

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REGULAR MEETING OF APRIL 17, 2019**

The regular meeting of the Haledon Board of Health took place on April 17, 2019, Wednesday, at 510 Belmont Avenue, Haledon, New Jersey. Formal action was taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE PUBLISHED BY THE NORTH JERSEY HERALD ON FEBRUARY 11, 2019, AND THE RECORD ON FEBRUARY 11, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON FEBRUARY 11, 2019, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Board Secretary was directed to include this statement in the minutes of this meeting.

ROLL CALL

At 7:06 p.m., those present saluted the United States Flag. Board Vice President Classie Bacon and Board Members Nicole Espinosa and Carlos Moczo were present. Board President Myla Ramirez participated by phone. There was quorum to hold a regularly-scheduled meeting. Councilwoman Nereyda Curiel and Board Secretary Nebojsa "Vic" Zlatanovic also attended. Health Officer Paul Persaud, Registered Environmental Health Specialist Robert Sawh, Registrar Deborah Gutches, and Board Member Ivania Brito were absent.

READING OF MINUTES

The Board had received the minutes for January 16th reorganization and regular meeting, prepared by Mr. Zlatanovic. No one requested revisions of these minutes. There were no minutes for the meetings scheduled for February and March, because there were no meetings held. Mr. Moczo moved to adopt the minute for the January 16th meeting, and Ms. Bacon seconded. The Board unanimously adopted the minutes.

PUBLIC HEARING

No one from the public attended this meeting.

EMPLOYEE REPORTS AND DISCUSSION

Mr. Zlatanovic said that the Board received an animal bite report in February and another in April and received additional fee payments from vendors in Haledon for permits, including 7 Sins Tattoo Parlor, and anticipates to receive another application and fee payment from an ice cream truck operator for an itinerant retail food permit. He said he is working on following up with vendors regarding applications and payments for vape/e-cigarette permits.

He reported that he had Health Officer Persaud had not yet forwarded him or Haledon Municipal Clerk Allan Susen a proposed new health services agreement between Paterson and Haledon. Meanwhile, Zlatanovic had met with staff from the Passaic County Health Department to evaluate the county's services.

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REGULAR MEETING OF APRIL 17, 2019**

He also reported that he had contacted past applicants for the vacant nurse's position to solicit interest, but there was none, so the position will have to be advertised. He said that he had informed Health Officer Persaud and staff at the Passaic County Health Department about the vacancy.

Mr. Zlatanovic also recommended that the Board could assist the Borough or Haledon Public School District to be certified under Sustainable Jersey. Mr. Moczo said that he had spoken with the Board of Education President George Guzman to find out where the school district had left off, and Ms. Ramirez discussed the use of Americorps members in this program. Mr. Zlatanovic said that, if Haledon needed assistance with service projects, he could contact Mission Continues, a veteran-led not-for-profit organization. Ms. Ramirez said that Councilwoman Tahsina Ahmed and now-Councilwoman Aleksandra Tasic tried to have the Borough Sustainable Jersey certified. There is, however, no environmental commission currently in place in Haledon.

Ms. Gutches submitted a written report regarding marriages, deaths and births in Haledon for the month of March in advance of the meeting. Mr. Sawh did not submit a report. Ms. Ramirez moved, seconded by Mr. Moczo, to accept and file employee reports. All present voted in favor.

STANDING AND SPECIAL COMMITTEE REPORTS

There were no committee reports.

COMMUNICATIONS

Mr. Zlatanovic provided the Board copies of the following correspondence:

- (1) Letter from Witman Stadtmauer to Dr. Dominick Lembo regarding access to 476-478 Belmont Avenue for environmental work related to soil contamination, dated February 8, 2019, with Health Officer Paul Persaud copied.
- (2) Letter from Witman Stadtmauer to Dr. Dominick Lembo regarding access to 476-478 Belmont Avenue for environmental work related to soil contamination, dated March 7, 2019, with Health Officer Paul Persaud copied.
- (3) New Jersey Dept. of Environmental Protection Quarterly Physical Connection Test and Maintenance Report for January-March 2019, dated February 1, 2019.
- (4) (4) GEI cover letter with analytical results for indoor air samples taken on January 24, 2019, at 1 John Street (Block 118, Lot 1), letter dated February 28, 2019.
- (5) (5) LSRP/Inspection Report to NJDEP, dated September 2019, for LANXESS (550 Belmont, Haledon).

There was no discussion regarding the correspondence. Mr. Moczo moved, and Ms. Bacon seconded, to accept and file communications. All present voted in favor.

OLD BUSINESS

Mr. Zlatanovic identified the following matters as old business: (1) revisions to Board of Health Ordinances, such as multiple caterers at 6 Church Street, and possible amendment to Chapter 430

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REGULAR MEETING OF APRIL 17, 2019**

regarding special licensing and requirement process as an incubator kitchen; (2) planning for annual flu and rabies clinics; (3) review of POD plan; (4) review of OEM plan by Health Officer Paul Persaud; (5) Passaic County Public Health Partnership.

He said that Mr. Sawh had reported that he was looking at a Hawthorne ordinance as a model, regarding multiple retail food vendors operating at the same location, but Mr. Zlatanovic had no further information. Regarding planning for the annual flu and rabies clinics, no dates were reportedly chosen, but Mr. Zlatanovic said that he obtained posters to advertise the rabies clinic, which will likely take place earlier than usual, sometime by October. Mr. Zlatanovic had no information regarding a review of the POD plan, and he said that, as was reported to him by a contact at the Haledon Police Department, Health Officer Persaud had completed his review of Haledon's OEM plan. Mr. Zlatanovic said that there were questions raised by Municipal Clerk Susen regarding a dues invoice sent by the Passaic County Public Health Partnership that were not answered health officers for Paterson or Passaic County.

Mr. Moczo made a motion to close old business, and Ms. Bacon seconded. All present voted in favor of the motion.

NEW BUSINESS

Mr. Zlatanovic brought up the following new business:

- (1) Annual permit renewals received.
- (2) Resignation of Keyli Panduro from borough nurse's position.
- (3) Paterson-Haledon health services agreement, ending June 30, 2019.
- (4) Interest in members of the public in joining the board.

Mr. Zlatanovic had not received a proposed new Paterson-Haledon intralocal health services agreement. He has no information regarding new terms on another contract. The Board was made aware of Keyli Panduro's resignation from the nurse's position, and efforts to find a replacement are underway. Mr. Zlatanovic said he received a resume from someone interested in joining the Board, which he will forward to the Council.

Ms. Bacon moved, and Mr. Moczo seconded, to close new business. All present voted in favor.

READING OF THE BILLS

The following invoices were received:

- (1) North Jersey Media Group, invoice for a revised January 2019 reorganization meeting notice, published in the Bergen Record on January 23, 2019, \$34.50 plus a \$25 affidavit of publication charge.
- (2) North Jersey Media Group, invoice for a revised January 2019 reorganization meeting notice, published in the Herald News on January 23, 2019, \$20.40 plus a \$25 affidavit of publication charge.
- (3) North Jersey Media Group, invoice for the 2019 meeting schedule notice, published in the Herald News on February 11, 2019, \$13.75.

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REGULAR MEETING OF APRIL 17, 2019**

- (4) North Jersey Media Group, invoice for the 2019 meeting schedule notice, published in the Herald News on February 11, 2019, \$11.05.
- (5) Paterson invoice for 2018-2019 contract period under the health services agreement, \$11,912.00.

There was a brief discussion. Mr. Zlatanovic said that the Paterson invoice was for the third and final year of a health services agreement between Paterson and Haledon that had already been signed by the two towns.

Ms. Bacon made a motion to accept and pay all the bills, and Mr. Moczo seconded. All present voted in favor.

EXECUTIVE SESSION

Mr. Moczo made a motion to go into executive session to discuss Paterson-Haledon intralocal health services, as a confidential matter under federal or state law. All present voted in favor to go into executive session. The Board, Councilwoman Curiel and Mr. Zlatanovic went into executive session at 7:43 p.m., after Mr. Zlatanovic read the following statement:

WHEREAS, the Open Public Meetings Act, (OPMA) N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to ensure the right of citizens to have adequate notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the OPMA also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Haledon Board of Health find it necessary to conduct an executive session closed to the public as permitted by N.J.S.A. 40:4-12; and

WHEREAS, the Board will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Haledon Board of Health, County of Passaic, State of New Jersey, that they will conduct an executive session to discuss the following topic(s) as permitted by N.J.S.A. 40:4-12: Paterson-Haledon intralocal health services agreement.

BE IT FURTHER RESOLVED that the Board of Health hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Health, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REGULAR MEETING OF APRIL 17, 2019**

The Board, Councilwoman Curiel and Mr. Zlatanovic returned from executive session at 8:16 p.m. Mr. Moczo moved to close executive session, and Ms. Bacon seconded. All present voted in favor.

ADJOURN

There being no further business before the Board, Mr. Moczo moved, and Ms. Bacon seconded, to adjourn this meeting. All present voted in favor. This regular meeting of the Haledon Board of Health adjourned at 8:18 p.m. The next regular meeting and reorganization will be scheduled for the third Wednesday in May.