

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**January 3, 2019
11:30 a.m.**

On Thursday, January 3, 2019 at 11:30 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Clarence Litton and Rod Burns, members; and Gloria Chapman, Secretary. Bill Harper, Plant Manager was absent.

Others present: Jackie Hunter, City Recorder; and Jonathan Carpenter and Corey Smith of The Thrasher Group; and City Attorney Tim LaFon.

PUBLIC

None.

MINUTES

Hearing no objections, the minutes of December 6, 2018 meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of December in the amount of \$ 195,353.94 were approved without objection.

Income/Expense. The financial statement for December was approved without objection.

Adjustments. The adjustments for the month of December in the amount of \$ 834.93 were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett reported the ammonia results November were 18.8 mg/L.

Staff report. Plant manager Bill Harper was absent.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Corey Smith of The Thrasher Group reported that he received the last correspondence from the Division of Natural Resources to complete the Environmental Report, but due to the government shutdown, the RD Apply website has been down and our application could not be completed. Corey also stated that Jonathan Carpenter had submitted a letter to WV DEP requesting an extension of our interim limits to correspond with the Corrective Action Plan for the plant. Attorney Tim LaFon also reported that the PSC report would be filed around the third week of January.

MS-4 Program.

Mayor Barrett stated that he had nothing new to report regarding storm water other than the fact the a budget revision on General Fund would be upcoming in February, since the remain funds had been expended from the previous storm water loan.

High School Lift Station upgrade. The Mayor stated that this item has been completed and needs removed from the agenda.

Consider new Customers in the area of Riverside Café to the wastewater plant.

Corey Smith of The Thrasher Group presented the Board "Exhibit A" Authorization to Proceed Work Order #2 authorizing The Thrasher Group to survey and assess the existing gravity sanitary sewer line west of the Wastewater Treatment Plant" with a time and material cost not to exceed \$ 2,000.00. After discussion, motion was made by Clarence Litton to approve Exhibit A and authorize Thrasher to do the work for \$ 2,000.00. Motion carried.

NEW BUSINESS

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:27 a.m. until the next regularly scheduled meeting on January 3, 2019.