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DEAR QUINNITE,

Congratulations on your acceptance and welcome to an exciting academic year at Paul Quinn College. By attending Paul Quinn, you are positioning yourself for success in both your academic career and in your life as a servant leader. This collegiate experience will be invaluable to you as you prepare yourself to lead a life committed to achieving the “Four L’s of Quinnite Leadership”:

**LEAVE**
PLACES BETTER THAN YOU FOUND THEM

**LEAD**
FROM WHenever YOU ARE

**LIVE**
A LIFE THAT MATTERS

**LOVE**
SOMETHING THATS GREATER THAN YOURSELF

Your decision to attend Paul Quinn College means you have answered the call of eternal leadership. It is your announcement to others that you will embrace the legacies of Imhotep and Hippocrates; Sun Tzu and Marcus Aurelius; Mother Theresa and Gandhi; Booker T. Washington and W.E.B. DuBois; Malcolm X and Dr. Martin Luther King Jr.; and Nelson Mandela and Cesar Chavez. Just as these great leaders did, you have chosen to be a change agent whose voice will tell the stories of your era.

You are now in the lineage of Bishop William Paul Quinn, the original Quinnite, who was the fourth Bishop of the AME church and was there at the denomination’s organization in 1816. He served as the Bishop of the Church’s Western States for nearly 30 years. He was a visionary and a leader. It is his path that you travel and from which you can never turn.

Lean on the words of Isaiah 58: 9-12 and stop making trouble for others and using cruel words. Feed the hungry and take care of the needs of the troubled. Then your light will shine in the darkness, and the Lord will always lead you. He will satisfy your needs and give strength to your bones. You will be like a garden that has much water and a spring that never runs dry. Your people will rebuild old cities, and you will be known for rebuilding the roads and the houses. Quinnites become the “Men in the Arena” that Teddy Roosevelt spoke about. Men and women know that it is not the critic who counts; not the ones who point out how the strong man stumbles or where the doer of deeds could have done them better. The credit belongs to the men and women who are actually in the arena... [The great devotions; who spend themselves in a worthy cause; who at their best know, in the end, the triumph of high achievement, and who at their worst know, that if they fail, at least they failed while daring greatly so that their place shall never be with those cold and timid souls who neither know victory nor defeat.

My Quinnite, Paul Quinn College, is a special place because of its spirit. The Quinnite spirit has been forged through 147 years of adversity and an unwavering belief that tomorrow will always be better than today. It is into this tradition that you now step. Always be mindful that you stand here, not by yourself or on your own. You have joined a family in every sense of the word. Your joys are our joys; your sorrows are our sorrows. We will stand by you today, tomorrow, and forever. I am proud to be your President, and we are proud to have you as a member of the Quinnite Family.

Sincerely,

Michael J. Sorrell, Esq.
President
The heritage bell is an important historic symbol of Paul Quinn. The heritage bell was originally on the Garrison Plantation, which later became the Waco campus of Paul Quinn College. The bell rang each morning notifying the slaves that it was time to head to the fields. When the College relocated from Austin to Waco in 1877, the bell remained and rang to start classes each day. It is our tradition for students to touch the bell twice while attending the College – as they enter their first semester and before they depart during graduation week. We look forward to making you part of Paul Quinn history!
MOVE-IN CHECKLIST

If you are living on campus this Fall 2021 semester, you may be wondering what you can and cannot bring with you. You can use the following guide to prepare you for move in. Please note, each student will be allowed to bring ONE family member with them to assist with move in.

The items below are suggestions and/or optional:

**DRESS ATTIRE:**
- Black and white business attire for Heritage Bell Ceremony (mandatory)
- Business casual clothes for class (dress code is enforced Mon-Fri from 9:00 AM to 4:30 PM)
- Regular clothes for your weekend fun activities and after business hours

**BATHROOM ITEMS:**
- Toiletries: toothbrush, toothbrush holder, tissues, toilet paper
- Prescribed medications and health-related items
- Bath towel, hand towel, bath rug, washcloths
- Personal care items
- Laundry detergent
- Cleaning supplies

**ROOM ESSENTIALS:**
- Room décor
- Laundry bag/basket
- Television/DVD player
- Under bed storage bins
- Small trash can and trash bags
- Iron, small ironing board, and hangers
- Twin size (XL) bed comforter, mattress cover/pad, sheets

**SCHOOL SUPPLIES:**
- Cell phone and charger
- Backpack or book bag
- Binder, paper, pens, pencils, calculator
- USB flash drive or portable storage device

“WE ARE IN THE DREAMS BUSINESS AND WE WANT TO HELP PEOPLE BELIEVE IN THINGS THAT THEY MIGHT HAVE NEVER THOUGHT THEY’D BE CAPABLE OF.”
If you are living on campus this Fall 2021 semester, you may be wondering what you can and cannot bring with you. You can use the following guide to prepare you for move in. Please note, each student will be allowed to bring ONE family member with them to assist with move-in.

The items below are suggestions and/or optional:

**FOOD FUNDAMENTALS:**
- Microwave and mini-fridge
- Snacks
- Brita
- Pots/pans

**ITEMS PROVIDED:**
- XL Twin Bed
- Under bed drawers
- Shared closet space
- Laundry room (free)
- A/C and heater control
- Communal lounge and kitchen space
- Personal desk, chair, drawers and shelf
- Three sinks and one bathroom/shower per suite

**PROHIBITED ITEMS:**
- Pets
- Candles or incense
- Fireworks of any kind
- Cigarettes or tobacco of any kind (PQC is a non-smoking campus)
- Drugs/alcohol, drug paraphernalia or any other illegal substances
- Flammable cooking appliances (deep fryer, toaster, crockpot)
- Weapons of any kind (knives, guns, or any explosives)
Paul Quinn dining services are managed by Aladdin Food Management Services, LLC. Here at Paul Quinn, we offer a program that meets the needs of today’s college student. Each year, you will experience exciting changes, fresh menus, and new enhancements to your dining program.

**MEAL PLANS:**
- Students living in college housing are required to participate in the 19-meal per week meal plan.
- Full-time off-campus students are required to participate in the 150-meal per semester meal plan.
- Part-time students are required to participate in the 45-meal per semester meal plan

**BREAKFAST:** A selection of meats, juice, fruit, hot and cold cereals, eggs, a rotating specialty selection of breakfast entrees, hot breads, toast, waffles, and fresh baked bakery items.

**LUNCH:** Hot specialty entrees, vegetables, meats, trends bar, hot grill and cold deli sandwiches, pizza, casseroles, stews, salads, soups, breads, desserts, and beverages.

**DINNER:** Hot specialty entrees, vegetables, meats, specialty bars, pizza, hot grill and cold deli sandwiches, casseroles, stews, salad bar, breads, desserts, and beverages.

**BRUNCH:** Served on Saturday and Sunday and features a combination of breakfast and lunch specials.

**MILLENNIUM CAFÉ HOURS (MONDAY–FRIDAY):**
- Breakfast: 7:30 am–9:30 am
- Lunch: 11:30 am–2:00 pm
- Dinner: 5:00 pm–7:30 pm

**MILLENNIUM CAFÉ HOURS (SATURDAY–SUNDAY):**
- Brunch 11:30 am–1:30 pm
- Dinner 5:00 pm–7:00 pm

*STUDENTS ARE EXPECTED TO LINGER NO MORE THAN 30 MINUTES PAST THE POSTED CLOSING TIMES.*

**SPECIAL DIETARY NEEDS:** If you have special dietary needs, please consult with the Food Service Director. All efforts will be made to meet your special needs.

**LOST CARD POLICY:** You must present your ID card to the cashier each time you enter the Dining Hall. Please do not ask the cashier to admit you without your ID card. If you lose your ID card, please see the Food Service Director, Dana Williams.
2021 - 2022
ACADEMIC CALENDAR

EVENTS

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Day of Classes</td>
<td>Monday, August 16, 2021</td>
</tr>
<tr>
<td>Last Day to Add or Drop a Course Without a W</td>
<td>Monday, August 30, 2021 (5:00 p.m. CT)</td>
</tr>
<tr>
<td>Census Date</td>
<td>Tuesday, August 31, 2021</td>
</tr>
<tr>
<td>Labor Day - No Classes; College Closed</td>
<td>Monday, September 6, 2021</td>
</tr>
<tr>
<td>Midterm Grade Start</td>
<td>Wednesday, September 29, 2021 — Tuesday, October 5, 2021</td>
</tr>
<tr>
<td>Midterm Grades Due (5:00 p.m. CT)</td>
<td>Tuesday, October 5, 2021</td>
</tr>
<tr>
<td>Last Day to Submit Change of Grades for Spring</td>
<td>Tuesday, October 5, 2021</td>
</tr>
<tr>
<td>Semester Incompletes (5:00 p.m. CT)</td>
<td></td>
</tr>
<tr>
<td>Financial Aid 60% Mark</td>
<td>Friday, October 15, 2021</td>
</tr>
<tr>
<td>Last Day to Withdraw from Courses (Individual or Complete) (5:00 p.m. CT) (67%)</td>
<td>Friday, October 22, 2021</td>
</tr>
<tr>
<td>Final Exam Period</td>
<td>Thursday, November 18, 2021 — Wednesday, November 24, 2021</td>
</tr>
<tr>
<td>Degree Conferral Date</td>
<td>Wednesday, November 24, 2021</td>
</tr>
<tr>
<td>Thanksgiving Break - College Closed</td>
<td>Thursday, November 25, 2021</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>Tuesday, November 30, 2021</td>
</tr>
</tbody>
</table>

*ALL DATES SUBJECT TO CHANGE*
2021 - 2022

ACADEMIC CALENDAR

**EVENTS**

- **Martin Luther King, Jr. Day** - No Classes; College Closed
  - Monday, January 17, 2022
- **First Day of Classes**
  - Tuesday, January 18, 2022
- **Last Day to Add or Drop a Course Without a W (5:00 p.m. CT)**
  - Tuesday, February 1, 2022
- **Census Date**
  - Wednesday, February 2, 2022
- **Midterm Grade Period**
  - Wednesday, March 2, 2022 — Tuesday, March 8, 2022
- **Midterm Grades Due (5:00 p.m. CT)**
  - Tuesday, March 8, 2022
- **Spring Break - No Classes; College Open**
  - Sunday, March 13, 2022 — Sunday, March 20, 2022
- **Financial Aid 60% Mark**
  - Friday, March 25, 2022
- **Last Day to Withdraw from Courses (Individual or Complete) (5:00 p.m. CT) (67%)**
  - Friday, April 1, 2022
- **Good Friday - Easter - No Classes; College Closed**
  - Friday, April 15, 2022
- **Final Exam Period**
  - Saturday, April 30, 2022 — Friday, May 6, 2022
- **Earth Day - College Closed; No Exams**
  - Friday, April 22, 2022
- **Degree Conferral Date**
  - Tuesday, November 30, 2021
- **Commencement**
  - Saturday, May 7, 2022
- **Final Grades Due**
  - Tuesday, May 10, 2022
- **Memorial Day - Campus Closed**
  - Monday, May 30, 2022

**SPRING 2022**

*ALL DATES SUBJECT TO CHANGE*
FREQUENTLY ASKED QUESTIONS

ACADEMICS:

Q: When is the first day of classes?
A: The first day of classes for all students is August 16, 2021. You can access the 2021-2022 Academic Calendar here. The Academic Calendar highlights all important dates for you.

Q: How can I access and view my course schedule?
A: Log into CAMS at https://portals.pqc.edu/estudent/login.asp. Be sure you change your semester to Fall 2021 before logging in. Click “My Schedule” on the left-hand side.

Q: Can I select classes that fit within my schedule?
A: Yes! Be sure your advisor knows what your work or family needs are so they can suggest courses that work best with your daily life.

Q: How can I make changes to my schedule?
A: Course schedules can be edited by meeting with your advisor. Returning students can access their registration in CAMS.

Q: How will I know if my class is in-person, online, or hybrid?
A: You will know if your class is in-person, online, or hybrid by checking CAMS. Virtual classes will be new for us this semester and available to students who live out of state or have not submitted proof of a COVID vaccine. Virtual courses will be coded as such in CAMS before the school year begins.

Q: If I originally selected in-person courses, can I switch to online courses or vice versa?
A: To make any changes to your courses, you must first meet with your academic advisor. They will work with you to ensure that your class schedule fits your needs and will keep you on track for degree completion.

Q: How do I register for University of Phoenix (UOP) classes?
A: The first step in registering for UOP courses is meeting with your advisor. They will help you determine whether you need to take the courses and which ones to take.
Q: I am interested in studying abroad via CIEE. How can I confirm that I will receive college credit at PQC for my study abroad courses?

A: CIEE courses need to be approved by your advisor. Please make sure you set-up a meeting with your advisor before you travel abroad.

Q: How can I set up a one-on-one meeting with my advisor to schedule fall classes and talk about my major?

A: New students have access to advising as part of Summer Bridge or their New Student Orientation program. Students that did not participate in Summer Bridge will receive this information during the mandatory Summer Orientation for late admitted students happening August 7th to 9th. All returning students will use their advisor’s Calendly.

Q: Can I be a 100% full-time online student for the duration of my time at Paul Quinn?

A: Yes, you may be a 100% online student at Paul Quinn. As with all academic decisions, a student should visit with their advisor before selecting a degree pathway.

Q: Does PQC offer tutoring for classes? How can I access tutoring for my classes?

A: Tutoring is accessible through the SSS program. Tutoring is a service through their program and includes 24/7 virtual tutoring for most course subjects.
ATHLETICS:

Q: I was not recruited to play sports for PQC; however, I would like to tryout for one of the varsity teams. What is the process for this?

A: Any student interested in trying out for our athletic programs should directly contact the coach of their chosen sport. Coaches can provide you more information on open tryouts. Please see below for the athletics contact list:

- **Men's Basketball** - Coach Espinosa (bespinosa@pqc.edu)
- **Women's Basketball** - Coach Anderson (eanderson@pqc.edu)
- **Men's Soccer** - Coach Delgado (mdelgado@pqc.edu)
- **Women's Soccer** - Coach Delgado (mdelgado@pqc.edu)
- **Women's Volleyball** - Coach Anderson (eanderson@pqc.edu)
- **Co-Ed Track and Field** - Coach K (kmckinney@pqc.edu)
- **Co-Ed Cross Country** - Coach K (kmckinney@pqc.edu)
- **Cheer/Dance** - Coach Cari (cmariani@pqc.edu)

Q: I am an athlete and want to know:

1. what do I need to do to receive a housing placement?
2. when will I receive my housing placement?
3. what is my housing placement?

A: Housing assignments for athletes will be finalized as athletes are placed in the Corporate Work Program positions. If you are an athlete and have not yet submitted a resume, and completed an interview, you will not be assigned housing. Dean McGriff will NOT provide an athlete a precise move-in date for the new Trammell S. Crow Living and Learning Center or off-campus housing until the following process is completed by each athlete:

1. Submit resume to kgrant@pqc.edu (student will be contacted if editing is needed).
2. Submit COVID-19 vaccination documentation (and Meningitis shot record if a new student).

If selected for the Corporate Work Program: interview must be completed for placement.

- Women’s soccer students will be housed in Plano and those eligible will be assigned CWP positions in Plano.
- Non- women soccer, new student athletes, will be housed at Crow (as space allows).
- All other athletes who need housing will be placed at the Metro or other off-campus housing options.
COVID-19 VACCINE REQUIREMENT:

Q: May I attend in-person classes if I am fully vaccinated?

A: Students that are fully vaccinated and have submitted proper documentation are eligible to attend in-person classes, participate in on-campus activities and athletics, and move into PQC housing.

Q: May I attend in-person classes if I have not received the COVID-19 vaccine?

A: No. Any student who has not been fully vaccinated CANNOT visit campus for any activities. This includes: 1) attending in-person classes, participating in on-campus activities and athletics, and 3) moving into PQC housing. Students who plan to move into PQC housing have until Thursday, August 12th to submit their COVID-19 vaccine documentation which includes the vaccination card and proof of a negative COVID-19 test that was taken within the last three (3) – five (5) days.

Q: May I attend in-person classes, come to campus, or live in PQC housing if I only have the first vaccine?

A: No. Students who have received only the first vaccine will be required to get their second vaccine shot before they can come to campus to attend in-person classes, participate in on-campus activities and athletics, or live in PQC housing. Only AFTER you submit required documentation showing that you are fully vaccinated, will you be able to access in-person courses and PQC housing.

Q: May I attend in-person courses even if I cannot take the COVID-19 vaccine due to allergies?

A: If you are allergic to the COVID-19 vaccine and/or have another medical excuse as to why you cannot receive the vaccine, you are required to obtain and submit medical documentation from a doctor that indicates this. Any student with a documented case will be eligible to receive accommodations. Please submit medical documentation to Dr. Grant.

Q: When should I schedule my COVID-19 vaccine?

A: You should schedule your COVID-19 vaccine as soon as possible. Any student hoping to take in-person classes and live on-campus by the first day of school should submit their vaccination record by no later than Thursday, August 12, 2021.

Q: Because of COVID-19 precautions, what should I expect move-in day to look like?

A: A student’s specific move-in date and time will be assigned based on the submission of the required documentation, including a negative COVID-19 test. Each student will be allowed to bring ONE family member with them to assist. We’ve included a list of suggested items to bring with you to help you with your packing. Please leave all forbidden items at home.

Q: Does our family need to be vaccinated in order to come to campus to help us move in?

A: Your family member does not need to be vaccinated to help get you settled in during your move-in day. Please note that each student moving into PQC housing will only be allowed to bring ONE family member to campus. Any additional family members will not be allowed onto campus as we need to limit capacity to ensure we can remain socially distant at all times.
COVID-19 VACCINE REQUIREMENT (CONTINUED):

**Q:** How do I submit my COVID-19 vaccination documentation?

**A:** Submission will vary depending on whether you are a new or returning student. Please see below for the process you must follow:

NEW STUDENTS

As a new student, you are also required to submit documentation of the Meningitis Vaccine if you are under 22 years old and will be physically present on campus. The Meningitis Vaccine must be administered ten (10) days prior to your access of the PQC campus. Submit your Meningitis Vaccine through your CANVAS account. Contact the IT Helpdesk if you need help with access (itsupport@pqc.edu). Use the following link to log-in: CANVAS. If you have questions, please send to emforms@pqc.edu or call 214-379-5449.

RETURNING STUDENTS

Submit your documentation via CANVAS. You must use your username and password to access CANVAS. Contact the IT Helpdesk if you need help with access (itsupport@pqc.edu). Use the following link to log-in: CANVAS. You will find a place to submit your COVID vaccination card in your Fall 2021 Check-in Course. The course will accept vaccine and negative testing results. Once you log-in, if you do not see the course, contact Coach Cari at cmariani@pqc.edu.

FINANCES

**Q:** What scholarships am I eligible for as an online student?

**A:** In order to be considered for financial aid and scholarships you must file a financial aid application. Once that information is received and processed you will be notified of any eligible aid, whether you are online or in-person. You can access your CAMS student portal to view your financial aid award. When we come across additional scholarship opportunities, we will reach out to eligible students. These will vary.

**Q:** I live in off-campus PQC housing and take in-person courses. Why do I have to pay full price for housing?

**A:** The cost of off-campus (apartment) housing is based on the student’s share of the costs associated with leasing the apartment for the academic year and prorated monthly. These costs include the base rent and other fees charged by the apartment complex such as trash, pest control, laundry (in some cases), as well as utilities including water, electricity and wifi service. Housing costs cannot be prorated based on the number of hours a student is enrolled in classes or the frequency of in-person or online course attendance.

**Q:** What are the housing costs for the 2021-2022 school year?

**A:** Housing costs can be found on the schedule of fees and will vary based on your housing assignment.

**Q:** How can I find out how much financial aid I am receiving?

**A:** You can view your financial aid award on your CAMS student portal. If you do not see any pending aid you may have an incomplete file and should review your e-mail for document requests. You can also contact the financial aid office if you have questions about your aid or if you would like to accept student loans.
FINANCES (CONTINUED):

Q: How will I know if I’ve received financial aid to help cover housing costs?

A: Official assignments will be made on a rolling basis and your initial financial aid award letter may reflect a housing estimate that is tentative and subject to change. Once your housing status is confirmed, your financial aid award will be updated. To view your current charges and if you have been billed for housing, review your CAMS student portal.

Q: How can I find out how much I owe for this school year?

A: You can access your CAMS student portal to view your charges and financial aid. Please note that if your housing has not been confirmed you may have housing charges applied at a later date.

Q: What do I do if I have a balance on my account?

A: First, make sure that you have a complete financial aid file. If you are unsure, review your student portal, email requests and/or contact the financial aid office.

Paul Quinn offers an installment payment program in which students can split their tuition and fees into four installments. Please review our Payment Plan Instructions for detailed information.

If you’d like to borrow a student loan you must have a complete a Master Promissory Note (MPN) and Entrance Counseling which can be done on the Federal Student Aid website. If you’d like to reduce or adjust the loan amounts, contact the Office of Financial Aid to submit a Loan Adjustment Form to the Office of Financial Aid. For more information, you can view the Billing and Financial Aid FAQ’s page on our website.

Q: Do I need to sign a lease for off-campus housing?

A: You will not sign a lease, however there will be an occupant application distributed to each student.

HOUSING

Q: Due to COVID-19 protocols, how many people will be sharing a room in off-campus housing?

A: There will be one (1) to three (3) students per apartment.

Q: Does PQC housing offer single rooms?

A: Single rooms will only be assigned if necessary to accommodate COVID-19 protocols.

Q: When will I receive my housing assignment?

A: Each student will receive their individual room assignments on a rolling basis, only after COVID-19 vaccine records have been submitted and accepted.
Q: When will I receive my housing assignment?

A: Each student will receive their individual move-in date and time according to the details outlined below. We will have three different move-in dates and your specific move-in date will be determined by when you successfully complete the move-in requirements.

- **Move-In Date One:** In order to receive your housing assignment and be allowed to move into Paul Quinn housing this weekend (August 14th and 15th), students must provide proof by this Thursday (August 12th) that they have completed the vaccination process for COVID-19. Any student who fails to do so will not be permitted to move into Paul Quinn housing, attend classes on campus, and/or participate in any Paul Quinn sponsored athletics (soccer, volleyball, cross country, etc.) until the next official move-in date.

- **Move-In Date Two:** If a student has not met the criteria articulated in bullet point #1, the next opportunity to move into Paul Quinn housing, attend classes on campus, and/or participate in Paul Quinn Athletics will not occur until August 30th. In order for a student to begin participating in-person for August 30th, they must complete all of the steps in bullet point #1 by August 23rd. Any student who fails to meet this deadline will not be eligible to join the in-person PQ community until the next (and last) official move-in date.

- **Move-In Date Three:** Any students who do not meet the August 12th or August 23rd deadlines for submission of the items in bullet point #1 will have until September 6th to submit their documentation. If a student meets the September 6th deadline, they will be allowed to move into Paul Quinn housing, attend classes on campus, and/or participate in Paul Quinn sponsored athletics on September 13th.

<table>
<thead>
<tr>
<th>COMPLETE DOCUMENTATION DUE BY:</th>
<th>FOR A MOVE-IN DATE OF:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, August 12th</td>
<td>Saturday, August 14th to Sunday, August 15th</td>
</tr>
<tr>
<td>Monday, August 23rd</td>
<td>Monday, August 30th</td>
</tr>
<tr>
<td>Monday, September 6th</td>
<td>Monday, September 13th</td>
</tr>
</tbody>
</table>

Any student who does not meet any of these three deadlines will not be allowed to live in Paul Quinn housing or enter campus for classes, meals, etc. or participate in athletics until January 2022. There will be no exceptions to these rules.
**HOUSING (CONTINUED):**

**Q:** If I want to share my mailing address with friends and family, what address should I use?

**A:** Students living on campus will be assigned a mailbox for use ONLY when the student is in residence (living on campus). The College will not accept mail for students when the Residence Halls are closed for extended breaks.

Students living in off-campus PQC Housing must use their physical address and box and/or apartment number as their mailing address. The College will no longer accept mail for students when the Residence Halls are closed for extended breaks.

**Q:** When may we start receiving packages/mail?

**A:** Students will receive mailbox information upon arrival to campus. The only students who will receive a mailbox key will be those who reside on campus. For items that must be shipped ahead of your arrival, please email Dean McGriff at mmcgriff@pqc.edu to make your special request.

**Q:** What are the eligibility requirements for housing for the 2021-2022 school year?

**A:** Paul Quinn is only offering on-campus housing to the following two groups of students for the 2021-2022 academic school: 1) new students and 2) returning students who are selected via a lottery process. Returning students who are 1) participants in the Corporate Work Program; 2) student-athletes; or 3) students with special circumstances that were approved to participate in our off-campus housing program by the April 30, 2021 deadline, will be eligible to live in PQC off-campus housing.

**Q:** What amenities are available with off-campus housing? What things will I need to provide?

**A:** All apartments will be furnished (twin bed, dresser, chair, etc). We recommend you bring dishes, toiletries, laptops, clothing and any other personal items that you need for day to day living.

**Q:** May I still apply for PQC housing?

**A:** Due to COVID-19 protocols, on-campus and off-campus PQC housing is extremely limited. Understanding this information, if you are still interested in housing, please send all inquiries about housing directly to Dean McGriff at mmcgriff@pqc.edu.

**Q:** May I live on-campus even if my classes are all online?

**A:** New students will be required to take courses in person if they are living in the dorms. In rare cases, courses offerings do not work with athlete or off campus work schedules and the student will need to take online courses.
STUDENT ACTIVITIES:

Q: Is it true that I must be a sophomore before I can become involved with extracurricular activities?
A: This is true only for those looking to join a Greek Letter Organization. All other extracurricular activities are open to first-year students.

Q: How can I get involved with extracurricular activities?
A: All announcements regarding student activities, student organizations, events, job opportunities, and other items of interest are announced via email and at Chapel. To ensure you receive all the information you need, please be present at Chapel and check PQC email. Lastly, be sure to follow @PQCHotSpot on Instagram as announcements and opportunities are shared here as well.

WORK PROGRAM:

Q: Who is required to participate in the Work Program?
A: All students who reside in PQC housing are required to participate in the Work Program.

Q: May I work full-time at another job while participating in the Corporate Work Program?
A: No. We do not recommend nor allow students to hold both a full-time job and a Corporate Work Program position.

Q: Do I need an updated resume to participate in the Work Program?
A: All students at the college should have an up-to-date resume. You must submit a resume in order to be considered for a position in the Work Program. If you need assistance with creating a resume, you can reach out to Ashley Hamilton at ahamilton@pqc.edu.

Q: Are we guaranteed a Work Program job?
A: Only students who reside on-campus are guaranteed a Work Program position. Unsatisfactory performance in the Work Program can lead to dismissal from both student housing and Work Program.

Q: When will I know where I will be assigned for my Work Program internship?
A: All students will be notified of their job placement once they have completed the interview process.

Q: What is the internship selection process for the Corporate Work Program?
A: Students past work performance is evaluated and graded. Those who have been successful in past positions will progress into the work pipeline and receive specialized training for the Corporate Work Program. These students will then have the opportunity to be interviewed and selected by Corporate Partners for available internships.
WORK PROGRAM:

Q: My Corporate Work Program internship went remote during the pandemic. How will I know if my internship will remain remote or if I will be onsite?

A: All Corporate Work Program students will receive information from the Associate Director of the Corporate Work Program regarding the status of their internship.

Q: What jobs are available in the Work Program? How can I apply?

A: Corporate Work Program opportunities are being added every day. To receive more information on how to apply, please send an email to kgrant@pqc.edu.

Q: I’ve been approved to participate in the Corporate Work Program but haven’t received any other information about my placement, when should I expect to hear back about next steps?

A: Being “approved” for the Corporate Work Program means that your resume has been accepted and you have been approved to interview with employers for various internship opportunities. Your actual participation in the CWP is determined by whether an employer selects you after the interview process. If you would like your resume reviewed, please send an email to Ashley Hamilton at ahamilton@pqc.edu.

Q: How much is the Work Program stipend each month?

A: The stipend varies depending upon placement. You will be notified of your exact stipend amount once you are placed into a position.

OTHER:

Q: I understand that PQC has a Business Casual dress code. What exactly does that mean?

A: The full details of our dress code, including “do’s and don’ts,” can be found in the Student Handbook, found here. Please read the full policy as this will include more information beyond the snippets we’ve included below. Below is a preview:

All students are required to be dressed in business casual attire for ALL classes, for eating in the cafeteria, using the Library, entering ANY of the business areas of the campus during regular business hours, for official College events, such as the Voices That Matter Speaker Series and other mandatory events. One new addition to the dress code this year is that students are allowed to wear sneakers.

The only exceptions are:

• After 5:30pm (if none of the above special events apply)
• Friday’s AFTER Chapel students may wear PQC or Greek Paraphernalia with jeans (no shorts)
• Actively exercising in the SUB Exercise Room
• Students who are assigned to work on the WE Over Me Farm, facilities or the cafeteria (communicate with direct supervisor on what is appropriate for your work assignment) (exception only applies to active work, not the full day)
• Athletic events and specific campus events, such as the DSO Concert
• Official announcements from the President’s Office
OTHER (CONTINUED):

Any student found to be in violation of the dress code policy, or who blatantly violates the dress code on multiple occasions may be subject to disciplinary action per the rules of the Student Code of Conduct.

Q: What steps do I need to take to be able to come to campus in-person?
A: To summarize information provided in this FAQ:

2. If PQC Housing is needed, apply for Fall housing by contacting Dean McGriff. Once the request is received, students will be housed according to their class and Work Program status. Housing is limited to 50% capacity for Fall 2021. For additional information on your specific housing status, contact Dean McGriff at mmcgriff@pqc.edu. A negative COVID-19 test is required from all students moving in for the Fall 2021 semester.
3. If PQC Housing is NOT needed, once your vaccination documentation is received, you will be approved to attend classes in person, meet with your faculty and attend student events. Social distancing and masks will be required on campus.
4. Students who are new to PQC must also submit their Meningitis Vaccination documentation BEFORE attending classes in person, utilizing the cafeteria OR moving into PQC Housing.
5. Once you receive your housing assignment and move-in date, you will be allowed to come to campus only on that date and after. Please do not come to campus before your allowed move-in date. You will not be allowed past the gate.

ANY ADDITIONAL QUESTIONS SHOULD BE DIRECTED AS FOLLOWS:

- ACADEMICS: Coach Cari (cmariani@pqc.edu)
- ATHLETICS: see list provided in athletics section for contact specific to the sport of interest.
- CAMPUS WORK PROGRAM: Dean McGriff (mmcgriff@pqc.edu)
- CORPORATE WORK PROGRAM: Dr. Grant (kgrant@pqc.edu)
- COVID-19 VACCINE REQUIREMENTS: Dr. Grant (kgrant@pqc.edu)
- FINANCIAL AID: Ms. Natalie and Ms. Juanita (finaid@pqc.edu)
- HOUSING: Dean McGriff (mmcgriff@pqc.edu)
- Student Activities: Dean McGriff (mmcgriff@pqc.edu)
DIRECTORY

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COVID-19 VACCINE REQUIREMENTS
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