MINUTES

ASH Redesign History of ASH Work Group
Wednesday, August 5, 2020 • 1:00-2:00pm • Conference Call

Agenda
1. Welcome
2. Final review of google doc
3. Open discussion items
4. Close

Attendees
Sydney Harris, Mary Kahle, Sherley Spears, Elizabeth Stauber, Charlton Lewis, Bob Ward, Jenna Cooper

Minutes
Welcome
A member welcomed the group and reviewed the agenda. The google doc will be converted and shared via email for a final review from the group.

Final review of google doc
The chairs reviewed comments on the google doc. It was suggested to combine the last three paragraphs in order to condense the introduction. The group reviewed recommendation one, specifically the length of time the position would be needed. The group agreed to adjust the recommended length to at least three years, but potentially include a range. It was suggested to also include a timeframe for when the position would begin. The group discussed the variability of the timeframe based on different factors, like number of people working on the project. Discussed rephrasing the management process section in recommendation two to be clearer. The group discussed the “person first” language and recommended this be stated with flexibility to change as language preferences change. The group agreed to have the peer and family representative review and ensure that language is appropriate from that perspective. Reviewed remaining comments and adjusted document based on discussion. The group discussed ensuring that a communications plan is included in the marketing and messaging portion of the recommendations. Discussed the list of potential interpretation methodologies and asked the group if there were any additional suggestions. The group agreed to include an appendix with information on the cultural outreach projects. A member wanted to ensure that all current work being done is included and efforts are not duplicated. This information is included in the introduction.

Close
The final document will be shared via email once all comments have been resolved. The group agreed that this will be the last meeting. A member shared that building 540 confirmed for historical and cultural purposes.