Board Meeting Minutes
July 17, 2019

MEMBERS PRESENT
Honorable Valerie Abbott, City of Birmingham, Chairman
Ms. Eunice Rogers, City of Birmingham, Vice-Chairman
Mr. Chester Jolly, City of Warrior, Treasurer
Mr. Reginald Holloway, Shelby County
Honorable Tom Henderson, City of Center Point
Honorable Lee McCarty, Town of Wilsonville
Honorable Loxcil Tuck, City of Tarrant
Mr. Jeff Downes, City of Vestavia Hills
Mr. Tim Westhoven, City of Hoover, Secretary
Honorable Jon Graham, City of Calera
Ms. Maranda Nolen, City of Springville
Mr. Ed Lowe, City of Oneonta

MEMBERS REPRESENTED BY ALTERNATES
Honorable Joe Knight, Jefferson County
   Mr. Zach Brooks, Jefferson County
Honorable Robbie Hayes, Shelby County
   Mr. Reginald Holloway, Shelby County

MEMBERS ABSENT
Honorable Sandra Little Brown, Jefferson County
Honorable Chris Green, Blount County
Honorable Ken Gulley, City of Bessemer
Honorable Eddie Reed, Town of Jemison
Honorable Jimmie Stephens, Jefferson County
Honorable Randy Curtis, City of Hayden
Honorable Hollie Cost, City of Montevallo
Honorable Tommy Bowers, St. Clair County
Mr. Edwin Revell, City of Birmingham

OTHERS PRESENT
Mr. Charles Ball, RPCGB
Mr. Brian O’Dell, RPCGB
Mr. Ray Morris, RPCGB
RPCGB Board of Directors Meeting Minutes
July 17, 2019

Ms. Ricki Hall, RPCGB
Ms. Lori Spears, RPCGB
Ms. Jesslan Wilson, RPCGB
Mr. Scott Tillman, RPCGB
Mr Marshall Farmer, RPCGB
Mr. Marcellous Johnson, RPCGB

CALL TO ORDER AND ROLL CALL
Chairman Abbott called the meeting to order at 10:32 a.m. A quorum was declared by the Chairman.

MINUTES
Minutes from April 17, 2019 stand as written.

FINANCE COMMITTEE

Mr. Brian O'Dell presented the financial reports ending May 31, 2019.

Statement of Net Assets
Mr. O'Dell stated that the financial statements continue to be solid. The Current Ratio is 2.66 (A) and the Quick Ratio is 2.15 (B). The Current Assets are $3,636,951 (C), Unbilled Receivables are $698,409 (D), Total Current Liabilities are $1,365,924 (E). Mr. O'Dell also pointed out that another item that improved in a significant way on the Statement of Net Assets was the reduction of the Net Pension Liability which is $1,1771,494. Overall everything is moving in the right direction.

Budget Summary
Mr. O'Dell pointed out column J on the Budget Summary Vs Actual report. Everything in that column, for the most part, is in really good shape. Mr. O'Dell explained that the STP Building Communities funding source has been increase since the last time the Committee met. ALDOT approved an overrun of $220,000. The overrun was directly related to a project that required some upfront expenses. Mr. O'Dell feel confident that by the end of the year the numbers for that program will be in line with what we expected. Mr. O'Dell also pointed out the RLF Administration funding source line item. RPC received $146,000 in loan funds that basically just passed through RPC. Therefore, we increase the funding on that line by $146,000 because it was showing up as an expense on the pass through.

Statement of Income and Expenses
Mr. O'Dell provided the following report for review specifically regarding the Medicaid Waiver Programs.
RPCGB
Statement of Income and Expenses
Year to Date Through May 31, 2019

<table>
<thead>
<tr>
<th></th>
<th>E&amp;D</th>
<th>PersChoice</th>
<th>TA</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$4,254,449</td>
<td>$136,208</td>
<td>$21,189</td>
<td>$4,411,847</td>
</tr>
<tr>
<td><strong>Total Salary, Fringe and Indirect cost</strong></td>
<td>1,299,515</td>
<td>129,912</td>
<td>28,449</td>
<td>1,457,876</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td>227,005</td>
<td>5,820</td>
<td>2,419</td>
<td>235,244</td>
</tr>
<tr>
<td><strong>Contracts</strong></td>
<td>2,703,509</td>
<td>-</td>
<td>-</td>
<td>2,703,509</td>
</tr>
<tr>
<td><strong>Total Direct Costs and Contracts</strong></td>
<td>2,930,513</td>
<td>5,820</td>
<td>2,419</td>
<td>2,938,752</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>4,230,028</td>
<td>135,732</td>
<td>30,868</td>
<td>4,396,628</td>
</tr>
<tr>
<td><strong>Excess (deficit) of revenues over expenses</strong></td>
<td>$24,421</td>
<td>$476</td>
<td>$(9,679)</td>
<td>$15,218</td>
</tr>
</tbody>
</table>

**Dues**
The Committee reviewed the Dues Status report for FY2019. A comparison chart was distributed indicating dues collected as of July 15, 2019. 66-member governments have paid $585,510 during FY 2019 compared to 71-member governments paying $571,180 for the same period last year (FY2018).

**PROGRAM BUDGET COMMITTEE**

**FY2020 Budget**
Mr. Brian O'Dell presented the FY2020 Draft Budget. Mr. O'Dell explained that most of the funding sources on the budget are the same as last year and the amounts are similar. On the Medicaid Waiver E&D program they had approximately $85,000/$90,000 of funding that they call No Wrong Door funding that is not going to repeat for next year. That is reflected in this budget.

Mr. Chester Jolly moved and Ms. Eunice Rogers seconded to adopt the FY2020 Budget as presented. Motion passed on a voice vote.

**Heart of Alabama Rural Planning Organization (HARPO) Planning Work Program**
Mr. Scott Tillman presented the HARPO report. Mr. Tillman stated that HARPO is a program where RPC does rural planning for ALDOT in St. Clair, Blount, Walker and Chilton Counties. Mr. Tillman pointed the Committee to the last page of the HARPO document which included the Staffing and Budget. The total budget for the year is $67,375. Mr. Tillman explained that a few things have been swapped around this year. In the previous
budget, RPC had to include advertisement for the Statewide Transportation Improvement Program for the public involvement process. That task has been eliminated this year and the budget for public meetings will include technical assistance. RPC is required to hold two public meetings in each county over the fiscal year plus include outreach to the cities in the rural area counties. RPC’s goal is to increase our outreach and improve our visibility in the rural counties.

Ms. Eunice Rogers moved and Mr. Reginald Holloway seconded to adopt the agreement as presented. Motion passed on a voice vote.

**ALDOT – Ozone Awareness Program Agreement**
Mr. Scott Tillman presented the FY 2020 – FY 2021 Ozone Awareness Program Agreement for Jefferson and Shelby Counties. Mr. Tillman explained that the program agreement has an 80/20 funding provision with 80% of those being CMAQ funds and 20% is the local RPC match. The total amount of the agreement is $1,111,000.

Mr. Tim Westhoven moved and Mr. Chester Jolly seconded to adopt this agreement as presented. Motion passed on a voice vote.

**ALDOT – Building Communities Agreement**
Mr. Scott Tillman presented the FY 2020 – FY 2021 Building Communities Agreement. Mr. Tillman explained that RPC helps cities create comprehensive plans, downtown master plans, zoning updates, etc. The total agreement is $1,625,000 with $1,300,00 of that coming from STP Funds (Birmingham Area Dedicated) and $325,000 of RPC Funds.

Mayor Jon Graham moved and Mr. Chester Jolly seconded to adopt this agreement as presented. Motion passed on a voice vote.

**ALDOT – APPLE Agreement**
Mr. Scott Tillman presented the FY 2020 – FY 2021 Corridor Feasibility Study or APPLE APRS Agreement. The APPLE program is designated to educate local governments on the transportation project development process and helps them make a decision on if a project is feasible or not. The program has increased in funding due to its popularity. The total agreement is $1,000,000 with $800,000 of that coming from STP Funds (Birmingham Area Dedicated) and $200,000 RPC Funds.

Mr. Jeff Downes moved and Mr. Tim Westhoven seconded to adopt this agreement as presented. Motion passed on a voice vote.

**ALDOT – Congestion Management Agreement**
Mr. Scott Tillman presented the FY 2020 – FY 2021 Congestion Management Systems Agreement. This agreement assists RPC with the Congestion Management Program which is one of the required programs that the MPO has to do. RPC contracts with UAB to assist
with processing the travel time data to elevate congestion in the hot spots. The total agreement is $720,000 with $576,000 coming from STP Funds (Birmingham Area Dedicated) and $144,000 from RPC Funds.

Mr. Tim Westhoven moved and Ms. Eunice Rogers seconded to adopt this agreement as presented. Motion passed on a voice vote.

OTHER

There being no further business, the meeting adjourned at 11:22 a.m.

Councilor Valerie Abbott, Chairman

Date 5/19/20