MINUTES

ASH Redesign History of ASH Work Group
Wednesday, March 4, 2020 • 1:00-2:30pm • ASH Campus

Agenda
1) Tour of ASH and review of existing property storage (1 hour)
2) Tour Impressions (15 min)
3) Timeline for recommendations (5 min)
4) Review Goals (10 min)

Attendees:
Elizabeth Stauber, Jenna Cooper, Patricia Galloway, Mary Kahle, Kelley Russell, Bob Ward, Francela Brazil Williams, Sydney Harris, Alison Barajas

Minutes
Tour of ASH and review of existing property storage:
The group toured the interiors of buildings 501 and 554 which currently hold the majority of existing property that may have historic value and significance. They also toured the outside of building 540. A member asked if the property on display in 501 will stay there or be moved. A member said she would check with HHSC leadership to see if there was a plan.

Tour Impressions:
Tour impressions were tabled until the next meeting.

Timeline for recommendations:
A member confirmed for co-chair that the recommendations from the group need to be submitted in September of 2020.

Review of Goals:
Co-Chair discussed the updated goals she emailed to the group previously. She will resend them and requested that everyone reply in the affirmative that they agree to the updated goals or provide their suggestions. Co-Chair expressed a desire for guidelines and boundaries regarding things like fundability and retainment. A member will provide a copy of the HHSC process for retaining/removing property at the next meeting for review by the group. The group also asked which buildings were possibly available to house an exhibit for the history of ASH. A member stated that 540 has been mentioned potentially for this purpose. She stated she will send pictures on the inside of the building.

Charter:
Co-Chair informed the group that the goals need to be agreed upon prior to the charter being completed and finalized. She stated that once the goals were agreed upon, she would complete a draft of the charter for the group to review and finalize by the next meeting. She asked the group to consider any and all resources that they may need to make effective recommendations.
Closing:
The following are action items:
1) Co-Chair will resend email with updated goals. Group members are expected to reply in agreement or with suggestions in a timely manner.
2) Co-Chair will create a draft charter and send to the group for review.
3) A member will bring a copy of the HHSC process for retaining/removing property.
4) A member will send interior pictures of building 540 to the group