



Down To Earth Forest School Pre-K Family and School Agreement 2023-24

Date: _____

This agreement is between Down to Earth Nonprofit (Down to Earth Forest School) and the parent or legal guardian(s) of _____ (print student name)

- 1. Enrollment:** The enrollment period is for the 2023-2024 academic year. From September 2023 through June 2024.
- 2. Enrollment Fee:** ___ (Initial) A \$200 non-refundable enrollment fee is required for the school to reserve a place for the academic year stated above. This enrollment fee will be applied to the first month's tuition and supply fee.
- 3. Tuition:** ___ (Initial) Tuition amount is \$4,500 for the 10 month school year. Parent has selected the following payment plan for tuition. Tuition can be paid by ACH transfer or check. Credit card payments will be accepted if requested, a 3% merchant processing fee will be added to the invoice.
 - Plan A (One payment of \$4,400 due Sept. 1)
 - Plan B (Three payment plan \$1,485 due Sept 1, Jan 1, and April 1)
 - Plan C (Ten payment plan \$450 due on the 1st of each month Sept - June)
- 4. Tuition Obligation:** ___ (Initial) I understand that my child is being enrolled for the entire academic year or period covered by this contract. I also understand that the overhead expenses of the School do not decrease when some students withdraw during the course of the school year. Therefore, if I withdraw my child prior to the end of the academic year, the following early withdrawal fees will apply and will become payable in full immediately.

Withdrawn September 1 - December 31	\$1,350
Withdrawn January 1 - March 31	\$900
Withdrawn April 1 - June 13	\$450
- 5. Withdrawal Procedure:** ___ (Initial) I may withdraw my child by submitting written notice to the School via letter or email with the reason for withdrawal. At that time any early withdrawal fees will become payable in full. The school is willing to negotiate withdrawal fees when circumstances are completely outside of the family's control. I.e: relocation due to work, death in the family, loss of employment.
- 6. Payment, Late Fees and Default:** ___ (Initial) I understand that a late charge of \$5 per day will be charged for any payment delinquent past the 7th of each month. In the event of default (being 30 days past due), my child will not be able to attend class until the account is brought current.
- 7. Materials Fee:** I agree to pay a one time materials fee of \$150 due upon enrollment. This fee covers materials and supplies that my child will use at the School.
- 8. School Rules:** I agree that my child and I will abide by the rules, regulations, and conditions contained in the School's Family Handbook and other published documents which may be amended from time to time.
- 9. State Laws and Oregon Department of Education Guidance:** I understand that my child will be attending a private school which is subject to the health and safety rules set forth by the Oregon

Department of Education. I will cooperate with these rules as they apply to private schools in the State of Oregon.

- 10. Support:** I agree to support the School in its philosophy, methods, objectives, and policies. I also agree to maintain a positive attitude, keep in regular contact with teachers, and to attend parent meetings. I agree to support the school and my child through volunteering in class at least once during the academic year, and participating in School activities such as the Lantern Walk, and May Day Celebration. In addition I commit to attending two volunteer park clean up days held the first Saturday of each month.
- 11. Termination of Student's Attendance:** The School has the right to suspend or terminate the attendance of my child for reasons set forth in the Family Handbook (or other published document), for reasons that the School considers detrimental to the School community, student, or other students, or for the failure to pay all or any part of the financial obligations for attendance. The school will work with the family to resolve any issues that may lead to the suspension or termination of a child from the school.
- 12. Photos and Images** ____ (Initial) I agree to allow my child's name, photograph, voice, image and information to be used by the School for use in the School's publications, promotion materials, social media, and website, without compensation and without prior notice. I also allow my child to be interviewed by the media at school or school related events. I release and hold the School harmless from any liability stemming from the use of my child's name, photograph, voice, image, or information.
- 13. Medical Authorization:** If, in the opinion of a properly licensed and practicing physician, my child needs medical or surgical services which require a parent's pre-authorization or consent, I authorize the School to furnish such consent on my behalf. I hold the School harmless from any liability which might arise from the giving of such consent.
- 14. Consent to Medical Care:** I authorize the School to supply medical care as needed for my child (including administration of allergy medications, Epi-Pens, etc., according to a prescription from a licensed practitioner) or other minor medical care or emergency as determined to be appropriate by the School Staff. I release and hold the School harmless from any liability which might arise from the provision of such medical care.
- 15. Inclement Weather/Acts of God:** The School's duties and obligations shall be suspended immediately during all periods that the school is closed because of force majeure events including, but not limited to, any fire, act of God, earthquake, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond the School's control. If such an event occurs, the School's duties and obligations will be postponed until such time as the School, in its sole discretion, may safely reopen. While every attempt will be made to make up any days missed, the School is under no obligation to refund any portion of the tuition paid.

By signing below, I confirm that I understand and agree to the Family and School Agreements

Parent Signature

Date

Parent Printed Name

Parent 2 Signature
(if applicable)

Date

Parent 2 Printed Name