



Worship Ministry Assistant - Holy Trinity Church, Cambridge

Introduction to the Church //

HT is a vibrant Evangelical Charismatic Anglican church, with a large and growing church family of all ages and stages. We are situated right at the centre of the city and perfectly placed to reach students and adults alike. Our heart is to reach Cambridge and beyond with the amazing news of Jesus Christ. We want to see as many people as possible come to follow Him, be transformed by His love, and be equipped to be fruitful disciples. We are fuelled by worship and prayer; directed by a deep confidence in the Scriptures; empowered by daily seeking the presence and gifts of the Spirit; committed to doing this all together as a family and to living out lives of generosity towards one another and our communities.

The Lord's hand of blessing has been on HT and we have been slowly and steadily growing for many years. More recently we have entered a new season of ministry expansion with a wide vision to reach our city in a big way. Although already a relatively large community (numbering around 750 including kids, young people, students and adults), our heart is to continue to make space for all those God wants to reach and call into our church family, especially as Cambridge continues to grow so rapidly. We also sense that God is leading us into a new season of being **a church for the city** and our so heart is to further develop as a discipleship and leadership training hub, to serve and reach our city more, and in years to come, to explore planting and partnering further afield.

A profile of the worship ministry at HT //

A thriving musical worship ministry is in the DNA of Holy Trinity. Worship is one of our core values and part of everything we do at HT. We believe that when we worship, we seek not just to praise Him, but to encounter Him and be transformed by Him. Our vision for the Worship Team is that we would be more than just musicians, singers and technicians, but that we would foster a hunger to see God break into our lives and the lives of those around us.

During normal university term time, we have 4 Sunday services, all these services utilise band-led worship and employing everything from the newest songs to contemporary re-workings of ancient hymns. We regularly live-stream our services and events, we are currently in the process of redesigning and upgrading our live streaming equipment.

In addition to Sunday services, other key weekly events include our Tuesday Student Night - this is a great place to grow and train student worship leaders and musicians and try out new songs. Finally, there are multiple midweek events (e.g. Alpha courses, smaller gatherings of church members) at which singing God's praise and inviting Him to dwell with us is central. All this is facilitated by a worship team (including production) of approximately 75 volunteers, led and developed by the Worship Pastor and two Ministry Assistants (MAs).

We will often set aside entire evenings for creative worship and prayer - we aim to be a church that innovates in our use of technology and creativity in order to shed fresh light on the glory of God. In March 2023 we recorded a Live Album with 13 songs written in-house and we are excited to be releasing these songs under the new name – Holy Trinity Cambridge Collective – in February 2024.



Worship Ministry Assistant Position described //

This is a full-time position on the staff team of Holy Trinity. Whilst being a fantastic opportunity to learn and grow, this is a significant step up from an internship. Our vision for the worship team is that we would be more than just musicians, singers and technicians, but people who foster a hunger to see God break into our lives and the lives of those around us. Helping to pastor and lead the team towards this is a key responsibility to the role. Therefore, we are seeking someone with both the competence and experience in leading congregations in worship, but also with spiritual maturity and a deep commitment to Christ, and a pastoral heart to share God's goodness with others.

Responsibilities //

- Lead worship confidently on keyboard and/or guitar.
- Leading the Student Worship Team supervised by the Worship Pastor – overseeing and scheduling the worship team at the Tuesday Student Night each week, including the training and releasing of new worship leaders.
- Support the Worship Pastor in the running of the 4 Sunday services. Comprised of leading or playing at least one service per Sunday themselves; assisting in ordering and devising services; helping to grow the church in worship, and often playing an instrument in the Sunday worship bands when not leading.
- Demonstrate proven administrative and organisational skills. Administrate HT's Sunday worship through scheduling and the making of rotas.
- Possess a passion for and aptitude in seeing people grow in their faith. They will have pastoral oversight of the worship team alongside the Worship Pastor; mentoring individual team members, planning and running regular team nights and modelling worship leadership on and off stage.
- Consistently invest in their own spiritual and musical growth through developing their daily walk with God as well as through conferences and other events.
- Undertake musical training of the worship team on their instruments and also of other congregation members who lead worship at homegroups and other smaller events.
- Help to plan and lead special worship celebrations alongside the Worship Pastor (e.g. Christmas and Easter services, worship and prayer nights).
- Supporting central church events, ministry and administration (Approx. ½ a day a week).

Knowledge & Experience //

- You will have at minimum been serving on your church worship team leading worship and experience of leading bands.
- You will have at least a basic understanding of operating a sound desk and setting up audio equipment for services and events.

It would be advantageous to have some of the following or be willing to learn //

- Skills in musical software (e.g. Logic, Mainstage), Sibelius.
- Abilities in harnessing wider instruments (e.g. choirs, brass, strings) for band-led worship and the leading/conducting of amateur choirs in one-off services.
- Skills in multimedia communication, e.g. video making, website design & editing.
- Gifting and desire to continue to grow in the writing and production of worship songs.



Gifts & Abilities //

- Robust organisational and administrative skills, and able to coordinate others.
- The ability to manage & prioritise tasks.
- Good people skills, with an aptitude for relationship building.
- Good leadership skills, able to draw together, develop and lead teams of various kinds.

Personal attributes //

- be confident that their faith is robust
- be able to set realistic goals and priorities for their work and act accordingly
- be able to keep calm under pressure
- be enthusiastic and full of initiative
- have a sense of humour and enjoy laughter
- be flexible in their approach to work
- be comfortable striking up conversations and forming new relationships
- have an optimistic, buoyant character
- be able to maintain confidentiality and discretion
- enjoy working with a team of volunteers
- have a vision for being part of a team

Terms of Employment //

Employer:	The PCC of Holy Trinity
Responsible to:	The Worship Pastor
Hours of work:	This is a full time role. MAs will work 37.5 hours per week on average, including Sundays and, in a typical week, two evenings. MA's regular day off is Friday but often find it possible to take Saturdays off.
Salary:	The pro-rata salary is £21,750 per annum.
Pension:	MAs are eligible to be enrolled in our NEST pension scheme, with HT contributing 8% of their salary each month, with optional personal contributions.
Length of appointment:	Initially one year (September 2024 - August 2025, exact dates to be agreed) with the probability that a second year will be offered if both parties desire it.



Holiday:	Holiday is 36 days, suggested for four weeks during the summer plus one week around Christmas and one week around Easter. The dates of the holiday are by mutual agreement with the Operations Director.
Probation:	There is a 3 month probationary period during which the progress of the post holder will be reviewed prior to the confirmation of permanent appointment.
Expenses:	The Church covers all working expenses on production of receipts (stationery, work related travel costs, conference fees etc.).
Accommodation:	Whilst the Church can offer guidance, the employee is responsible for finding accommodation and for all costs ensuing.
Occupational Requirements:	<p>This role has an occupational requirement for the post-holder to be a practicing Christian.</p> <p>Any job offer is subject to the completion of an enhanced DBS check (and/or overseas equivalent if you have lived overseas).</p> <p>The HT Recruiting Ex-Offenders Policy is available to all applications upon request, please email operations@htcambridge.org.uk</p>

Application procedure //

Applications are currently open and completed application forms along with your videos/links of yourself leading worship should be returned no later than **Sunday 28th April 2024**. If you have any questions about the post or would like further information, please contact Esther-Jane Baxter, Worship Pastor on 07941 593555 or esther-jane.baxter@htcambridge.org.uk before this date.

Interviews will be held for all short-listed candidates on a provisional time of the **Wednesday 8th May 2024**. All candidates will be informed whether or not their application has been successful. Successful candidates will start in September 2024.