COM 117), Intercollegiate Forensics (COM 221), Playwriting (COM 231), Oral Interpretation of Literature (COM 330), Directing (COM 343), Dramatic Literature (LIT 314), or Shakespeare (LIT 446). Also, once the minimum of 3 credits of acting credit have been fulfilled, additional acting credit may also be used to fulfill these 12 credits.)

Wellness

This minor requires 18 hours. The following courses are required: Personal and Community Health (WEL 231); Safety, Accident Prevention, and First Aid (WEL 232), and Principles of Nutrition (WEL 305). Other courses that can be used to fulfill the requirements for the minor are the following, as long as the student earns at least 9 credits of upper-level courses: Foundations of Physical Fitness (PHED 110), Kinesiology (PHED 300), Stress Management (PSY 201), Abnormal Psychology (PSY 320), Health Psychology (PSY 443), Adapted Physical Education (SPED 401), Anatomy and Physiology for Wellness (WEL 300), Nutrition throughout the Life Cycle (WEL 306), Exercise Physiology (WEL 309), and Epidemiology (WEL 411).

Women's Ministry

This minor is available to women only.

This minor requires 18 credit hours of Bible (BIB) courses. The following courses are required: Introduction to Practical Ministry (BIB 225), Religious Speaking for Women (BIB 327), Women's Ministry (BIB 329), and Personal Spiritual Development (BIB 335). In addition, a student must earn 6 credit hours in 300- or 400-level textual studies. Three credit hours of biblical (BIB) electives are also required; Bible majors, however, must select Children's Ministry (BIB 354) in place of this biblical elective. See the Bible program description for a list of textual studies courses.

Youth and Family Ministry

This minor requires 29 to 34 credit hours, depending on which courses are chosen. The following courses are required: Introduction to Practical Ministry (BIB 225), Youth Ministry (BIB 351), Ministerial Counseling (BIB 352), Marriage and Family (BIB 211), Human Growth and Development (PSY 233), Group Dynamics (PSY 242), Family Systems (PSY 350), and one of the following: How to Study the Bible (BIB 301, 2 credits), Pastoral Epistles (BIB 304, 2 credits) or Scripture Interpretation (BIB 347, 3 credits). Students also must take 11 credit hours of upper-level textual studies (BIB 304 can count toward these 11 hours). See the Bible program description for classification of Bible courses.

CERTIFICATE PROGRAMS IN BIBLE

To encourage students who are not completing a Bible major or minor to find their place of ministry in the kingdom of God, Ohio Valley University offers certificates in eleven ministry areas; each certificate requires a student to complete at least 12 credit hours. The certificates are available only to students who are making satisfactory progress in a degree program and who organize their Bible courses to meet the requirements below. Students may not complete both a minor and a certificate in the same area; students majoring in a Bible or ministry area may complete a certificate in a different area. See the Bible program description for classification of Bible courses; upper-level courses are those numbered 300 or higher. These areas and their requirements are as follows:

Biblical Text

Required courses:

12 credit hours of upper-level textual studies courses

Children's Ministry

Required courses:

One textual studies course

BIB 354	Children's Ministry
EDUC 215	Learning Environment
PSY 233	Human Growth and Development

Select one of the following:

- BIB 321 Educational Program of the Church
- BIB 351 Youth Ministry
- REL 413 Teaching the Bible

Church History

Required courses:

REL 341	Church History
REL 342	Restoration Church History
HIS 461	Renaissance and Reformation

Select one of the following:

- BIB 280 Biblical Studies International
- BIB 290 Sophomore Seminar: Special Topics in Archeology
- REL 441 Major World Religions

Doctrinal and Historical Studies

Required courses:

12 credit hours of doctrinal and historical studies courses

Greek

Required courses:

Four semesters of Greek

Hebrew

Required courses:

Four semesters of Hebrew

Missions

Required courses:

BIB 322	Introduction to Missions
SOC 341	Cultural Anthropology

Select six credit hours from the following:

- BIB 320 Personal Evangelism
- BIB 325 Ministry Field Laboratory focused on missions
- BIB 353 Urban Ministry
- BIB 422 Church Growth and Planting
- REL 441 Major World Religions
- 3-4 credit hours of upper-level textual studies course

Preaching

Required courses:

BIB 323	Sermon Preparation and Delivery
BIB 324	Advanced Homiletics
BIB 347	Scripture Interpretation
COM 321	Public Speaking

Teaching the Bible

Required courses:

BIB 321 Educational Program of the Church
PSY 233 Human Growth and Development
One 3-hour (or two 2-hour) upper-level textual studies course

Select one of the following:

- BIB 325 Sermon Preparation and Delivery (for men)
- BIB 327 Religious Speaking for Women (for women), plus one elective BIB course

Women's Ministry

Required courses:

BIB 225 Introduction to Practical Ministry
BIB 327 Religious Speaking for Women
BIB 329 Women's Ministry
One upper-level textual studies course

Select one of the following:

- BIB 354 Children's Ministry
- A second upper-level textual studies course

Youth Ministry

Required courses:

BIB 351 Youth Ministry
PSY 233 Human Growth and Development

Select one of the following:

- BIB 304 Pastoral Epistles
- BIB 347 Scripture Interpretation

The remaining credit hours should be selected from the following:

- BIB 352 Ministerial Counseling
- BIB 211 Marriage and Family
- BIB 325 Ministry Field Laboratory (Internship in Youth Ministry) for 1-3 credit hours
- PSY 242 Group Dynamics
- PSY 350 Family Systems
- Upper-level textual studies course(s)

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OVU ACADEMIC CATALOG

SPECIAL ACADEMIC PROGRAMS

ESL INTENSIVE ENGLISH PROGRAM (FOUNDATIONS)

Foundations, the ESL Intensive English Program (IEP) at Ohio Valley University, is designed for those whose English language skills are below what is necessary to succeed in regular university work; the goal is to boost the ability of these students so that they can enroll in either Ohio Valley University (or at another university if he or she meets that university's admission requirements). The Foundations program offers students one year of non-credit classes designed to prepare and equip students to complete university-level coursework in English.

Applicants are admitted to begin during fall semester only, unless separate arrangement is made as an exception. The minimum TOEFL score accepted for admission to the Foundations program is 55 on the Internet-based test (and 480 on the Paper-based test); the minimum IELTS score accepted for admission is 5.5. Some applicants with lower scores may be admitted conditionally. To enter the program, an applicant must first gain full acceptance to Ohio Valley University by submitting the following documents to the Admissions Office (see the above section International Student Admission for a complete description):

- Application for Admission
- A clear and legible photocopy (scanned image) of the prospective student's passport
- Completed College Board Financial Verification form
- Official transcripts of all college-level work, if applicable.
- Proof of English-language ability
- Financial verification document

In the Foundations program, students spend about 20 hours in the classroom each week and are also provided with academic support (conversation partners, language lab, tutoring, etc.). Students in the program are eligible to live in the residence halls.

Students who successfully complete the Foundations program will become eligible to register for the regular courses required to complete their intended degree at Ohio Valley University.

Intensive English Curriculum

Students in the program will enroll in the following non-credit courses; those numbered below 100 do not provide academic credit. After successfully completing all courses, students will obtain a certificate of completion.

Fall Semester:

ESL 071	English Speaking, Pronunciation, and Listening I
ESL 075	English Reading I
ESL 080	English Writing I
ESL 085	English Grammar I
UNI 102	Orientation to American Life (1 credit hour)
EFL 100	Reading the Bible I (2 credit hours)

Spring Semester

ESL 072	English Speaking, Speaking, and Pronunciation II
ESL 076	English Reading II

ESL 081	English Writing II
ESL 086	English Grammar II
ESL 099	American Culture
EFL 101	Reading the Bible II (2 credit hours)
PSY 200	Stress Management (ESL) (1 credit hour)

Based on a student's performance in his or her ESL courses each semester, the student will be also be granted academic credit (that can be used to fulfill degree requirements) in the following courses:

Fall Semester
EFL 101 – English as a Foreign Language I (3 credits hours)
EFL 102 – English as a Foreign Language II (3 credit hours)
EFL 111 – Reading the Bible I (2 credit hours)
UNI 101 – Orientation to Life in the USA (2 credit hour)

Spring Semester
EFL 103 – English as a Foreign Language III (4 credits)
EFL 104 – English as a Foreign Language IV (3 credit hours)
EFL 112 – Reading the Bible II (2 credit hours)
PSY 200 – Stress Management (1 credit hour)

Intensive English Course Descriptions (Non-Credit Courses)

ESL 071 English Speaking, Pronunciation, and Listening I Focus on improving spoken communication of the English language through oral instruction and practice as well as instruction in how to decode common spelling patterns, how to stress syllables and words, become more familiar with the English alphabet, and practice stress, intonation, and rhythm. Grade basis is *A*, *B*, *C*, *NC*, or *F*. Lecture 3 hours; lab 3 hours.

ESL 072 English Speaking, Pronunciation, and Listening II Continued focus on improving spoken communication of the English language through oral instruction and practice as well as instruction in how to decode common spelling patterns, how to stress syllables and words, become more familiar with the English alphabet, and practice stress, intonation, and rhythm. Grade basis is *A*, *B*, *C*, *NC*, or *F*. Lecture 3 hours; lab 3 hours.

ESL 075 English Reading I Instruction and practice in reading and studying text, including understanding the nature of reading, reading for specific purposes, and comprehension. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

ESL 076 English Reading II Continued instruction and practice in reading and studying text, including understanding the nature of reading, reading for specific purposes, and comprehension. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

ESL 080 English Writing I Concentration on word formation, spelling, and syntax necessary to correctly use the English language to read, speak, listen, and write. Grade basis is *A*, *B*, *C*, NC, or *F*.

ESL 081 English Writing II Continued concentration on word formation, spelling, and syntax necessary to correctly use the English language to read, speak, listen, and write. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

ESL 085 English Grammar I Instruction and practice in learning the correct usage of all parts of speech, including nouns, verbs, prepositions, adjectives, adverbs, and the like. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

ESL 086 English Grammar II Continued instruction and practice in learning the correct usage of all parts of speech, including nouns, verbs, prepositions, adjectives, adverbs, and the like. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

ESL 099 American Culture Promotion of the understanding of American culture through the study of American history, language, customs, and institutions. In connection with this course, students will take a variety of field trips to both local and national sites of interest. Grade basis is *A*, *B*, *C*, *NC*, or *F*.

Intensive English Course Descriptions (Credit-Bearing Courses)

EFL 101 English as a Foreign Language I (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. Prerequisite: Enrollment in the Intensive English Program. Co-requisite: EFL 102. Offered fall.

EFL 102 English as a Foreign Language II (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. Prerequisite: Enrollment in the Intensive English Program. Co-requisite: EFL 101. Offered fall.

EFL 103 English as a Foreign Language III (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. A continuation of EFL 101 & 102. Prerequisite: Enrollment in the Intensive English Program, grade of *C* or higher in EFL 101 and 102, or consent. Co-requisite: EFL 104. Offered spring.

EFL 104 English as a Foreign Language IV (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. A continuation of EFL 101 & 102. Prerequisite: Enrollment in the Intensive English Program, grade of *C* or higher in EFL 101 and 102, or consent. Co-requisite: EFL 103. Offered spring.

EFL 111 Reading the Bible I (2 credits) Reading and study of narratives in the Old Testament. Emphasis will be placed on how these narratives are related to the redemptive story that flows through scripture. *Fulfills Bible course requirement*. Prerequisite: Enrollment in the Intensive English Program. May not be taken by those who have successfully completed BIB 105 or above. Offered on demand.

EFL 112 Reading the Bible II (2 credits) Reading and study of narratives in the New Testament. Emphasis will be placed on how these narratives are related to the redemptive story that flows through scripture. *Fulfills Bible course requirement*. Prerequisite: Enrollment in the Intensive English Program. May not be taken by those who have successfully completed BIB 105 or above. Offered on demand.

PSY 200 Stress Management (1 credit) The impact of stress on physical and emotional health is reviewed. Special attention is provided to assist the student with culture shock, acculturation, and developing self-efficacy to be an effective student. Also covered are psychological approaches to everyday problems, coping skills, anxiety, personal growth and health, and interactions of individuals within personal and social environments. Prerequisite: Enrollment in the Intensive English Program. Offered on demand.

UNI 102 Orientation to Life in the USA (1 credit) Provides practical, hands-on training in necessary college survival skills for an international student studying in an American university. This course must be taken by all non-native speakers of English who are studying in the US for the first time; other new international students may take this course as an elective. Offered on demand.

Foundations Program Costs

For the year, students will pay $12,500 for tuition and fees and $7,700 for room (standard double) and meals (15 meals per week, 240-block plan), making a total cost of $20,200. Not included in the fee is the cost of books and materials, which is estimated to be approximately $500 per semester and personal money of $750 per semester. With these estimated fees included, the cost of the program is $22,700. In addition, students are responsible for any other costs common to OVU students, such as book costs of approximately $1,000, a dorm deposit of $150, a key deposit of $35, and an orientation fee of $150.

HONORS PROGRAM

The Ohio Valley University Honors Program offers exceptional students an enhanced approach to OVU's general education curriculum by challenging them to take ownership of their learning. Honors program graduates collect, analyze, and synthesize information for themselves and demonstrate an acute awareness of diverse cultures and ideas. To cultivate these skills, the Honors curriculum consists of Honors-designated sections of general education courses that have a student-centered approach to learning. In particular, Honors courses involved (1) a seminar-style format with an emphasis on student discussion, (2) assignments that require students to put ideas together on their own, and (3) experiential learning in the form of field trips, cultural events, and guest speakers.

Honors Program Curriculum

For Honors Program credit, students may take (a) Honors-designated sections of core Bible courses and (b) Honors-designated sections of social science, history, literature, and fine arts courses. Typically, there will be two of these courses (one Bible and one additional course) offered each semester in a two-year cycle for a total of eight courses (20 credit hours total). In rare cases, the Honors Committee may choose to designate a course for Honors credit on the basis of an Honors contract.

Upper-division students in the Honors program will conduct research projects in their major fields of study. At both the proposal and final stages, these projects will be approved by both the Honors Program Director and a project mentor from the student's major field.

Honors Program Graduate Accolades

An Honors Program Student who completes 17 or more credit hours of Honors-designated coursework will be dubbed an "Honors Program Graduate" upon completion of a degree. Those who complete 20 or more credit hours of Honors-designated coursework and the approved research project in their major are dubbed "Honors Program Graduate with Distinction" upon completion of a degree.

Admission Standards and Requirements for Continued Enrollment

All students must be unconditionally accepted for admission into Ohio Valley University before being admitted into the Honors Program.

Final determination for admission to the Honors Program is determined by the Honors Program Committee. Students with an ACT Composite score of 25 or above, an SAT combined score of 1200 or above, or a high school GPA of 3.7 or above will automatically be considered for admission and invited to apply to the program. The Honors Program Director will then give recommendation to the Honors Program Committee about whom to accept; the committee may accept or reject the Director's recommendations or request further information from the candidate.

Students who are not invited to apply, including current OVU students, may petition the Honors Program Committee for admission. A petition will consist of (a) a letter from the student explaining why the students wishes to pursue the Honors Program and why the student believes himself or herself to be qualified, and (b) a letter of recommendation from a high school or university faculty member.

Students in the Honors Program must maintain a cumulative GPA of 3.0 or above to remain in the program. A student whose cumulative GPA drops below 3.0 will not be permitted to enroll in Honor-designated courses and earn Honors credits until the student's GPA has been raised to 3.0.

PROFESSIONAL MASTER OF SCIENCE IN ATHLETIC TRAINING

Ohio Valley University and Marshall University have entered into an articulation agreement that facilitates entry into Marshall University's Professional Master of Science in Athletic Training (PMSAT). Marshall University has agreed to admit at least one OVU student to its PMSAT program each year, as long as the student has (1) fulfilled the coursework requirements outlined in the Pre-Health Sciences major and its Pre-Athletic Training concentration, including having earned grades of at least C on all required courses and having completed at least 90 credit hours, (2) earned a cumulative GPA of at least 3.0, (3) submitted all required admission documents to Marshall University by the required deadlines, and (4) scored at least a 70 on the Marshall University PMSAT Applicant Admission Assessment Form. While Marshall will only guarantee the admission of one qualified OVU student, other students who meet these qualifications will also be considered for admission.

MASTER OF SCIENCE IN ACCOUNTANCY

Ohio Valley University and Marshall University have entered into an articulation agreement that facilitates entry into Marshall University's Professional Master of Science in Accountancy (MSA). OVU students who have earned grades of *C* or higher in the Accounting Foundation Courses listed below (and taken them within the past seven years) will have completed Marshall University's required foundation courses. Completing this coursework does not guarantee admission; applicants will be considered for admission if, in addition to completing these Accounting Foundation Courses, they have (1) earned a cumulative GPA of 3.0 or higher, and (2) either earned a score of 500 or higher on the Graduate Management Admission Test (GMAT) or an index of 1,100, which is computed by multiplying the student's GPA by 200 and adding the GMAT score.

The Accounting Foundation Courses are as follows:

ACC 321 Intermediate Accounting I
ACC 322 Intermediate Accounting II
ACC 341 Cost Accounting
ACC 431 Accounting Systems
ACC 422 Federal Income Tax
ACC 421 Auditing and Information Assurance

SPECIAL EDUCATION ENDORSEMENT PROGRAM

The Special Education Endorsement Program is delivered in a Special Education Institute format for certified teachers who need to add multicategorical special education certification or a single special education area to their core certifications. Participants are eligible for an endorsement in multicategorical special education that is added to an existing teaching license. Students take courses in a combination of online and blended formats using the Sakai learning system. Class size is limited to 20. The cost is $415 per credit hour; the cost of a course worth 3 credit hours is $1,245. The courses offered are on the undergraduate level.

Additionally, an endorsement in Autism Spectrum Disorders (ASD) may be added to a special education endorsement by completing six credit hours in ASD coursework and applying to the West Virginia Department of Education. Ohio Valley University offers two courses in Autism Spectrum Disorders: Introduction to Autism Spectrum Disorders (SPED 308) and Interventions for Autism Spectrum Disorders (SPED 309).

Admission Standards for Special Education Endorsement Program

Participants who need a bachelor's degree in special education may enroll in one of the multicategorical special education programs described above in the Education Programs section of the catalog. Those who have a bachelor's degree in education with any teaching certification may apply to the Special Education Institute to complete the Multicategorical Special Education with Autism Spectrum Disorders endorsement for K-6 or Grades 5-Adult. The Institute is designed specifically for those with a prior certification who want to add special education.

Participants must have already successfully completed the following courses (or equivalents): Introduction to Learning, Survey of Exceptional Children (Introduction to Special Education),

Human Growth and Development, Differentiated Instruction, Educational Psychology, and Regular or Special Education Yearlong Residency.

Students enrolled in the program must meet the Satisfactory Academic Progress guidelines described above under Academic Policies; however, for students enrolled in this program, a 3.0 GPA is required to remain in good academic standing.

Endorsement Criteria

To earn multicategorical certification, students must meet the following requirements:

1) Satisfactorily complete the courses listed below (unless an equivalent course has already been taken):

EDUC 415	Differentiated Instruction (1 credit hour)
SPED 302	Behavior Disorders (3 credit hours)
SPED 303	Learning Disorders (3 credit hours)
SPED 304	Intellectual Disabilities (3 credit hours)
SPED 305	Program Planning in Special Education (3 credit hours)
SPED 306	Assessment in Special Education (3 credit hours)
SPED 307	Collaboration and Consultation in Special Education (3 credit hours)
SPED 308	Introduction to Autism Spectrum Disorders (3 credit hours)
SPED 309	Interventions in Autism Spectrum Disorders (3 credit hours)

2) Satisfactory completion of this additional coursework (unless an equivalent course has already been taken):

For K-6 special education certification, the requirements are as follows:

EDUC 327	Teaching Language Arts K-6 (3 credit hours)
EDUC 328	Teaching Reading – Phonics (3 credit hours)
EDUC 329	Teaching the Dimensions of Reading (3 credit hours)
EDUC 344	Diagnostic and Prescriptive Math (3 credit hours)
EDUC 413	Diagnostic and Prescriptive Reading (3 credit hours)

For 5-Adult special education certification, the requirements are as follows:

EDUC 328	Teaching Reading – Phonics (3 credit hours)
EDUC 329	Teaching the Dimensions of Reading (3 credit hours)
EDUC 344	Diagnostic and Prescriptive Math (3 credit hours)
EDUC 413	Diagnostic and Prescriptive Reading (3 credit hours)
EDUC 414	Teaching Reading in the Content Area (3 credit hours)
SPED 310	Planning for Transition (2 credit hours)

3) Earn a grade of at least a *B* in all required courses; no single course may be repeated more than once to raise the student's grade.

4) Achieve West Virginia passing scores on the required Praxis II tests in Special Education for multicategorical certification.

Requirements are subject to change based on certification requirements from the West Virginia Department of Education; to achieve certification, students might be required to use a more recent catalog than the one in force at the time of first enrollment.

STUDY ABROAD PROGRAM

In today's world, a meaningful education should include an international component. Students who study abroad will often be more deeply affected and will remember the international experience long after they have forgotten much of a traditional classroom course. Regardless of what academic field or career a student pursues, global awareness will provide a significant component for a successful education.

The Study Abroad Program at Ohio Valley University helps create various learning opportunities. Most students will use the coursework earned through these opportunities to meet general education requirements.

In one frequently offered program, students have spent approximately four weeks in Europe, split between England, Paris, and Italy (primarily Florence, Venice, and Rome). In addition, students will spend approximately two weeks in classes on campus prior to departure. The program begins the week following final exam week in the spring. Twelve credit hours are available.

Various instructors or departments also have also create study abroad offering; these programs might offer coursework to meet general education or program requirements.

Program fees vary; usually included in the fees are tuition, room and board, round-trip air fare, group travel, museum entrance fees, and tickets to performing arts events. Personal travel, books, cost for passport, and other expenses not directly related to the program are not included.

To be eligible for participation, a student must have a minimum cumulative GPA of 2.5.

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OVU ACADEMIC CATALOG

COURSE DESCRIPTIONS

COURSE NUMBERING CONVENTIONS

Course numbers have three digits. The first digit indicates the level of the course: *1* for freshmen, *2* for sophomore, *3* for junior, and *4* for senior. Courses numbered 300 and above may be taken only by juniors and seniors, except by special arrangements with the instructor and the dean or provost. Courses numbers that begin with a *1* or a *2* are called *lower-division* or *lower-level* in this catalog; course numbers that begin with a *3* or *4* are called *upper-division* or *upper-level* in this catalog. Certain courses may at times be offered for honors credit; when offered in this way, the course will have an *H* added to the number. Course descriptions show the scheduled rotation for courses; courses for which no rotation is shown are generally offered each semester. Occasionally, a course number changes; if a course number changes, a student who took it with the previous number may not retake the course for additional credit.

ACCOUNTING

ACC 221 Principles of Accounting I (3 credits) The basic course in accounting theory and practice, which includes the analysis and recording of business transactions from a managerial viewpoint with applications to single proprietorships, partnerships, and corporations. Offered fall.

ACC 222 Principles of Accounting II (3 credits) Continuation of ACC 221. Partnership and corporation accounting, control accounting, decision making, and further study of statements and analysis. Prerequisite: ACC 221. Offered spring.

ACC 292-95 Accounting Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

ACC 321 Intermediate Accounting I (3 credits) In-depth study of conceptual framework of accounting, disclosure standards for general purpose financial statements, and measurement standards for cash, receivables, inventories, revenues and expenses. Prerequisite: ACC 222. Offered fall.

ACC 322 Intermediate Accounting II (3 credits) Measurement and reporting standards for tangible and intangible operating assets, investments, liabilities, contingencies, stockholder's equity, and special problems of revenue recognition. Prerequisite: ACC 321. Offered spring.

ACC 335 Managerial Accounting (3 credits) Study of the use of cost accounting data by management as a tool for planning, control, and decision making. Focus on cost behavior, design of job order and process costing systems, cost-volume-profit analysis, segment reporting, direct and absorption costing, standard cost systems, flexible budgets, capital budgeting, relevant costs, and product pricing. This course is for non-accounting majors. Prerequisite: ACC 221 and or consent.

ACC 341 Cost Accounting (3 credits) Cost control systems and procedures will be emphasized. Job and process cost accounting; dealing with determining, reporting, analyzing, and controlling the cost of a particular process, job, service, unit or department will be undertaken. Standard costs, transfer pricing, variable costing and capital decisions will be introduced. Prerequisite: ACC 222 or ACC 335. Offered fall, odd-numbered years.

ACC 399 Accounting Internship (1-3 credits) Professional accounting work experience in an external organization (pre-arranged and pre-approved internship) supervised by a faculty member. Fifty hours of work per credit hour, plus written assignments. Prerequisite: Accounting major or minor with minimum of ACC 321 or ACC 421, 64 credit hours, cumulative GPA of 2.0, business coursework GPA of 2.5, and approval of school chair. Offered fall, spring, and summer.

ACC 421 Introduction to Taxation (3 credits) Introduction to taxation with emphasis on broad provisions of federal income tax as it applies to individuals, and proprietorships. Prerequisite: ACC 222 or ACC 335. Offered fall.

ACC 422 Federal Income Taxes (3 credits) Continuation of ACC 421 with emphasis on the impact of federal income taxes on business proprietorships, partnerships, corporations and fiduciaries. Prerequisite: ACC 421. Offered spring.

ACC 431 Accounting Systems (3 credits) Computer systems as they relate to design, implementation, and operation of accounting information systems and internal control procedures. Lab use of accounting computer programs. Prerequisite: ACC 222 or ACC 335. Offered fall, odd-numbered years, and summers.

ACC 441 Auditing and Information Assurance (3 credits) A study of the planning, evidence gathering, internal control review, sampling, and application of procedures used to audit assets, liabilities, equity and related income statement accounts of an organization. Includes an evaluation of the audit and assurance profession including professional standards, ethics and liability of CPAs. Also includes the reporting requirements for compilation and review services and a thorough study of the types of audit opinions. Prerequisite or co-requisite: ACC 322 or consent of school chair. Offered spring, even-numbered years.

ACC 451 Advanced Accounting (3 credits) Application of financial accounting principles to specialized problems in business mergers and acquisitions; consolidated financial reporting; introduction to not-for-profit accounting; advanced partnership accounting; foreign currency translation and measurement for financial reporting purposes; exposure to current accounting problems. Prerequisite: ACC 322, or consent of school chair. Offered fall.

ACC 461 Governmental and Not-for-Profit Accounting (3 credits) Accounting, reporting, and budgeting for governmental and not-for-profit entities and the use of fund accounting data for planning and control. Prerequisites: ACC 321. Offered spring, odd-numbered years.

ACC 462 Advanced Governmental Accounting (3 credits) Course covers governmental financial accounting, governmental reporting and governmental budgeting, and governmental managerial and cost accounting. The application of GASB standards to governmental accounting and reporting are covered. The course will also help students prepare to sit for the Certified Governmental Financial Manager (CGFM) exam sponsored by the Association of Government Accountants (ACA). Prerequisite: ACC 461.Offered on demand.

ACC 463 Advanced Governmental Financial Management (3 credits) Course covers governmental financial management including cash management and the management of investments. The governmental procurement process is studied. Financial and management analysis and techniques are covered. Internal controls and audit functions are studied. The course will also help students to sit for the Certified Governmental Financial Manager (CGFM) exam sponsored by the Association of Government Accountants (AGA). Prerequisites: ACC 462. Offered on demand.

ACC 464 Federal Governmental Accounting (3 credits) This course covers the fundamentals of the U.S. Standard General Ledger, review of the Treasury Financial Manual and sub-ledger reconciliations, Federal financial reporting, Federal budgeting, and Federal investment accounting. Prerequisites: ACC 461. Offered on demand.

ACC 471 Fraud Examination Fraud Examination provides an in-depth analysis of modern fraud investigative techniques, with emphasis given to the assembly of evidence for resolution. The course provides ample opportunities to study the flow of cash and other assets through an accounting system and to determine if an adequate system of internal controls is being compromised. The study of internal controls and establishing a system of internal controls is covered in detail. The manipulation of accounting principles and fraudulent financial reporting is addressed and sources of external analytical information are studied. Prerequisite: ACC 221 and 222. Offered on demand.

ACC 472 Forensic Accounting Forensic Accounting provides an in-depth analysis of modern forensic investigative accounting techniques. Emphasis will be given to methods of proof for financial investigators; planning, conducting, and recording an interview; investigative techniques; money laundering; and asset forfeiture; and a major case study project. Prerequisite: ACC 471. Offered on demand.

ACC 490-1 Accounting Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

ACC 492-95 Accounting Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

ACC 498 Accounting Seminar – Capstone (3 credits) A capstone course. A course taken at other colleges or universities will not transfer in as a substitute for this course.

AMERICAN SIGN LANGUAGE

ASL 101 American Sign Language I (3 credits) This course introduces the student to American Sign Language (ASL) and to the Deaf culture in American. Focus is on building sign vocabulary, fingerspelling, grammatical structure and syntax rules, facial expressions, use of personal space, mime and the development of sensitivity and awareness of the Deaf community in America. The student is expected to acquire basic expressive and receptive signing skills and sign vocabulary to converse with a person who is Deaf. This includes: exchanging personal information; asking for and sharing background information; exchanging information involving numbers; giving and receiving directions; and exchanging favorites. This course is not designed to train the student to function as an interpreter for the Deaf. Offered on demand.

ASL 102 American Sign Language II (3 credits) A continuation of ASL 101. Prerequisite: ASL 101 or equivalent. Offered on demand.

ASL 201 American Sign Language III (3 credits) A continuation of ASL 102. Prerequisite: ASL 102 or equivalent. Offered on demand.

ASL 202 American Sign Language IV (3 credits) A continuation of ASL 201. Prerequisite: ASL 201 or equivalent. Offered on demand.

ART

ART 101 Drawing I (3 credits) An introduction to basic drawing principles designed for the student with limited drawing experience or for the more experienced student who needs a systematic study of drawing fundamentals as a prerequisite for advanced studies. Consists of compositional theory and problem-rendering techniques and an exploration of drawing in a variety of subject matter in several drawing media. Course fee: $25. Offered on demand.

ART 102 Drawing II (3 credits) Continuation of Drawing I. Increased emphasis on the creative factor, development of personal style and refinement of technique. Introduction to color in drawing media is given. Course fee: $25. Prerequisite: ART 101. Offered on demand.

ART 111 Design I (3 credits) A study of design, its elements and principles. The varied application of line, shape, space, texture, pattern and value will be explored in depth. An introduction to design in the graphic arts is given. Course fee: $25. Offered on demand.

ART 112 Design II (3 credits) A continuation of Design I with the addition of use of color. Extensive work with the principles of balance and rhythm with an emphasis on unity, variety, and proportion to enhance creativity and visual expression. Some three-dimensional work includes an introduction to commercial art. Course fee: $25. Prerequisite: ART 111. Offered on demand.

ART 121 Art Appreciation (3 credits) A historical study of painting, sculpture, and architecture from prehistoric times to the present. Various works are discussed in relation to the culture of their times. Offered on demand.

ART 131 Water Color (3 credits) This course introduces the novice artist to a variety of water color tools and supplies, and students will learn many water color painting techniques. Realism and abstraction will be explored through the elements and principles of art, and student work will be critiqued. Course fee: $25. Offered on demand.

ART 132 Oil Painting (3 credits) This course introduces the novice artist to basic oil painting techniques, color theory, and composition. Subject matter will include still life, landscape, and contemporary content. Elements of art and principles of design will be used as a foundation for this course. Studio time and critique will be included. Course fee: $25. Offered on demand.

ART 280 Art Appreciation Seminar International (1-4 credits) Offered as part of an international program and designed to provide a general introduction to the nature and history of art as it is reflected in the geographical region included in the itinerary of the international program, enhanced by visiting the historical sites, museums, and artifacts associated with the topical study. Specific course topics may vary according to the geographic region.

ART 292-95 Art Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

ART 492-95 Art Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

BIBLE

BIB 090 Reading the Bible - ESL (2 credits) A general introduction to the Bible taught within the context of an English as a Second Language setting. The basic structure of the Bible, key ideas, events and people will be presented at an English comprehension level appropriate to international students who are at the college level of their English language capabilities. Available only to students in the ESL program. Offered on demand.

BIB 105 Introduction to the Bible (2 credits) An introduction for the beginning Bible student to such concerns as how we got the Bible, the authority and inspiration of Scripture, basic Bible content with an emphasis on the timeline of the Bible, and how to understand the Bible. Cannot be taken for credit if a student has already taken a Bible course numbered 107 or above.

BIB 106 Life of Christ (2 credits) A survey of the gospel accounts of the life of Christ, designed to introduce students to both historical and thematic content of the Gospels from which practical applications can be drawn.

BIB 107 Acts through Revelation (2 credits) A survey of the books of the New Testament from Acts through Revelation.

BIB 160 Introduction to Biblical Languages (3 credits) This course is an introduction to Greek and Hebrew. Students will learn the Greek and Hebrew alphabets, basic issues in grammar, methods of doing word studies, and the use of basic tools for biblical languages. Offered spring.

BIB 205 Old Testament Survey (2 credits) A survey of the books of the Old Testament, from Genesis to Malachi, designed to acquaint students with OT historical chronology and events, OT wisdom and prophetic literature, as well as such themes as the acts and nature of God, His covenants with mankind, and the morality He expects of man.

BIB 206 Christian Thought (2 credits) A survey of major biblical doctrines designed to help the student identify distinctive Christian thought. Prerequisite: at least one of BIB 106, 107, or 205.

BIB 211 Marriage and Family (2 credits) A study of dating, marriage, and family relationships with emphasis on building mutual Christian responsibilities. This course examines the biblical model of marriage and family through the use of scriptural study and Christian worldview development. Prerequisite: sophomore standing. Students cannot earn credit for both BIB 211 and SOC 211.

BIB 225 Introduction to Practical Ministry (3 credits) An introduction to ministry which employs a variety of self-discovery instruments to help the student understand the nature of ministry informed by his or her personal preferences and aptitudes. Required for Bible program admission. A practical ministry course. Prerequisite: 30 hours or permission. Offered on demand.

BIB 280 Biblical Studies International (1-4 credits) Offered as part of an international program and designed to provide a general introduction to a topical study appropriate to Biblical literature and/or its historical and cultural background, enhanced by visiting the historical sites, museums, and artifacts, associated with the topical study. Specific course topics may vary according to the geographic region.

BIB 281 Biblical Studies International: Luke–Acts (3 credits) Offered as part of an international program and designed to introduce the teachings and life of Jesus and trace the activities of the early Christian church through a study of Luke's writings and by visiting the actual sites of these events.

BIB 284 God's Eternal Purpose (2 credits) This course focuses on the key concepts of salvation as they are revealed in scripture. A primary objective of this course is to determine the orderly revelation and application of salvation principles. A practical ministry course. Offered on demand.

BIB 292-95 Bible Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

BIB 299 Bible Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

BIB 301 How to Study the Bible (2 credits) An introductory course to the study and interpretation of the Bible, including a history of the Bible through the ages, various English translations, Bible study principles, and basic doctrines of the Bible that affect how it is understood. A doctrinal and historical studies course. Prerequisites: BIB 106, BIB 107, BIB 205, and BIB 206; or permission of the instructor. Offered spring.

BIB 304 Pastoral Epistles (2 credits) An exegetical study of the text of 1-2 Timothy and Titus with an emphasis on defining an appropriate doctrine of leadership. A textual studies course. Prerequisite: Sophomore standing. Offered fall, even-numbered years.

BIB 305 Galatians and Romans (3 credits) An exegetical study of the text of Galatians and Romans with emphasis upon Paul's concept of law, gospel, grace, and faith. A textual studies course. Prerequisite: Sophomore standing. Offered fall, odd-numbered years.

BIB 306 Acts (2 credits) A study of the text of Acts with special attention to the establishment, growth, and distinctive features of the first-century church. A textual studies course. Prerequisite: Sophomore standing. Offered fall. Students cannot earn credit for both BIB 306 and 406.

BIB 307 Hebrews (2 credits) An exegetical study of the epistle to the Hebrews with emphasis on the distinctive contributions of the author to New Testament thought. A textual studies course. Prerequisite: Sophomore standing. Offered spring, odd-numbered years.

BIB 308 I Corinthians (2 credits) A general study of I Corinthians focused on practical applications, moral choices, and healthy church dynamics and relationships. A textual studies course. Prerequisite: Sophomore standing. Offered spring. Students cannot earn credit for both BIB 308 and BIB 408.

BIB 309 Selected Pauline Epistles (2 credits) An introductory historical and exegetical study working toward practical applications in selected Pauline passages. A textual studies course. Prerequisite: Sophomore standing. Offered on demand.

BIB 311 General Epistles (2 credits) An introductory historical and exegetical study working toward practical applications in selected passages from the General Epistles. A textual studies course. Prerequisite: Sophomore standing. Offered fall, odd-numbered years.

BIB 312 Gospel of John (2 credits) An in-depth study of the Gospel of John with special attention to introductory material and critical questions. A textual studies course. Prerequisite: Sophomore standing. Offered spring, even-numbered years. Students cannot earn credit for both BIB 312 and BIB 412.

BIB 313 Pentateuch (3 credits) A study of the first five Old Testament books with special attention to developing themes, historical and exegetical studies, and applications for the contemporary church. A textual studies course. Prerequisite: Sophomore standing. Offered spring, odd-numbered years.

BIB 315 Joshua–Esther (3 credits) An examination of Israel's history from their establishment in the Promised Land to their return from exile, drawing upon historical, exegetical, and archaeological materials. A textual studies course. Prerequisite: Sophomore standing. Offered fall, odd-numbered years.

BIB 317 Bible Lands and Ways (2 credits) A study of the geography and culture of the lands mentioned in the Bible as they relate to the events which took place in the ancient world. Prerequisite: Sophomore standing. Offered on demand.

BIB 320 Personal Evangelism (2 credits) Methods of and motives for personal evangelism are combined with laboratory and field experiences in personal and home Bible study. A practical ministry course. Prerequisite: Sophomore standing. Offered fall, odd-numbered years.

BIB 321 Educational Program of the Church (3 credits) The teaching program of the church is described and its organization studied. Emphasis is given to methods of teaching and characteristics of good Bible teachers. A practical ministry course. Prerequisite: Sophomore standing. Offered on demand.

BIB 322 Introduction to Missions (3 credits) A study of biblical principles relating to world evangelism, with a survey of current world evangelism methods and how the most productive methods relate to Biblical methods. A practical ministry course. *A writing-enhanced course. Fulfills diversity requirement.* Prerequisite: ENG 132, Sophomore standing. Offered fall, even-numbered years.

BIB 323 Sermon Preparation and Delivery (3 credits) An introduction to homiletics with emphasis on preparing and delivering effective, biblical sermons through classroom practice and critique. A practical ministry course. Prerequisite: Sophomore standing and COM 131. Offered spring, even-numbered years.

BIB 324 Advanced Homiletics (3 credits) An advanced study of homiletics which explores and evaluates various homiletic approaches. A practical ministry course. Prerequisite: Sophomore standing. Offered spring-odd-numbered years if there is demand.

BIB 325 Ministry Field Laboratory (1-6 credits) Individual or group experience in conducting ministry or missions. Field Laboratory may be focused in pulpit ministry, educational ministry, youth ministry, family life ministry, missions, or another ministry experience. Techniques of interpersonal communications and ministry or mission methods are practiced in a natural setting. If the Field Laboratory is focused on missions, either BIB 322 or SOC 341 is recommended previously or simultaneously. If Field Laboratory is taken as a second practicum in addition to BIB 425, the field laboratory experience must differ from the 425 experience. If Field Laboratory is focused on camp counseling, PHED 130 must be taken previously or simultaneously. Does not fulfill institutional Bible course requirements. A practical ministry course. Prerequisite: Sophomore standing.

BIB 326 Biblical Mentoring and Discipling Seminar (2 credits) An introduction to mentoring as a tool for lifelong spiritual formation. Explores the biblical examples of one person helping prepare another for a life of service to God. Focuses on the teaching of scripture about the nurturing and relational nature of God as the model for mentoring. Identifies and provides practice for skills in mentoring. Develops mentoring relationships between mentee and mentor. A practical ministry course. Prerequisite: Four of the following five courses: BIB 105, BIB 106, BIB 107, BIB 205, BIB 206. Offered spring if there is demand.

BIB 327 Religious Speaking for Women (2 credits) A study of homiletics and textual applications with an emphasis on developing religious presentations of special interest to women's groups and seminars. A practical ministry course. Prerequisite: Sophomore standing and COM 131. Offered spring, odd-numbered years if there is demand.

BIB 329 Women's Ministry (2 credits) A study of the opportunities for Christian service available to women in contemporary society, with a focus on the history of women in Christian service, the service of women as described in the biblical text, and practical applications. A practical ministry course. Prerequisite: Sophomore standing. Offered on demand.

BIB 332 Global Missions Awareness (2 credits) An introduction to global religious concerns, with components introducing world religions, missions issues, global ethical issues, and cultural and social anthropology. A practical ministry course. *Fulfills diversity requirement.* Prerequisite: Sophomore standing. Offered on demand.

BIB 335 Personal Spiritual Development (2 credits) A practical study of spiritual development based in scripture while exploring journaling, the spiritual disciplines, classic spiritual literature, and the history of spirituality. A practical ministry course. Prerequisite: Sophomore standing. Offered fall, and on demand, in spring.

BIB 344 Christian Evidences (2 credits) A study of the evidences for the existence of God and the Bible as God's inspired revelation. Emphasis given to internal and external evidences of the inspiration of the Bible. A doctrinal and historical studies course. Prerequisite: Sophomore standing. Offered on demand.

BIB 346 Doctrinal Issues (3 credits) An examination of the theology and systems of doctrine found in modern denominations in comparison to Biblical teaching. A doctrinal and historical studies course. Prerequisite: Sophomore standing. Offered fall, even-numbered years.

BIB 347 Scripture Interpretation (3 credits) A study of the history of hermeneutics focused on understanding the various theories of Biblical interpretation and interpreting the biblical text using historical-grammatical exegesis. A doctrinal and historical studies course. *A writing-enhanced course.* Prerequisite: Sophomore standing and ENG 132. Offered on demand.

BIB 348 New Testament Church (2 credits) A study of the biblical teaching concerning the identity, nature, composition, history, purpose, and evangelistic thrust of the New Testament church, with a special emphasis upon the conditions of entry and the implications for Christian practice and lifestyle. A doctrinal and historical studies course. Prerequisite: Sophomore standing. Offered on demand.

BIB 351 Youth Ministry (3 credits) A practical course designed to introduce the goals, needs, programs, methods, materials, and structure of a youth ministry program in a local congregation. Emphasis will be given to understanding adolescents and to the particular responsibilities of the youth worker. A practical ministry course. Prerequisite: Sophomore standing. Offered on demand.

BIB 352 Ministerial Counseling (3 credits) A practical course designed to introduce the skills and biblical texts needed in church ministry counseling. Course topics include paradigms of ministerial counseling, problems commonly encountered in ministry, counseling men and women, understanding your own natural style, knowing when to refer, and developing a network of trusted referral resources. A practical ministry course. Prerequisite: Sophomore standing and ENG 132. Offered spring, odd-numbered years.

BIB 353 Urban Ministry (2 credits) This course focuses on Christian mission and ministry in the world's growing cities. A practical ministry course. *Fulfills diversity requirement.* Prerequisite: Sophomore standing. Offered on demand.

BIB 354 Children's Ministry (3 credits) An introduction to basic methods and programs of children's ministry. A practical ministry course. Prerequisite: Sophomore standing. Offered on demand.

BIB 373 Contemporary Christian Issues (2 credits) A study of religious issues of concern to the contemporary Christian. The objective of the course is to develop a worldview which is philosophically sound and consistent with the biblical text. Using that worldview, this course will examine such contemporary religious issues as Biblical truth, postmodernism, pluralism, and diversity. Other social issues, such as abortion, homosexuality, and the changing roles of women**,** will also be discussed. Doctrinal issues, such as the place of baptism, instrumental music, perseverance of the saints, and the second coming, will also be discussed in the class. Offered on demand.

BIB 401 Old Testament Wisdom Literature (3 credits) A study of Job, Proverbs, Ecclesiastes, Psalms, and the Song of Solomon with special emphasis on content, teaching, historical backgrounds, and New Testament citations. A textual studies course. Prerequisite: Junior standing. Offered on demand.

BIB 403 Major Prophets (3 credits) A study of the historical, social, political, and religious backgrounds of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. Selected passages will be used in understanding the importance of the message of the prophets for their own day and in the present. A textual studies course. Prerequisite: Junior standing. Offered on demand.

BIB 405 Minor Prophets (3 credits) A study of the historical, social, and religious backgrounds of the prophets Hosea through Malachi. Attention is given to the importance of the message of the prophets to their own period and to the present day. A textual studies course. Prerequisite: Junior standing. Offered on demand.

BIB 406 Acts (3 credits) A study of the text of Acts with special attention to the establishment, growth, and distinctive features of the first-century church. A textual studies course. Offered fall. Prerequisite: Junior standing and either Bible major or permission of the instructor. Students cannot earn credit for both BIB 306 and BIB 406.

BIB 407 Daniel and Revelation (3 credits) An exegetical and comparative study of the books of Daniel and Revelation with special emphasis given to the nature of apocalyptic literature. A textual studies course. Prerequisite: Junior standing. Offered on demand.

BIB 408 1-2 Corinthians (3 credits) A general study of Corinthian correspondence focused on practical applications, moral choices, healthy church dynamics and relationships, and authenticity. A textual studies course. Prerequisite: Junior standing and either Bible major or permission of the instructor. Offered on demand. Students cannot earn credit for both BIB 308 and BIB 408.

BIB 411 Jesus, The Master Teacher (1 credit) Seminar examining Jesus' teaching content, style, and context with practical applications. Prerequisite: Prerequisite: Junior standing. Co-requisite: EDUC 431, 432, 433, or 434.

BIB 412 Gospel of John (3 credits) An exegetical study of the Gospel of John with special attention to introductory material and critical questions. A textual studies course. Prerequisite: Junior standing and either Bible major or permission of the instructor. Students cannot earn credit for both BIB 312 and BIB 412. Offered spring, even-numbered years.

BIB 422 Church Growth and Planting (2 credits) A survey of crucial factors in church growth and methodology for planting a church at home or abroad. A practical ministry course. Prerequisite: Junior standing. Offered on demand.

BIB 423 Church Leadership (2 credits) A study of the organization and culture of the local church with emphasis in the roles of elders, deacons, and ministers. A practical ministry course. Prerequisite: Junior standing. Offered on demand.

BIB 425 Practicum in Ministry (3 credits) A practical ministry experience working in an active ministry under the supervision of a faculty member and a field supervisor/mentor for a minimum of 180 hours with weekly reporting. A practical ministry course. Prerequisite: BIB 225 and junior standing.

BIB 451 Senior Seminar (2 credits) A capstone course for the Bible program, with special emphases on undenominational Christianity, evangelism, budgeting, and ministerial taxes. The student will produce portfolio items (including a resume), a senior interview project, and assessment instruments. The two oral examinations required for a degree in Bible are given as components of this course. A practical ministry course. Prerequisite: Senior standing and BIB 299, or consent of the school chair.

BIB 490-1 Bible Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor. Prerequisite: Junior standing. Offered on demand.

BIB 492-95 Bible Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

BIBLICAL GREEK

BGK 201 Introduction to Greek I (4 credits) The essentials of New Testament Greek language including vocabulary, the basic inflections, and syntax. Offered fall.

BGK 202 Introduction to Greek II (4 credits) A continuation of Greek I. Includes exercises in translation. Prerequisite: BGK 201. Offered spring.

BGK 301 New Testament Greek Readings I (3 credits) A review of grammatical principles, development of vocabulary, and translation of selected New Testament passages. The emphasis in translation is from the gospel of John and from I John. *Fulfills Bible course requirement.* Prerequisite: BGK 202 or equivalent. Offered fall.

BGK 302 New Testament Greek Readings II (3 credits) A continuation of Greek Readings I with special attention to backgrounds of the Greek text and the critical study of the biblical text and the textual apparatus. Selected passages are translated from the gospels and from Paul's letters. *Fulfills Bible course requirement.* Prerequisite: BGK 301. Offered spring.

BGK 401 New Testament Greek Readings III (3 credits) A continuation of Greek Readings II with translation and interpretation of additional New Testament passages. The course also addresses the application of grammatical principles to the interpretation of New Testament passages. *Fulfills Bible course requirement.* Prerequisite: BGK 301 or 302. Offered fall, on demand.

BGK 402 New Testament Greek Readings IV (3 credits) A continuation of Greek Readings III with translation and interpretation of additional New Testament passages and a focus on syntactical, grammatical, and interpretive concerns so that the student is equipped to read regularly from the Greek text. *Fulfills Bible course requirement.* Prerequisite: BGK 301 or 302. Offered spring, on demand.

BGK 492-95 Biblical Greek Special Topics (1-6 credits) An upper-level seminar course that serves to integrate and apply knowledge acquired from previous Greek classes to the translation of additional New Testament passages, the Septuagint, Josephus, Church Fathers, etc. *Fulfills Bible course requirement.* Prerequisite: BGK 301 or BGK 302. Offered on demand.

BIBLICAL HEBREW

BHB 201 Introduction to Biblical Hebrew I (4 credits) The essentials of the Hebrew language, including vocabulary, forms, and syntax. Offered fall, even-numbered years.

BHB 202 Introduction to Biblical Hebrew II (4 credits) A continuation of Hebrew I. Includes exercises in translation. Prerequisite: BHB 201. Offered spring, odd-numbered years.

BHB 301 Biblical Hebrew Readings I (3 credits) A review of grammatical principles, vocabulary development, and translation of selected Old Testament passages. *Fulfills Bible course requirement.* Prerequisite: BHB 202. Offered fall, odd-numbered years.

BHB 302 Biblical Hebrew Readings II (3 credits) A continuation of Hebrew Readings I with special attention to understanding and applying the knowledge of Hebrew to interpretation of Old Testament passages. *Fulfills Bible course requirement.* Prerequisite: BHB 301. Offered spring, even-numbered years.

BHB 492-95 Biblical Hebrew Special Topics (1-6 credits) An upper-level seminar course that serves to integrate and apply knowledge acquired from previous Hebrew classes to the translation additional Old Testament Passages or acquisition of skills in Aramaic. *Fulfills Bible course requirement.* Prerequisite: BHB 301or 302. Offered on demand.

BUSINESS

BUS 121 Introduction to Business (2 credits) Orientation to the modern business world through a survey of business principles, practices, and procedures; a background for subsequent specialized courses in business. A Christian worldview, the "Triple Bottom Line" and a Continuous Improvement Cycle are the lenses. Course fee: $50.

BUS 292-95 Business Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

BUS 299 Business Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

BUS 310 Business Communications (3 credits) A study of effective business writing; application of these principles in writing and making oral communications for typical business situations. Prerequisite: Basic typing skills, ENG 132, and COM 131. *A writing-enhanced course.*

BUS 320 Business Calculus (3 credits) Applied calculus for business, life, and social sciences. Topics addressed are functions, limits, differentiation, and integration with applications including exponential and logarithmic equations. Partial derivatives, integration, and optimization of multivariable functions are included. Prerequisite: MAT 151 or equivalent, or at least a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of instructor. Offered on demand.

BUS 332 Quantitative Business Analysis (3 credits) This course introduces students to a collection of quantitative tools designed to enhance management decision making. Tools include decision theory/decision analysis, forecasting, inventory control models, linear programming, project management techniques (PERT and CPM), queuing theory, simulation, statistical quality control, and other mathematical modeling of business decisions with applications to the fields of marketing, finance, operations management, among others. Prerequisites: MAT 151, MAT 229, and admission to the business program. Offered on demand.

BUS 371 Business Ethics (3 credits) A study of corporate ethics, individual ethics, the mutual responsibilities of employers and employees, and the legal framework under which U.S. businesses operate. The course will look at ethical teachings of the Bible as applied to business. *Fulfills Bible course requirement*. Prerequisite: Admission to the business program and junior standing, or consent. *A writing-enhanced course.* Offered spring. Students cannot earn credit for both REL 371 (Christian Ethics) and BUS 371.

BUS 399 Business Administration Internship (1-3 credits) Professional work experience in an external organization (pre-arranged and pre-approved internship) supervised by a faculty member. Fifty hours of work per credit hour, plus written assignments. Prerequisite: Business Administration major with minimum of 64 credit hours, cumulative GPA of 2.0, business coursework GPA of 2.5, and approval of school chair. Offered fall, spring, and summer.

BUS 431 Business Law I (3 credits) Study of the basic legal framework under which U.S. businesses operate. Topics include the legal environment of business, contracts, sales and lease contracts, and negotiable instruments. Prerequisite: Junior standing or consent. Offered fall.

BUS 432 Business Law II (3 credits) An advanced study of the legal framework under which U.S. businesses operate. Topics include debt or creditor relationships, business organizations, government regulation, property and its protection, and the international legal environment. Prerequisite: BUS 431. Offered spring, even-numbered years.

BUS 433 International Business (3 credits) Overview of economic, managerial, and cultural issues relating to international trade. Topics include comparative advantage, balance of trade and payments, international financial structures, monetary exchange systems, and current topics relating to North American, European, and Asian trade and business ventures. Prerequisite: junior standing, ENG 132, and ECO 236, 237, or 238, or consent. *Fulfills diversity requirement* Offered fall.

BUS 451 Business Policy Seminar (3 credits) Capstone course designed to integrate all concepts and tools studied in the business administration program. Includes the use of case studies and computer simulations to analyze policies, strategies, and ethical considerations encountered in business organizations. Course fee: $100. Prerequisite: senior standing with a minimum of 36 hours of general business core courses completed and BUS 299, or consent of the school chair; ENG 132; cumulative GPA of 2.0 in all business courses taken. Course must be passed with a *C* or above to receive credit. *A writing-enhanced course.* Offered spring.

BUS 490-1 Business Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

BUS 492-95 Business Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

CHAPEL AND ASSEMBLY

CHAPEL - Attendance Requirement (0 credits) Ohio Valley University requires students to attend its daily chapel & assembly program; depending on the student's schedule, the student is required to attend 50, 42, or 28 sessions per semester. Students who meet their minimum attendance requirement in a semester receive a grade of Satisfactory (S); those who do not meet the requirement receive a grade of Unsatisfactory (U).

COMPUTER INFORMATION TECHNOLOGY

CIT 151 Microsoft Word (2 credits) In this competency-based, hands-on course, students will create and manage documents; format text, paragraphs, and sections; create tables and lists; create and manage references; and insert and format graphic elements in preparation for taking the Microsoft Office Specialist Exam Word 2016:77-725. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials.

CIT 152 Microsoft PowerPoint (2 credits) In this comprehensive, hands-on course, students will create and edit presentations; enhance presentations with pictures, shapes, and WordArt; reuse a presentation and add media and animation; create and format information graphics; collaborate on delivering presentations; navigate presentations using hyperlinks and action buttons; create self-running presentations containing animation; customize a template and handouts using masters; modify a presentation using graphical elements; develop presentations with content from outside sources; and organize slides and create photo albums. Students will take the Microsoft Office Specialist Exam PowerPoint 2016: 77-729. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials. Offered on demand.

CIT 153 Microsoft Excel (2 credits) In this competency-based, hands-on course, students will create and manage worksheets and workbooks; manage data cells and ranges; create tables; perform operations with formulas and functions; and create charts and objects in preparation for the Microsoft Specialist Exam Excel 2016: 77-727. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials.

CIT 154 Microsoft Access (2 credits) In this comprehensive, hands-on course, students will create and manage databases; build tables; create queries; create forms and reports; create multiple-table forms; create reports and forms using advanced techniques; create macros and use navigation forms and control layouts; perform database administration tasks; use SQL; and perform database design activities. Students will take the Microsoft Office Specialist Exam Access 2016: 77-730. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials. Offered on demand.

CIT 240 Computer Applications for Ministry (2 credits) This is a hands-on course in how to use the computer in ministry situations. Course includes how to develop web pages using HTML, Javascript, and CSS, how to develop vision aids using presentation software, how to use the computer for Bible study, and how to develop a church bulletin using the computer. This is a practical ministry course. Offered summer.

CIT 344 Information Technology Project Management (3 credits) This course is designed to provide students with an understanding of Project Management. Topics include the following: What is a project, creating the project charter, developing the project scope statement, creating the project schedule, developing the project budget and communicating the plan, risk planning, planning project resources, developing the project team, conducting procurements and sharing information, measuring and controlling project performance, controlling work results, and closing the project and applying professional responsibility. Prerequisite: CIT 153 with grade of C or higher. Offered spring.

CIT 351 Microsoft Word Expert (3 credits) In this competency-based, hands-on course, students will create, format, and edit documents; create research papers with references and sources; create business letters with letterhead and table; create documents with title page, lists, tables, and watermark; use a template to create a resume; share finished documents; generate form letters, mailing labels, and directories; create newsletters with pull-quotes and graphics; use document collaboration, integration, and charting tools; create a reference document with a table of contents and an index; create a template for an online form; and enhance an online form using macros in preparation for taking the Microsoft Office 2016 Expert Exam 77-726. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials. Offered on demand.

CIT 353 Microsoft Excel Expert (3 credits) In this competency-based, hands-on course, students will create and work with multiple worksheets, workbooks, and charts; create formulas, use functions, and apply formatting; work with large worksheets and what-if analysis; use financial functions and data tables and create amortization schedules; create, sort, and query tables; and create templates, import data, and work with SmartArt, images, and screen shots; create trend lines, PivotTable reports, PivotChart reports, and slicers; perform formula auditing, data validation, and complex problem solving; use macros, controls, and VBA with Excel; and perform collaboration activities in preparation for taking the Microsoft Office Specialist Exam Excel 2016: 77-728. Course materials and testing fee: $250. To participate in this course, students need access to a Windows-based computer with Office 2016 installed; Macs will not work with online course materials. Offered on demand.

COMMUNICATIONS

COM 111 Newspaper Workshop (1-3 credits) Fundamentals of preparing a school newspaper. Actual experience in writing for and editing *The Highlander*, Ohio Valley University's student newspaper. May be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. Meets at specially arranged lab times.

COM 113 Private Acting (1 credit) Private Acting is an individualized course of study to maximize student achievement as an actor. The teacher will determine a student's level of ability and prescribe an individualized program of study to maximize student achievement. One 30-minute lesson per week and 30 minutes of practice per day constitute one hour of credit. COM 113 may be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. Course fee: $300.

COM 115 Theatre Production Workshop (1-4 credits) Lab course involving participation in a campus production. Areas of involvement include performing, directing, scenography, lighting, sound, make-up, publicity, and management. At least 35 clock hours are required for each hour of credit. COM 115 may be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. Prerequisite: Permission of the instructor.

COM 117 Ambassadors (1 credit) Ohio Valley's touring drama group. Audition and interview are required. Ambassadors travels extensively throughout the United States on its annual summer tour as well as during the school year Auditions and subsequent interviews for available positions in this group are held each spring on campus COM 117 may be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. Students are required to rehearse during the week.

COM 121 Theatre Appreciation (3 credits) An introduction to theatre history, dramatic literature, and theatre production processes. Instruction will be augmented with opportunities to attend live productions, to watch videos of staged productions, and to experience the work of the producer, director, actor, lighting designer, set designer, costumer, make-up artist, business manager, and stage manager. Course fee: $15. Offered spring.

COM 123 Introduction to Film (3 credits) A survey of the history of cinematic arts; an introduction to the techniques of cinematography and film editing. Offered fall.

COM 131 Basic Speech Communication (3 credits) Instruction and practice in theory and skills of public, small group, and interpersonal communication, as well as general overview of basic communication forms and methods.

COM 213 Acting (3 credits) For the beginning actor. Logical steps to follow when approaching a role, exploring the tools of the actor (mind, body, voice), and refining skills in using the actor's tools to communicate a character to the audience. Offered on demand.

COM 215 Introduction to Technical Theatre (3 credits) An introduction to the basic technical theatre skills used in creating theatrical productions. Offered on demand.

COM 221 Intercollegiate Forensics (1 credit) Students in the class prepare and deliver speeches and present them at competitions. Prerequisite: COM 131 or consent of instructor. This course may be repeated for credit. Offered on demand.

COM 231 Playwriting (3 credits) A workshop that enables students to create and construct a 10-minute and a one-act play. Students will learn the principles and practices of playwriting, including the elements and genres of drama. Prerequisite: ENG 132 or instructor's approval. *A writing-enhanced course.* Offered on demand.

COM 238 Media Writing (3 credits) Fundamentals of writing and editing for the media. Emphasis on news, feature, and editorial writing for print and broadcast journalism. Prerequisite: ENG 132. *A writing-enhanced course.* Offered spring, odd-numbered years.

COM 280 Theatre Appreciation Seminar International (1-4 credits) Offered as part of an international program and designed to provide a general introduction to theatre history, dramatic literature, and theatre production processes as these are reflected in the geographical region included in the itinerary of the international program, enhanced by visiting the historical and theatrical sites associated with the topical study and by attending live performances. Specific course topics may vary according to the geographic region.

COM 292-95 Communications Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

COM 321 Public Speaking (3 credits) Preparation, delivery, and crucial evaluation of prepared speeches, including entertaining, informative, persuasive, inspirational, and motivational speeches. Prerequisite: COM 131 or consent of instructor. Offered fall, odd-numbered years.

COM 330 Oral Interpretation of Literature (3 credits) Instruction and practice in skills of oral interpretation of a variety of literary genres, e.g., the essay, scripture, prose, poetry, children's literature, and drama. Offered on demand.

COM 331 Interpersonal Communication (3 credits) Study and practice in theory and skills of interpersonal communications including self-perception, verbal and nonverbal behavior, conflict resolution principles, and perceptions of others in one-to-one contexts. Offered spring, even-numbered years.

COM 332 Argumentation and Persuasion (3 credits) Study of principles of practical argumentation and current persuasion theory. Emphasis is placed on recognizing and evaluating the various types of arguments and applying persuasive theory in various contexts. Offered fall, odd-numbered years.

COM 343 Directing (3 credits) The course will provide students with the fundamental tools necessary to analyze and stage dramatic literature. Students will learn various approaches to directing for the theatre which involve knowledge of terminology, methods of communicating with actors and designers, research methods, time management, space consideration, and audience psychology. Offered on demand.

COM 492-95 Communications Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

CRIMINAL JUSTICE

CRJ 101 Introduction to Criminal Justice (3 credit hours) This course provides an introduction to the criminal justice system. The primary goal of this course is to develop a general understanding of the criminal justice system's response to crime in society. Students will explore the delicate balance between community interests and individual rights by focusing on how the justice system, including police, courts, and corrections, is structured to respond to crime. This requires an understanding of the core elements of the criminal justice system: police, courts, and corrections. A grade of *C* or higher is required for the course to fulfill criminal justice program requirements. Offered spring.

CRJ 150 Police Operations (3 credit hours) Introduction to law enforcement practices and agencies in the United States, including the history, philosophy and operation of federal, state, and local enforcement agencies. Examination of purposes, methods, techniques, and types of patrol. Prerequisite or co-requisite: CRJ 101, or permission of instructor. Offered on demand.

CRJ 200 Police Administration and Supervision (3 credit hours) An introduction to principles governing the organization, structure, and administration of law enforcement organizations. Examines the executive's responsibilities, provides for implementation of command policy, and studies the auxiliary services in support of police operations with specific emphasis on public management theory, the human element in administration, communications, human resource management, the planning process, administering police functions, manpower allocation, and controlling stress. Prerequisite or co-requisite: CRJ 101, or permission of instructor. Offered fall, even-numbered years.

CRJ 220 Criminal Law (3 credit hours) This course is a generic study of criminal law in the United States, and does not cover any specific federal or state law. Topics include principles of criminal law, principles of criminal liability, complicity, inchoate crimes, defenses, justifications, excuses, crimes against persons, crimes against property, and crimes against public order. Course fee: $25. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered fall, even-numbered years.

CRJ 230 Fundamentals of Criminal Investigation (3 credit hours) An overview of the fundamental principles and techniques applicable to police investigation from incident to trial. Criminal investigative techniques of evaluation and preservation of data including initial response to the crime scene, location and recognition of evidence, interviewing, sketching, collection and transportation of evidence, report writing, and court testimony will be reviewed. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered spring, odd-numbered years.

CRJ 240 Laws of Evidence (3 credit hours) A thorough study of the evidence rules with specific emphasis on application in preparing and presenting evidence; burden of proof, general admissibility tests, witness testimony, documentary and real evidence. Additional emphasis is placed on law governing proof at trial of disputed issues of fact; burden of proof; presumptions, inferences, and judicial notice; admissibility; examination; impeachment, competency, and privileges of witnesses; hearsay rule and exceptions – all related as nearly as possible to criminal, as opposed to civil, process. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered on demand.

CRJ 250 Introduction to Corrections (3 credit hours) This course provides detailed discussions and readings on the role of the correctional system in the United States, an overview of corrections practice and theory, and an examination of the history and development of corrections, the philosophies of corrections, institutional corrections, and corrections in the community. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered on demand.

CRJ 260 Police Report Writing (3 credit hours) A writing intensive course that places special emphasis on familiarizing students with the various writing requirements for criminal justice professionals including develop skills required for crime incident note taking, observation, interviewing, and report writing techniques. Prerequisite: CRJ 150, or consent of instructor. Offered on demand.

CRJ 290 Probation and Parole (3 credit hours) A study of the development, organization, operation, and result of the systems of probation and parole, as substitutions for incarceration methods; selection; success criteria, and public attitudes. Prerequisite: CRJ 250, or consent of instructor. Offered on demand.

CRJ 292-95 Criminal Justice Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

CRJ 299 Criminal Justice Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

CRJ 320 Criminal Procedure (3 credit hours) This course will examine the rules, principles, and concept governing the enforcement of arrest, search, and seizures in the administration of justice. Course fee: $25. Prerequisite: CRJ 220, or consent of instructor. Offered fall, odd-numbered years.

CRJ 330 Principles of Private Security (3 credit hours) A critical examination of crime prevention and security practices and approaches, covering the organization and management of the security functions in industry, business, government, and institutions. The protection of personnel, facilities, and other assets as well as the administrative, legal, and technical problems of loss prevention and control is analyzed; emphasis on evaluating the effectiveness and problems of various approaches. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered fall, odd-numbered years.

CRJ 334 Constitutional Law (3 credit hours) A thorough study of the constitutional bases for substantive and procedural law. Emphasis will be placed on the 4th, 5th, 6th, 7th, and 8th amendments of the United States Constitution. Cases will involve current legal decisions affecting the role of our criminal justice profession. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on demand.

CRJ 345 Forensic Psychology (3 credit hours) Surveys the psychological theories and methods pertinent to the legal and criminal justice systems. Course covers the history of forensic psychology, and the impact it has made on criminal justice; i.e. victimization, profiling, reliability of eyewitness testimony, expert witness prep, jury selection, interrogations, insanity, dealing with the mentally ill, and offender types. Prerequisite: CRJ 101 with a grade of *C* or higher, or PSY 101, or consent of instructor. Cross-listed as PSY 345; students cannot earn credit for both courses. Offered on demand.

CRJ 365 Organized Crime (3 credit hours) This course will examine the origins and functioning of organized crime and criminal organizations from a criminal justice perspective. Students will become familiar with federal statutes dealing with organized crime and various departments assigned to investigating them. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on demand.

CRJ 370 Court Systems in the United States (3 credit hours) This course is an examination of the role of the judiciary in the criminal justice system including: the structure of the U.S. court system, the prosecution of offenders, the basic right to counsel, the concept of pretrial release, the purpose and function of the grand jury, the procedural processes of adjudication, types and purposes of sentencing, the rules of evidence, rules concerning trial procedure, and the disposition of criminal cases. By focusing on court systems and the rules of procedure, the student will better understand why particular cases are filed in certain courts, and why certain procedures are required, while others are prohibited. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered on demand.

CRJ 371 Ethics in Criminal Justice (3 credit hours) This course is designed to provide students with an opportunity to integrate ethics in their understanding of criminal justice. Such issues may include the discretionary power of arrest, the use of deadly force, the decision to prosecute, participation in plea bargaining, representation of the guilty, and the imposition of punishment, to name a few. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. This course does not fulfill the OVU Bible requirement. Offered on demand.

CRJ 390 Criminological Theories (3 credit hours) An introduction and overview of the field of criminology and causes of criminal and delinquent behavior, including its theories, basic assumptions, and definitions. Attention is made to analyzing each theory in terms of its internal consistency and logic as well as its fit with data on crime, criminals, and victims. Includes critical analysis of relevant research and policy implications. Prerequisite: CRJ 101 with a grade of *C* or higher, or consent of instructor. Offered on demand.

CRJ 410 Victimology (3 credit hours) An examination of the victim in the criminal justice system in order to deepen the student's understanding of the victim of a crime, to provide an organizing structure of the roles of victimology and the reasons for victimization. The course covers the development of victimology, basic concepts and issues, specific types of victimization and societal/system response to the victim. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on spring, even-numbered years.

CRJ 430 Financial Crimes (3 credit hours) This course provides a comprehensive introduction to financial fraud and crimes. Special emphasis given to who commits fraud and why, fraud schemes, and fraud detection, deterrence, and investigation. Prerequisite: CRJ 101 with a grade of *C* or higher, or BUS 121, or consent of instructor. Course fee: $20. Offered on demand.

CRJ 435 Interrogation Investigative Analytical Processes (3 credits) Interrogation Investigative Analytical Processes provides a foundation for exploring methods and techniques that enhance the interview process and increase the probability of a successful outcome. Topics include planning for the interview, the interview setting, props, assessing the interviewee, establishing dominance, rapport, Miranda warnings, detecting deception, nonverbal behavior, verbal clues to deception, the interviewing tool box, the anger cycle, breaking the impasse and other problems, and the end game. Prerequisite: Senior standing. Offered on demand.

CRJ 440 Civil Rights and Liberties (3 credit hours) A thorough study of the constitutional bases for civil rights and liberties. Cases will involve current legal decisions that have defined the judiciary system's views on civil rights and liberties. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on demand.

CRJ 445 American Public Policy and Crime (3 credit hours) This course involves a detailed examination of the major efforts designed to control or reduce crime. A review of existing knowledge is followed by an investigation of current crime control theories, proposals, and programs. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on demand.

CRJ 450 Law Enforcement in American Society (3 credit hours) An examination of the role of the police in contemporary America; emphasis on the philosophy and history of American law enforcement; limitations imposed on law enforcement in a democratic society, law enforcement agencies, police and community relations, problems and issues confronting police, and police ethics. Prerequisite: CRJ 101 with a grade of *C* or higher, or SOC 101, or consent of instructor. Offered on demand.

CRJ 451 Senior Seminar (3 credit hours) This course is a discussion of the professional opportunities in criminal justice and related fields. It is an exploration of the issues one must consider in order to pursue a career and/or graduate school. Focuses of the course include a review of the field of criminal justice, resume and curriculum vitae writing, and interview techniques. A grade of *B* or higher is required for the course to fulfill criminal justice program requirements. Prerequisite: CRJ 299. Offered on demand.

CRJ 489 Criminal Justice Practicum (1-6 credit hours) Professional work experience in an external setting within the area of criminal justice and/or behavioral sciences. Students may select work setting from several pre-approved sites. At least 35 clock hours of contact are required for each hour of credit. Prerequisite: Junior standing. *A writing-enhanced course.*

CRJ 490-1 Criminal Justice Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

CRJ 492-95 Criminal Justice Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

CRJ 498 Criminal Justice Program Senior Assessment (0 credits) During this course, students will complete exit surveys and assessment tests. This course is taken during a student's final semester before graduation. Course fee: $25. Grade basis is pass/no grade.

ECONOMICS

ECO 236 Principles of Macroeconomics (3 credits) A study of the workings of the economy as a whole, including price levels, employment, national income accounting, fiscal policy, monetary policy, and the banking system. Meets social science general education requirement. Students cannot earn credit for both ECO 236 and ECO 238. Offered fall.

ECO 237 Principles of Microeconomics (3 credits) A study of specific economic units in a capitalist market system (individuals, firms, and industries) focusing on the pricing and output of goods, services, and resources in various market structures. Offered spring.

ECO 238 Principles of Economics (3 credits) A one-semester economics course with emphasis on macroeconomic principles; select microeconomics principles will be incorporated into the course. Meets social science general education requirement. Students cannot earn credit for both ECO 236 and ECO 238. Offered on demand.

EDUCATION

EDUC 101 Introduction to Learning (3 credits) Explores educational practices in today's schools, basic preparation for teaching and developing career skills in technology, communication, and leadership. Twenty hours of field experience required. To be taken in the first semester that the student enters OVU or declares teacher education as a major. This course is required for all educator preparation majors; no course may be transferred to OVU to substitute for EDUC 101. Course fee: $50.

EDUC 120 CASE Preparation (0-1 credits) This seminar will assist teacher education majors in preparing to take the Core Academic Skills for Educators (CASE) basic tests in reading, writing, and math. Students who are not exempt from the CASE Test requirement are to register for EDUC 120 in the same semester in which they take EDUC 101 (Introduction to Learning). If a student does not pass one or more CASE tests during the first semester of enrollment, he or she will be required to re-enroll in EDUC 120 the subsequent semester and participate until all CASE tests are passed. EDUC 120 may be taken no more than twice. Grade basis is pass/no grade.

EDUC 202 Research, Writing, and Speaking (3 credits) Develop proficiency in the use of correct oral and written communication. Emphasis on researching evidence-based practices, lesson planning, and lesson presentation. Prerequisites: ENG 132 and an educator preparation major. *A writing-enhanced course*.

EDUC 203 Effective Learning 1 (1 credit) A contemporary and practical study of standards-based teaching and learning systems and materials. Addresses lesson planning in backward design, lesson presentation, higher order thinking, questioning, speaking, and listening through discussion and projects. Ten hours of field experience are required. Course fee: $20. Prerequisites: EDUC 101, EDUC 320. This course may be repeated only once. Offered fall.

EDUC 204 Effective Learning 2 (2 credits) A contemporary and practical study of standards-based teaching and learning systems and materials. Addresses lesson planning in backward design, lesson presentation, higher order thinking, student factors that affect learning, learning models, assessment, differentiated instruction, and data analysis through discussion and projects. Twenty hours of field experience are required. Course fee: $25. Prerequisites: EDUC 101, EDUC 203, EDUC 320. This course may be repeated only once. Offered spring.

EDUC 215 Learning Environment (2 credits) Techniques necessary for effective teaching are presented. Attention is given to practical aspects of teaching such as discipline, communication, and interpersonal relationship skills, classroom environment, use of time, and evaluative procedures. Twenty hours of field experience are required. Course fee: $50. Prerequisites or co-requisites: ENG 132; EDUC 101, and 320. *A writing-enhanced course.* Offered in Residency 1 semester.

EDUC 237 Children's Literature (3 credits) This course provides a study of the types and sources of children's literature, involves the extensive reading necessary to acquaint a prospective teacher with the wealth of material available in the field, and demonstrates procedures in the teaching of reading and literature to children. Emphasizes the five dimensions of reading. Prerequisite: 101 and either LIT 235 or 236. Offered spring.

EDUC 292-95 Education Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

EDUC 299 Education Program Admission (0 credits) During this course, students will apply for educator preparation program admission and apply for a degree audit through the registrar's office. Co-requisite: 101. Grade basis is pass/no grade.

EDUC 300 Technology Applications in Education (3 credits) Use and apply technology to the teaching-learning process with software, programs, equipment, and activities used by teachers and students in K-12 classrooms. Course fee: $50. Offered in Residency 1 semester.

EDUC 319 Teaching Social Studies K-6 (2 credits) A study of the philosophy and methods of teaching social studies to elementary students. Emphasis will be placed on collecting materials and resources to plan and teach K-6 social studies lessons for peer and faculty review. Prerequisites: HIS 132; HIS 133; EDUC 320; and admission to the educator preparation program. Offered fall.

EDUC 320 Educational Psychology (3 credits) Explores human development, learning theories, and introduction to assessment of student growth and achievement. Emphasizes how human development affects learning and how application of learning theories and assessment assists planning, delivering, and evaluating student learning. Offered fall.

EDUC 322 Teaching Health and Physical Education K-6 (2 credits) A study of organizing health and physical education instruction in the elementary school classroom or leading a physical education and health program in an elementary building, including methods for instruction and selection of activities with emphasis on lifetime fitness and wellness. Ten hours of field experience are required. Course fee: $25. Prerequisites: Admission to the elementary education program. Offered spring.

EDUC 323 Teaching Art K-6 (1 credit) A study of the skills, concepts, methods, and materials used for teaching art in the elementary school classroom. Students are required to produce art projects, teach developmentally appropriate art lessons, and adapt lessons and materials for students with exceptionalities. Prerequisite: 101. Recommended co-requisite: EDUC 324. Offered fall during last eight weeks.

EDUC 324 Teaching Music K-6 (1 credit) A study of the skills, concepts, methods, and materials used for teaching music in the elementary school classroom. Students will participate in and teach developmentally appropriate music lessons and adapt lessons and materials for students with exceptionalities. Special emphasis will be placed upon developing the students' abilities to integrate music with other disciplines in regular classroom instruction. Prerequisite: 101. Recommended co-requisite: EDUC 323. Offered fall during first eight weeks.

EDUC 326 Teaching Science K-6 (3 credits) A study of philosophical and methodological issues related to teaching science to elementary students. At least 10 hours of laboratory work is required to collect and organize materials and resources for planning and teaching K-6 science lessons for peer and faculty review. Course fee: $50. Prerequisites: NSC 131, NSC 148, EDUC 320, and admission to the educator preparation program. Offered fall.

EDUC 327 Teaching Language Arts K-6 (3 credits) A study of methods, resources, and materials for teaching language arts, understanding the processes involved in learning language arts: listening, speaking, thinking, visually representing, handwriting, spelling, and grammar. Ten hours of field experience are required. Course fee: $25. Prerequisites: EDUC 202, EDUC 320, and admission to the educator preparation program. Co-requisite: EDUC 328. *A writing-enhanced course*. Offered fall.

EDUC 328 Teaching Reading – Phonics (3 credits) A study designed to acquaint teachers with resources, methods and materials for teaching the five dimensions of reading. A study of the processes involved in learning and teaching reading, with primary emphasis given to phonemic awareness and phonics, diversity, learning styles and special needs. Twenty hours of field experience are required. Course fee: $25. Prerequisites: EDUC 202, EDUC 320 and admission to the educator preparation program. Co-requisite: EDUC 327. Offered fall.

EDUC 329 Teaching the Dimensions of Reading (3 credits) A study designed to acquaint teachers with resources, methods and materials for teaching the five dimensions of reading. A study of the processes involved in learning and teaching reading, with primary emphasis given to strategies for building vocabulary, comprehension, fluency, diversity, learning styles, and special needs. Twenty hours of field experience are required. Course fee: $25. Prerequisites: EDUC 202, EDUC 320 and admission to the educator preparation program. Offered spring.

EDUC 331 Teaching Secondary English, 5-Adult (3 credits) A study of the methods, resources, and materials used in middle and senior high schools. Skills to be emphasized include listening, speaking, handwriting, spelling, and grammar. Forty hours of field experience are required. Course fee: $50. Prerequisites: EDUC 320 and admission to the educator preparation program. Offered as needed by the program.

EDUC 332 Teaching Secondary Mathematics, 5-Adult (3 credits) A study of the philosophy and methodology of teaching mathematics to high school students. Emphasis will be placed on higher level math. Forty hours of field experience are required. Course fee: $50. Prerequisites: EDUC 320 and admission to the educator preparation program. Offered as needed by the program.

EDUC 334 Teaching Secondary Social Studies, 5-Adult (3 credits) A study of methods, resources, and materials for teaching social studies at the secondary level. Emphasis will be placed on teaching methodology and student learning strategies. Forty hours of field experience are required. Course fee: $50. Prerequisites: EDUC 320 and admission to the educator preparation program. Offered as needed by the program.

EDUC 335 Teaching Wellness Preschool-Adult (3 credits) This course emphasizes methods of teaching health and physical education in Preschool-12th grade, organizing and implementing health and physical education programs in P-12 schools, and the promotion of wellness in school and community. Twenty hours of field experience are required. Prerequisites: EDUC 320 and admission to the educator preparation program. Course fee: $50. Offered as needed by the program.

EDUC 342 Teaching Math K-3 (3 credits) This course extends mathematic content and professional knowledge for teachers in kindergarten through third grade, with an emphasis on teaching mathematics in a student-centered, problem-based curriculum. Emphasis is on building skills for assessment, correction of error patterns, and adapting curriculum. This course addresses all required standards and research-based strategies for this age group. Twenty hours of field experience are required. Course fee: $25. Prerequisites: MAT 149, MAT 151, MAT 251, and admission to the educator preparation program. Offered spring.

EDUC 343 Teaching Math 4-6 (3 credits) This course extends mathematic content and professional knowledge for teachers in grades four through six, with an emphasis on what it means to teach mathematics in a student-centered, problem-based curriculum. Emphasis is on building skills for assessment, correction of error patterns, adapting curriculum, co-teaching, interacting, and reflecting on educational partnerships. This course addresses all required standards and research-based strategies for this age group. Twenty hours of field experience are required. Course fee: $25. Prerequisites: MAT 149, MAT 151, MAT 251, and admission to the educator preparation program. Offered fall.

EDUC 344 Diagnostic and Prescriptive Math (2 credits) A study of the methods, resources, and materials for assessment and correction of K-6 students' difficulties with mathematics, causes, and remediation. Includes use and evaluation of various diagnostic instruments and strategies. Ten hours of field experience are required. Course fee: $25. Prerequisites: EDUC 342 and 343, and admission to the educator preparation program. Offered spring, odd-numbered years.

EDUC 413 Diagnostic and Prescriptive Reading (3 credits) A study of assessment and correction of reading problems, their causes, and remediation. Instruction in use of various diagnostic instruments and using the results to plan remediation. Ten hours of field experience are required. Prerequisites: EDUC 237, EDUC 320, either EDUC 327 and 328 or EDUC 414, and admission to the educator preparation program. Offered spring.

EDUC 414 Teaching Reading in the Content Area (3 credits) A study of the skills necessary to teach students in grades 4-12 to read content-area textbooks, to develop intrinsic motivation, critical thinking, study skills, vocabulary, fluency, comprehension strategies, and self-monitoring strategies in all students, especially weak readers and English Language Learners. Ten hours of field experience are required. Course fee: $50. Prerequisites: ENG 132, EDUC 202 or ENG 333, EDUC 320, and admission to the educator preparation program. Offered in Residency 1 semester.

EDUC 415 Differentiated Instruction (1 credit) This course is for those who need study in differentiated instruction as a foundation for effective work with diverse students, including English-Language Learners, students with special needs, and students with diverse learning styles. The course addresses research-based strategies for curriculum and lesson design with focus on assessment of prior knowledge, setting learning goals, planning instruction, assessment of learning, and documenting achievement. Prerequisites: Admission to the educator preparation program or teaching certification. Offered on demand.

EDUC 422 Young Adult Literature (3 credits) Study of selected literature appropriate for students in grades 5-12. Emphasis on methods in responding to literature through composition. Prerequisite: LIT 235 or 236. Offered spring, even-numbered years.

EDUC 431 Residency 2 Grades K-6 (10 credits) Completing the assignment as a resident by working with a cooperating teacher and gradually assuming his or her schedule of planning and teaching, classroom and school duties, extracurricular and professional activities. A grade of *A* or *B* is required for course to fulfill program requirements. Course fee: $225. Prerequisite: Admission to the educator preparation program and year-long residency, and the following courses: EDUC 204, 299, 319, 325, 326, 327, 342, 343, 328, 413, and SPED 305. Offered fall and spring.

EDUC 433 Residency 2 Grades 5-12 (10 credits) Completing the assignment as a resident by working with cooperating teachers and gradually assuming their schedules of planning and teaching, classroom and school duties, extracurricular and professional activities. A grade of *A* or *B* is required for course to fulfill program requirements. Course fee: $225. Prerequisite: Admission to the educator preparation program and the year-long residency, and the following courses: EDUC 204, EDUC 299, EDUC 414, and SPED 305, and either EDUC 331, 332, 333, or 334. Offered fall and spring.

EDUC 434 Residency 2 in Wellness Education P-A (10 credits) Completing the assignment as a resident by working with cooperating teachers and gradually assuming their schedules of planning and teaching, classroom and school duties, extracurricular and professional activities. A grade of *A* or *B* is required for course to fulfill program requirements. Course fee: $225. Prerequisite: Admission to the educator preparation program and the year-long residency program, and the following courses: EDUC 299, EDUC 204, EDUC 335, EDUC 414, and SPED 305. Offered fall and spring.

EDUC 435 Residency in Special Education K-A (10 credits) Completing two placements as a resident by working with cooperating teachers and gradually assuming their schedules of planning and teaching, classroom and school duties, extracurricular and professional activities. A grade of *A* or *B* is required for course to fulfill program requirements. Course fee: $225. Admission to the educator preparation program, Residency 1, and the following courses: EDUC 204, EDUC 328, EDUC 329, EDUC 344, EDUC 414, and SPED 302-309. Offered fall and spring.

EDUC 451 Residency 2 Seminar (2 credits) A study of classroom performance variables, problem-solving strategies in classroom management, and organizational techniques. Review of establishing schedules, maintaining protocols, and managing attitudes. Course fee: $42. Co-requisite: EDUC 431, 433, 434, or 435. Prerequisite: Admission to the educator preparation program and year-long residency. *A writing-enhanced course.* Taken during the Residency 2 semester.

EDUC 490-1 Education Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

EDUC 492-95 Education Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

ENERGY MANAGEMENT AND PRODUCTION ENGINEERING

EMPE 102 Introduction to Production Engineering (2 credits) This course suggests ways to analyze energy production systems in terms of material flow and storage, information flow, capacities, and times and durations of events. Fundamental topics include probability, inventory and queuing models, forecasting, optimization, process analysis, and linear and dynamic systems. Offered spring.

EMPE 198 Summer Internship: Industry Survey (1 credit) Introduces the student to the energy industry, resulting in a research paper, web-publishable article, and presentation (given in the fall). Prerequisite: Accepted into the EMPE program or consent of the chair of the EMPE Program. Offered summer.

EMPE 200 Principles of Industrial Energy (3 credits) This introductory energy course focuses on the fundamentals of electricity/power as it applies to everyday life in industrial settings as well as residential. This course will focus on electrical fundamentals, terminology, and electromagnetism, AC and DC power, the American and global distribution grids, lighting and heating, generators and motors, etc. Offered spring.

EMPE 298 Summer Internship: Industry Professional Shadowing (1 credit) Preparation work for a one-week shadowing exercise, and then an on-site engagement with an energy industry executive, manager, or engineer, resulting in a research paper, web-publishable article, and presentation (given in the fall). Prerequisite: Accepted into the EMPE program or consent of the chair of the EMPE Program. Offered summer.

EMPE 301 Industrial Engineering Principles (3 credits) Basic industrial engineering concepts to include systems optimization, variability in systems, and production systems. Student teams engage in design projects that require the integration of several concepts. Ethics and professional conduct are stressed. Prerequisite: EMPE 201. Offered fall.

EMPE 350 Introduction to Project Management (3 credits) This course instructs the student on principles of modern project management and the fundamental processes of initiating, planning, executing, monitoring, and controlling projects. Students will learn the inputs and outputs and the tools and techniques of: defining the project, estimating project times and costs, developing project plans, managing risk, scheduling resources and their costs, reducing project duration, progress and performance measurement, and evaluation and project closure. Recommended: MGT 431. Offered fall.

EMPE 351 Principles of Project Management (3 credit hours) This course is the continuation of EMPE 350 and instructs the student on principles of modern project management and the fundamental processes of initiating, planning, executing, monitoring, and controlling projects. Students will learn the inputs and outputs and the tools and techniques of: defining the project, estimating project times and costs, developing project plans, managing risk, scheduling resources and their costs, reducing project duration, progress and performance measurement, and evaluation and project closure. Prerequisite: EMPE 350. Offered spring.

EMPE 398 Summer Internship: Full-Time Work (1 credit) Student will complete an 8- to 10-week energy project-oriented internship at a sponsoring energy industry company. Students will complete a research paper, a web-publishable article, and a presentation (given in the fall). Prerequisite: Accepted into the EMPE program or consent of the chair of the EMPE Program. Offered summer thereafter.

ENGLISH

ENG 090 Concepts of College Writing (3 credits) Instruction in the process of writing from prewriting activities through revision and editing with a primary focus on the writing of paragraphs. Review of basic principles of grammar, usage, and mechanics. Grade basis is *A*, *B*, or *F*; students may not withdraw from this course. Institutional credit only; this course is designed to prepare students for college-level work—it does not fulfill graduation requirements, and the grade earned does not affect the student's GPA. Required of students who receive an 18 or below on the English section of the ACT (or below 450 on the SAT). Offered fall, and in spring on demand.

ENG 131 College Writing I (3 credits) Instruction and practice in planning, drafting, revising, and editing expository and persuasive prose, for application to academic and personal writing. Introduction to the literary genres of the essay and the short story. Introduces basic principles and forms for citing and documenting outside sources. To fulfill graduation requirements, students must earn a grade of *A*, *B*, or *C*; students may not withdraw from the course. Prerequisite: ENG 090 or a minimum of 19 on the English section of the ACT (or 450 on the SAT).

ENG 132 College Writing II (3 credits) Instruction and practice in writing a research paper. Continued instruction in writing expository papers for academic and personal uses. Introduction to the genres of poetry and drama. As in ENG 131, emphasis will be on the process of writing. To fulfill graduation requirements, students must earn a grade of *A*, *B*, or *C*; students may not withdraw from the course. Prerequisite: ENG 131 or equivalent.

ENG 292-95 English Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

ENG 299 English Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

ENG 301 Advanced Grammar and Composition (3 credits) An in-depth analysis of English grammar with attention to syntax and semantics. Study and practice in advanced writing techniques emphasizing skills in analysis, synthesis, and evaluation. Prerequisite: ENG 132. *A writing-enhanced course*. Offered fall, even-numbered years.

ENG 331 Creative Writing (3 credits) Development of creative and critical thinking and writing skills. Study of basic literary genres and effective use of language. The primary method of instruction is the writing workshop. Writers give and receive feedback on original work. Prerequisite: ENG 132. *A writing-enhanced course*. Offered on demand.

ENG 333 Professional Writing (3 credits) An intensive writing course with an emphasis on writing in the workplace and/or for graduate school. Prerequisites: ENG 132 and junior standing. *A writing-enhanced course*. Offered spring.

ENG 451 English Senior Seminar (2 credits) Course designed as a culmination of knowledge and skills acquired during the program. Students will complete an action research project under the supervision of a member of the English faculty. Emphasis is on research, writing, analysis, synthesis, and evaluation of an approved topic. Prerequisite: Senior standing with a 2.5 GPA, ENG 299, and a minimum of 30 hours toward major coursework. Course fee: $25. Offered on demand.

ENG 490-1 English Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

ENG 492-95 English Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

ENG 489 English Practicum (1-6 credits) Professional work experience in an external setting with appropriate reading and writing to support the experience. At least 35 hours of contact are required for each hour of credit. The practicum can be repeated for credit.

ENGLISH AS A FOREIGN LANGUAGE

EFL 101 English as a Foreign Language I (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. Prerequisite: Enrollment in the Intensive English Program. Co-requisite: EFL 102. Offered fall.

EFL 102 English as a Foreign Language II (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. Prerequisite: Enrollment in the Intensive English Program. Co-requisite: EFL 101. Offered fall.

EFL 103 English as a Foreign Language III (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. A continuation of EFL 101 & 102. Prerequisite: Enrollment in the Intensive English Program, grade of *C* or higher in EFL 101 and 102, or consent. Co-requisite: EFL 104. Offered spring.

EFL 104 English as a Foreign Language IV (3 credits) English grammar, vocabulary, writing, listening, speaking, and American culture. A continuation of EFL 101 & 102. Prerequisite: Enrollment in the Intensive English Program, grade of *C* or higher in EFL 101 and 102, or consent. Co-requisite: EFL 103. Offered spring.

EFL 111 Reading the Bible I (2 credits) Reading and study of narratives in the Old Testament. Emphasis will be placed on how these narratives are related to the redemptive story that flows through scripture. *Fulfills Bible course requirement*. Prerequisite: Enrollment in the Intensive English Program. May not be taken by those who have successfully completed BIB 105 or above. Offered on demand.

EFL 112 Reading the Bible II (2 credits) Reading and study of narratives in the New Testament. Emphasis will be placed on how these narratives are related to the redemptive story that flows through scripture. *Fulfills Bible course requirement*. Prerequisite: Enrollment in the Intensive English Program. May not be taken by those who have successfully completed BIB 105 or above. Offered on demand.

ENVIRONMENTAL & SUSTAINABILITY STUDIES

ENVR 320 Environment and Sustainability (3 credits) This course surveys the major components of ecosystem and the structure and dynamics of populations and communities. These components are then integrated and applied from a sustainability perspective to environmental issues including human population growth, land, water and air resource management and use, conservation of biodiversity, and energy sources and use. Offered on demand.

ENVR 340 Environmental Economics (3 credits) A survey of microeconomic principles applied to environmental issues such as supply and demand, externalities, and cost-benefit analysis. Topics include environmental regulation, cap and trade, market-based incentives, and natural resource management. Offered on demand.

ENVR 350 Environmental Science and Policy (3 credits) This course will investigate the scientific and policy-based aspects of several controversial environmental issues as well as their impacts on business and private citizens. Readings and discussions will focus on the interplay between scientific results and the policies proceeding from them. Offered on demand.

ENVR 370 Geographic Information Systems (3 credits) This course is designed to provide practical experiences in spatial database design and analysis using Geographic Information Systems (GIS) as applied primarily to the environmental sciences. Topics include the history of GIS, GIS data structures and sources of data, GIS tools, software applications, and resources. Exercises include spatial data display and query, map generation, and simple spatial analysis using ArcGIS software. Offered on demand.

ENVR 451 Environmental & Sustainability Studies Senior Seminar (2 credits) A capstone course during which students complete the final projects based on practicum experiences or directed research. A writing-enhanced course. Course fee: any costs of assessment materials. Prerequisite: senior standing and ENVR299. Offered on demand.

FINANCE

FIN 133 Individual Finance (1 credit) This course provides a general overview of personal finance and money management. Includes a review of various types of loans, types of credit, investing, and personal budgeting.

FIN 233 Personal Finance (3 credits) Topics designed to assist the consumer in management of personal financial affairs. Includes insurance, savings instruments, banking, personal expenditures and budgeting, personal taxes, house buying, introduction to investments, and estate planning. Prerequisite: Business majors or consent. Offered spring and summer.

FIN 333 Principles of Business Finance (3 credits) Study of the finance function of the firm. Topics include financial statement analysis, ratios, cash budgeting, cost of capital and capital budgeting, debt and equity capital structures, types and evaluation of securities, and overview of securities markets. Prerequisite: ACC 222 or ACC 335 and junior standing, or consent. Offered fall.

FIN 334 Governmental Finance (2 credits) This course covers the legally based governmental financial environment, the organizational structure and authority of government, the governmental management system, the governmental financing process, and the hierarchy and constraints on government entities. Ethics as applied in the governmental environment is also studied. This course will also help prepare students to sit for the Certified Governmental Financial Manager (CGFM) exam sponsored by the Association of Government Accountants (AGA). Prerequisite: ACC 461. Offered on demand.

FRENCH

FRE 101 French I (3 credits) An introduction to the basic skills of listening, speaking, reading, and writing. Offered on demand.

FRE 102 French II (3 credits) A continuation of FRE 101. Prerequisite: FRE 101 or equivalent. Offered on demand.

FRE 201 French III (3 credits) Continuation of FRE 102. Prerequisite: FRE 102 or equivalent competence. 3 credits. Offered on demand.

FRE 202 French IV (3 credits) Continuation of FRE 201. Prerequisite: FRE 201 or equivalent competence. 3 credits. Offered on demand.

FORENSIC INVESTIGATIVE ACCOUNTING

FIA 101 Introduction to Forensic Investigative Accounting (3 credits): Forensic Investigative Accounting introduces students to the function of forensic investigative accounting in both civil and criminal cases. Theories of criminal behavior are covered and applied to specific circumstances. The various career options in the field are discussed and the unique character of each is explained. The criminal justice system in the United States is covered and the forensic investigative accountant's role in it is explained. FIA program students only. Course fee: $50. Offered on demand.

FIA 240 Rules of Evidence for Forensic Accounting Investigations (3 credits) A study of the rules of evidence with specific emphasis on application to preparing forensic investigative accounting reports for presentation as expert witness evidence. General admissibility tests are covered as well as witness testimony. The study is oriented to the study of civil rather than criminal process. Offered fall.

FIA 292-95 Forensic Investigative Accounting Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

FIA 321 Investigative Analytical Processes (3 credits): Interviewing methods and techniques that enhance the interpersonal communication process and increase the probability of a successful outcome are explored. Topics in forensic analytics are discussed, and methods of using forensic analytics to improve the efficiency of fraud investigations are applied. *A writing-enhanced course.* Offered spring.

FIA 451 CFE Exam Prep (3 credits) CFE Exam Prep is a comprehensive study of the four segments of the Certified Fraud Examiner (CFE) certification exam. The study material used is the official ACFE exam preparation study guide including study questions and practice tests that simulate the actual CFE Exam experience. The CFE Exam Prep Course will help students prepare to pass the rigorous CFE Exam. Prerequisite: ACC 472. Offered on demand.

FIA 492-95 Forensic Investigative Accounting Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

HISTORY

HIS 131 Western Civilization I (3 credits) Historical survey of Western civilization from ancient times to the Renaissance and Reformation with emphasis on the Greek, Roman, and medieval cultures. Offered fall.

HIS 132 Western Civilization II (3 credits) Historical survey of Western civilization from the development of the national state system in seventeenth century Europe to the challenges of the post-Cold War era. Offered spring.

HIS 133 United States History I (3 credits) Study of the history of the United States from colonial times through the Civil War with emphasis on the political life and economic and social trends that dominated the U.S. through the first half of the nineteenth century. Offered fall.

HIS 134 United States History II (3 credits) Growth of the United States politically from 1876 and for other phases of American life from 1860 with special attention to twentieth-century economic, social, and political development. Offered spring.

HIS 135 United States Government (3 credits) Basic principles, concepts, and institutions of American government with emphasis on the Constitution, its development, and the changes in its interpretation by the Supreme Court and the nation. Offered on demand.

HIS 201 Introduction to Politics (3 credits) This course introduces students to political theory, American government, comparative politics, and international relations. Offered spring, even-numbered years

HIS 231 Global Politics (3 credits) This course will introduce students to international relations theories (e.g., realism, liberalism, constructivism, Marxism); contemporary global issues (e.g., environment, economic development, human rights); and comparative political systems (e.g. parliamentary democracies, transitional democracies, communist and post-communist states, authoritarian regimes). *Fulfills diversity requirement.* Offered on demand.

HIS 232 Introduction to Geography (3 credits) This course will introduce students to the different subfields of geography, including physical geography, economic geography, political geography, cultural geography, and regional geography. Topics will include landforms, climate, natural resources, urbanization, migrations, national boundaries, languages, and religions *Fulfills diversity requirement*. Offered spring, odd-numbered years.

HIS 280 Historical Seminar International (1-4 credits) Offered as part of an international program and designed to provide a general introduction to a topical study of a broad cultural/historical perspective appropriate to the international itinerary, enhanced by visiting the historical sites, museums, and artifacts associated with the topical study. Specific course topics may vary according to the geographic region.

HIS 292-95 History Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

HIS 299 History Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

HIS 300 Historical Research and Methods (3 credits) An introduction to historiography and the analytical and research tools used in the history profession. *A writing-enhanced course*. Prerequisite: One previous HIS course and ENG 132, or consent of the instructor. Offered fall, even-numbered years.

HIS 301 West Virginia History (2 credits) A study of the formation of the state from its earliest historic beginnings; emphasizes economic, cultural, social, and political developments. Prerequisite HIS 133 or permission. Offered spring.

HIS 311 Colonial American History, 1607-1763 (3 credits) A study of the European background, discovery and settlement of the thirteen colonies; British colonial policy, religion, economic life, and cultural development. Offered on demand.

HIS 312 American Revolution (3 credits) An in-depth examination of American history from 1763 to 1789, including the growing conflict between Britain and the North American colonies, the American War for Independence, the Articles of Confederation period, and the drafting and ratification of the Constitution. Examines the political, social, military, diplomatic, and cultural aspects of the era. Offered on demand.

HIS 313 Early American Republic (3 credits) An in-depth examination of American history from 1789 to 1848, including the War of 1812, the Market Revolution, the Second Great Awakening, and intense partisan competition. Examines the political, social, military, diplomatic, and cultural aspects of the era. Offered on demand.

HIS 314 Civil War and Reconstruction (3 credits) An in-depth examination of American history from 1848 to 1877, including the growing sectional conflict of the 1850s, the American Civil War, and postwar Reconstruction in the South. Examines the political, social, military, diplomatic, and cultural aspects of the era. Offered on demand.

HIS 315 Gilded Age and Progressive Era America (3 credits) An in-depth examination of American history from 1877 to 1920, including industrialization, Populism, Progressive reforms, American imperialism, and World War I. Examines the political, social, military, diplomatic, and cultural aspects of the era. Offered on demand.

HIS 316 Emergence of Modern America (3 credits) An in-depth examination of American history from 1920 to 1945, including the Roaring Twenties, the Great Depression, the New Deal, and World War II. Examines the political, social, military, diplomatic, and cultural aspects of the era. Offered on demand.

HIS 317 Contemporary American History, 1945-Present (3 credits) A study of the United States in the Cold War and post-Cold War eras, with emphasis on social, political, and economic developments. Offered on demand.

HIS 318 The Greco-Roman World (3 credits) An examination of the political, economic, social, intellectual, and religious development of Ancient Greece and Rome with special emphasis upon their contribution to the cultural heritage of the western world. Prerequisite: HIS 131, 132, 133, or 134, or consent of instructor. Offered on demand.

HIS 319 Medieval Europe, 376-1399 (3 credits) An examination of the political, social, economic, and religious foundations of the Medieval era of European history. Prerequisite: HIS 131, 132, 133, or 134, or consent of instructor. Offered on demand.

HIS 321 Modern European History, 1650-1900 (3 credits) A study of the most significant events, people, movements and ideas that occurred in Europe during the modern era, giving special attention to how and why many of these issues continue to influence Europe and the world. Prerequisite: HIS 132 or permission of instructor. Offered on demand.

HIS 323 Non-Western History (3 credits) This course is designed to provide students with an overview of non-Western (Asian, African, and Latin American) civilizations from ancient to modern times. Special attention will be given to those individuals, events, and other aspects of history which have made the most lasting impact on their geographic region and the contemporary world. *Fulfills diversity requirement.* Offered fall, odd-numbered years.

HIS 453 World History Since 1945 (3 credits) A study of the most significant events and people of the second half of the 20th century with particular attention given to how these have resulted in a globalization and interdependency of all aspects of modern life. Prerequisite: HIS 132 or permission of instructor. Offered on demand.

HIS 460 Women's History (3 credits) A study of the modern women's movement and the major contribution of women in both western and nonwestern cultures. Prerequisite: HIS 131, 132, 133 or 134, or consent of instructor. Offered fall, even-numbered years.

HIS 461 Renaissance and Reformation, 1400-1648 (3 credits) A study of cultural and economic developments of the Renaissance, and of the religious, political and social challenges of the Protestant Reformation. Prerequisite: ENG 132 and HIS 131 or permission of instructor. *A writing-enhanced course.* Offered on demand.

HIS 489 History Practicum (1-6 credits) Professional work experience in an external setting with appropriate reading and writing to support the experience. At least 35 hours of contact are required for each hour of credit. Prerequisite: HIS299.

HIS 490-1 History Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

HIS 492-95 History Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

HUMANITIES

HUM 121 Introduction to Fine Arts (3 credits) This course is designed for students who have little to no experience with the arts. It is designed to be an introduction to multiple art forms, such as visual art, architecture, sculpture, music, theatre, and film. Students will become familiar with the basic terminology, genre, and creation process associated with each artistic discipline and will gain a better understanding for how to view, listen to, and experience each art form. Emphasis will be placed on the artistic experience; therefore, central to the course will be trips to such things as concerts, art galleries, and plays. Offered spring.

HUM 211 Philosophy of Learning (3 credits) A historical survey of philosophical texts relating to the nature of knowledge and scope of human learning. Topics addressed include sense perception, testimony, reason, the limits of human conception, and philosophical implications for the study of scripture. Prerequisite: Sophomore standing. Offered on demand.

HUM 280 Introduction to Fine Arts International (0-3 credits) This course is offered as part of a study abroad program and is designed to provide a general introduction to multiple art forms, such as painting, architecture, sculpture, music, and theatre. Students will become familiar with the basic terminology, nature, style, and history of the relevant art forms that will be encountered through the itinerary of the study abroad program, and students will gain a better understanding of how to experience and appreciate each art form. Essential to the course will be visiting the sites, galleries, museums, theatres, and artifacts associated with the topical study. Specific course topics will vary according to the geographic region visited.

HUM 292-95 Humanities Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

HUM 299 Humanities Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

HUM 451 Senior Seminar (2 credits) Course designed as a culmination of knowledge and skills acquired during the program. Students will complete an action research project under the supervision of a member of the humanities faculty. Emphasis is on research, writing, analysis, synthesis, and evaluation of an approved topic. Prerequisite: Senior standing with a 2.5 GPA, ENG 299, and a minimum of 30 hours toward major coursework. *A writing-enhanced course.* Course fee: $25. Prerequisite: HUM 299.

HUM 489 Humanities Practicum (1-6 credits) Professional work experience in an external setting with appropriate reading and writing to support the experience. At least 35 hours of contact are required for each hour of credit. The practicum can be repeated for credit.

HUM 490-1 Humanities Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

HUM 492-95 Humanities Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

LITERATURE

LIT 235 Western Literature through the Renaissance (3 credits) This course surveys literature of Western cultures from ancient civilizations through the seventeenth century. Focus is on discussion of and response to primary texts. Prerequisite: ENG 132 or consent of instructor.

LIT 236 Western Literature since the Enlightenment (3 credits) This course surveys literature of Western cultures from early eighteenth century through late twentieth century. Focus is on discussion of and response to primary texts. Prerequisite: ENG 132 or consent of instructor.

LIT 292-95 Literature Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

LIT 301 American Literature to 1865 (3 credits) Survey of American literature from the colonial period through 1865. Prerequisite: LIT 235 or 236. Offered fall, odd-numbered years.

LIT 302 American Literature since 1865 (3 credits) Survey of American literature since 1865. Prerequisite: LIT 235 or 236. Offered spring, even-numbered years.

LIT 305 Environmental Literature (3 credits) A survey of literature focusing on the relationship between human beings and the natural world. Emphasis on discussion of and response to primary texts. Offered on demand.

LIT 309 Short Story (3 credits) A study of short fiction from different cultures and time periods. Emphasis is placed on setting, character, plot point of view, symbol, theme, and style. Attention will be given to different kinds of critical interpretation and to literary analysis. Prerequisite: ENG 132 and either LIT 235 or 236. *A writing-enhanced course*. Offered fall, odd-numbered years.

LIT 310 Novel (3 credits) A study of selected novels primarily from the western tradition. Emphasis is placed on the author, setting, character, plot, point of view, symbol, theme, and style. Literary criticism and analysis are also considered. Prerequisite: LIT 235 or 236. Offered fall, even-numbered years.

LIT 313 Poetry (3 credits) A study of poetry structured on the rhetorical strategies of the genre: voice, pattern, image, metaphor, symbol, diction, form, and tone. Prerequisite: ENG 132 and either LIT 235 or LIT 236. *A writing-enhanced course*. Offered spring, even-numbered years.

LIT 314 Dramatic Literature (3 credits) A study of dramatic literature from the classical period to the modern era. Emphasis is placed on a close reading of the texts, on the characteristics and vocabulary of the genre, and on the production styles of each time period. Prerequisite: ENG 132 and either LIT 235 or LIT 236. *A writing-enhanced course*. Offered spring, odd-numbered years.

LIT 411 Foundations of Literary Theory (3 credits) Analysis and application of a variety of trends in literary criticism and literary theory. Prerequisite: LIT 235 or LIT 236. Offered spring, odd-numbered years.

LIT 441 British Literature to 1800 (3 credits) Survey of British literature from Beowulf through Samuel Johnson. Focus is on discussion of and response to primary texts. Prerequisite: LIT 235 or 236 or permission of instructor. Offered fall, even-numbered years.

LIT 442 British Literature since 1800 (3 credits) Survey of British literature from William Blake through contemporary writers. Prerequisite: LIT 235, 236 or permission of instructor. Offered spring, odd-numbered years.

LIT 446 Shakespeare (3 credits) A study of a representative sample of Shakespeare's works. Prerequisite: LIT 235 or LIT 236. Offered fall, even-numbered years.

LIT 490-1 Literature Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

LIT 492-95 Literature Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

MATHEMATICS

MAT 090 Concepts of Algebra (3 credits) A review of basic concepts in algebra and geometry, including topics such as variable expressions, linear equations, polynomials, inequalities, radical expressions, and the Pythagorean Theorem. Grade basis is *A*, *B*, or *F*. Does not fulfill the general education mathematics requirement. Students who have a score on the math portion of the ACT of 17 or below (or below 430 on the math portion of the SAT) are enrolled in this course. Institutional credit only; this course is designed to prepare students for college-level work—it does not fulfill graduation requirements, and the grade earned does not affect the student's GPA. Course fee: $125. Offered fall, and in spring on demand.

MAT 146 Real World Algebra and Quantitative Reasoning (3 credits) Real world, practical problem solving. An application of quantitative reasoning, quantitative literacy, and numeracy. Topics include drawing and analyzing graphs, properties of numbers, infinity, geometry, probability, proportions, statistics, money sense, and imaginary numbers. Prerequisite: MAT 090 or at least a 19 on the mathematics section of the ACT (or 450 on the SAT). Offered on demand.

MAT 147 Intermediate Algebra (3 credits) Preparatory course for college algebra. Designed for students enrolling with fewer than one and a half years of algebra coursework in high school. Prerequisite: MAT 090 or at least a 19 on the mathematics section of the ACT (or 450 on the SAT).

MAT 149 Mathematics for Teachers I (3 credits) Sets and set operations, logic, number systems, operations and bases; introduction to algebraic operations; emphasis on the needs of the elementary teacher. Prerequisite: MAT 090 or equivalent or at least a 19 on the mathematics section of the ACT (or SAT equivalent). Offered fall.

MAT 151 College Algebra (3 credits) Numeric and algebraic operations and applications within the study of linear, quadratic, polynomial, rational, radical absolute value, logarithmic, and exponential functions, relations and inequalities. Solving equations, variation, counting techniques, determinants, and probability are also discussed. Prerequisite: MAT 147 or equivalent, or at least a 20 on the mathematics section of the ACT (or 500 on the SAT), or consent of instructor.

MAT 152 Trigonometry (3 credits) Trigonometric functions, the right triangle, trigonometric identities and equations, addition formulas, the oblique triangle, logarithms, and the solution of all triangles. Prerequisite: MAT 151 or equivalent, or at least a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of instructor. Offered on demand.

MAT 153 Precalculus (3 credits) Graphs, inverses, and operations of functions. Study of polynomial, rational, exponential, logarithmic, and trigonometric functions. Additional topics from trigonometry and analytic geometry. Prerequisite: MAT 151 or equivalent, or at least a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of instructor. Offered on demand.

MAT 229 Introduction to Statistics (3 credits) A mathematical development of the basic techniques of descriptive and inferential statistics including methods of analysis and presentation. Includes hypothesis testing and correlation and regression. Prerequisite: MAT 147 or higher, or at least a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of instructor. Students cannot earn credit for both MAT 229 and PSY 229. Offered fall.

MAT 292-95 Mathematics Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

MAT 241 Calculus I (4 credits) Limits, continuity, and differentiation. Applications to curve sketching, optimization, rates of change, and linear approximations. Introduction to antiderivatives and definite integrals. Prerequisite: high school trigonometry or precalculus and one of the following: (1) MAT 151 and either MAT 152 or 153; or (2) at least a 28 on the mathematics section of the ACT (or 680 on the SAT); or (3) consent of instructor. Offered fall.

MAT 242 Calculus II (4 credits) Continuation of MAT 241. Integral calculus, techniques and applications of integration, volumes, areas, arc lengths, and surface areas. Indeterminate forms of integration. Infinite sequences and series. Prerequisite: MAT 241. Offered spring.

MAT 251 Math for Teachers II (3 credits) A study of geometry, probability, and statistics from the elementary school perspective. Prerequisite: MAT 147 or higher, or consent. Offered spring.

MAT 255 Discrete Mathematics (3 credits) This course is an introduction to the mathematics of computer science, including algorithms, combinatorics, number theory, set theory, graph theory, Boolean algebra, functions, relations, binomial theorem, and computability. Prerequisite: MAT 151, a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of the instructor. Offered on demand.

MAT 289 Mathematics Practicum (1-2 credits) Completion of supervised tutoring and teaching assignments as specified in a mathematics learning contract, including documentation of activities and reflective paper. At least 35 hours of contact are required for each hour of credit. Prerequisite: Sophomore standing and permission of math faculty.

MAT 290-295 Seminar in Mathematics (1-6 credits) Seminar on selected topics in mathematics. Offered on demand.

MAT 299 Mathematics Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

MAT 301 Calculus III (3 credits) Calculus of several variables and elements of vector analysis and applications, including partial derivatives, multiple integrals, gradient, line integrals, surface integrals, divergence and curl of vector functions. Prerequisite: MAT 242. Offered on demand.

MAT 310 Foundations of Geometry (3 credits) Topics include axiomatic method, triangles and circles, parallelism, constructions, and modern concepts of Euclidean geometry. Prerequisite: MAT 241. Offered on demand.

MAT 321 Statistical Methods (3 credits) A mathematically based view of statistics including a brief review of probability, studies of discrete and continuous probability distributions, applications of statistical inference, and sampling distribution theory. Prerequisites: MAT 229, MAT 242, or instructor consent. Offered on demand.

MAT 325 Foundations of Mathematics (3 credits) Introduces the art of the mathematical proof. Gives an overview of basic ideas and techniques from abstract mathematics, and prepares the student who will take upper-level abstract mathematics courses. Topics covered may include logic, set theory, mathematical induction, relations and orders, functions, equivalence relations and cardinality. Prerequisite: MAT 242. Offered on demand.

MAT 340 Linear Algebra (3 credits) Systematic study of finite dimensional vector spaces and linear transformations. Dependence, dimension, determinants, eigenvalues and eigenvectors, and canonical forms. Prerequisite: MAT 241. Offered on demand.

MAT 350 Mathematical Modeling (3 credits) This is a course on analyzing data and creating mathematical models from the data. There will also be an emphasis on analyzing a given model, to see what the underlying assumptions are, and how well these assumptions fit the scenario at hand. This course will also give the students experience in using mathematical software in real-world situations. Prerequisite: ENG 132 and MAT 151 or consent of instructor. Offered on demand.

MAT 401 Differential Equations with Numerical Methods (3 credits) Introduction to differential equations. First order differential equations, linear differential equations, and numerical methods such as Runge-Kutta methods. Prerequisite: MAT 301. Offered on demand.

MAT 410 Abstract Algebra (3 credits) Topics include concepts from set theory, number systems, groups, rings, and fields. Prerequisite: MAT 325. Offered on demand.

MAT 420 History of Mathematics (3 credits) Gives a survey of the historical developments and achievements in mathematics from ancient civilizations to the modern era with emphasis on its integral role in the development of civilization. Prerequisite: MAT 241. Offered on demand.

MAT 421 Probability (3 credits) Random variables and their distributions, statistical inference, limited theorems, and consideration of probability as a mathematical system. Prerequisite: MAT 321 or instructor consent. Offered on demand.

MAT 430 Introduction to Real Analysis (3 credits) This course emphasizes analysis and applications in multiple math areas, including sequences, convergence, limits, continuity, definite integrals and derivatives, differentials, functional dependence, multiple integrals, and series of functions. Prerequisite: MAT 242 and MAT 325. Offered on demand.

MAT 451 Mathematics Senior Seminar (3 credits) A capstone course designed as a culmination of knowledge and skills acquired during the program. Students will complete a research project on an approved topic under supervision of faculty. Prerequisite: Senior standing or faculty approval with a 2.5 GPA, MAT 299, and a minimum of 30 credit hours toward major coursework. Course fee: $25. Offered on demand

MAT 490-1 Mathematics Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

MAT 492-95 Mathematics Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

MANAGEMENT

MGT 230 Principles of Management (3 credits) Introduction to the management process of planning, organizing, controlling, comparing and contrasting leadership versus management, and the history and development of management theory. Course fee: $200. Prerequisite: BUS 121. Offered fall, spring, and summer on demand.

MGT 292-95 Management Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

MGT 331 Management Information Systems (3 credits) Study of manual and computer-based information systems used to support managerial decision making, including input, processing, output, and storage systems, systems design and managerial control of information systems. Offered spring.

MGT 333 Introduction to Operations Management (3 credits) Study of the management of operations systems used to produce both goods and services, including system design and analysis. Topics covered and related tools include process analysis, productivity, variety, responsiveness, and quality. Prerequisites: Math above MAT 147 and MGT 230. Offered spring, odd-numbered years.

MGT 334 Employee Relations (3 credits) Study of the labor movement in the U.S., including historical background, current organization and practice of the American labor movement, principles of collective bargaining, U.S. labor law, and current labor-management issues. Prerequisite: BUS 371, and ECO 237 or 238. Offered spring, odd-numbered years.

MGT 336 Organizational Concepts (3 credits) Interdisciplinary study of behavioral science management and organizational theory. Study of organizational environments, structure, and behavior, with special emphasis placed on theories of leadership, motivation, formal and informal structures, communication, and group processes. Prerequisites: MGT 230 or consent. Offered fall, odd-numbered years.

MGT 430 Entrepreneurship & Small Business Management (3 credits) Examination of issues involving the creation and management of new business ventures; overview of managerial, financial, and legal issues affecting small business firms. Prerequisite: ECO 236, 237 or 238, ENG 132, MGT 230, and junior standing, or consent. *A writing-enhanced course.* Offered fall.

MGT 431 Human Resource Management (3 credits) Study of employer/employee relationships, personnel policies and administration, recruitment, training, supervision, and discipline issues. Recommended: MGT 230 and junior standing. Offered fall.

MGT 433 Organizational Leadership (3 credits) Study of the major theories of leadership, examines the types of leader power, traces the scholarly history of leadership theory development, and integrates modern leadership case studies using business, government, and military examples. Prerequisite: MGT 230 and junior standing, or consent. Offered summer, and in fall or spring on demand.

MGT 436 Compensation and Benefits (3 credits) An introduction to the management of employee compensation and benefits. Topics include evaluation systems, reward systems, legal and government constraints, wage and salary structures, incentive-based compensation, health and retirement benefits, and administration. Recommended: BUS 371, MGT 431, and junior standing. Offered spring, even-numbered years.

MGT 451 Employment Law (3 credits) Survey of the legal principles guiding the employer-employee relationship. Examines laws regulating hiring, job opportunity, discrimination, affirmative action, sexual harassment, wages, benefits, privacy rights, health safety, employment at will, layoffs and termination. Prerequisites: BUS 371, BUS 431, and MGT 431. Offered spring, odd-numbered years.

MGT 490-1 Management Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

MGT 492-94 Management Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

MARKETING

MKT 230 Principles of Marketing (3 credits) An introduction to the fundamentals of marketing that cover product development, distribution, promotion, and pricing with emphasis on developing a managerial point of view in planning, and evaluating market decisions. Offered fall, spring, and summer on demand.

MKT 292-95 Marketing Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

MKT 331 Consumer Behavior (3 credits) A study of the influence of social and psychological factors upon the behavior of buyers. Topics include the consumer decision process and how it impacts marketing strategy. Prerequisite: BUS 121. Offered fall.

MKT 332 Promotional Strategies (3 credits) Analysis of the uses of various promotions in formulating an overall consumer communication strategy. Topics include advertising, publicity, sales promotion, creative strategies, evaluation of results, and the advantages and disadvantages of differing media and vehicles in reaching the target audience. Prerequisite: MKT 230 or consent. Offered spring, odd-numbered years.

MKT 333 Professional Selling (3 credits) This course covers the fundamentals of selling, sales theory, and sales techniques. Through the use of classroom instruction, role-playing, demonstrations, and sales presentation the student builds skills necessary to succeed in the dynamic world of the corporate sales executive. The personal qualifications required for effective selling are reviewed. Prerequisite: MKT 230 or consent. Offered fall, even-numbered.

MKT 399 Marketing Internship (1-3 credits) Professional work experience in an external organization (pre-arranged and pre-approved internship) supervised by a faculty member. Fifty hours of work per credit hour, plus written assignments. Prerequisite: Marketing major with minimum of 64 credit hours, cumulative GPA of 2.0, business coursework GPA of 2.5, and approval of the school chair. Offered fall, spring, or summer

MKT 430 Marketing Management (3 credits) An advanced study of the practices and policies of sales and marketing management in major business firms. The course includes the study of markets, market trends, sales organization, sales planning and forecasting, sales promotion, advertising, and consumer relations. Prerequisite: A minimum of 9 hours in previous marketing coursework or consent. Offered spring, even-numbered years.

MKT 432 Marketing Research (3 credits) A study of the research methods and techniques applicable to problem solving in marketing. Topics include the planning and execution of market research projects, primary and secondary data collection, use of statistical methods, questionnaire design, interview methods, sampling tabulation, and report writing. Prerequisite: MKT 230, MAT 229, or consent. Offered fall, odd-numbered years.

MKT 490-1 Marketing Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

MKT 492-95 Marketing Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

MUSIC

MUS 100 Music Recital Attendance (0 credits) Students are required to attend a select number of concerts and performances each semester, both on campus and in the community. Required for students pursuing a minor in music. Grade basis is pass/no grade.

MUS 103 Class Piano I (1 credit) An introductory course in piano for beginners that emphasizes basic musical concepts of rhythm, notation and keyboard theory. Develop skills of musical expression through performance of solo and ensemble piano music. Meets for one hour each week.

MUS 104 Class Piano II (1 credit) A continuation of MUS 103. Prerequisite: MUS 103 or permission from instructor. Meets for one hour each week.

MUS 110-112, 114 Participation in Performance Ensembles A maximum of four credit hours toward a degree may be earned in each ensemble, but students may participate in any or all of the ensembles each semester, subject to the approval of the director.

MUS 110 Chamber Players (1 credit) An instrumental ensemble of two to eight players who perform classical music. The group performs on campus each semester and for other occasions as requested. Open by audition.

MUS 111 Jazz Ensemble (1 credit) Students perform jazz standards of all styles and periods in a "big band" format of saxophone, brass, and rhythm sections. The group rehearses several hours per week. Course fee: $35. Open by audition.

MUS 112 A Cappella Singers (1 credit) Ohio Valley's oldest and largest music ensemble. The group performs a wide variety of a cappella choral music including hymns, spirituals, and contemporary choral works. Rehearses several hours each week; audition is required. The A Cappella Singers travels a few weekends during the academic year and presents a concert on campus each semester. All members pay a course fee of $65; first-year members also pay a $100 fee for apparel.

MUS 114 Express (1 credit) Ohio Valley's Contemporary Christian ensemble. Audition and interview are required. This group travels extensively throughout the United States on its annual summer tour as well as during the school year. Emphasis is placed not only on musical and vocal talent, but also on each member's ability to communicate effectively with prospective students. Auditions and subsequent interviews for available positions in this ensemble are held each spring on campus. Students rehearse extensively in the summer and during the school year.

Private Instruction in Piano, Voice, Brass, Percussion, String, and Woodwind (variable credit) The teacher will determine a student's level of ability and prescribe an individualized program of study to maximize student achievement. One 30-minute lesson per week and 30 minutes of practice per day constitute one hour of credit. Students planning to major in music should take two credits per semester. After completing two semesters of study, students who wish to receive more intensive private training will register for the 300-level lesson. Private instruction courses may be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. Course fee: $320 per credit hour. Prerequisite: Consent of the instructor.

MUS 113 Private Piano (1-2 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 115 Private Voice (1-2 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 116 Private Brass (1-2 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 117 Private Percussion (1-2 credits). For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 118 Private String (1-2 credits). For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 119 Private Woodwind (1-2 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 121 Music Appreciation (3 credits) A survey of the history of Western music beginning with the Middle Ages and continuing throughout the twentieth century. Emphasis is placed on learning to listen critically to all styles of music and to gain fluency in describing and writing about music. Much time is devoted to understanding music in a cultural context. No prior musical knowledge is necessary. Offered spring.

MUS 122 Song Leading and Worship Skills (1 hour) Basic fundamentals of song leading—using a pitch pipe, recognizing key and time signatures, learning basic conducting patterns and better use of the voice. Worship planning, public prayer and public reading of scripture. Offered on demand.

MUS 131 History of Rock (3 credits) A survey of the history of American popular music of the twentieth and twenty-first centuries. This course focuses on both significant events and performers as well as on listening/analytical skills. Offered fall.

MUS 141 Music Theory I (3 credits) A detailed study of the components that make up the language of music. Melody, rhythm and diatonic harmony are analyzed through listening, performing and writing. Many concepts of music theory will be applied at the piano keyboard. Co-requisite: MUS 143. Offered fall.

MUS 142 Music Theory II (3 credits) A continuation of MUS 141. Prerequisite: MUS 141 or permission of instructor. Co-requisite: MUS 144. Offered spring.

MUS 143 Sight Singing/Ear Training I (1 credit) The study of how to sing music "at sight" and the opposite, how to write music that is heard. Emphasis is placed on singing combined with rhythmic, melodic and harmonic dictation. Co-requisite: MUS 141. Offered fall.

MUS 144 Sight Singing/Ear Training II (1 credit) A continuation of MUS 143. Prerequisite: MUS 143 or permission of instructor. Co-requisite: MUS 142. Offered spring.

MUS 221 Music Literature (3 credits) A survey of the history and literature of Western music, with specific emphasis on developing styles and the primary masterworks of each style period. Secondary emphasis will include general music history and the lives of the great composers. Prerequisite: MUS 142 and 144. Offered fall, odd-numbered years.

MUS 241 Music Theory III (3 credits) The study of chromatic harmony and atonal music, including written theory (notation and part writing), keyboard harmony, and analysis of the large forms. Prerequisite: MUS 142 and 144. Co-requisite: MUS 243. Offered fall.

MUS 242 Music Theory IV (3 credits) A continuation of MUS 241. Prerequisite: MUS 241 and 243. Co-requisite: MUS 244. Offered spring.

MUS 243 Sight Singing/Ear Training III (1 credit) Includes rhythmic, melodic, and harmonic dictation and sight singing of chromatic melodies and chord progressions. Prerequisite: MUS 142 and 144. Co-requisite: MUS 241. Offered fall.

MUS 244 Sight Singing/Ear Training IV (1 credit) A continuation of MUS 243. Prerequisite: MUS 241 and 243. Co-requisite: MUS 242. Offered spring.

MUS 292-95 Music Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

MUS 313 Private Piano (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind"

MUS 315 Private Voice (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 316 Private Brass (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 317 Private Percussion (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 318 Private String (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 319 Private Woodwind (1-3 credits) For description, see above: "Private instruction in Piano, Voice, Brass, Percussion, String, and Woodwind."

MUS 394 Music History I (3 credits) The first half of a survey of music history, culture and style. Topics will include western music from the ancient period through the Classical Period and applicable contexts. Working knowledge of music theory and notation assumed. Offered on demand.

MUS 395 Music History II (3 credits) The second half of the survey of music history, culture and style. Topics will include music of the Romantic and Modern Periods and applicable contexts. Working knowledge of music theory and notation assumed. Offered on demand.

MUS 421 Form and Analysis (3 credits) The study of techniques for the analysis of musical form, including small scale forms such as Binary and Ternary forms and large scale forms such as Sonata-Allegro and Rondo forms. The course also introduces techniques for analyzing twentieth century music. Prerequisite: MUS141, MUS142, MUS241. Offered on demand.

MUS 422 Conducting (3 credits) A practical, experienced-based study of conducting techniques and rehearsal procedures. Offered on demand.

MUS 423 Orchestration and Arranging (3 credits) An introduction to the techniques and processes involved in scoring and arranging music for various instrumental and vocal ensembles. Prerequisite: MUS141, MUS142, MUS241. Offered on demand.

MUS 490-1 Music Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

MUS 492-95 Music Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

NATURAL SCIENCE

NSC 131 Foundations of Biology I (4 credits) This course is an introduction to the basic principles of biological inquiry and the biology of living organisms, including a focus on the human organism. Biological applications for health, the influence of biological science on society, and societal influences on biological science will be addressed. This course fulfills biology requirement for students majoring in sport management, wellness education, and wellness; this course will not fulfill any requirements for students majoring in the sciences. Course fee: $35. Lecture, 3 hours; lab, 2 hours.

NSC 135 Introduction to General Chemistry (4 credits) A general education course for liberal arts students and for allied health students. The course engages students in three broad study areas. (a) Fundamental principles of chemistry: topics include the atomic structure, chemical bonds, stoichiometery, and radioactivity; introductory topics in organic chemistry and biochemistry are also presented. (b) Health applications in chemistry: dealing with chemistry and medicine, sports and genetic revolution. (c) Societal applications in chemistry: topics include forensic science, environmental chemistry and warfare. Lecture, 3 hours; lab, 3 hours. Does not apply to a major or a minor in the sciences. Cannot be used as a substitute for NSC 145. Course fee: $35. Prerequisite: Math ACT score of at least 19 (or equivalent SAT score) or MAT 147; high school general science or permission of the instructor. Offered on demand.

NSC 141 General Biology I (4 credits) This course, which is designed for those who plan to major in a science-related area, is a study of the basic principles of animal biology including the human organism, taxonomy, and genetics. The course is designed for students majoring in the sciences, though other students may take it. Course fee: $35. Lecture, 3 hours; lab, 2 hours. Offered fall.

NSC 142 General Biology II (4 credits) An in-depth study of the principles of biology including the biochemistry of living organisms, ecology, botany, and a study of the characteristics of the organisms in the five kingdoms. Course fee: $35. Prerequisite: one college science course; NSC 141 would be helpful, but is not essential. Lecture, 3 hours; lab, 2 hours. Offered spring, even-numbered years.

NSC 145 General Chemistry I (4 credits) A study of the basic principles of chemistry to include atomic theory, chemical bonding, stoichiometry, periodicity, qualitative analysis, and quantitative relationships in chemical and physical processes. Problem solving is emphasized. Course fee: $35. Lecture 3 hours, Lab, 3 hours. Prerequisite: Math ACT score of 23 or higher, or permission of instructor. Offered fall.

NSC 146 General Chemistry II (4 credits) A continuation of NSC 145 with an emphasis on solution chemistry, acid base equilibria, solubility, kinetics, electrochemistry, quantitative analysis and thermodynamics. Course fee: $35. Lecture, 3 hours; lab, 3 hours. Prerequisite: NSC 145 or the equivalent. Offered spring.

NSC 148 General Physical Science (4 credits) A survey of the principles of astronomy, geology, meteorology, chemistry, and physics. Emphasis will be given to the processes of science as well as the content and to the application of technology to problem-solving. Course fee: $35. Lecture: 3 hours; Lab: 2 hours. Prerequisite: Math ACT score of at least 22, or MAT 147 or higher. Offered fall.

NSC 150 Twenty-First Century Science (4 credits) This course builds foundational knowledge in contemporary science topics including environmental pollution and control, science and politics of climate change, physics and economics of global energy, genetic revolution, and the confrontations between science, religion and social ethics in areas such as abortion and animal rights. The course applies interactive teaching and learning approaches, which include video presentations, classroom debates/presentations, lab activities, online research and field trips. Course fee: $35. Lecture, 3 hours; Lab, 3 hours. Offered on demand.

NSC 210 Human Anatomy and Physiology I (4 credits) An introduction to the normal structure and function of the human body. The course covers principles of the chemistry compounds (biochemistry), cells, tissue, and organs of the body. Four systems are studied for gross and microscopic anatomy and normal functioning; these are integumentary, skeletal, muscular, and nervous systems. The lab work emphasizes microscopic work on cells and tissues, study of bones and tissues, and dissections of brain and eyeball. Course fee: $35. Lecture 3 hours, lab 3 hours. Prerequisite or co-requisite: NSC 141 or equivalent. Offered fall. Students cannot earn credit for both NSC 210 and NSC 310.

NSC 211 Human Anatomy and Physiology II (4 credits) Continuation of NSC 310. This class includes study of the respiratory, circulatory (blood, heart, vessels), lymphatic, urinary, digestive, endocrine, and reproductive systems. Normal anatomy and physiology is emphasized, but some pathology is included. Lab work includes dissection of body systems, plus selected physiology experiments in respiratory volumes, blood and blood genetics, urinalysis, and digestion rates. Critical thinking is developed using clinical examples. The students conduct research as group projects, such as nutrition, development of science events for teens, or clinical interviews. Course fee: $35. Lecture 3 hours, lab 3 hours. Prerequisites: NSC 210 and NSC 1341or equivalents. Offered spring. Students cannot earn credit for both NSC 211 and NSC 311.

NSC 231 Introduction to Astronomy (4 credits) An introduction to the study of the Universe, including the latest theories on the origin of the Universe, the solar system and the Earth. Covered will be the origin of galaxies, stars, planets, asteroids, meteoroids, comets, etc., stressing modern techniques of gathering information about the Universe. Course fee: $35. Lecture 3 hours, lab 2 hours. The lab portion of the course will include observations of the sky, use of telescopes, and use of the celestial sphere and star charts. May also include planetarium visits and other astronomy-related field trips. Offered on spring, even-numbered years.

NSC 232 Physical Geology (4 credits) A general education course for students who seek to understand the origin and operation of planet Earth in the context of modern science and Christian religion. The key topics include the origin, composition, structure, and processes of the Earth. The physical, chemical, and biological processes that shape the Earth are studied in light of the concept of global plate tectonics and the interaction of Earth's subsystems. Students are engaged in related contemporary science such as GIS applications and satellite Earth observation data for mapping and analyzing geologic features. Also, students undertake field visits to interesting geologic sites. Course fee: $35. Lecture 3 hours, lab 2 hours. Offered spring, odd-numbered years.

NSC 244 Physics I (4 credits) A study of the principles of physics to include mechanics, heat, and wave motion. Course fee: $35. Lecture, 2 hours; lab, 3 hours. Prerequisite (or co-requisite): MAT 151 or higher; or at least a 26 on the mathematics section of the ACT (or 620 on the SAT), or permission of the instructor. Offered fall, even-numbered years.

NSC 245 Physics II (4 credits) A continuation of NSC 244 with an emphasis on electricity, magnetism, and optics. Course fee: $35. Lecture, 3 hours; lab, 3 hours. Prerequisite: NSC 244. Offered spring, odd-numbered years.

NSC 246 Organic Chemistry I (4 credits) Study of characteristic reactions, synthesis, and stereochemistry of major classes of organic compounds using a mechanistic approach. Classes of compounds studied include alkanes, alkyl halides, alkenes, and alcohols. Mechanisms studied include: free radical halogenation, nucleophilic substitution, nucleophilic addition, and electrophilic addition. Includes lab portion which provides an introduction to microscale techniques of organic chemistry preparation and purification. Techniques studied will be re-crystallization, distillation, extraction and preparation of simple aliphatic compounds. Course fee: $35. Lecture 3 lecture hours,3 lab hours. Prerequisites: NSC 146 or equivalent. Offered on demand.

NSC 247 Organic Chemistry II (4 credits) Continuation of NSC 246 to include spectroscopic methods, theory and interpretation. Classes of compounds studied include alkynes, aromatics, carbonyls, amides, amines, and synthetic polymers. Mechanisms studied include electrophilic aromatic substitution, Aldol condensation, esterification, and polymerization. Lab work includes some computer simulation, unknown analysis and individual work. The lab portion will include multi-step synthesis, qualitative analysis and instrumental analysis. Some computer simulation and individualized experiments will be involved. Course fee: $35. Lecture 3 hours, lab 3 hours. Prerequisite: NSC 246 or equivalent. Offered on demand.

NSC 292-95 Natural Sciences Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Course fee: $35.

NSC 299 Science Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

NSC 310 Human Anatomy and Physiology I (4 credits) An introduction to the normal structure and function of the human body. The course covers principles of the chemistry compounds (biochemistry), cells, tissue, and organs of the body. Four systems are studied for gross and microscopic anatomy and normal functioning; these are integumentary, skeletal, muscular, and nervous systems. The lab work emphasizes microscopic work on cells and tissues, study of bones and tissues, and dissections of brain and eyeball. Course fee: $35. Lecture 3 hours, lab 3 hours. Prerequisite or co-requisite: NSC 141 or equivalent. Offered fall. Students cannot earn credit for both NSC 310 and NSC 210.

NSC 311 Human Anatomy and Physiology II (4 credits) Continuation of NSC 310. This class includes study of the respiratory, circulatory (blood, heart, vessels), lymphatic, urinary, digestive, endocrine, and reproductive systems. Normal anatomy and physiology is emphasized, but some pathology is included. Lab work includes dissection of body systems, plus selected physiology experiments in respiratory volumes, blood and blood genetics, urinalysis, and digestion rates. Critical thinking is developed using clinical examples. The students conduct research as group projects, such as nutrition, development of science events for teens, or clinical interviews. Course fee: $35. Lecture 3 hours, lab 3 hours. Prerequisites: NSC 310 and NSC 141 or equivalents. Offered spring. Students cannot earn credit for both NSC 311 and NSC 211.

NSC 321 Oceanographic and Atmospheric Science (4 credits) An overview of oceanography and atmospheric science and topics in modern research. Study of what we know about the Earth and how we know what we know. Course fee: $35. Lecture 3 hours, lab 2 hours. Prerequisites: Any college lab science course. Offered on demand.

NSC 341 Zoology: Animals as Organisms (4 credits) Anatomical and physiological study of invertebrate and vertebrate body systems and processes including taxonomy and evolution. Course fee: $35. Lecture 3 hours, lab 2 hours. Prerequisites: NSC 142. Offered on demand.

NSC 342 Botany: Plants as Organisms (4 credits) Development, structure, function, and evolution of vascular and nonvascular plants; physiological and ecological relationships. Course fee: $35. Lecture 3 hours, lab 2 hours. Prerequisites: NSC 142. Offered on demand.

NSC 343 Introduction to Physical Chemistry (3 credits) A presentation of advanced concepts in physical chemistry building on foundational knowledge in General Chemistry. Specifically, the course covers molecular structure and interactions with emphasis on spectroscopic analysis. The 3 laws of thermodynamics are also expanded in addition to molecular motion and transport, and enzyme kinetics. Course fee: $35. Prerequisite: NSC 146, MAT 241 & NSC 247, or permission of instructor. Offered on demand.

NSC 344 Introduction to Inorganic Chemistry (3 credits) A presentation of advanced concepts in inorganic chemistry building on foundational knowledge in General Chemistry. Specifically, the course covers new concepts on atomic theory including the valence bond theory and solution of the "s" block metals, strengths of oxiacids/aquated cations, amphoterism and coordinated complexes. Extraction methods for alkali metals and alkaline earth metals are also covered. Course fee: $35. Prerequisite: NSC 146 & NSC 247, or permission of instructor. Offered on demand.

NSC 345 Introduction to Instrumental Analysis (3 credits) An introductory course in instrumental analysis including mass spectrometry, infrared (IR) spectroscopy and nuclear magnetic resonance (NMR). Also, analysis from the gas chromatograph (GC) and high performance liquid chromatograph (HPLC) are introduced. Course fee: $35. Prerequisite: NSC 146 & NSC 247, or permission of instructor. Offered on demand.

NSC 400 Microbiology (4 credits) An introduction into the history, morphology, and physiology of microorganisms, techniques of isolation, and identifying microorganisms with emphasis given to their effect on human affairs. Course fee: $35. Lecture 3 hours; lab, 3 hours. Prerequisite: Any science course with a lab. Offered on demand.

NSC 431 Ecology (4 credits) How animals and plants make their way in the world, ranging from struggle of individual organisms with their surroundings to interactions of populations and communities. Course fee: $35. Lecture 3 hours; lab, 3 hours. Prerequisite: ENG 132 and NSC 142 or equivalent. *A writing-enhanced course*. Offered on demand.

NSC 432 Genetics (3 credits) Modern genetics including Mendelian and other patterns of inheritance, population genetics, genetic mapping, DNA and gene structure and function, genetic diseases, and introduction to genetic engineering. Course fee: $35. Prerequisite: NSC 141 or equivalent. Offered on demand.

NSC 434 Biochemistry I (4 credits) Emphasizes structure and function of proteins, lipids and nucleic acids, enzymology, intermediary metabolism and its control mechanisms, and energy transformations. Course fee: $35. Lecture, 3 hours; lab 3 hours. Prerequisite: NSC 146 and NSC 246. A course in biology is helpful but is not a prerequisite. Offered on demand.

NSC 435 Biochemistry II (4 credits) A continuation of NSC 434 which emphasizes structure and function of proteins, lipids and nucleic acids. It also presents advanced concepts on enzyme kinetics and energy transformations. Course fee: $35. Lecture, 3 hours; lab 3 hours. Prerequisite: NSC 434; also, either NSC 343 or NSC 344 is recommended. Offered on demand.

NSC 439 Biological Psychology (3 credits) A study of the biological basis of human behavior. This course examines neuroanatomy, function of the nervous system, and biological influences upon learning, memory, cognition, sensation, and abnormal behavior. Prerequisite: PSY 101 or consent of instructor. Cross-listed as PSY 439; students cannot earn credit for both courses. Offered on demand.

NSC 441 Cell Biology (4 credits) Examines the relationship between cell structure and function. An emphasis on membrane structure, cell transport, cytoskeleton, gene expression and regulation, cell division and cellular causes of cancer. Laboratory exercises include techniques used in the study of cell biology, including histology, spectrophotometry, cell fractionation, tissue culture, electrophoresis, and immunochemistry. Course fee: $35. Lecture 3 hours, lab 3 lab hours. Prerequisite: NSC 142 and NSC 146. Offered on demand.

NSC 451 Senior Seminar (2 credits) A capstone course during which students present their undergraduate research projects to the OVU community. May be repeated for credit, but a maximum of 4 hours credit toward a degree may be earned. *A writing-enhanced course*. Course fee: $60. Prerequisite: NSC 299.

NSC 489 Natural Sciences Practicum (1-6 credits) Assignment in a supervised situation involving observation and participation in situations which engage the student in a science related field. Activities such as work in a hospital lab, field work with the department of natural resources, and clinical work at Health South are examples of appropriate positions. At least 35 hours of contact are required for each hour of credit. The practicum may be repeated for credit. The practicum is given by consent of the chair of the School of Mathematics and Sciences and by the designated instructor. Course fee: $35.

NSC 490-1 Natural Sciences Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor. Prerequisite: ENG 132, junior standing, and admission to either the biology or biochemistry program. *A writing-enhanced course*. Course fee: $35.

NSC 492-95 Natural Sciences Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Course fee: $35. Prerequisite: Junior standing.

PHYSICAL EDUCATION

PHED 102 Archery (1 credit) Instruction in archery including fundamental techniques and target shooting. Course fee: $35. Offered on demand.

PHED 103 Fall Sports (1 credit) This course provides instruction in the fundamentals of football and soccer. Skills introduced include individual position skills and strategies. Basic offensive and defensive strategies are introduced as well as the rules of the game. Course fee: $30. Offered on demand.

PHED 104 Spring Sports (1 credit) This course provides instruction in the fundamentals of baseball and slow pitch softball. Skills introduced include fielding, pitching, throwing, base running and batting. Basic offensive and defensive strategies are introduced as well as the rules of the game. Course fee: $30. Offered on demand.

PHED 105 Walking for Health and Fitness (1 credit) Introduction to the knowledge and techniques necessary for different types of walking to increase fitness through assessment and development of a personal walking program. Offered on demand.

PHED 106 Weight Training (1 credit) Knowledge and techniques necessary for increasing muscle function. Course includes assessment of status and development of a personal program. Offered on demand.

PHED 110 Foundations of Physical Fitness (2 credits) Instruction and exercise in fundamental skills necessary to promote lifetime fitness, and relationship of physical fitness with holistic wellness. Students will develop and implement a personal fitness program. Emphasis on lifetime fitness/wellness, use of Fitness Gram, new physical education assessments of fitness, and NASPE physical activity guides instead of a textbook. Offered on demand.

PHED 111 Bowling (1 credit) An introduction to the skills of bowling. Course introduces the basic rules, strategies, and score keeping. Course fee: $60. Offered on demand.

PHED 112 Golf (1 credit) Introductory experience in the sport of golf. Course focus will be on functional skills, information, strategy, and participation. Course fee: $50. Offered on demand.

PHED 113 Swimming (1 credit) Development of the essential skills and information necessary for enjoying swimming. Emphasis will be on personal safety. Course fee: $65. Offered on demand.

PHED 117 Basketball (1 credit) This course provides for development of basketball skills including shooting, passing, dribbling, and rebounding. Basic offensive and defensive strategies will be included as well as the rules of the game. Offered on demand.

PHED 119 Volleyball (1 credit) This course is designed to allow students to develop the basic skills, learn the rules, and utilize basic offensive and defensive systems of volleyball play. Offered on demand.

PHED 124 Recreational Sports (1 credit) Instruction in fundamental rules, skills and strategy of recreational type sports: may include pickle ball, table tennis, billiards, shuffleboard, horseshoes, floor tennis, and paddle tennis. Offered on demand.

PHED 125 Jogging (1 credit) This course is an introduction to jogging. Jogging is a way to develop and maintain cardiovascular and aerobic fitness. Course content includes mechanics of efficient jogging, presentation of different training systems, safety concerns, information related to community "fun runs" and information related to the prevention and care of common jogging injuries. Offered on demand.

PHED 130 Introduction to Camp Counseling (1 credit) Introduction to the basics of Christian camp counseling: programs, responsibilities, activities, ethics. Prerequisites: Successful completion of one semester of college work and approval of instructor. See BIB 325 for possible credit for camp work. Offered on demand.

PHED 140 Karate (1 credit) Development of the essential skills for karate in a traditional Japanese format. This weaponless martial art emphasizes power and efficiency in a comprehensive system for self-defense as well as encouraging exploration and understanding of both the physical and mental self. Course fee: $25. Offered on demand.

PHED 172 Group Fitness (1 credit) Students have an opportunity to engage in a variety of cardiovascular exercises that maximize caloric output, fat burning, and total body toning. Activity choices include Zumba, TnT Toning, Bokwa, Kettlebell, HIIT (High Intensity Interval Training), Fu6ion Fit, Turbo Kick, Circuit Boxing, Hip Hop Step and Tabata. Course fee: $30. Offered on demand.

PHED 180 Disc Golf (1 credit) Introduction to the knowledge and techniques necessary for playing Disc Golf to increase fitness and develop a personal plan for lifetime wellness. We will examine the effects of playing Disc Golf on the body, basic fitness theories, and the effects of physical activity on a lifestyle. Students are expected to develop competencies involving walking and its physiological and psychological effects. Offered on demand.

PHED 184 Ultimate Frisbee (1 credit) Basic strategies and skills of Ultimate Frisbee. Rules, scoring and vocabulary of the game. Designed for students interested in improving as Frisbee players with general knowledge and love for the game. Prerequisite: Member of the ultimate frisbee team. Offered on demand.

PHED 292-95 Physical Education Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

PHED 244 Varsity Men's Track & Field (1 credit) Open only to varsity men's track & field team members. Offered spring.

PHED 245 Varsity Women's Track & Field (1 credit) Open only to varsity women's track & field team members. Offered spring.

PHED 250 Varsity Baseball (1 credit) Open only to varsity baseball team members. Offered spring.

PHED 251 Varsity Basketball, Men (1 credit) Open only to varsity basketball team members. Offered spring.

PHED 252 Varsity Basketball, Women (1 credit) Open only to varsity basketball team members. Offered spring.

PHED 253 Varsity Cheerleading (1 credit) Open only to varsity cheerleaders. Offered on demand.

PHED 254 Varsity Cross-Country, Men (1 credit) Open only to varsity cross-country team members. Offered fall.

PHED 255 Varsity Cross-Country, Women (1 credit) Open only to varsity cross-country team members. Offered fall.

PHED 256 Varsity Golf, Men (1 credit) Open only to varsity golf team members. Offered spring.

PHED 257 Varsity Soccer, Men (1 credit) Open only to varsity soccer team members. Offered fall.

PHED 258 Varsity Soccer, Women (1 credit) Open only to varsity soccer team members. Offered fall.

PHED 259 Varsity Softball (1 credit) Open only to varsity softball team members. Offered spring.

PHED 260 Varsity Volleyball (1 credit) Open only to varsity volleyball team members. Offered fall.

PHED 261 Varsity Golf, Women (1 credit) Open only to varsity golf team members. Offered spring.

PHED 262 Varsity Men's Lacrosse (1 credit) Open only to varsity men's lacrosse team members. Offered spring.

PHED 263 Varsity Wrestling (1 credit) Open only to varsity wrestling team members.

PHED 264 Varsity Women's Lacrosse (1 credit) Open only to varsity women's lacrosse team members. Offered spring.

PHED 300 Kinesiology (3 credits) This course addresses the physiological, mechanical, and psychological mechanisms associated with human movement. It introduces the processes that lead to change in the performance of motor skills. Models and theories of practice, augmented feedback, information processing and dynamic systems will be discussed. Offered spring, even-numbered years.

PHED 301 Sports Officiating (2 credits) This course is designed to provide the student with knowledge and understanding of the rules and procedures for officiating sports contests. Also included are the general and psychological aspects of the roles of sport officials in either the interscholastic and or intercollegiate levels of competition. Offered spring, odd-numbered years.

PHED 302 Principles of Coaching (3 credits) This course is designed to provide insight into the coaching profession. It will examine the many facets of the profession and provide suggested guidelines for prospective coaches to use in establishing their own style and methods. Offered fall, even-numbered years.

PHED 336 Lifetime Wellness Activities (3 credits) Study of skills and methods of teaching lifetime fitness activities including tennis, bowling, archery, yoga, dance, aerobics, biking, skating, volleyball, golf, and track & field. Incorporates uses of technology for learning and assessment of fitness. Offered fall, even-numbered years.

PHED 338 Strength Training and Conditioning (3 credits) Concepts and applications of the exercise sciences to build physical and cognitive fitness- testing, evaluation, exercise techniques, program design, and the organization and administration of a facility to improve fitness and performance. Prerequisites: PHED 300 and WEL 309. Offered spring, odd-numbered years.

PHED 461 Internship in Physical Education and Health (1-4 credits) Students are placed in an internship appropriate to senior level skills and interests in the field of physical education. At least 40 hours of contact are required for each hour of credit. Prerequisite: Program coordinator approval. Offered on demand.

PHED 462 Internship in Coaching (1-4 credits) Interns are placed as student coaching assistants with a sports team in their area of interest (college, K-12 school or professional organization). One credit hour is earned for every 40 clock-hours of work. Hours must be determined at registration. Prerequisite: Program coordinator approval. Offered on demand.

PHED 492-95 Physical Education Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

PSYCHOLOGY

PSY 101 General Psychology (3 credits) An understanding of human behavior, unifying the physical, emotional, intellectual, and social aspects with current research findings and theories.

PSY 111 Introductory Psychology Seminar (3 credits) This course is designed to introduce students to the various specialty areas of psychological practice. Career opportunities are reviewed and emphasis is placed on preparation for graduate school. Christian beliefs in relationship to the study of psychology are reviewed. A grade of *B* or higher is required for the course to fulfill psychology program requirements. Course fee: $30. Offered fall.

PSY 200 Stress Management (1 credit) The impact of stress on physical and emotional health is reviewed. Special attention is provided to assist the student with culture shock, acculturation, and developing self-efficacy to be an effective student. Also covered are psychological approaches to everyday problems, coping skills, anxiety, personal growth and health, and interactions of individuals within personal and social environments. Prerequisite: Enrollment in the ESL Intensive English Program.

PSY 201 Stress Management (3 credits) The impact of stress on physical and emotional health is reviewed. The survey and practice of stress management methods are addressed. Also covered are psychological approaches to everyday problems, coping skills, anxiety, personal growth and health, and interactions of individuals within personal and social environments. Offered on demand.

PSY 229 Introduction to Statistics for the Behavioral Sciences (3 credits) A development of basic techniques of descriptive and inferential statistics including methods of analysis and presentation. Includes descriptive measures and an introduction to hypothesis testing/inferential statistics, including t-tests, ANOVA, correlation, simple regression, and chi-squared analyses. Provides training in software skills for the display and analysis of data. Prerequisites: MAT 147 or higher, or at least a 22 on the mathematics section of the ACT (or 540 on the SAT), or consent of instructor. Students cannot earn credit for both MAT 229 and PSY 229. Offered on demand.

PSY 233 Human Growth and Development (3 credits) A study of the psychological and physical development of the individual from prenatal through late adulthood (including death and dying), with attention paid to physical, mental, emotional, and social aspects. Recommended for sophomores.

PSY 234 Child Development (3 credits) A course on the study of psychological processes from childhood through adolescence. Emphasis is placed on physical, emotional, cognitive, moral, and social development. Offered on demand.

PSY 236 Adult Development and Aging (3 credits) A course on the study of behavioral and psychological changes and continuity from young adulthood through old age. Emphasis is placed on interaction of psychological, sociocultural, and biological variables as they contribute to the behaviors of aging individuals from the perspective of a developmental framework. Offered on demand.

PSY 242 Group Dynamics (3 credits) A study of group processes, particularly as they relate to the individual. An emphasis is placed on the principles and operations underlying group actions and interactions. Emphasis is placed on stages of group development.

PSY 250 Introduction to Cross-Cultural Understanding (0-1 credits) This course is available to students participating in international travel with a member of the OVU faculty. Students will complete course activities that enhance understanding of cross-cultural issues. Grade basis is pass/no credit. Offered on demand. *Fulfills diversity requirement*.

PSY 290 Research Design (4 credits) A study of research methods utilized in the social sciences and an examination of the editorial guidelines established by the American Psychological Association. Prerequisites: ENG 132 and PSY 229 or consent of the instructor. *A writing-enhanced course*. Offered spring.

PSY 292-95 Psychology Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

PSY 299 Psychology Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

PSY 304 Human Sexuality (3 credits) This course examines personal, spiritual, interpersonal, community, and societal influences on sexuality throughout the lifespan. Topics include male/female anatomy and physiology, sexual arousal, sexual response, sexually transmitted diseases, contraception, and pregnancy, as well as behaviors and relationships. Prerequisite: WEL 231 or consent of instructor. Cross-listed as WEL 304; students cannot earn credit for both courses. Offered on demand.

PSY 305 Sports Psychology (3 credits) Psychological theory and principles applied to sports. Includes motivational techniques, psychological evaluation, stress and anxiety in sports, as well as personality and sports performance. Prerequisite: PSY 101. Offered on demand.

PSY 320 Abnormal Psychology (3 credits) A study of the major types of psychopathologies, including classifications, explanations, and treatments. Prerequisite: PSY 101 or 233, or consent of instructor. Offered spring.

PSY 327 Psychology Field Laboratory (1-6 credits) An experience in a psychology environment which should be different from the practicum. At least 35 hours of contact are required for each hour of credit.

PSY 340 Personality Theories (3 credits) A study of the major personality theories in psychology. Emphasis is placed on historical development, concepts, issues, methods of research, and assessment of personality. Prerequisite: PSY 101 or consent of instructor. Offered on demand.

PSY 345 Forensic Psychology (3 credit hours) Surveys the psychological theories and methods pertinent to the legal and criminal justice systems. Course covers the history of forensic psychology, and the impact it has made on criminal justice; i.e. victimization, profiling, reliability of eyewitness testimony, expert witness prep, jury selection, interrogations, insanity, dealing with the mentally ill, and offender types. Prerequisite: CRJ 101 or PSY 101, or consent of instructor. Cross-listed as CRJ 345; students cannot earn credit for both courses. Offered on demand.

PSY 347 Psychology of Cybercrime (3 credits) Psychology of Cybercrime provides a foundation for people new to the field. It requires no specific background knowledge and covers legal issues, offenders, effects on victims, punishment, and preventative measures for a wide range of cybercrimes. An introduction to forensic psychology and the legal issues of cybercrime are included in the course. Course fee: $35. Offered on demand.

PSY 350 Family Systems (3 credits) A study of the traits of strong, healthy families. An emphasis will be on understanding the general systems approach to the families and family therapy. Offered on demand.

PSY 351 Understanding Multicultural Diversity (3 credits) The history, ethnic and cultural uniqueness, and racial makeup of groups in minority. Relation to majorities, legal and social problems. Prerequisite junior standing or permission of instructor. *Fulfills diversity requirement.*

PSY 352 Understanding Multicultural Diversity-International (3 credits) This course explores the history, ethnic and cultural uniqueness, and racial makeup of a country other than the United States. It is designed to take advantage of a student's international travel through which he or she can learn from first-hand experiences. *Fulfills diversity requirement.*

PSY 353 Drugs and Behavior (3 credits) A study of the nature and effects of drug use and abuse. An emphasis is placed on how drugs work in the brain to produce their behavioral effects. The course will also focus on the use of medications in the treatment of mental disorders. Prerequisites: PSY 101 or consent of instructor. Offered on demand.

PSY 355 Introduction to Counseling Theories and Practice (3 credits) A review of the philosophies and theories underlying current counseling practices. Attention will be given to using the application of the philosophies and theories. Students will have practical experiences utilizing theories reviewed in hypothetical counseling situations. Prerequisites: ENG 132 and PSY 101 or consent of instructor. *A writing-enhanced course*. Offered spring.

PSY 360 Social Psychology (3 credits) A study of the relationship between the individual and the social environment, including research, social influence and social relations. Prerequisite: PSY 101 or consent of instructor. Offered on demand.

PSY 421 History and Systems of Psychology (3 credits) A survey of the major psychological theories and systems from their philosophical origins to the current status of major integrative systems and theories. Prerequisite: PSY 101 and senior standing. Offered spring.

PSY 439 Biological Psychology (3 credits) A study of the biological basis of human behavior. This course examines neuroanatomy, function of the nervous system, and biological influences upon learning, memory, cognition, sensation, and abnormal behavior. Prerequisite: PSY 101 or consent of instructor. Cross-listed as NSC 439; students cannot earn credit for both courses. Offered on demand.

PSY 440 Tests and Measurements (3 credits) A study of the principles of psychological measurement such as the construction, administration and interpretation of group and individual tests of intelligence, personality, interest and achievement. Prerequisite: PSY 101 or consent of instructor. Offered on demand.

PSY 441 Cognitive Psychology (3 credits) A comprehensive review of basic cognitive phenomena including perception, attention, memory, and problem solving. Emphasis is placed on the use of empirical research results to evaluate the major theories of cognition. Prerequisites: PSY 101 or consent of instructor. Offered on demand.

PSY 442 Industrial & Organizational Psychology (3 credits) An introductory course in the psychology of work and organizations. Emphasis is on application of psychological theories and research to organizational situations including employee selection and assessment, training, proficiency evaluation, motivation, morale, stress, communication, and leadership. Prerequisites: PSY 101 or consent of instructor. Offered on demand.

PSY 443 Health Psychology (3 credits) Introduction to the contribution of psychology to the promotion and maintenance of health as well as the prevention and treatment of illness. Emphasis will be placed on understanding how psychological, behavioral, biological, and social factors relate to health and wellness. Prerequisites: PSY 101 or 233, or consent of instructor. Offered on demand.

PSY 451 Senior Seminar (3 credits) This capstone course is an introduction to professional opportunities in psychology and related fields. It is an exploration of the issues one must consider in order to pursue a career and/or graduate school in Psychology and related fields. Focuses of this course include a review of the field of psychology, resume and curriculum vitae writing, and interview techniques. A grade of *B* or higher is required for the course to fulfill psychology program requirements. Prerequisite: PSY 299. Offered fall.

PSY 460 Learning Theories (3 credits) A study of the major theories of learning that have important influence in the fields of psychology and education today. An emphasis will be placed on the principles of learning and the implications for psychology and education. Prerequisite: PSY 233 or consent of instructor. Offered on demand.

PSY 470 Behavior Modification (3 credits) An advanced study of the application of the behavioral principles of classical and operant conditioning to specific clinical problems and general life challenges. Prominent research and ethical considerations will also be reviewed. Prerequisites: PSY 101 or 233, or consent of instructor. Offered on demand.

PSY 480 Advanced Statistics for the Behavioral Sciences (4 credits) Statistical analysis of social science research data which integrates experimental design with a comprehensive understanding and application of descriptive and inferential analysis of data, including multifactor analysis of variance, repeated measures designs, post hoc analyses, and multiple regression analyses. Provides training in software skills for data analysis and display. Strongly recommend for students interested in Psychology Ph.D. programs. Three hours lecture, one 2-hour laboratory per week. Prerequisites: PSY 229 and PSY 290. Offered on demand.

PSY 485 Advanced Research Design (4 credits) Student designs and implements a major research project which can be presented as an example of interest and capability in conducting independent research with the goal of presentation at psychology conventions and/or publication. The paper will conform to all aspects of the editorial guidelines established by the American Psychological Association. Strongly recommended for students interested in Psychology Ph.D. programs. Three hours lecture, two hours lab per week. Prerequisites: PSY 229 and PSY 290. Offered on demand.

PSY 489 Psychology Practicum (3-6 credits) Professional work experience in an external setting within the area of behavioral sciences. Students may select work setting from several pre-approved sites. At least 35 hours of contact per credit hour earned are required. Prerequisite: ENG 132 and either senior standing or consent of instructor. *A writing-enhanced course*.

PSY 490-1 Psychology Guided Research (1-6 credits) A senior-level independent research project designed by the student with assistance from the instructor.

PSY 492-95 Psychology Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum. Prerequisite: Junior standing.

PSY 498 Psychology Program Senior Assessment (0 credits) During this course, students will complete exit surveys and assessment tests. This course is taken during a student's final semester before graduation. Course fee: $25. Grade basis is pass/no grade.

READING

REA 090 College Reading (1-3 credits) Grade basis is *A*, *B*, *NC* (no credit), or *F*. Institutional credit only; this course is designed to prepare students for college-level work—it does not fulfill graduation requirements, and the grade earned does not affect the student's GPA. Taught in conjunction with ENG 090. Required of students who score 18 or below on the reading section of the ACT (or below 440 on the critical reading section of the SAT) and who are required to take ENG 090. Course fee: $30. Offered fall, and in spring on demand.

RELIGION

REL 280 Religious/Cultural Seminar International (1-4 credits) Offered as part of an international program and designed to provide a general introduction to a topical study of a broad cultural/historical perspective appropriate to the international itinerary, enhanced by visiting the historical sites, museums, and artifacts associated with the topical study. Specific course topics may vary according to the geographic region. Fulfills lower-level Bible course requirement when course material contains substantive biblical texts and principles.

REL 292-95 Religion Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

REL 341 History of the Christian Church (3 credits) A survey of the history of the Christian Church from the post-apostolic period to modern times, with an emphasis on major personalities and movements as they inter-acted to formulate basic Christian doctrine. The doctrinal developments will be analyzed through the biblical texts on which they were based. Prerequisite: ENG 132. *Fulfills Bible course requirement. A writing-enhanced course.* Offered fall, odd-numbered years.

REL 342 Restoration Church History (3 credits) A survey of how the idea of restoring the New Testament church in modern times developed into a Restoration Movement (Church of Christ, Christian Church-Independent, Disciples of Christ) in America from the 18th century to the present. Concepts integral to the Movement such as, defining the New Testament Church, unity, salvation, music in worship, congregational leadership, fellowship, hermeneutics, etc., will be dealt with not only historically but also in regard to the textual basis. Prerequisite: ENG 132. *Fulfills Bible course requirement. A writing-enhanced course.* Course fee: $25. Offered spring, odd-numbered years.

REL 371 Christian Ethics (3 credits) A survey both of ethical teachings of the Bible and traditional ethical theories and their applications, including egoism, utilitarianism, deontology, and virtue ethics. This survey is integrated with a study of the foundation and application of Christian ethics as defined through a biblical perspective, including such topics as the nature of God, the role of Scripture, and the role of the church in making ethical decisions. Prerequisite: ENG 132. *Fulfills Bible course requirement. A writing-enhanced course.* Offered fall, even-numbered years, and on demand. Students cannot earn credit for both BUS 371 (Business Ethics) and REL 371.

REL 441 Major World Religions (3 credits) A historical and comparative analysis of the major living world religions: Hinduism, Buddhism, Judaism, and Islam. Key religious concepts such as, divinity, revelation, spirituality, community, liturgy, cosmology, ethics and eschatology will be compared to and contrasted with the corresponding biblical perspective. *Fulfills Bible course requirement. Fulfills diversity requirement.* Course fee: $35. Offered spring, even-numbered years.

SOCIAL WORK

SWK 231 Introduction to Social Work (3 credits) Looks at the historical and philosophical bases of the profession and how they relate to social work practice. Serves as an introduction to social work practice, values, and professional orientation. Designed to give the student a beginning knowledge of generalist practice and explore career opportunities in the field of social work. Offered on demand.

SWK 233 Human Behavior and the Social Environment I (3 credits) This course focuses on the dynamics of human behavior and the effects of the social environment upon individual development. Processes of human development, change, and adaptation from infancy through adolescence, with an examination of developmental stages, transitions, and problems inclusive of social, biological, cognitive, emotional, and behavioral aspects of social work. Prerequisite: SWK 231 or permission of instructor. Offered on demand.

SWK 333 Human Behavior and the Social Environment II (3 credits) Continuation of the people-in-systems theoretical orientation, building understanding and knowledge of human behavior as influenced by bio-psycho-socio-cultural factors. This section will focus on family development throughout the life cycle, small group dynamics, and role theory. General systems theory will be used as a conceptual framework for the study of families, using the problem-solving practice model. Prerequisite: SWK 233. Offered on demand.

SWK 350 Social Welfare Policy and Services (3 credits) Looks at the history, development, and contemporary nature and structure of social work and other aspects of the U.S. social welfare system noting overall impact on social problems. Analysis of social policies in view of their historical and ideological positions and responsiveness to individual and social needs will be emphasized. Offered on demand.

SWK 352 Methods of Social Work (3 credits) This course focuses upon the practice of social work with individuals, families, groups, and communities. Emphasis is placed upon learning the knowledge, values, and problem-solving skills that are essential in working with client systems. Assessment, goal selection and intervention approaches will be highlighted. Prerequisite: SWK 231 and 233. Offered on demand.

SOCIOLOGY

SOC 101 Introduction to Sociology (3 credits) Basic introduction to the field of sociology including a discussion of social problems and cultural group processes and a scientific approach to their study.

SOC 211 Marriage and Family (3 credits) This is an introductory course on marriage and the family. Historic and contemporary perspectives on the fundamental description of family forms and issues across the life course will be explored. Family interaction, relationships, and gender role expectations will also be examined. Students cannot earn credit for both BIB 211 and SOC 211. Offered on demand.

SOC 341 Cultural Anthropology (3 credits) A study of human culture and its variations around the world. The course will discuss the integrative patterning of worldview, values, and behavior, with special emphasis on social structures, religion, language, and culture change, as well as the practical application of cultural anthropology to Christian missions. Prerequisite: ENG 132. *A writing-enhanced course. Fulfills diversity requirement.* Offered spring, odd-numbered years.

SOC 381 Introduction to Alternative Dispute Resolution (3 credits) This is an introduction course that focuses on the non-litigious processes of Dispute Resolution and their relationship to traditional litigation and settlement. This course involves the study of negotiation, mediation, mini-trials, private judges, court-annexed and private arbitration, settlement conferences, summary jury trials, etc. The student will have an exposure to most, if not all, of the processes that are available to people with a grievance and comparisons that will allow consumers to be informed of their options for settlement. Offered fall.

SOC 382 Conflict Mediation (3 credits) All the principles of mediation are explored during this course. A look at a continuum of mediation styles and skills in order to know when to evaluate and when to facilitate. However, the dominant style emphasized in this course is non-evaluative, facilitative, transformative. The student will be trained in the entire process of mediation including the sequence of events with the "bridges" that takes the parties to the next event in the mediation process. A detailed study will cover the mediator in their role, ethics, qualifications, training, etc. Role-playing at least three types of conflict situations. Offered spring.

SOC 383 Diversity Management (3 credits) Looks at how to recognize, accept, approve, and affirm the diversity in social settings (gender, environment, family structure, and religion). Special attention is given to diversity/conflict management from the Bible. Allowable Mindsets, Polarity Management of non-mutual exclusives (thought to be irreconcilable pole of differences), and other management styles will be explored. *Fulfills diversity requirement.* Offered summer.

SPANISH

SPA 101 Spanish I (3 credits) An introduction to the basic skills of listening, speaking, reading, and writing. Offered on demand.

SPA 102 Spanish II (3 credits) A continuation of SPA 101. Prerequisite: SPA 101 or equivalent. Offered on demand.

SPA 201 Spanish III (3 credits) A continuation of SPA 201. Prerequisite: SPA 102 or equivalent. Offered on demand.

SPA 202 Spanish IV (3 credits) A continuation of SPA 201. Prerequisite: SPA 201 or equivalent. Offered on demand.

SPECIAL EDUCATION

SPED 302 Behavior Disorders (3 credits) A practical and contemporary study of curriculum methods, materials, and processes involved in meeting the needs of students with behavior disorders; this course does not include autism. Twenty hours of field experience are required. Course fee: $25. Prerequisites: 101, EDUC 320, SPED 341, PSY 233, and admission to the educator preparation program. Offered fall and summer.

SPED 303 Learning Disabilities (3 credits) A practical and contemporary study of curriculum methods, materials, and processes involved in meeting the needs of students with learning disabilities. Twenty hours of field experience are required. Course fee: $25. Prerequisites: 101, EDUC 320, SPED 341, PSY 233, and admission to the educator preparation program. Offered spring and summer.

SPED 304 Intellectual Disabilities (3 credits) A practical and contemporary study of curriculum methods, materials, and processes involved in meeting the needs of students with Intellectual Impairments. Twenty hours of field experience are required. Course fee: $25. Prerequisites: 101, EDUC 320, SPED 341, PSY 233, and admission to the educator preparation program. Offered spring and summer.

SPED 305 Program Planning in Special Education (3 credits) Study of the delivery system for special education services and appropriate instructional methods, including adapting methods and materials, for teaching students with exceptionalities. Course fee: $50. Prerequisites: 101 and SPED 341, and admission to the educator preparation program. Offered in Residency 1 semester.

SPED 306 Assessment in Special Education (3 credits) Development of expertise in various forms of cognitive and effective assessment techniques, understanding psycho-educational needs of exceptional learners, and designing appropriate educational prescriptions from assessment protocols. Ten hours of field experience are required. Course fee: $25. Prerequisites: EDUC 328, EDUC 413, EDUC 414, SPED 302, SPED 303, SPED 304, and admission to the educator preparation program. Offered spring and summer.

SPED 307 Collaboration and Consultation in Special Education (3 credits) Consultative, collaborative, and team models for the various roles of students, teachers, and family members in effective special education. Emphasis on building skills for adapting curriculum, co-teaching, interacting, and reflecting on educational partnerships. Prerequisites: EDUC 328, EDUC 413, EDUC 414, SPED 302, SPED 303, SPED 304, and admission to the educator preparation program. Offered fall and summer.

SPED 308 Introduction to Autism Spectrum Disorders (3 credits) This course will explore the autism spectrum disorders, scientific and medical theories, presentation and severity of the different diagnoses considered part of the spectrum, and criteria for diagnosis. Identification of the disorders, age of diagnosis, identifying behaviors and characteristics will be presented. Course discussions and assignments will focus on the research that informs current understanding of the spectrum disorders and on an overview of federal and state law concerning families with children with ASD and placements in schools. This course requires 10 clock hours in field experience in work with students with ASD. Course fee: $25. Prerequisite or co-requisite: SPED 302. Offered fall and summer.

SPED 309 Interventions for Autism Spectrum Disorders (3 credits) This course explores the developmental areas of social skills, behavior, and communication, providing an overview of the major educational theories/interventions, including practical approaches and technology that support the communication of students with ASD. Another focus is developing appropriate social skills interventions as they relate to appropriate and ethical classroom practice. Strategies address the impact of the environment on behavior, behavior analysis, positive behavior support, sensory interventions, and daily life therapy. Participants connect strategies and interventions to appropriate instructional and IEP goals and objectives. This course requires 60 clock hours of field experience with students with ASD. Course fee: $50. Prerequisites: SPED 302 and SPED 308. Offered spring and summer.

SPED 310 Planning for Transition (2 credits) An examination of relevant legislation and recommended practices related to person-centered transition planning for students with disabilities in post-school and adult life, including postsecondary education, employment, community participation, and independent living. Course fee: $20. Ten hours of field experience are required. Offered on demand.

SPED 341 Educating Exceptional Children (3 credits) The legal basis for special education; psychological, physical, educational, and social characteristics; teaching the gifted and talented, learning disabled, communication disordered, intellectually disabled, emotionally disturbed, sensory disabled, and those with mental, physical, and multiple disabilities. Twenty hours of field experience are required. Course fee: $25. Prerequisite EDUC 101, 320, and sophomore status. Offered spring.

SPED 401 Adapted Physical Education (3 credits) Study of physical education as it relates to curricular adaptations for those with physical or mental exceptionalities. 20 hours of field experience required. Course fee: $25. Prerequisite: Admission to the educator preparation program or consent of instructor. Offered fall, even-numbered years.

SPORTS MANAGEMENT

SPMGT 210 Principles of Sport Administration (3 credits) The managerial fundamentals and principles applied to the sport industry: concepts and functions of management, organizational theories, human resources, integrated issues, and trends. Offered on demand.

SPMGT 303 Organization and Administration of Sports (3 credits) This course provides a basic foundation for career development in sports administration. Topics covered include budget management, purchasing equipment, scheduling, conferencing, and compliance. Offered on demand.

SPMGT 320 Sport Analytics (3 credits) Theory, development, and application of analytics in sport for purposes of player performance, team management/operations, team valuation, and fantasy competitions. Prerequisites: BUS 121, CIT 153, and MAT 229. Offered on demand.

SPMGT 330 Public Relations and Communication in Sport (3 credits) An in-depth study of the nature, scope and significance of sales and marketing within the sport industry. Prerequisites: BUS 121 and MKT 230. Offered on demand.

SPMGT 340 Sport Sales and Marketing (3 credits) Students are provided theory and concepts to examine the role of public relations, communication, and mass media in the sport industry. Prerequisites: BUS 121, MKT 230, and SPMGT 210. Offered on demand.

SPMGT 350 Economics and Finance in Sport (3 credits) Examines and introduces the principles of economics, accounting, and finance as it applies to the sport industry. Prerequisites: BUS 121 and either ECO 238 or FIN 233. Offered on demand. Course fee: $50.

UNIVERSITY

UNI 100 Concentrated Study Skills (1 credit) Provides practical, hands-on training in necessary college survival skills such as time management, note taking, test taking and others. Required of students who are required to enroll in two or more developmental courses. Offered fall, and in spring on demand. Grade basis is pass/fail.

UNI 101 Freshman FOCUS (1 credit) FOCUS stands for Focusing On College Understanding and Success. A key focus of this course is the transition to college life. This class explores the information and skills essential to academic success and personal development. Grade basis is pass/fail. Must be taken during a student's first semester as a full-time student; students may not withdraw from the course. Waived for students who have completed one semester as a full-time college student with a GPA of 2.0 before entering OVU. Course fee: $50.

UNI 102 Orientation to Life in the USA (1 credit) Provides practical, hands-on training in necessary college survival skills for an international student studying in an American university. This course must be taken by all non-native speakers of English who are studying in the US for the first time; other new international students may take this course as an elective.

UNI 201 Introduction to Career Compass (1 credit) A guided experiential learning to develop work-life capabilities designed to be used for the rest of your life. Prerequisite: Sophomore standing preferred, but the course is open to all students. Offered on demand.

UNI 211 Tutoring Practicum (1 credit) This course allows students to gain an understanding of the tutoring process by providing tutoring services during the semester through academic support services. Students must spend 45 hours tutoring during the semester to earn the credit. Grade basis is pass/no credit. Prerequisite: Demonstration of competency in the tutoring area, and consent of the director of academic support services.

UNI 290-95 University Special Topics (1-6 credits) A course focused on a specific topic not ordinarily part of the OVU curriculum.

UNI 299 Associate Degree Program Assessment (0 credits) During this course, students will apply for a degree audit through the registrar's office and complete all necessary program assessment tools. Course fee: $35. Grade basis is pass/no grade.

WELLNESS

WEL 121 Medical Terminology (3 credits) This course familiarizes students with medical terminology related to the human body. It covers root words, prefixes, and suffixes of medical terms; rules for pronunciation and spelling; and the contexts for using this terminology. Prerequisite: Consent of instructor. Offered on demand.

WEL 231 Personal and Community Health (3 credits) A study of the principles of health promotion and health maintenance, and the relationship between lifestyles and wellness. The course will investigate how individual health behaviors and activities interact to promote a community awareness of wellness. Emphasis will be placed on wellness in all dimensions of life: physical, psychological, social, spiritual, relational, economic, professional, academic, etc. Offered spring.

WEL 232 Safety, Accident Prevention, and First Aid (3 credits) The student will learn how to deal with emergency situations for adults, children, and infants, including information regarding basic principles of safety, accident prevention, and first aid. After completion of the course, the student should have knowledge of basic first aid skills and be able to competently perform certain life-saving skills, such as rescue breathing and cardiopulmonary resuscitation. Course fee: $50. Offered fall.

WEL 299 Wellness Program Admission (0 credits) During this course, students will apply for program admission and apply for a degree audit through the registrar's office. Grade basis is pass/no grade.

WEL 300 Anatomy and Physiology for Wellness (3 credits) A study of the structure and function of the human body. Designed especially for wellness majors. Includes cellular organization, skeletal system, muscular system, cardiovascular system, respiratory system, and metabolism. Prerequisite: NSC 131. Offered spring.

WEL 304 Human Sexuality (3 credits) This course examines personal, spiritual, interpersonal, community, and societal influences on sexuality throughout the lifespan. Topics include male/female anatomy and physiology, sexual arousal, sexual response, sexually transmitted diseases, contraception, and pregnancy, as well as behaviors and relationships. Prerequisite: WEL 231 or consent of instructor. Cross-listed as PSY 304; students cannot earn credit for both courses. Offered on demand.

WEL 305 Principles of Nutrition (3 credits) This course examines concepts of nutrition, metabolism of nutrients, assessment of nutritional status of individuals and populations, the relationship of nutrition to wellness and life-limiting or life-threatening conditions and diseases, and evaluation of personal diet. Discussion will also include fitness and sports, the diabetic athlete and eating disorders. Prerequisite: One of the following: NSC 131, NSC 141, NSC 135, or NSC 145; or consent of instructor. Offered fall.

WEL 306 Nutrition throughout the Life Cycle (3 credits) This course examines age-related nutritional needs throughout the lifecycle. Content will cover newborns/infants, toddlers, school-age children, adolescents, adults, older adults, and pregnant and breast-feeding women, as well as global undernutrition and safety issues related to food and water. Prerequisite: WEL 305 and one of the following: NSC 131, NSC 141, NSC 135 or NSC 145; or consent of instructor. Offered spring.

WEL 309 Exercise Physiology (3 credits) Study of energy systems and the effect of physical exercise on the muscular, circulatory, respiratory, and nervous systems; relationship strength, flexibility, endurance, fatigue, training, and nutrition in the efficiency of human physical performance. Prerequisite: NSC 131 or 141, and WEL 300, or consent of instructor. Offered fall.

WEL 409 Introduction to Athletic Training (3 credits) A survey of techniques for recognizing, preventing, and treating athletic injuries. Prerequisite: WEL 121 and 232, or consent of instructor. Offered on demand.

WEL 411 Epidemiology (3 credits) This course examines the knowledge of disease occurrence and distribution in populations, as well as the methods of acquiring such knowledge. Causal relationships and modes of transmission will be investigated, with a focus on health promotion and risk reduction. Prerequisites: junior standing, ENG 132, and one of the following NSC 131, NSC 141, or WEL 231, or permission of instructor. *A writing-enhanced course*. Offered on demand.

WEL 451 Wellness Senior Seminar (2 credits) This course is taken by senior Wellness majors and provides an opportunity to synthesize and integrate concepts and practices learned in earlier Wellness courses. Students will meet weekly in group settings for networking, guest speakers, and student presentations. Students will work with the faculty advisor to choose a topic for presentation at seminar meetings. This course is most effective when taken in conjunction with the Wellness Internship or Wellness Practicum. Course fee: $25. Prerequisite: Wellness major with senior standing, ENG 132, and WEL 299. *A writing-enhanced course*. Offered on demand.

WEL 489 Wellness Practicum (1-6 credits) Professional work experience in a setting within the area of the health sciences. Setting must be approved by faculty member. At least 35 hours of contact are required for each hour of credit. Prerequisite: Wellness major with senior standing or consent of the instructor. Offered on demand.

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OVU ACADEMIC CATALOG

FINANCE

EXPENSES

A typical boarding student who takes 12 credit hours per semester will incur the following regular expenses. Please keep in mind that for most programs, an average of 15 credit hours per semester is needed to graduate in four years (eight semesters). A full-time, non-boarding student will be charged the same, except for room and board. These fees are for the 2019-20 academic year and are subject to change without prior notice. The total cost of educating a student at Ohio Valley University is significantly more than the amount paid by the student. Gifts to OVU from alumni, trustees, churches, and other devoted friends provide the difference.

Tuition and Fee Costs per Semester

1-11 credit hours ..... $875/credit hour
12-13 credit hours $10,000
14-17 credit hours $10,875
Each credit hour over 17 credit hours $600
Audited courses[1] $25/course

[1]Audit course fees for off-campus programs (e.g., the Study Abroad Program) will vary; those who audit a course also must pay any fees associated with that course.

General Fees per Semester

Except for a $75 activities fee, Ohio Valley University students pay no additional general fees; the fees are included with the tuition payment.

Housing Costs per Semester

In Lowland, Rampy, and Smith Halls, included in the room cost are internet service, local phone service, voice mail service, cable television service, and other costs typically associated with residence life. In Clark and Church Halls, internet service is included in the room cost. Laundry service is not included in any room rates.

The following costs are per person, per semester:

Rampy or Smith Hall Double Occupancy (men and women) $1,995
Rampy or Smith Hall Single Occupancy (one person in a double) $2,575
Lowland Hall Triple Occupancy $1,995
Clark and Church Hall Apartments Double or Triple Occupancy $2,575
($800 additional charge to retain the apartment during the summer months.)
Residence Hall Room Deposit $150
Digital Converter Box (if necessary due to TV model) (refunded upon return of box) $50
Key Deposit (partially refundable; $20 is refunded[1] upon return of key) $35
Lost Key $50

[1]The non-refundable portion will be used for student housing needs.

Residence Hall Room Deposit

All residence hall applicants are required to pay a room deposit, which must be submitted with the application. Room deposits are only paid once (providing that the deposit balance stays above

$150), and they are used to cover the costs of room, floor, and hall damages. Room deposits are refundable if a student cancels his or her room prior to May 1 for fall semester and prior to December 15 for spring semester. Room deposit balances are carried over each year until the resident moves out of the residence halls for the final time. Requests for Refund forms are available in the business Office for students when they move out or cancel their room by the due dates indicated above. Refunds will not be issued when a student changes his or her residency status during the semester.

Meal Plans

Ohio Valley University contracts with Aladdin to operate its cafeteria and provide meals. The cafeteria is open to all students and their guests; meal plans are available for both resident and non-resident students. *All resident students are required to have a meal plan.* Meal plan changes may only be made during the first week of classes.

300 block plan (19 meals per week) $2,250
240 block plan (15 meals per week) $1,995
160 block plan (10 meals per week; *available only to juniors, seniors, & non-resident students*) $1,360
112 block plan (7 meals per week; *available only to seniors & non-resident students*) $900
80 block plan (5 meals per week; *available only to dorm apartment & non-resident students*) $700

Meal Plan Refund Policy

Ohio Valley University cannot refund the value of missed or unused meals from the campus meal plan. In addition, no refunds will be issued for meal plans because of a change in residency status or because a student withdraws from the university.

Unpaid Bills, Fines, and Fees

All students should be aware that the university may withhold students' grades, transcripts, and references if they have failed to meet all financial obligations to the institution. Also, students will not be allowed to enroll for a new semester or summer term if they have not met all financial obligations for a previous semester or summer term. Financial obligations include tuition and fees, room and board charges, damage charges, bad checks, library fines, parking fines, and other similar charges.

Basic Costs per Semester

Tuition: 14-17 credit hours $10,875
Housing: Standard double $1,995
Meals: 240 block plan $1,995
Total $14,865

Basic Costs for Summer Terms

Summer costs will be announced via a summer bulletin. Student housing is available in the summer term at a rate of $165 per week. Meal plans are not available during the summer term, though Aladdin (our food service provider) may provide meal options during the summer terms.

Course Fees

An extra fee is charged in courses that require specialized equipment or other costs that Ohio Valley University pays on behalf of the student. These fees are not refundable.

ART courses (except ART 121 and ART 280)..... $25
BUS 121 (Introduction to Business)..... $50
BUS 451 (Business Policy Seminar) $100
CIT 151 (Microsoft Word)..... $250
CIT 152 (Microsoft PowerPoint) $250
CIT 153 (Microsoft Excel) $250
CIT 154 (Microsoft Access) $250
CIT 351 (Microsoft Word Expert)..... $250
CIT 353 (Microsoft Excel Expert) $250
COM 113 (Private Acting) $300
COM 121 (Theatre Appreciation) $15
CRJ 220 (Criminal Law)..... $25
CRJ 320 (Criminal Procedures) $25
CRJ 430 (Financial Crime) $20
CRJ 498 (Criminal Justice Program Senior Assessment) $25
EDUC 101 (Introduction to Learning)..... $50
EDUC 203 (Effective Learning 1)..... $20
EDUC 204 (Effective Learning 2)..... $25
EDUC 215 (Learning Environment)..... $50
EDUC 300 (Technology Applications in Education)..... $50
EDUC 322 (Teaching Health and Physical Education K-6)..... $20
EDUC 326 (Teaching Science K-6)..... $50
EDUC 327 (Teaching Language Arts K-6) $20
EDUC 328 (Teaching Reading – Phonics)..... $25
EDUC 329 (Teaching the Dimensions of Reading) $25
EDUC 331 (Teaching Secondary English, 5-Adult)..... $50
EDUC 332 (Teaching Secondary Mathematics, 5-Adult)..... $50
EDUC 334 (Teaching Secondary Social Studies, 5-Adult)..... $50
EDUC 335 (Teaching Wellness Preschool-Adult) $50
EDUC 342 (Teaching Math K-3)..... $25
EDUC 343 (Teaching Math 4-6) $25
EDUC 344 (Diagnostic and Prescriptive Math K-6) $25
EDUC 414 (Teaching Reading in the Content Area) $50
EDUC 431 (Residency 2 Grades K-6)..... $225
EDUC 433 (Residency 2 Grades 5-12)..... $225
EDUC 434 (Residency 2 in Wellness Education P-A)..... $225
EDUC 435 (Residency 2 in Special Education K-A) $225
EDUC 451 (Residency 2 Seminar) $42
ENG 451 (English Senior Seminar) $25
HIS 451 (History Senior Seminar)..... $50
HUM 451 (Humanities Senior Seminar) $25
MAT 090 (Concepts of Algebra) $125
MAT 451 (Mathematics Senior Seminar) $25
MGT 230 (Principles of Management) $200

MUS 111 (Jazz Ensemble) $35
MUS 112 (A Cappella Singers) – All members $65
MUS 112 (A Cappella Singers) – First year member apparel fee $100
MUS: Private music lessons (individual), per credit hour $320
NSC (Natural Science) courses (except for NSC 299, 439, and 451) $35
NSC 451 (Natural Sciences Senior Seminar) $60
PHED 102 (Archery) $35
PHED 103 (Fall Sports) $30
PHED 104 (Spring Sports) $30
PHED 111 (Bowling) $60
PHED 112 (Golf) $50
PHED 113 (Swimming) $65
PHED 140 (Karate) $25
PHED 172 (Zumba and Cardio) $30
PSY 111 (Introductory Psychology Seminar) $30
PSY 347 (Psychology of Cybercrime) $35
PSY 498 (Psychology Program Senior Assessment) $25
REA 090 (College Reading) $30
REL 342 (Restoration Church History) $25
REL 441 (Major World Religions) $35
SOC 498 (Sociology Program Senior Assessment) $25
SPED 302 (Behavior Disorders) $25
SPED 303 (Learning Disabilities) $25
SPED 304 (Intellectual Disabilities) $25
SPED 305 (Program Planning in Special Education_) $50
SPED 306 (Assessment in Special Education) $20
SPED 308 (Introduction to Autism Spectrum Disorders) $20
SPED 309 (Interventions for Autism Spectrum Disorders) $50
SPED 310 (Planning for Transition) $20
SPED 341 (Educating Exceptional Children) $25
SPED 401 (Adapted Physical Education) $25
UNI 101 (Freshman Focus) $50
UNI 299 (Associate Degree Program Assessment) $35
WEL 232 (Safety, Accident Prevention, and First Aid) $50
WEL 451 (Wellness Senior Seminar) $25

Other Academic Fees

Course withdrawal fee (per course) $10
Course reinstatement (per credit hour) $10
Graduation fee (for associate degree candidates) $35
Graduation fee (for all bachelor and master degree candidates) $125
Late registration fee $150
(Charged after registration day; basic charges are not reduced when a student enrolls late.)
Freshman orientation $150

Transfer student orientation..... $150
Study Abroad Program travel fee.....Varies
(Varies based on trip location, length, etc.)
Testing fee for OVU credit by examination (per credit hour) $125
Recording fee for OVU credit by examination (per course) $50
CLEP test (per test, paid to CLEP) $80
CLEP test sitting fee (paid to OVU) $30
DSST test (per test, paid to DSST).....$80
DSST test sitting fee (paid to OVU) $30
Recording fee for AP, CLEP, or DSST credit (per course, paid to OVU).....$50
Technical and Professional Training and Developmental Credit (per credit hour).....$75
Credit for Prior Learning (per credit hours) $75

Miscellaneous Fees
Activities fee.....$75
Transcript of academic record $6
Diploma printing fee (associate degrees and reprints).....$35
Residence Hall Room Deposit $150
Commuter Down Payment $150
Athletic participation fee (charged to all student-athletes, per semester)..... $175
Late arrival fee $500
Returned check charge $35
Improper withdrawal processing $100

TERMS OF PAYMENT

After all available financial aid is applied to the student's account, any remaining balance should be managed in one of the following plans.

Plan 1
Payment in full paid on or before August 1st for fall semester or December 1st for spring semester. The university charges a monthly late charge of $75 on unpaid balances after each pay date. OVU prefers to accept cash, checks, or money orders from students and/or parents but also accepts most major credit cards.

Plan 2
Ohio Valley University understands that education expenses are easier to pay when spread over predictable monthly payments. As a result, interest-free monthly plans are available; the payment plan option allows students and families to divide their balance due over three months. A $50 fee will be added to the balance of students who enroll in OVU's three-month payment plan. The first payment plan payment is due on or before August 1st for fall semester and on or before December 1st for spring semester. The remaining payments are due by the 1st of each month following the first month's payment. A $75 charge will be assessed for each late payment. For more information or to request an OVU Payment Plan Application, call 304-865-6086.

Failure to complete payment within 10 business days of the due date shall result in immediate cancellation of all course registrations for the current semester. In such cases, the student will owe the portion of the tuition and fees and room and board charges that are appropriate for the portion of the semester for which the student was registered for classes. For example, if a student is delinquent on their payment plan as of the second week of the semester and is required to leave school because of non-payment, that student will owe 20% of the tuition and fees for the semester and for two weeks for room and board. In such cases, students will not be permitted to register for further courses until the financial obligation has been paid in full. Additionally, the university will withhold all grades and transcripts until such a time as the financial obligation is paid.

Payment Options for International Students

International students have three payment options:

1) Students may make payments by wire transfer. The Ohio Valley University business office can provide information for wire transfers. All wire transfers incur a fee of $14 per transaction
2) Students and/or parents may pay in person, by telephone, or at www.ovu.edu using credit cards, debit cards, or e-checks. The Ohio Valley University business office accepts most major credit cards.
3) Students may pay by check if the check is drawn on a U.S. Dollar account that has a nine-digit bank routing number. The University does not accept foreign checks; only checks issued from a U.S. bank will be accepted.
4) International students are subject to the same due dates and late fees as domestic students.

Miscellaneous Payment Information

1) No transcript or diploma will be released until all outstanding charges are paid in full.
2) Any student who fails to make payments as scheduled above, who fails to complete financial aid documentation as requested, or who leaves an unpaid balance on his or her account at the end of a semester is considered in default. If a student's account is in default or if a student's financial aid transcript from any other institution indicates a default status, the college reserves the right to deny the student readmission or to dismiss the student.
3) The business office encourages all students to open a checking account at a local bank to facilitate bill paying and to facilitate the availability of money for personal expenditures. Some restrictions may be applied to on-campus check cashing.

WITHDRAWALS

Withdrawals and refunds are available under certain circumstances.

Course Withdrawal

If a course is dropped after the add-drop period is closed (the fifth day of classes), no reduction of tuition charges is available. Because a change in course load may adversely affect financial aid, students are advised to consult with their advisor, the financial aid office, and the business office before dropping a course, especially if dropping a course changes the student's status from full-time to part-time.

Withdrawal from the University

If a student withdraws completely from the university, adjustments to charges are made according to the following guidelines. The university is not obligated to issue refunds if the withdrawal is due to the student's misconduct or is unnecessary, except as outlined by federal policies governing federal financial aid (see below). In the case of voluntary withdrawal from the university, adjustments for tuition, refundable fees, and housing are based on the chart below.

Withdrawal before the first day of classes ..... Full reduction
Withdrawal during 1st week (1st through 5th day of classes)..... $250
Withdrawal during 2nd week (6th through 10th day of classes) 80%
Withdrawal during 3rd week (11th through 15th day of classes) 60%
Withdrawal during 4th week (16th through 20th day of classes) 40%
Withdrawal during 5th week (21st through 25th day of classes) 20%
Withdrawal after five weeks (after 26th day of classes) ..... No refund

To withdraw from the university, a student must follow the procedures outlined in the policy Withdrawal from the University in the Academic Policies section of this catalog. Failure to complete this procedure indicates the student has not officially withdrawn, which may result in a grade of *F* in all classes and no refund.

Institutional scholarships are generally prorated upon withdrawal. For example, a student who withdraws after one-third of the semester will receive only one-third of the institutional scholarship amount.

Tuition refunds for summer are calculated in proportion to the above chart.

Withdrawal from Special Programs

Because of the unique nature of the Study Abroad program (or any similar programs), no tuition refunds are available after the program begins. Fees involved in these programs, including program fees, transportation and housing prepayments, and other costs that are paid on behalf of the student cannot be refunded. Some of these fees may be included in tuition charges.

Refunds for Missed Meals

Meal plan charges are non-refundable if a student withdraws from the university.

Credit Balance Refunds

Federal regulation requires the University to refund any credit balance created from federal student loans within fourteen days of the credit appearing on the student's account. Refunds will be issued via check, unless otherwise specified by the student. Refunds are to be picked up in the Business Office.

Direct Cost Refund Policy

A student's *direct costs* are those charges paid directly to the university, including tuition and fees, as well as room and board for dormitory residents. A student's total scholarship and grant awards from the University, when combined with scholarships and grants from federal, state, and private sources, cannot exceed the student's direct cost charges. In such instances, award amounts from

university-funded programs may be reduced in order to avoid an over award. Eligible aid recipients who wish to receive financial assistance to help cover expenses beyond direct costs may do so through a variety of student loan and/or work study programs. Questions regarding the direct cost refund policy may be directed to the financial aid office.

Return of Unearned Title IV Funds Policy

Federal financial aid recipients who withdraw from all classes prior to the completion of a term are required by federal regulation to complete a *Refund to Title IV (R2T4)* calculation in the Financial Aid Office. Students who cease to attend class or officially withdraw from school prior to having completed 60% of the term may not receive the full benefit of the aid awarded and disbursed for the semester. The amount of assistance that must be refunded to the federal aid programs is determined by the R2T4 calculation.

FINANCIAL AID

Ohio Valley University provides students with a number of different opportunities for financial aid.

Application Process

To qualify for federal financial aid each year a student must complete the online *Free Application for Federal Student Aid* (FAFSA) at www.fafsa.ed.gov. **Students are encouraged to submit their FAFSAs as soon after October 1, 2019, as possible; they are prohibited from registering for fall semester 2020 until their FAFSA has been completed.** The federal Department of Education (ED) uses the information provided by the FAFSA to determine each student's *Expected Family Contribution* (EFC). Factors such as student and parent (for dependent students) income, family size and number in college are keys to the determination of the EFC. The student's EFC is compared to the estimated cost of attendance to determine eligibility for federally funded grants, loans and work study. Applicants receive a Student Aid Report (SAR) in response to the submission of the FAFSA. The SAR explains how the applicant's EFC was determined. Students are encouraged to thoroughly review their SARs and to use the FAFSA website to correct or update information as needed.

Special Conditions

Student or parent circumstances may warrant a reconsideration of information obtained from the FAFSA submission. Those who have experienced a reduction in income due to a loss of employment, divorce, or death of a spouse or parent should contact the Ohio Valley University financial aid office to receive assistance in determining whether or not the change will affect the applicant's eligibility. A student whose EFC is already $0 should not request a special condition; no additional need-based aid can be awarded. More information is available at (304) 865-6076 or (304) 865-6077. Special conditions will be processed on or after July 1.

Student Budget

The US Department of Education requires the university to determine the student's budget, or cost of attendance, based on the student's program of study and living arrangements. Budget items include tuition, general fee, room, board, books and supplies, transportation, and miscellaneous. Student budgets are re-evaluated annually.

Federal and State Grants and Scholarships

A variety of federal- and state-funded grants and scholarships are available to OVU students.

Federal Pell Grants

Full-time and part-time undergraduate students who are deemed federally eligible for a Pell Grant could receive between $588 and $6,035 of grant funds for the 2019-2020 award year.

Federal Supplemental Educational Opportunity Grants (FSEOG)

Students with exceptional financial need, particularly those who are eligible for a Pell Grant, **may** also be awarded a grant from the FSEOG program. Annual awards can range from $200 to $1,500. The average annual FSEOG award at Ohio Valley University is approximately $500.

TEACH Grants

Students who plan to teach in certain academic fields and in school districts recognized by the federal government as serving low income students may receive grants of up to $4,000 annually.

West Virginia Higher Education Grants (WVHEG)

Students who are residents of the state of West Virginia and who demonstrate financial need and academic achievement may be eligible for a WVHEG ($2,400 to $2,800 for 2019-20). FAFSAs must be submitted by April 15. To maintain award eligibility, students must complete 24 credit hours per year and maintain a 2.0 cumulative GPA.

West Virginia PROMISE Scholarships

The PROMISE Scholarship for West Virginia residents pays a portion of the student's tuition and fees. Eligibility is determined by high school grade average and ACT score. PROMISE Scholarship recipients in 2019-20 received $4,750 for new students. FAFSAs must be submitted by March 1. To maintain award eligibility, students must complete 30 credit hours per year and maintain a 3.0 cumulative GPA.

Pennsylvania State Grants

Pennsylvania residents who demonstrate financial need may be eligible for grants of up to $525 annually. The FAFSA submission deadline for a Pennsylvania Grant is May 1.

Other West Virginia funded scholarship opportunities may be available to students. Contact the financial aid office for more details.

Student Loans

Several student loan programs are available to Ohio Valley University students.

Federal Direct Loans

First-year college students may borrow up to $5,500 in the Federal Direct Loan program. Increasing amounts are available for successive years. Students who demonstrate financial need by completing a FAFSA will receive a subsidized Direct Loan in which the federal government pays the interest on the loan while the student continues in school. An unsubsidized Federal Direct Loan is available to other students. Interest on an unsubsidized Federal Direct Loan can be paid quarterly by the recipient or it can be added to the loan principal. Repayment on a

Federal Direct Loan begins six months after the student ceases to be enrolled on at least a half-time basis. To complete an application and to receive entrance counseling for a Federal Direct Loan, a student should visit the website www.studentloans.gov.

Federal Parent Loan for Undergraduate Students (PLUS)
Parents of dependent students may borrow through the PLUS program in order to finance remaining amounts of their students' cost of attendance after other aid has been disbursed. Repayment of the Parent PLUS begins 30 to 60 days after the final disbursement of the academic year. A parent also has the option to defer payments until after the student graduates or is no longer enrolled at least half time (i.e., 6 hours or more). To complete an application for a PLUS Loan, or for information on current interest rates, a student should go to www.studentloans.gov.

Alternative and Smart Option Loans
Students who wish to finance remaining amounts of their cost of attendance after other aid has been disbursed may choose to take out an alternative or smart option loan from a private lender. Information about these loans is available from the Ohio Valley University financial aid office or from the financial aid section of the University website (www.ovu.edu).

Federal Work Study

Students who demonstrate financial need may be awarded funding through the Federal Work Study program. A work study award on an award notification is not a guarantee of employment. It is an indication that the recipient will have the opportunity to seek employment through any one of several on-campus employers such as the dining hall, library, building and grounds, faculty offices, student housing, etc. Departments may require interested students to submit a resume or participate in an interview before securing a position. A limited number of off-campus community service positions may also be available. Work study employees will be paid at the current state minimum wage rate. Paychecks are disbursed semi-monthly. Information on current work study openings is available from the financial aid section of the university website (www.ovu.edu).

Veteran Benefits

Ohio Valley University thanks veterans for their service to our nation and recognizes their sacrifices and unique needs as a veteran student at our campus. We are honored to have veterans as members of the OVU community.

To assist the VA Certifying Officials on campus, OVU requires that all veteran students submit a copy of their Certificate of Eligibility (COE) before it can certify VA Benefits. A COE can be requested through VA Education Benefits at http://vabenefits.vba.va.gov/vonapp/main.asp.

Satisfactory Academic Progress Standards for Veterans
Students receiving veterans' educational benefits are required to maintain satisfactory academic progress toward a degree. In order to collect full-time veteran's education benefits in a regular term, for all chapters except Post 9/11 Chapter 33, undergraduates must complete a minimum of 12 credit hours and graduate students 9 credit hours. In addition, all courses taken in a semester must count towards fulfilling graduation requirements. However, when a student takes courses during terms that have irregular term dates (i.e., dates different from those of the regular 16-week term), this information is reported to the VA separately from information

about regular-term courses; consequently, a veteran student (except for those with Post 9/11 Chapter 33 benefits) may be eligible for full benefits for only part of the irregular semester. The registrar's office can help students with any questions about how the VA computes training times for summer terms.

The Veterans Educational Benefits Office is required to work with instructors to monitor attendance (in regular courses) and/or participation (in online courses). When a veteran student stops attending or participating, OVU must notify the VA so that monetary adjustment can be made, if necessary. An overpayment from VA may result, for which the student will be held responsible.

Veteran education benefits may not be used for the following situations:

1) Courses in which a student earns a failing grade due to non-attendance (e.g., FIW); see below for further information.
2) Audited courses.
3) Credits received by examination.
4) Repeated courses for which credit has already been granted credit (see below for an exception).
5) Courses not needed for the student's degree program (i.e., an excessive numbers of elective credits).

Any grades of *W* (withdrawal) or *FIW* (Failure due to Improper Withdrawal) due to non-attendance that may cause a change in training time are reportable. When a student receives any "reportable" grades of *W* or *FIW* for any term that the student believes the grade is a result of significant life issues beyond his or her control, after being notified by the VA of an overpayment, it is advisable that the student submit VA Form 22-4138 – Statement in Support of Claim describing any mitigating circumstances that led to this grade. If this form is not received and approved by the VA, the reduction in benefit could be effective from the beginning of the semester, which may result in a substantial overpayment of benefits by the VA. Future benefit payments may be reduced by the overpayment amount unless other arrangements are made with the VA. If a payment schedule is arranged and payments are made as agreed, the VA will generally continue making benefit payments. Veteran students are responsible for any overpayment of benefits that are a result from withdrawal from the university or from earning grades of *W* or *FIW* that cause a change in training time.

Students ordinarily may not receive benefits for a repeated course, unless a written departmental policy requires that students earn a specific grade for the course, and the student is repeating it to earn that grade.

A student should not register again for a course for which a grade of Incomplete (I) has been received; instead, the student should follow the arrangements originally made with the instructor to convert the *I* to a regular grade after the requirements are completed. The course will always remain associated with the original term.

If a student is dismissed from the university, he or she will be reported as having "unsatisfactory progress" status. Veteran educational benefits cannot be reinstated to such students (whether

the student is enrolled in either resident instruction or continuing education courses) until OVU determines that the cause of unsatisfactory progress has been cleared and readmits the student as a degree-seeking student.

As an enrolled student at Ohio Valley University, veteran students are responsible for paying their university bills according to the established due dates, even if the veteran educational benefits will not be paid until after these dates; in other words, even if the VA does not pay the student's benefit until after payment is due to the university, the student must make payment to the university by the due date. If any overpayment of benefits is made to OVU for any reason, the student is responsible for repayment of the benefit.

Veteran Students Called to Active Duty

If a veteran is called to active duty while enrolled at Ohio Valley University, Ohio Valley University wants to make the transition as easy as possible. If the student can complete the term prior to leaving, he or she should complete the Leave of Absence process, which enables the university to hold the student's account open for up to one year (doing so may affect when financial aid must be repaid). If the student cannot complete the term before leaving for duty, the VA Certifying Official in the registrar's office can assist with the process of withdrawing from the university or applying for incomplete grades.

Other State and Federal Financial Aid Programs

The **Division of Rehabilitative Services** and the **Workforce Investment Act** provide funding for educational expenses to qualified students who require vocational rehabilitation or re-training. Employer personnel offices and high school guidance offices can provide contact information for those interested in applying for funding in these programs.

Satisfactory Academic Progress for Financial Aid

As noted in the Academic Policies section of this catalog, students must maintain satisfactory academic progress toward the completion of an accepted degree or program in order to remain in good standing with the university and to continue to receive financial assistance. The guidelines below refer specifically to the application of the university's academic progress policy for financial aid recipients:

1) Students placed on either initial academic warning or final academic warning by the office of academic affairs will retain their eligibility for financial aid in the following term.
2) Those students on initial academic warning or final academic warning who fail to maintain satisfactory progress in a subsequent term, and who are placed on academic suspension by the academic affairs office, will be subject to a suspension of aid eligibility.
3) Students whose cumulative GPA falls below a w.0 will be placed on financial aid suspension. Students are eligible to appeal this suspension once.
4) To be readmitted to the university and regain aid eligibility following a suspension, students must complete six credit hours of accepted coursework with a minimum GPA of 2.0. Students will not be eligible to receive financial aid at the university until satisfactory academic progress has been achieved.

5) Progress standards also require students to complete their degree or certificate programs within a specified timeframe. Those who fail to do so will be ineligible for financial aid for future enrollment periods.
6) Students who have been denied financial aid due to a lack of satisfactory progress may choose to appeal their status. The specific procedure and requirements are outlined in the Academic Policies section of the catalog under the heading "Appealing a Financial Aid Suspension."

Ohio Valley University Scholarships

The following four scholarships comprise the most frequently awarded scholarships; information about a variety of additional scholarships is given below. More information about University-funded scholarships and grants can be found in the Financial Aid section of the OVU website.

Academic Scholarships

Academic scholarships ranging from $2,000 per year to as much as full tuition (approximately $21,750 in 2019-20) will be awarded to first-time college students based primarily on their ACT or SAT scores. Transfer students who have accrued fewer than 32 semester hours of credit may qualify for academic scholarships based on their test scores and cumulative grade point averages from all previous institutions. Students who do not initially qualify for a scholarship may be considered for an award based on their cumulative grade point averages once they have accrued a minimum of 32 semester hours of credit. Academic scholarship recipients may continue to receive their awards for future enrollment years based on their ability to maintain a required grade point average determined by the amount of the scholarship. For more information concerning an academic scholarship, see the sections "Scholarship Guidelines" and "Academic Scholarship Guidelines" below.

Athletic Scholarships

Intercollegiate athletic coaches at Ohio Valley University offer athletic scholarships to student-athletes eligible to participate in National Collegiate Athletic Association (NCAA), Division II programs. More information about Fighting Scots Athletic scholarships is available by contacting the athletic director at (304) 865-6040.

Faculty/Staff Tuition Waivers

University employees, their spouses, and children may be eligible for a waiver of tuition expenses. The Ohio Valley University Employee Handbook contains more information concerning individual eligibility and application procedures.

Additional University Scholarship Programs

The following scholarships are also available to Ohio Valley University students.

Bible Scholarships

Bible scholarships (ranging from $1,000 for freshmen to $2,500 for seniors) are available for to those majoring in Bible and/or ministry. Reduced amounts are available to those minoring in Bible and/or ministry. Qualification information is available from the chair of the School of Biblical Studies or this website: http://bible.ovu.edu/bible/bibschol.htm.

Child of Minister Scholarship
The Ohio Valley University Board of Trustees sponsors a $3,000 per year tuition discount for the dependent children and spouses of full-time ministers, missionaries, and school employees that are affiliated with the Churches of Christ. Written documentation of employment must be submitted to the Ohio Valley University financial aid office each year.

Circle of Vision Scholarships
The West Virginia Independent Colleges and Universities sponsor a variety of scholarship programs supported by contributions from businesses and individuals wishing to support Ohio Valley University students through their organization. Recipients must be West Virginia residents. Scholarship selections are conducted annually by the financial aid office of Ohio Valley University.

Congregational Match Scholarships
OVU will match any congregation-sponsored scholarship at a 2:1 ratio (maximum OVU contribution is $5,000).

Express Scholarships
Scholarships are available for members of the University's a cappella vocal group *Express.* Selections are determined by audition; more information is available by calling the Ohio Valley University admissions office at (304) 865-6200.

Faith-Based High School Scholarships
Graduates from a Wood County, WV, or Washington County, OH, faith-based high school are eligible for up to $6,000 in scholarship funds per academic year. Graduates from faith-based high schools outside these counties are eligible for up to $4,000 per academic year.

Early Acceptance Scholarships
Students who are accepted for admittance during their junior year of high school are eligible to receive a $1,000 scholarship their freshman year only.

K.S. Foundation Scholarships
Qualified residents of Stark County, Ohio, and surrounding counties may receive an annual award of $1,500. Recipients must maintain good academic standing to continue their awards in successive years.

Resident Assistant Scholarship
Students chosen to be Resident Assistants will receive a scholarship equal to the cost of a private dorm room ($5,150 for the 2019-20 academic year).

Wood and Washington County Grant
Students who have either (1) graduated from a Wood County (WV) or Washington County (OH) high school or (2) been residents of Wood County (WV) or Washington County (OH) for more than one year are eligible to receive $5,000 annually.

Scholarship Guidelines

The following guidelines apply to the awarding and continuing of institutional scholarships at Ohio Valley University:

1) Eligibility is limited to those full-time students in good academic standing who are pursuing their first undergraduate degree.
2) Application of the university's direct cost refund policy may in some instances reduce the amount of an institutional scholarship.
3) Scholarship recipients must maintain their participation in the academic or extracurricular program for which the award was given. A voluntary withdrawal or dismissal from the program will result in a prorated reduction of the award. Withdrawal from the university will also result in a prorated reduction of the award as indicated in the Withdrawals and Refunds section of the catalog.
4) Continuing eligibility for most scholarships is reviewed on an annual basis. Recipients must maintain their eligibility. The requirements for maintaining specific scholarships are available in the financial aid office.
5) Institutional scholarships are not available for summer terms, study abroad programs, Washington Center programs (or similar programs), and the Special Education Endorsement program.
6) Due to the unique eligibility and awarding guidelines of the individual endowed scholarships offered by the university, awards will be made annually from each program by the financial aid office.
7) Institutional scholarships are awarded using an Academic +1 system. All students are evaluated for an academic scholarships and one other institutionally funded award of their choosing and eligibility.

Academic Scholarship Guidelines

Eligibility for academic scholarships is evaluated by looking at a student's ACT score (or SAT equivalent) and high school GPA. When a student has at least a 21 ACT score and a 3.0 high school GPA, the ACT score (or SAT score converted to an equivalent ACT score) will be multiplied with the high school GPA to determine the student's Academic Factors. Academic Factors in the following ranges equate to these academic scholarships:

- 63-84.99 $2,500
- 85-99.99 $4,000
- 100-114.99 $6,500
- 115-127.99 $12,000
- 128+ Full tuition

These additional guidelines for the awarding and maintenance of academic scholarships also apply:

1) A continuing student who was not previously eligible for an academic scholarship can *earn* an award after completing a minimum of 32 credit hours with a 3.25 or higher GPA.
2) Transfer students with a minimum of 32 credit hours of transfer credit and a 3.25 or higher GPA may qualify for an academic scholarship.

3) There are prescribed minimum cumulative GPA requirements (from 3.0 to 3.60) for the maintenance of an academic scholarship from year to year. Specific information for each scholarship level is available from the financial aid or admissions office.
4) Students placed on final academic warning or academic suspension are not eligible for academic scholarships. Academic awards for spring semester will be reviewed mid-year if a student is placed on final academic warning or academic suspension after the fall semester.
5) Academic scholarship eligibility is reviewed annually prior to the beginning of the fall term. Awards for continuing students will be determined by the cumulative GPA maintenance standards. Awards may increase or decrease depending on the student's cumulative GPA.
6) Students cannot use residual ACT scores to earn an initial academic scholarship nor can residual ACT scores be used to increase current academic scholarship levels.
7) The scholarship guidelines listed in the previous section of the catalog also apply to the university's academic scholarship programs.

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OVU ACADEMIC CATALOG

GRADUATE SCHOOL OF LEARNING AND LEADING

Ohio Valley University is approved by the Higher Learning Commission to offer graduate programs in education. Currently, the school offers an online 36-hour Master of Education degree in Curriculum and Instruction.

This Master of Education program is designed for certified teachers and individuals working with professional development or continuing education to expand their skills and build capacity in their professions. It does not lead to teacher certification and it does not require a thesis. Participants will collaborate with working professionals and demonstrate their learning through an individualized capstone project.

Nine hours of graduate courses is considered a full-time load; to qualify for federal financial aid, a student must be enrolled for at least six credit hours. Graduate students, including graduate assistants, may not enroll in more than nine credit hours per semester; however, a student with a special need to take one additional course may appeal to do so to the Graduate Council.

Details on scheduling, logistics, and program organization are available from the Graduate School of Learning and Leading. Policies affecting students in graduate education programs are available from the Graduate Education Handbook. Academic policies described in the Academic Policies section of this catalog apply to the Graduate School of Learning and Leading unless they are superseded by policies in this section of the catalog or by policies described in the Graduate Education Handbook.

ADMISSION REQUIREMENTS

For admission to the M.Ed. program, applicants must have completed a bachelor's degree from a regionally accredited college or university with a grade point average of at least 2.5. Materials required for admission include official copies of the applicant's undergraduate transcripts, two letters of reference that address the applicant's capacity to complete the program effectively, an essay of one to two pages describing the applicant's philosophy of teaching, and a $30 application fee. A prospective international student whose native language is not English will need, also, to submit either an official TOEFL or IELTS score; the score must be less than two years old before admission. The minimum TOEFL score accepted for admission is 550 on the Paper-based test or 79 on the Internet-based test. The minimum IELTS score accepted for admission is 6.5 More details concerning the admission process are available from the Graduate School of Learning and Leading.

TRANSFER CREDIT

A student may transfer up to nine credit hours into the program with the permission of the school chair, if the prior coursework matches program requirements, if the student earned a grade of at least a *B* in each course being transferred, and if the course was completed fewer than seven years before the time of first enrollment. An official transcript must be provided. The grade from the transferred course will not affect the student's Ohio Valley University GPA.

COURSE LOAD

A student may join the program at the beginning of any term: fall, spring, or summer. Each semester begins a new cohort of students. By taking two courses each semester, the requirements for this program can be met in six continuous semesters (e.g., fall, spring, summer, fall, spring, summer).

A student may enroll in up to three courses in each term (fall, spring, or summer). To enroll in one additional course, a student may file a written request with the provost. During the semester in which a student enrolls in Research in Instructional Design (EDUC 645), a student may take no more than three courses.

SATISFACTORY ACADEMIC PROGRESS

A student enrolled in the Graduate School of Learning and Leading must meet the requirements of the Satisfactory Academic Progress policy explained above in the Academic Policies section of the catalog. Additionally, students in the Graduate School of Learning and Leading will remain in good standing by earning grades of *A* or *B* with a *C* in no more than two courses.

TUITION, FEES, AND PAYMENTS

Tuition and fees are due at the beginning of each program term. Tuition is $415 per credit hour. Students are responsible for purchasing materials required for each course. The graduation fee is $125.

Students may adjust their schedule through the drop-add period; students who withdraw from a course after that period ends are charged full tuition for the course. Policies about withdrawals from courses or from the university may be found on page 230.

A variety of payment options are available. Details are available from the section "Terms of Payment" in the Finance section of the catalog above.

COURSEWORK REQUIREMENTS

The Master of Education in Curriculum and Instruction requires 36 credit hours of coursework. Each of the following courses is required (course descriptions can be found below):

EDUC 515	Current Issues in Education (3 credit hours)
EDUC 520	Advanced Educational Psychology (3 credit hours)
EDUC 530	Educational Research (3 credit hours)
EDUC 533	Child and Adolescent Learning (3 credit hours)
EDUC 605	The Teacher Leader (3 credit hours)
EDUC 610	Implementing Instructional Strategies (3 credit hours)
EDUC 620	Curriculum Design and Development (3 credit hours)
EDUC 625	Graphic Communications and Educational Technology (3 credit hours)
EDUC 630	Improving and Teaching Thinking (3 credit hours)

EDUC 635 Educational Assessment (3 credit hours)
EDUC 640 Creating an Effective Learning Environment (3 credit hours)
EDUC 645 Research in Instructional Design (3 credit hours)

GRADUATION REQUIREMENTS

To earn a Master of Education, students must fulfill all of the following requirements:

1) Complete the 36 credit hours of required coursework.
2) Earn a grade of a *B* (or higher) in all but two of the required courses; in the one or two courses in which a *B* (or higher) is not earned, the student must earn a *C*. No single course may be repeated more than once to raise the student's grade.
3) Earn a 3.0 cumulative GPA. *Note: If a* C *is earned in a class, then an* A *must be earned in another class to maintain a 3.0 GPA.*
4) Complete the degree within seven years of first enrollment.
5) Follow all policies and requirements laid out in the Graduate Education Handbook.

GRADE APPEAL PROCEDURES

If a student believes that a final grade is unjust, the student may appeal for the grade to be reviewed. (If the student is objecting to the final grade because he or she has been accused of academic dishonesty, then the appeal procedure described in the Academic Policies section of the catalog under "Academic Integrity" should be followed.) The student should first present a formal written appeal and discuss it with the instructor. The formal written appeal should explain the reasons for the appeal; copies should be sent to the chair of the Graduate School of Learning and Leading as well as to the dean of the College of Education. This written appeal must be submitted no more than seven calendar days after classes begin in the next term (fall, spring, or summer session). After meeting with the student, the instructor may take up to three business days to deliberate the appeal and communicate the decision to the student in writing. If the matter is not resolved after consultation with the teacher, the student may appeal in writing to the provost. If the provost is the faculty member involved, the chair of the Graduate School of Learning and Leading will receive the appeal. This appeal must be made within seven calendar days after the teacher's response to the first appeal.

Within three business days, the provost will convene an ad hoc Grade Appeal Committee consisting of three faculty members, one student, and one administrator. (The teacher and student may refuse any two of the appointees, after which they must accept whoever is appointed.) Within seven calendar days of their appointment, this Grade Appeal Committee will meet with the parties concerned to hear testimony from the student, teacher, and any witnesses. (It is permissible for the meeting to occur over the telephone or through other electronic means.) Both the student and the faculty member may call witnesses; however, neither students nor faculty members may bring legal counsel or other advisors to this hearing. All hearings will be taped for the record.

The Grade Appeal Committee's decision will be final and will be communicated officially to the student, the teacher, and the registrar's office within one business day after the conclusion of the meeting. The committee's decision is final; since both the student and the faculty member have had

opportunity to testify before the committee, neither may appeal this decision unless they can demonstrate in writing to the president that improper procedures were followed by the Grade Appeal Committee.

GRADUATE SCHOOL OF LEARNING AND LEADING COURSE DESCRIPTIONS

EDUC 515 Current Issues in Education (3 credits). This course investigates current authors and topics in education. Students will identify and explore the current issues that are of importance to them and then share their thoughts through forums and presentations (e.g., PowerPoint, Prezi, or papers).

EDUC 520 Advanced Educational Psychology (3 credits). This course oversees several theoretical approaches to effective instruction and learning, namely, behavioral, cognitive, and developmental theories. Course content focuses on the various theoretical approaches in a way that enables learners to understand similarities and differences between them.

EDUC 530 Educational Research (3 credits). This is a survey course that addresses action research design and research methodologies in education.

EDUC 533 Child and Adolescent Learning (3 credits). This course examines the characteristics of children's development and ways in which these developmental passages impact the student's ability to learn and grow. Emphasis is placed on the impact of various factors as they relate to student learning and achievement.

EDUC 592-95 Education Special Topics (1-6 credits). A course focused on a specific topic not ordinarily part of the OVU curriculum.

EDUC 605 The Teacher Leader (3 credits). Not only must the teacher of today enhance and improve student learning and achievement, but in many cases step into the role of teacher leader. In order to influence school culture, build and maintain successful teams and help equip potential teacher leaders, the teacher of today must develop additional skills and attitudes to help find ways to create a positive climate and a sense of community.

EDUC 610 Implementing Instructional Strategies (3 credits). This course focuses on the advanced development of skills related to the teaching/learning process. Students construct knowledge of educational psychology and apply this knowledge to pedagogy.

EDUC 620 Curriculum Design and Development (3 credits). This course addresses foundations of curriculum theory, design, development, teaching, and learning. A primary model is *Understanding by Design*.

EDUC 625 Graphic Communications and Educational Technology (3 credits). This course applies research findings and design criteria to graphic communication design for text materials and interface design for computer-based materials. Course content will emphasize techniques for preparation of a variety of materials employing text and graphics using computer graphics, desktop publishing, and multimedia authoring programs.

EDUC 630 Improving and Teaching Thinking (3 credits). This course addresses a framework for engaging students in active, critical thinking in content area subjects in the regular classroom. Because we live in a global society, it is imperative that students learn to base their thinking on reasoned judgment and elements of critical thinking. The course will place a strong emphasis on moral and ethical decision-making.

EDUC 635 Educational Assessment (3 credits). This course is designed to promote understanding of the impact of assessment in education and the role the teacher plays in assessment. Educators will learn to identify, develop, and use various assessment strategies effectively. Key aspects of the course include evaluating student performance and progress and for making sound, data driven, educational decisions. This course is a pre-requisite or co-requisite for the capstone course EDUC 645.

EDUC 640 Creating an Effective Learning Environment (3 credits). Students explore and investigate current practices and strategies for promoting meaningful learning for all members of the school community. Emphasis is on factors and conditions that enhance learning within the school's circle of influence, including differentiated instruction, response to intervention, and technology for learning.

EDUC 645 Research in Instructional Design (3 credits). This course applies teaching and learning theory as the foundation for developing engaging instruction. It pulls together theory, concepts, and strategies to provide a broad understanding of the fundamentals of learning from the conceptual stage to the development and delivery stages. The study will focus on knowledge and skills necessary to create effective courses, training programs, and other types of instructional designs.

EDUC 692-95 Education Special Topics (1-6 credits). A course focused on a specific topic not ordinarily part of the OVU curriculum.

OVU ACADEMIC CATALOG

PERSONNEL

BOARD OF TRUSTEES

Overall institutional responsibility is accepted by a very able board of trustees, all professionals in their own fields. The trustees come from six states and have a wide variety of occupations, from ministry to education to business.

Browning, Jon E. ..... New Providence, NJ
Cronin, Patrick E (Vice Chair for Campus Operations). ..... Wheeling, WV
Garrett, Donald W. "Bill" (Vice Chair for Enrollment) ..... Belleville, PA
Goff, Cecelia ..... Parkersburg, WV
Greene, Nathan ..... Vincent, OH
Hutchinson, Lorna ..... Bridgeport, WV
Laughery, Ronald D. (Secretary) ..... Little Hocking, OH
Moore, R. Benjamin (Assistant Secretary) ..... Mentor, OH
Phillis, William L. (Vice Chair for Academics) ..... Columbus, OH
Shewmaker, James E., Ph.D. ..... Paragould, AR
Story, Rick (Chair) ..... Nashville, TN

BOARD EMERITI

Bice, W. Bernard, M.D ..... Vienna, WV
Clements, Lottie C. ..... Clinton, MD
Dougan, Riley, Ph.D. ..... Columbus, OH
Drennan, Don ..... Abilene, TX
Drum, Charles ..... Maryville, TN
Hladky, Roger, Ed.D. ..... Tabernacle, NJ
Hopkins, Gail E., M.D., Ph.D. ..... Parkersburg, WV
Johnson, Nicholas W., J.D. ..... Charleston, WV
Rampy, Gordon A. ..... Warrenton, VA
Ramsey, J. Kevin ..... North Canton, OH
Ranson, Ralph ..... Cross Lanes, WV
Shivener, N. Eugene ..... Reynoldsburg, OH
Wharton, D. Eugene ..... Williamstown, WV

SENIOR ADMINISTRATION

Michael Ross, President and Chief Executive Officer, is responsible for the overall administration of the university; he makes final recommendations to the board of trustees regarding curriculum, budget, tuition and fees, university policies, and other global issues affecting the university. President Ross also leads the university's strategic planning.

Cole, Lindsay, Chief Financial Officer, oversees all financial aspects of the university.

Dr. Joy Jones, Provost, oversees academic affairs, academic records, faculty, and library. Dr. Jones is also a key contributor to the university's strategic planning.

Charlie Morris, Chief of Staff, coordinates the activities of the president and oversees admissions and the president's cabinet.

Dr. Kathy Butler, Special Assistant to the President, advises the president on matters related to assessment, accreditation, and other related issues; initiates and directs projects under the president's direction; and oversees and provides leadership to address university goals, policies, and strategic directives.

Stotts, E. Keith, Chancellor, is involved in university relations and institutional advancement functions.

Cecelia Goff, Vice President of Support Services, oversees the services that encompass and support the entire university.

STAFF

Booker, Evette ..... Administrative Assistant, Student Life
Bortell, Matthew ..... Director of Express
Boyce, Justin ..... Registrar
Bradley, Natalie ..... Events Coordinator
Burt, James ..... Special Assistant to the President
Butterfield, Terri ..... Executive Assistant, Academic Affairs
Carr, Aleka ..... Assistant Men's Basketball Coach
Casenelli, Isaiah ..... Student Recruiter
Casenelli, Makayla ..... Financial Aid Specialist
Casenelli, Mark ..... Security Guard
Cockerham, Susan ..... Director of Stepping Stones
Cole, Gerald ..... Athletic Groups Travel Coordinator/Vehicle Coordinator
Coleman, Sandra ..... Janitorial Services
Collins, Shawn G. ..... Security
Connor, Darryl ..... Manager of Campus Operations
Crawford, Bob ..... Director of OVU Alumni Association
Daggett, Chris ..... Assistant Wrestling Coach
Diop, Meissa ..... Dorm Supervisor
Eaton, Tracy ..... Student Services
Engle, Trey ..... Assistant Baseball Coach
Fouss, Diane ..... Customer Service, OVU Store
Frock, Sarajane ..... Director of Admissions
Goff, Cecelia ..... VP of Support Services, Title IX Coordinator, HR Manager, SWA
Graham, Rob ..... Head Softball Coach
Hamm, Laura ..... Coordinator of Certification & Assessment
Hennen, Mary ..... Customer Service, OVU Store
Hescht, Sonya ..... Library Director
Hesson, Brian ..... Head Cross-Country and Track & Field Coach
Holbrook, Toni ..... Payroll Manager
Holstein, Matthew ..... Sports Information Director

Inman, Stan ..... Help Desk Technician
Jacoby, Paul ..... Grounds/Maintenance Coordinator
Lallathin, Don ..... Director of Philanthropy
Love, Carrie ..... Library Clerk
Lyons, Danial ..... Assistant Athletic Director for NCAA Compliance and Game Management
Lyons, Larry ..... Interim Athletic Director
McCoy, Ashley ..... Security Guard
Miller, Anthony ..... Admissions Recruiter
Miller, Eric ..... Director of Donor Relations
Miller, J.R. ..... Dorm Supervisor/Director of Spiritual Life/Associate Dean of Students
Miller, Sonya ..... Head Women's Basketball Coach
Morgan, Lindsay ..... Director of Admissions Records and Communication
Moore, Andrew ..... Ultimate Frisbee Coach
Moore, Leachelle ..... Director of Student Involvement
Moss, Virginia ..... Library Assistant
Ogden, Barbara ..... Manager, OVU Store
Perkola, Travis ..... Assistant Baseball Coach
Poole, Telma ..... Head Women's Soccer Coach
Porter, Chad ..... Head Baseball Coach
Powell, Dick ..... Interim Dean of Students
Robinson, Willie ..... Janitorial Services
Rodriguez, Ruber ..... Maintenance Technician
Sailor, Jimmy ..... Maintenance Supervisor
Sailor, Pam ..... Shipping Clerk, OVU Store
Sano, Marlon ..... Head Volleyball Coach
Scarberry, Corey ..... Security Guard
Smith, Brad ..... Director of Dining Services, Aladdin Foods
Snell, Mike ..... Head Men's Basketball Coach
Sole, Cody ..... Strength and Conditioning Coach
Sole, Pat ..... Head Wrestling Coach
Stewart, Patty ..... Customer Service, OVU Store
Tate, Harold (Bud) ..... Head Men's & Women's Golf Coach
Thorn, Jack ..... Vice President for Advancement
Valentine, Jordan ..... Head Men's Soccer Coach
West, Trish ..... Security
White, Susan ..... Office Manager, College of Business
Wilcoxen, Lura ..... Data and Records Management
Williams, Kate ..... Controller
Williams, Mike ..... Assistant Softball Coach
Wilson, Roxanne ..... Director of Marketing
Woomer, Sharon ..... Receptionist/Administrative Assistant for Campus Operations

FACULTY

Ackerman, George
Adjunct Faculty, College of Arts and Sciences
Bachelor of Arts, Florida Atlantic University
Master of Science, Nova Southeastern University
Master of Science, Lynn University
Master of Business Administration, Nova Southeastern University
Juris Doctor, Nova Southeastern University

Amos, Deborah
Assistant Professor, College of Arts and Sciences
Bachelor of Science, University of Charleston
Doctor of Philosophy, Marshall University

Bannister, Melissa
Adjunct Faculty, College of Arts and Sciences
Bachelor of Arts, West Virginia Wesleyan University
Master of Arts, Marietta College

Blair, Dan
Dean, College of Business
Professor, College of Business
Bachelor of Science, California Polytechnic State University
Master of Arts, San Jose State University
Doctor of Education, University of Southern California

Buchanan, Robin
Adjunct Faculty, College of Education, Graduate School of Learning and Leading
Bachelor of Arts, Meredith College
Master of Arts, Appalachian State University
Educational Specialist, Western Carolina University
Doctor of Education, Western Carolina University

Butler, Kathy
Special Assistant to the President
Professor, College of Education
Bachelor of Arts, Glenville State University
Master of Arts, West Virginia University
Doctorate of Education, West Virginia University

Byrd, Nicole
Assistant Professor, College of Business
Director, Integrated Marketing Communication
Bachelor of Science, Ohio University
Master of Science, West Virginia University

Casto, Matt
Adjunct Faculty, College of Business
Bachelor of Arts, Montana State University at Billings
Juris Doctor, Willamette University College of Law

Clark, James
Adjunct Faculty, College of Education
Bachelor of Arts, Harding University
Master of Science, Harding University

Cobb, Timothy
Adjunct Faculty, College of Business
Bachelor of Science, University of Akron
Master of Business Administration, Western Governors University

Crum, Wes
Dean, College of Arts and Sciences
Assistant Professor, College of Arts and Sciences
Bachelor of Science, Ohio Valley University
Master of Arts, Marshall University
Master of Arts, Fielding Graduate University
Doctor of Philosophy, Fielding Graduate University

Dougherty, Eric
Adjunct Faculty, Graduate School of Learning and Leading
Bachelor of Science, Ohio Valley University
Master of Science, Montana State University
Educational Specialist, Liberty University
Doctor of Education, Liberty University

Dougherty, Jason
Assistant Professor, College of Arts and Sciences
Bachelor of Arts, Ohio Valley University
Master of Divinity, Harding School of Theology

Greene, Meridith
Adjunct Faculty, College of Education
Bachelor of Science, Ohio Valley University
Master of Science, Concordia University

Hamm, David B.
Adjunct Faculty, College of Business
Bachelor of Science, Lipscomb University
Bachelor of Arts, Ohio Valley University
Master of Business Administration, West Virginia University
Certified Public Accountant
Listed in *International Who's Who of Professionals*

Hamm, Laura
Adjunct Faculty, College of Arts and Sciences
Bachelor of Science, Lipscomb University
Master of Arts in Teaching, Marshall University
Nationally Certified Teacher of Music

Hardy, Steven R.
Honors Program Director
Professor, College of Arts and Sciences
Bachelor of Arts, University of Nebraska-Lincoln
Master of Arts, University of Nebraska-Lincoln
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Bachelor of Science, Marietta College
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Bowen, Bill
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Gibbs, Charles
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Harrison, C. Wesley
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Sturm, Philip W.
Professor Emeritus of History, 1964-1968, 1974-2014

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OVU ACADEMIC CATALOG

CALENDAR

2019–20 ACADEMIC CALENDAR

Fall Semester

August 2 ..... Deadline to submit ACT/SAT scores for Fall 2019
August 8-9 ..... Move-in day for international students
August 11 ..... Move-in day for fall student-athletes
August 13-16 ..... Faculty Workshop
August 15-19 ..... Freshman Orientation
August 15 ..... Move-in day for new students
August 16 ..... Registration for new students
August 18 ..... Move-in day for returning students
August 19 ..... Classes begin
August 23 ..... Last day to apply for a Leave of Absence for fall semester
August 23 ..... Deadline for receiving official transcripts for incoming students
August 26 ..... Students arriving on or after this date must pay the late arrival fee
August 26 ..... Last day to register and to drop or add a class
August 28 ..... Last day to initiate a written grade appeal for course taken during the summer
August 30 ..... Deadline to apply for May graduation
August 30 ..... Last day to apply for reduced Chapel & Assembly attendance requirement
September 1-2 ..... OVU Board of Trustees meeting
September 9-13 ..... Social Club initiation
September 19-21 ..... Homecoming
October 11 ..... Midterm grades due
November 6 ..... Spring Registration Begins
November 7 ..... Ministry Internship Fair
November 8 ..... Last day to withdraw from a class without academic penalty
November 25-29 ..... Thanksgiving Break
December 5-6 ..... Reading/Review Days
December 6 ..... Last day of classes
December 9-11 ..... Final exams
December 13 ..... Fall Graduation
December 13 ..... Residence halls close for Christmas break

Spring Semester

December 13 ..... Deadline to submit ACT/SAT scores for Spring 2020
January 8-10 ..... Faculty Workshop
January 11 ..... Residence halls open for spring semester
January 13 ..... Classes begin
January 17 ..... Deadline for receiving official transcripts for incoming students
January 17 ..... Last day to register and to drop or add a class
January 17 ..... Last day to apply for a Leave of Absence for spring semester
January 20 ..... Students arriving on or after this date must pay the late arrival fee
January 20 ..... Last day to initiate a written grade appeal for a course taken during fall semester
January 24 ..... Deadline to apply for December graduation
January 24 ..... Last day to apply for reduced Chapel & Assembly attendance requirement
March 6 ..... Midterm grades due

March 9-13 ..... Spring Break
March 18 ..... Fall/Summer Registration begins
March 26-28 ..... Expressions
April 3 ..... Last day to withdraw from a class without academic penalty
April 10 ..... Good Friday Holiday
April 22 ..... Research Day
April 30-May 1 ..... Reading/Review Days
May 1 ..... Last day of classes
May 4-6 ..... Final exams
May 8 ..... Residence halls close for summer break
May 8 ..... Graduate Reception and Graduation Rehearsal
May 9 ..... Spring Graduation
May 11 ..... Summer courses begin
May 18 ..... Last day to initiate a written grade appeal for a course taken during spring semester
May 25 ..... Memorial Day holiday

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