Your agency is part of history in San Francisco: the first generation of DCYF grantees to receive funding following the reauthorization of the Children and Youth Fund. The DCYF staff and I respect and appreciate the time, effort, and resources that your agency dedicated to becoming a DCYF grantee, and we extend to you a very warm welcome to the DCYF Family!

In order to ensure that your agency has the information you need to understand the processes and procedures that will impact your funding, all of our grantees will participate in a series of New Grantee Orientation Sessions.

DCYF designed the New Grantee Orientation Sessions using the following four Guiding Principles:

- **Establishing Our Partnership.** We consider your agency a full partner in our mission to provide all children and youth the opportunities and resources that will help them reach their full potential.

- **Setting Up Your Agency for Success.** We understand that high quality programming is bolstered by the strength of the agency providing it. The New Grantee Orientation will include programmatic-focused sessions by service area and a fiscally-focused session that will help your agency understand what to expect as a DCYF grantee and set up the work we will do together.

- **Building Relationships.** Our shared work leverages the relationships that your agency has with the DCYF staff. Establishing, maintaining, and nurturing our relationships with each other will have the effect of yielding better results for the children, youth, and families we will serve.

- **Planning for the Future.** Unanticipated needs during the funding cycle are likely to arise, and we must be agile enough to make necessary adjustments. We plan to share insight and guidance that will help your agency and our staff to know what we need to do in order to successfully conduct our work.

DCYF is excited to have you as a part of 2018-23 portfolio of grantees! Together we will provide services that will strengthen the lives of children, youth, Transitional Age Youth, their families, and the people who serve them. Our powerful investment in services for our children and youth throughout their development will make San Francisco an even greater place to grow up. I look forward to working with you on this mission.

Sincerely,

Maria Su, Psy.D.
Executive Director
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Justice Services

Despite marked declines in the number of youth involved in the juvenile justice system both nationally and locally, African American children and youth are still detained and incarcerated at disproportionately high rates in San Francisco’s Juvenile Hall and jails. Recent estimates based on data from the San Francisco Juvenile Probation Department show that in 2015, 11% of San Francisco’s African American children ages 10 to 18 were involved in the juvenile justice system, compared to just one and a half percent of all youth ages 10 to 18 in San Francisco. In the same year Hispanic/Latino children and youth were also disproportionately represented in the juvenile justice system, with just under 2% having systems-involvement as compared to only half a percent of their White peers. Furthermore, according to the Adult Probation Department, between 2012 and 2014, 25% of San Francisco adult arrests were young men and women ages 18 to 24. Also according to the Adult Probation Department, young adults under age 25 comprised 20% of the jail population, 25% percent of criminal court cases, and 21% of Adult Probation’s active caseload. When these statistics from the adult justice system are disaggregated by race/ethnicity, the disparities in systems involvement are even more pronounced than those found in the juvenile justice system.

Research conducted by the Justice Policy Institute and Annie E. Casey Foundation has shown that detention can be harmful for young people in both the short and long term. Placement in locked detention facilities disrupts schooling, increasing the likelihood that youth will fail classes or drop out. Compared to youth who have not spent time in custody, young people who spend time in custody are less likely to find employment and more likely to suffer mental health problems. Additionally, research suggests that formal processing is not always effective in reducing delinquent behavior.

Decades of research points to several root causes for youth involvement in the justice system: poverty, disconnection or underperformance in school and unresolved trauma. American Community Survey estimates from 2014 show 54% of San Francisco’s African American children and youth ages 0-17 to be living below 300% of the Federal Poverty Level. In the 2014-15 school year, African American high school students accounted for 41% of all suspensions even though they only comprised 10% of the SFUSD student population. Additionally, while the overall high school graduation rate was 85% in 2014-15, the rate for African American students was just 71%. In terms of trauma, in 2012 53% percent of homicide victims and 63% of shooting victims in San Francisco were African American, with 39% between the ages of 18 and 25 years old.

The disparities and the research behind effective juvenile justice practices point to a need for a systems-level approach. In leveraging its values of collaboration and partnership, DCYF worked with the Juvenile Probation Department and the Department of Public Health under the guidance of the Juvenile Justice Coordinating Council to identify points of justice system-involvement where the provision of supports and services would be most beneficial for children and youth. The strategies in this service area target specific subsets of the systems-involved youth population based on location of detention (Juvenile Hall, Adult Detention, specific jails), point in the adjudication process, probation status and receipt of court referrals for alternatives to secure confinement. By broadening access to supports and services across the justice system, systems-involved children and youth can successfully complete their court mandates, exit the system, reenter their communities and reduce their chances for further justice-systems involvement.
The Cultural Programming Strategy is designed to address the unique needs of youth of color involved in the juvenile or adult criminal justice systems. The Cultural Programming Strategy seeks to leverage culturally based approaches to help reduce the chance of further engagement with the juvenile or adult criminal justice systems. Programs will provide a range of services including case management, mentorship, skill building opportunities, educational reengagement, access to resources, life skills workshops and other supports. The Cultural Programming Strategy targets youth who are pre- and post-adjudicated or are court referred as an alternative to secure confinement and disconnected TAY who have been charged, indicted or who are on active probation.

**STRATEGY GOALS**

1. To provide opportunities to engage in supportive, culturally based programming that improves resiliency and coping skills.

2. To provide activities that help develop skills, encourage the pursuit of positive future possibilities, offer outlets for positive communication and connect participants with adult allies.

3. To ensure participants have access to culturally informed services that meet their needs.

4. To support successful transitions for participants reentering the community.

5. To decrease the likelihood of participants progressing deeper into the juvenile or adult criminal justice system.
Cultural Programming

Program Structure Requirements

1. Community-Based
   - Programs must operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries and other non-school sites that are safe and accessible to the youth.

2. Referral Sources
   - Programs must only accept referrals from the Juvenile and Adult Probation Departments, the District Attorney, Public Defender and Juvenile and Young Adult Courts.

3. Curriculum Based
   - Program activities must have specific skill-building goals and utilize a curriculum. Components of a curriculum include learning goals and objectives, as well as corresponding activities that help meet these goals and objectives. The curriculum should be implemented using lesson plans to guide activities that increase in complexity and depth over time. In addition, the curriculum should ensure that participants have opportunities to practice skills and reflect on what they are learning throughout the program session.

4. Supportive Services
   - Programs must provide transportation and assist with basic needs. Additionally, programs must consider issues related to neighborhood or turf when constructing cohorts to ensure participant safety.

5. Ongoing Support & Connection to Additional Resources
   - Programs must provide ongoing support to help participants address the complex needs present within their lives. Programs must have an established process for connecting participants to needed resources. These connections should emphasize warm handoffs and ongoing communication between programs providing services.

6. Incentives
   - Programs may provide incentives to engage and retain participants in the program. Incentives can take many forms including, but not limited to, economic (e.g. stipends, educational scholarships, personal savings accounts), in-kind (e.g. bus passes, transportation vouchers, rent subsidies, etc.), and celebratory (e.g. assemblies or award ceremonies).

7. Cultural Competency
   - Programs must have the ability and capacity to understand and respond appropriately to the unique combination of cultural variables of each participant and utilize culturally competent practices that align with the program model and purpose.
Programs must share updates and reports on the progress of their participants with the Juvenile and Adult Probation Departments, Public Defender, District Attorney and Juvenile and Adult Courts upon request. In addition, programs must remain in communication about staffing and personnel changes to ensure access and to minimize the possibility of gaps in service.

Programs must attend regular meetings convened by DCYF and justice systems partners. The purpose of these meetings is to promote coordination between the justice system partners and grantees, build relationships and work through system challenges.

Programs must provide a healthy snack if operating for two hours or more. All proposed programs must provide youth with water and avoid serving sugar-sweetened beverages such as soda or sports drinks.

Programs must be knowledgeable about the juvenile and adult criminal justice systems and have established relationships with San Francisco’s Juvenile and Adult Courts, Juvenile and Adult Probation, Public Defender’s Office, Police Department and/or District Attorney’s Office.

Established Relationships with System Partners

Health and Nutrition

Regular Communication & Coordination

Regular Grantee Convenings

Cultural Programming

Program Structure Requirements (CONTINUED)
Cultural Programming

Program Content Requirements

1. Culturally Focused Programming
   Programs must give system involved youth and disconnected TAY the opportunity to strengthen their sense of identity and build resiliency while engaging in activities that are informed by their culture. Programming in this strategy should include a range of highly structured approaches for engaging participants and educating them about their cultural background, history and values. In addition, programs may also look to leverage cultural assets through mentorship, project based learning, caregiver/family engagement, community service, recreational activities, restorative justice programming, etc.

2. Case Management
   Programs must provide case management for participants. Case management must include initial assessment and periodic reassessment of client assets and needs, development and periodic revision of case plans, monitoring of progress and recording of case notes, barrier removal and connection to resources, access to additional outside supports and activities as needed and clinical supervision to support staff case managers.

3. Family Partnership
   Programs must create opportunities for families and caregivers to be connected to the program, as appropriate based on the type of services offered. Family partnership activities include, but are not limited to, parent orientations, volunteer opportunities, family events, parent workshops, connections to resources, etc.

4. Social & Emotional Learning
   Programs must incorporate social and emotional learning principles into programming including forming positive relationships, growth mindset, self-efficacy, self-management and social awareness.

Additional Requirements for Programs Serving Youth (10-21)

Juvenile Probation Certification
   Programs must successfully complete all elements of the Juvenile Probation Department’s Certification process which includes (but is not limited to) the following topics: referral processes, Prison Rape Elimination Act (PREA) training and certification and mandatory workshops alongside Deputy Probation Officers and justice system partners.
## Cultural Programming Performance Measures

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<td>Meets requirements of at least 11/14 items</td>
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</table>
The Detention Based Services Strategy is designed to support programs that help build pro-social skills and resiliency for youth and disconnected TAY in detention. Detention Based Services programs will engage participants in positive activities that aim to help them see beyond their current circumstances. Detention Based Services programs must be flexible and offer services to participants regardless of their lengths of stay in detention. While programs will only operate in detention settings, they may seek to connect youth and disconnected TAY to services upon exit. The Detention Based Services Strategy targets youth in juvenile detention and disconnected TAY in adult detention and can include, but is not limited to activities such as enrichment programming, skill and knowledge building activities and other opportunities to build resiliency.

STRATEGY GOALS

1. To provide opportunities for youth and disconnected TAY in detention to engage in positive activities that improve resiliency and coping skills.

2. To provide activities that help develop skills, encourage the pursuit of positive future possibilities, offer outlets for positive communication and connect participants with adult allies.
# Detention Based Services

## Program Structure Requirements

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Curriculum Based</strong></td>
<td>Program activities must have specific skill-building goals and utilize a curriculum. Components of a curriculum include learning goals and objectives, as well as corresponding activities that help meet these goals and objectives. The curriculum must be structured but also flexible enough to account for youth and/or disconnected transitional age youth entering and exiting detention and staying for variable lengths of time.</td>
</tr>
<tr>
<td><strong>Modular Programming</strong></td>
<td>Programs, especially those providing services at the Juvenile Justice Center, must be able to account for the generally short time that youth are in custody while still ensuring that activities and services are beneficial. Programs will need to provide modular programming that can be contained within a short number of sessions or extended for youth and or disconnected transitional age youth in extended custody.</td>
</tr>
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<td><strong>Incentives</strong></td>
<td>Programs may provide incentives to engage and retain participants in the program. Incentives can take many forms including, but not limited to, economic (e.g. stipends, educational scholarships, personal savings accounts), in-kind (e.g. bus passes, transportation vouchers, rent subsidies, etc.), and celebratory (e.g. assemblies or award ceremonies).</td>
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<td><strong>Cultural Competency</strong></td>
<td>Programs must have the ability and capacity to understand and respond appropriately to the unique combination of cultural variables of each participant and utilize culturally competent practices that align with the program model and purpose.</td>
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<td><strong>Health and Nutrition</strong></td>
<td>Programs must provide a healthy snack if operating for two hours or more. All proposed programs must provide youth with water and avoid serving sugar-sweetened beverages such as soda or sports drinks.</td>
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<td><strong>Knowledge of Detention Based Programming</strong></td>
<td>Programs must have an established approach for delivering programming in juvenile and/or adult detention facilities and demonstrate experience providing services to youth and disconnected TAY in detention.</td>
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<tr>
<td><strong>Regular Communication &amp; Coordination</strong></td>
<td>Programs must share updates and reports on the progress of their participants with the Juvenile and Adult Probation Departments, Public Defender, District Attorney and Juvenile and Adult Courts upon request. In addition, programs must remain in communication about staffing and personnel changes to ensure access and to minimize the possibility of gaps in service.</td>
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<td>Programs must attend regular meetings convened by DCYF and justice systems partners. The purpose of these meetings is to promote coordination between the justice system partners and grantees, build relationships and work through system challenges.</td>
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Detention Based Services

Program Content Requirements

1. Enrichment, Skill Building, Gender Responsive or Culturally Focused Programming

Programs must provide structured programming that gives youth and or disconnected TAY in detention the opportunity to explore topics, build skills, support their growth and education and/or engage in gender responsive or culturally focused activities all designed to increase resiliency as they prepare to reenter the community. In addition, while Detention Based Services programs will only operate in detention settings, programs may intentionally connect participants they are working with to additional services or resources once they have exited custody.

2. Family Partnership

Programs must create opportunities for families and caregivers to be connected to the program, as appropriate based on the type of services offered. Family partnership activities include, but are not limited to, parent orientations, volunteer opportunities, family events, parent workshops, connections to resources, etc.

3. Social & Emotional Learning

Programs must incorporate social and emotional learning principles into programming including forming positive relationships, growth mindset, self-efficacy, self-management and social awareness.
Detention Based Services

Additional Requirements

For Programs Serving **Youth in Juvenile Detention (10-21)**

- **Detention Based: Juvenile Justice Center or Log Cabin Ranch**
  Programs may provide services either at the Juvenile Justice Center in San Francisco or at Log Cabin Ranch located in La Honda. Programs providing services at Log Cabin Ranch must be able to travel to and from the ranch to provide services regularly.

- **Juvenile Probation Certification**
  Programs must successfully complete all elements of the Juvenile Probation Department’s Certification process which includes (but is not limited to) the following topics: referral processes, Prison Rape Elimination Act (PREA) training and certification and mandatory workshops alongside Deputy Probation Officers and justice system partners.

For Programs Serving **Disconnected Transitional Age Youth in Detention**

- **Detention Based: County Jail 2, 4 or 5**
  Programs serving disconnected TAY may provide services either at County Jail #2 (425 7th Street, San Francisco), Country Jail #4 (850 Bryant, San Francisco) or County Jail #5 (1 Moreland Drive, San Bruno).
## Detention Based Services

### Performance Measures

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Girls’ and Young Women’s Programming Strategy Overview

The Girls’ and Young Women’s Programming Strategy is designed to address the unique needs of system-involved girls and disconnected transitional age young women. Programs in this strategy will focus on promoting the development and resiliency of girls and young women by helping them build the skills and knowledge needed to increase their chance of future success. Programs will provide a range of services including case management, mentorship, skill building opportunities, educational reengagement, access to resources, life skills workshops and other supports. The Girls’ and Young Women’s Programming Strategy targets girls who are pre- and post-adjudicated or are court referred as an alternative to secure confinement and disconnected transitional age young women who have been charged, indicted or who are on active probation.

STRATEGY GOALS

1. To provide opportunities to engage in supportive, gender responsive activities that improve resiliency and coping skills.

2. To provide activities that help develop skills, encourage the pursuit of positive future possibilities, offer outlets for positive communication and connect participants with adult allies.

3. To ensure the participants have access to gender responsive services that meet their needs.

4. To support successful transitions for participants reentering the community.

5. To decrease the likelihood of participants progressing deeper into the juvenile or adult criminal justice system.
Girls’ and Young Women’s Programming

Program Structure Requirements

1. Community-Based
   Programs must operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries and other non-school sites that are safe and accessible to the youth.

2. Referral Sources
   Programs must only accept referrals from the Juvenile and Adult Probation Departments, the District Attorney, Public Defender and Juvenile and Young Adult Courts.

3. Curriculum Based
   Program activities must have specific skill-building goals and utilize a curriculum. Components of a curriculum include learning goals and objectives, as well as corresponding activities that help meet these goals and objectives. The curriculum should be implemented using lesson plans to guide activities that increase in complexity and depth over time. In addition, the curriculum should ensure that participants have opportunities to practice skills and reflect on what they are learning throughout the program session.

4. Supportive Services
   Programs must provide transportation and assist with basic needs. Additionally, programs must consider issues related to neighborhood or turf when constructing cohorts to ensure participant safety.

5. Ongoing Support & Connection to Additional Resources
   Programs must provide ongoing support to help participants address the complex needs present within their lives. Programs must have an established process for connecting participants to needed resources. These connections should emphasize warm handoffs and ongoing communication between programs providing services.

6. Incentives
   Programs may provide incentives to engage and retain participants in the program. Incentives can take many forms including, but not limited to, economic (e.g. stipends, educational scholarships, personal savings accounts), in-kind (e.g. bus passes, transportation vouchers, rent subsidies, etc.), and celebratory (e.g. assemblies or award ceremonies).

7. Cultural Competency
   Programs must have the ability and capacity to understand and respond appropriately to the unique combination of cultural variables of each participant and utilize culturally competent practices that align with the program model and purpose.
Girls’ and Young Women’s Programming

Program Structure Requirements (CONTINUED)

8. Health and Nutrition

Programs must provide a healthy snack if operating for two hours or more. All proposed programs must provide youth with water and avoid serving sugar-sweetened beverages such as soda or sports drinks.

9. Established Relationships with System Partners

Programs must be knowledgeable about the juvenile and adult criminal justice systems and have established relationships with San Francisco’s Juvenile and Adult Courts, Juvenile and Adult Probation, Public Defender’s Office, Police Department and/or District Attorney’s Office.

10. Regular Communication & Coordination

Programs must share updates and reports on the progress of their participants with the Juvenile and Adult Probation Departments, Public Defender, District Attorney and Juvenile and Adult Courts upon request. In addition, programs must remain in communication about staffing and personnel changes to ensure access and to minimize the possibility of gaps in service.

11. Regular Grantee Convenings

Programs must attend regular meetings convened by DCYF and justice systems partners. The purpose of these meetings is to promote coordination between the justice system partners and grantees, build relationships and work through system challenges.
Girls’ and Young Women’s Programming

Program Content Requirements

1. **Enrichment, Skill Building or Culturally Focused Programming**
   Programs must provide structured programming that gives girls and disconnected transitional age young women the opportunity to explore topics, build skills, support their growth and education and/or engage in culturally based activities all designed to increase resiliency. Programming may include but is not limited to mentorship, tutoring, life skills training, recreational activities, restorative justice programming, caregiver/family engagement, etc.

2. **Case Management**
   Programs must provide case management for participants. Case management must include initial assessment and periodic reassessment of client assets and needs, development and periodic revision of case plans, monitoring of progress and recording of case notes, barrier removal and connection to resources, access to additional outside supports and activities as needed and clinical supervision to support staff case managers.

3. **Family Partnership**
   Programs must create opportunities for families and caregivers to be connected to the program, as appropriate based on the type of services offered. Family partnership activities include, but are not limited to, parent orientations, volunteer opportunities, family events, parent workshops, connections to resources, etc.

4. **Social & Emotional Learning**
   Programs must incorporate social and emotional learning principles into programming including forming positive relationships, growth mindset, self-efficacy, self-management and social awareness.

Additional Requirements for Programs Serving Youth (10-21)

- **Juvenile Probation Certification**
  Programs must successfully complete all elements of the Juvenile Probation Department’s Certification process which includes (but is not limited to) the following topics: referral processes, Prison Rape Elimination Act (PREA) training and certification and mandatory workshops alongside Deputy Probation Officers and justice system partners.
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Multi-Service Strategy Overview

The Multi-Service Strategy is designed to reduce recidivism, ensure successful reentry and help youth and disconnected TAY build the skills and resiliency to prevent further engagement in the juvenile or criminal justice systems. The Multi-Service Strategy will connect participants with providers who are able to work with them throughout their involvement in the system including making initial connections, as needed, while participants are in detention. Because of the multi-faceted needs of justice-involved youth and disconnected TAY, Multi-Service programming must be broad including services that encompass those funded under other Justice Services strategies. Multi-Service programs will provide a wide range of services including, but not limited to, case management, supportive services, mentorship, skill building opportunities, educational reengagement, access to resources, life skills workshops and connection to other positive activities that will help participants complete court mandates and permanently exit the justice system. Multi-Service programs may be required to provide intensive supervision, or day or evening reporting services, as well as services that help reduce opportunities to re-offend including house arrest and/or community monitoring. Multi-Service programs may also provide services that are gender responsive and/or culturally based, depending on the needs of their participants, and may include family partnership activities as a part of their approach. Multi-Service programs will target youth and disconnected TAY who have made formal connection with the system, are in custody or reentering their communities.

STRATEGY GOALS

1. To provide services and supports for youth and disconnected TAY throughout their involvement in the juvenile and adult criminal justice systems.

2. To reduce recidivism for youth and disconnected TAY,

3. To provide activities that help develop skills, encourage the pursuit of positive future possibilities, offer outlets for positive communication and connect participants with adult allies.

4. To help youth and disconnected TAY successfully meet court mandates and conditions of probation in order to exit the juvenile or criminal justice systems.

5. To support the successful transition of youth and disconnected TAY exiting the juvenile justice and adult criminal justice systems and reentering their communities.

6. To provide opportunities for youth and disconnected TAY in detention to engage in positive activities that improve resiliency and coping skills.
Multi-Service

Program Structure Requirements

1. Community-Based
   Programs must operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries and other non-school sites that are safe and accessible to the youth.

2. Referral Sources
   Programs must only accept referrals from the Juvenile and Adult Probation Departments, the District Attorney, Public Defender and Juvenile and Young Adult Courts.

3. Follow Court Mandates
   Programs must follow all mandates and requirements of the court. In addition, programs will be required to regularly work with in collaboration with the Juvenile and Adult Probation Departments, District Attorney, Public Defender, Sheriff’s Department and Adult Courts to coordinate services and communicate about participant progress.

4. Ongoing Support & Connection to Additional Resources
   Programs must provide ongoing support to help participants address the complex needs present within their lives. Programs must have an established process for connecting participants to needed resources. These connections should emphasize warm handoffs and ongoing communication between programs providing services.

5. Supportive Services
   Programs must provide transportation and assist with basic needs. Additionally, programs must consider issues related to neighborhood or turf when constructing cohorts to ensure participant safety.

6. Incentives
   Programs may provide incentives to engage and retain participants in the program. Incentives can take many forms including, but not limited to, economic (e.g. stipends, educational scholarships, personal savings accounts), in-kind (e.g. bus passes, transportation vouchers, rent subsidies, etc.), and celebratory (e.g. assemblies or award ceremonies).

7. Cultural Competency
   Programs must have the ability and capacity to understand and respond appropriately to the unique combination of cultural variables of each participant and utilize culturally competent practices that align with the program model and purpose.
Program Structure Requirements (CONTINUED)

8 Health and Nutrition
Programs must provide a healthy snack if operating for two hours or more. All proposed programs must provide youth with water and avoid serving sugar-sweetened beverages such as soda or sports drinks.

9 Established Relationships with System Partners
Programs must be knowledgeable about the juvenile and adult criminal justice systems and have established relationships with San Francisco’s Juvenile and Adult Courts, Juvenile and Adult Probation, Public Defender’s Office, Police Department and/or District Attorney’s Office.

10 Regular Communication & Coordination
Programs must share updates and reports on the progress of their participants with the Juvenile and Adult Probation Departments, Public Defender, District Attorney and Juvenile and Adult Courts upon request. In addition, programs must remain in communication about staffing and personnel changes to ensure access and to minimize the possibility of gaps in service.

11 Regular Grantee Convenings
Programs must attend regular meetings convened by DCYF and justice systems partners. The purpose of these meetings is to promote coordination between the justice system partners and grantees, build relationships and work through system challenges.
Multi-Service

Program Content Requirements

1. **Enrichment, Skill Building, Gender Responsive or Culturally Focused Programming**
   Programs must provide structured programming that gives youth and disconnected TAY the opportunity to explore topics, build skills, support their growth and education and/or engage in culturally based and or gender responsive activities all designed to increase resiliency as youth prepare to reenter the community. Programming may include but is not limited to mentorship, tutoring, life skills training, recreational activities, restorative justice programming, etc.

2. **Case Management**
   Programs must provide case management for participants. Case management must include initial assessment and periodic reassessment of client assets and needs, development and periodic revision of case plans, monitoring of progress and recording of case notes, barrier removal and connection to resources, access to additional outside supports and activities as needed and clinical supervision to support staff case managers.

3. **Family Partnership**
   Programs must create opportunities for families and caregivers to be connected to the program, as appropriate based on the type of services offered. Family partnership activities include, but are not limited to, parent orientations, volunteer opportunities, family events, parent workshops, connections to resources, etc.

4. **Social & Emotional Learning**
   Programs must incorporate social and emotional learning principles into programming including forming positive relationships, growth mindset, self-efficacy, self-management and social awareness.

**Additional Requirements for Programs Serving Youth (10-21)**

- **Juvenile Probation Certification**
  Programs must successfully complete all elements of the Juvenile Probation Department’s Certification process which includes (but is not limited to) the following topics: referral processes, Prison Rape Elimination Act (PREA) training and certification and mandatory workshops alongside Deputy Probation Officers and justice system partners.

- **Monitoring and Day & Evening Reporting Service Hours**
  Programs may be required to provide intensive supervision and/or provide reporting service hours both during the day and evening hours as requested by the Juvenile Probation Department.
### Multi-Service

#### Performance Measures

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Target</th>
<th>Tracking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Actuals vs. Projections</td>
<td>Number of participants served by the program is at least 90% of the program’s projected number of participants.</td>
<td>At least 90%</td>
<td>CMS</td>
</tr>
<tr>
<td>Program Completion</td>
<td>Percent of participants who meet minimum threshold for full participation specified in the program’s workplan.</td>
<td>At least 85%</td>
<td>CMS</td>
</tr>
<tr>
<td>Probation Violations</td>
<td>Percent of participants on formal or informal probation who violate the terms of their probation.</td>
<td>At most the average rate across all justice-involved youth</td>
<td>Administrative Data Matching</td>
</tr>
<tr>
<td>Caring Adult</td>
<td>Percent of surveyed participants who report that there is an adult in the program who really cares about them.</td>
<td>At least 75%</td>
<td>Surveys</td>
</tr>
<tr>
<td>Cultural Competency</td>
<td>Percent of surveyed participants who report that the program utilizes culturally competent practices.</td>
<td>At least 75%</td>
<td>Surveys</td>
</tr>
<tr>
<td>Envision Positive Future</td>
<td>Percent of surveyed participants who report envisioning a more positive future for themselves as a result of program participation.</td>
<td>At least 75%</td>
<td>Surveys</td>
</tr>
<tr>
<td>Referrals to Supportive Services</td>
<td>Percent of surveyed participants who report developing an improved sense of personal identity as a result of program participation.</td>
<td>At least 75%</td>
<td>Surveys</td>
</tr>
<tr>
<td>Agency Health</td>
<td>DCYF rates health of agency as “Strong” based on Fiscal and Compliance Monitoring.</td>
<td>Strong Rating</td>
<td>Fiscal and Compliance Visits</td>
</tr>
<tr>
<td>Grant Requirements</td>
<td>Number of items on the Grant Requirements Monitoring Checklist with which the program is in compliance.</td>
<td>Meets requirements of at least 11/14 items</td>
<td>See Grant Requirements Monitoring (page 28)</td>
</tr>
</tbody>
</table>
Youth Adult Court Case Management

Strategy Overview

The Young Adult Court Case Management Strategy is designed to support the Young Adult Court, a collaborative court model that offers alternative to detention programming designed for disconnected TAY. The Young Adult Court Case Management Strategy will provide case management to participants for 10 to 18 months within the four distinct phases of the Young Adult Court model: (1) Engagement and Assessment, (2) Stability and Accountability, (3) Wellness and Community Connection and (4) Program Transition. The model is highly structured and directed by the Young Adult Court administrative collaborative team comprised of the Young Adult Court Judge and Superior Court, the District Attorney’s Office, the Public Defender’s Office and the Adult Probation Department. The Young Adult Court Case Management Strategy targets disconnected TAY who have been referred by the Young Adult Court.

STRATEGY GOALS

1. To provide case management and supportive services in alignment and collaboration with the Young Adult Court model.

2. To reduce recidivism for disconnected TAY and increase positive legal outcomes through successful completion of the Young Adult Court model.

3. To increase the possibility of positive long term outcomes by connecting participants with employment opportunities, substance abuse counseling and support, and housing.

4. To increase the development of life skills, wellness outcomes and access to community resources.
Youth Adult Court Case Management

Program Structure Requirements

1. Community-Based
   Programs must operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries and other non-school sites that are safe and accessible to the youth.

2. Referral Sources
   Programs must only accept referrals from the Young Adult Court. Referred disconnected transitional age youth may have felony and misdemeanor cases and may or may not be on adult probation.

3. Case Conference Participation
   Program staff must participate in Young Adult Court case conference and court sessions.

4. Supportive Services
   Programs must provide transportation and assist with basic needs. Additionally, programs must consider issues related to neighborhood or turf when constructing cohorts to ensure participant safety.

5. Ongoing Support & Connection to Additional Resources
   Programs must provide ongoing support to help participants address the complex needs present within their lives. Programs must have an established process for connecting participants to needed resources. These connections should emphasize warm handoffs and ongoing communication between programs providing services.

6. Incentives
   Programs may provide incentives to engage and retain participants in the program. Incentives can take many forms including, but not limited to, economic (e.g. stipends, educational scholarships, personal savings accounts), in-kind (e.g. bus passes, transportation vouchers, rent subsidies, etc.), and celebratory (e.g. assemblies or award ceremonies).

7. Cultural Competency
   Programs must have the ability and capacity to understand and respond appropriately to the unique combination of cultural variables of each participant and utilize culturally competent practices that align with the program model and purpose.
Youth Adult Court Case Management

Program Structure Requirements (CONTINUED)

8 Health and Nutrition

Programs must provide a healthy snack if operating for two hours or more. All proposed programs must provide youth with water and avoid serving sugar-sweetened beverages such as soda or sports drinks.

9 Established Relationships with System Partners

Programs must have knowledge of the Young Adult Court model and key services and have established relationships with the Young Adult Court Judge and Superior Court, District Attorney’s Office, Public Defender’s Office, and Adult Probation Department.

10 Reporting

Programs will be required to enter data into the Young Adult Court Database.

11 Regular Communication & Coordination

Programs must share regular updates and reports on the progress of their participants with the Young Adult Court upon request. In addition, programs must remain in communication about staffing and personnel changes to ensure access and to minimize the possibility of gaps in service.

12 Regular Grantee Convenings

Programs must attend regular meetings convened by Young Adult Court and DCYF and justice systems partners. The purpose of these meetings is to promote coordination between the justice system partners and grantees, build relationships and work through system challenges.
Youth Adult Court Case Management

Program Content Requirements

1. **Four Phases of Service**
   Programs must support participants in all four phases of the Young Adult Court model. These phases include (1) Engagement and Assessment, (2) Stability and Accountability, (3) Wellness and Community Connection and (4) Program Transition. The services in each phase will depend on each client and their level of engagement.

2. **Case Management**
   Programs must provide each participant with approximately 10 to 18 months of case management services. Programs will support all key services of the Young Adult Court model which includes, but is not limited to, providing orientation, wellness care plans, intensive case management service, life skills and other relevant group sessions, and offering rewards and responses.

3. **Assessment**
   Programs must lead the assessment process of participants over multiple sessions for all cases referred to Young Adult Court in conjunction with the Young Adult Court partner agencies.

4. **Family Partnership**
   Programs should strive to create opportunities for families and other community supporters to be connected to the program, as appropriate based on the type of services offered. Family partnership activities include, but are not limited to, parent orientations, volunteer opportunities, family events, parenting workshops, connections to resources, etc.

5. **Social & Emotional Learning**
   Programs must incorporate social and emotional learning principles into programming including forming positive relationships, growth mindset, self-efficacy, self-management and social awareness.
# Performance Measures

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<tr>
<td>YAC Terminations/Withdrawals</td>
<td>Percent of participants who do not voluntarily withdraw or have their participation terminated by the court.</td>
<td>At least 85%</td>
<td>Administrative Data Matching</td>
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<td>Caring Adult</td>
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DCYF GRANTEE SERVICE AREA GUIDE - JUSTICE SERVICES

Performance Measure

Grant Requirement Monitoring

Adherence to grant requirements will be assessed via monitoring efforts throughout the year and reported on at the end of the fiscal year. To meet DCYF performance standards, grantees must meet grant requirements for at least **11 of the 14** items listed below.

<table>
<thead>
<tr>
<th>Item</th>
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</table>
| CMS Data Quality              | To ensure that programs are entering quality data into the DCYF Contract Management System (CMS) to track program performance. | • Program enters complete demographic information into CMS for at least 90% of active participants by last invoice submission deadline.  
• Program enters attendance data into CMS for at least 90% of scheduled days by last invoice submission deadline. | CMS              |
| Timely Workplan Submission    | To ensure timely workplan processing and reduce delays.                | Program submits initial workplan to DCYF for review by deadline (May 1, 2018 for Summer programs, July 1, 2018 for all other programs).                                                                  | CMS              |
| Timely Invoice Submission     | To ensure timely submission of invoices and reduce delays in invoicing. | On average, program submits each invoice within the 45 days that follow the month for which the invoice is being prepared (e.g. October invoice is submitted by November 30). | CMS              |
| Survey Administration         | To ensure that programs administer surveys to obtain feedback from participants on their experiences. | • Program administers surveys according to DCYF guidelines and submits data to DCYF for processing by annual deadline.  
• At least 65% of program participants take surveys submitted to DCYF. | Surveys          |
| Program Curricula & Activities| To ensure that programs utilize curricula that meet strategy requirements and, if applicable, are administering assessments and creating individualized service plans in accordance with requirements. | Program curricula and activities meet DCYF requirements.  
Program Specialist Site Visits | Program Specialist Site Visits |
| Family Partnership Activities | To ensure that programs create opportunities for families and caregivers to be connected to the program. | Program creates opportunities for families to be connected to program.  
Program Specialist Site Visits | Program Specialist Site Visits |
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<tbody>
<tr>
<td>Required Events &amp; Meetings</td>
<td>To ensure that programs attend DCYF required gatherings, implement events and other required program components and are coordinating with partners.</td>
<td>Program staff administers DCYF required events and attends meetings as required.</td>
<td>Program Specialist Site Visits &amp; DCYF Meeting Logs</td>
</tr>
<tr>
<td>Health and Nutrition</td>
<td>To ensure that programs serve health snacks/meals and water in accordance with DCYF policy.</td>
<td>Program offers healthy snacks/meals and water in accordance with DCYF policy.</td>
<td>Program Specialist Site Visits</td>
</tr>
<tr>
<td>Attendance Tracking Sheets</td>
<td>To verify the accuracy of CMS records and ensure that participants are being served.</td>
<td>Program shows evidence of tracking participation using paper or electronic files.</td>
<td>Program Specialist Site Visits</td>
</tr>
<tr>
<td>Consent Forms</td>
<td>To ensure that programs collect consent forms that authorize data sharing with DCYF and SFUSD.</td>
<td>Agency staff make consent forms available for review during site visits.</td>
<td>Program Specialist Site Visits</td>
</tr>
</tbody>
</table>
| Participation in Fiscal & Compliance Monitoring | To review the financial health of DCYF grantees. | • Agency staff prepares requested documents and attends visit on scheduled date.  
• Agency submits response to any findings by deadline. | Fiscal & Compliance Visits |
| Payment of Taxes                    | To ensure DCYF grantees meet required tax obligations. | Agency is current on all federal, state and local taxes. | Fiscal & Compliance Visits |
| Compliance with City Regulations    | To ensure DCYF grantees meet City standards. | Agency is in compliance with all applicable City and County of San Francisco ordinances and regulations. | Fiscal & Compliance Visits |
| Background Checks and Fingerprints  | To ensure compliance with State laws on background checks and fingerprints. | Agency maintains criminal background check records for all staff and volunteers exercising supervision of minors. | Fiscal & Compliance Visits |
The Department of Children, Youth and Their Families has adopted the Youth Program Quality Assessment Tool (YPQA) from the David P. Weikart Center for Youth Program Quality as our official programmatic assessment tool. DCYF expects that by the end of fiscal year 2020-21 all programs will be utilizing the YPQA tool and resources.

The YPQA is designed to measure the quality of youth programs and identify staff training needs. It has been validated by use in in community organizations, schools, camps, and other places where youth have fun, work, and learn with adults. The YPQA is suitable for youth in grades K-12.

The YPQA evaluates the quality of youth experiences while attending workshops and classes, completing group projects, and participating in meetings and regular program activities. For staff, the YPQA self-assessment process is a great way to see what is really happening in their programs and to build professional competencies.

What does the YPQA assess?
• Safe environment
• Supportive environment
• Interaction
• Engagement
• Youth-centered policies and practices
• High expectations for youth and staff
• Access

The David P. Weikart Center for Youth Program Quality empowers education and human service leaders to adapt, implement, and scale best-in-class, research validated quality improvement systems to advance child and youth development.

The David P. Weikart Center’s quality assessments are based in positive youth development research and the desire to create a safe, supportive, and productive environment for youth. The approach, pictured in the pyramid, is premised on the belief that it is a youth worker’s job to set up an environment for youth in which needs are met and learning is encouraged—to create a space in which youth can thrive. The pyramid provides a way to organize the many, many things a youth worker does to build a great experience for young people.

DCYF GRANTEE EXPECTATIONS

• Annually, all programs will receive at least one External Assessment from a DCYF Program Specialist.
• Twice a year, all programs will be expected to complete an Internal Assessment.
• Designated program staff will attend a mandatory two-day YPQA Basics Orientation and Training (this will only need to be completed once). This orientation is designed to welcome you into the world of assessment and introduce the YPQA tool.
• Designated program staff will attend a mandatory “Planning with Data Workshop.” This workshop is designed to show you how to use the data from the internal and external assessments as well as give you an opportunity to plan out your quality improvement plan.
DCYF is deeply committed to working in partnership with our grantees to strengthen organizational capacity and continuously improve the quality of programming. Over the last several years we have expanded our TA/CB offerings in order to meet grantees where they are and work with them to get them to where they want to be. DCYF grantees have access to programmatic TA workshops, coaching and cohorts, and our recently created Organizational Sustainability Initiative (OSI), which focuses on fiscal and administrative health.

As we look forward to our next funding cycle, we will be piloting new approaches and offerings including DCYF University. We are very excited to continue to offer the types of resources and support that help take agencies, programs and staff to the next level of quality programming and are looking forward to even more offerings in the future!

There are multiple ways that grantees will be able to receive support, gain skills, and build the capacity of their staff, their program, and their agency.

**Workshops/Trainings**
One-off workshops on a variety of topics such as Youth Development, Trauma Informed Care, Behavior Management, Social Emotional Learning, Fiscal Management, Work-Based Learning and Juvenile Justice Reform. These workshops can range from 4hrs to 6hrs long.

**Peer Learning Cohorts**
The cohorts offered by DCYF typically require 3-6 month commitments, and involve intense involvement with curriculum. Cohorts are offered in a variety of content areas.

**Coaching and Consulting**
Staff are able to receive coaching hours that are customized to meet the needs of the program and or agency.

**DCYF University**
This program is designed to provide program staff the opportunity to become “Specialists” by delving deep into specific subject matter.
DCYF is embracing a holistic approach to Technical Assistance & Capacity Building (TA/CB) by designing a multilevel system for training and support. We aim to build a stronger field of youth workers and improve the quality of services that are available to San Francisco children, youth and their families. For individual youth workers we will provide professional development opportunities that increase the skills and abilities needed to implement high quality youth development programming. On the programmatic level our efforts will focus on building the capacity and ability for programs to engage in continuous quality improvement and to support staff with their professional development. On the agency level we will help organizations build and strengthen their systems and infrastructure in order to solidify the foundation required for effective programs and staff.

In order to successfully implement this approach, DCYF launched DCYF University in fall 2017. While we will maintain DCYF’s current TA/CB offerings, DCYF University will provide a more intentionally focused effort, embedded within our TA/CB system that can be used to take individuals, programs and agencies to the next level. DCYF University will mirror an in that participants will complete core courses, pre-requisites and specialization courses (courses for the major).

### SPECIALIZATIONS

offered Fall 2018

- **Youth Development Best Practices with a Training of the Trainer Focus**
- **Youth Development Best Practices with a Trauma Informed Focus**
- **Youth Leadership, Empowerment and Advocacy**
- **Fiscal and Administration Management**
- **Career Development**
- **Executive Leadership**

Upon completion of the all requirements, participants will be able to receive credit through either San Francisco State University’s Department of Ethnic Studies and/or Extended Learning Program or another certified program. All participants who satisfy specialization requirements will receive a certificate of completion.

**Applications will be available beginning on May 7, 2018**

**All applications need to be submitted by June 8, 2018.**
DCYF is committed to improving program quality and driving better outcomes for program participants. In order to do this, we invest in and provide a wide range of Technical Assistance and Capacity Building workshops and cohorts to supplement and support the professional development of staff who administer and deliver programs. We offer workshops and cohorts for front-line staff, program administrators, and non-profit executives at all levels of experience. Visit the Technical Assistance and Capacity Building page on the DCYF website to access our training calendar and sign up for workshops and cohorts: http://tinyurl.com/dcyfsupport

<table>
<thead>
<tr>
<th>TRAINING DATE</th>
<th>TIME</th>
<th>WORKSHOP TITLE</th>
<th>PROVIDER</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday March 1st</td>
<td>10:00am-12:00pm</td>
<td>Self Care for Youth Serving Professionals</td>
<td>Spark Decks</td>
<td>Don Fisher BGCSF</td>
</tr>
<tr>
<td>Friday March 2nd</td>
<td>9:30am-12:30pm</td>
<td>Everyone is Welcome: Creating Inclusive Out of School Time (OST) Programs 03/02/18</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Thursday March 6th</td>
<td>9:30am-12:30pm</td>
<td>Behavior Guidance &amp; Classroom Management through a Social Justice Lens</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Tuesday March 13</td>
<td>9:30am-12:30pm</td>
<td>Youth Development 101</td>
<td>Be the Change Consulting</td>
<td>Bayview YMCA</td>
</tr>
<tr>
<td>Thursday March 15</td>
<td>10:00am-12:00pm</td>
<td>Creating Environments that Nurture Social and Emotional Learning</td>
<td>Spark Decks</td>
<td>Embarcadero YMCA</td>
</tr>
<tr>
<td>Friday March 16th</td>
<td>9:30am-12:30pm</td>
<td>The Power of Positive Messages: Helping Children and Youth Develop Positive Behavior</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Friday March 16th</td>
<td>9:30am-4:30pm</td>
<td>Youth Workforce Development 301</td>
<td>Pathways Consultants</td>
<td>Valencia Gardens Community Room</td>
</tr>
<tr>
<td>Tuesday March 20</td>
<td>9:30am-12:30pm</td>
<td>DCYF 14: Leaders of Today</td>
<td>Be the Change Consulting</td>
<td>Don Fisher BGCSF</td>
</tr>
<tr>
<td>Tuesday March 20</td>
<td>9:30am-12:30pm</td>
<td>Cultural Mindfulness Institute 1 of 3</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Wednesday March 21st</td>
<td>9:30am-12:30pm</td>
<td>Cultural Mindfulness Institute 2 of 3</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
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<tr>
<td>Thursday March 22nd</td>
<td>9:30am-12:30pm</td>
<td>Cultural Mindfulness Institute 3 of 3</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Thursday April 6th</td>
<td>9:30am-12:30pm</td>
<td>Teaming with Families to Support Children</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Wednesday April 11th</td>
<td>9:30am-12:30pm</td>
<td>Teaching Resiliency</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Wednesday April 11th</td>
<td>9:30am-12:30pm</td>
<td>COHORT: Trainer Circle Session 6</td>
<td>Be the Change Consulting</td>
<td>Don Fisher BGCSF</td>
</tr>
<tr>
<td>Tuesday April 17th</td>
<td>10:00am-11:00am</td>
<td>Technology, Jobs and the Future of Work</td>
<td>Pathways Consultants</td>
<td>WEBINAR</td>
</tr>
<tr>
<td>Wednesday April 18th</td>
<td>9:30am-12:30pm</td>
<td>Project Based Learning</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Friday April 20th</td>
<td>9:30am-12:30pm</td>
<td>I See What You Are Saying: Using Visual Tools to Promote Inclusion</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Tuesday April 24th</td>
<td>9:30am-12:30pm</td>
<td>Arts and Social Media Training</td>
<td>Edutainment for Equity/Antique Ed</td>
<td>DCYF-Mint</td>
</tr>
<tr>
<td>Wednesday May 2nd</td>
<td>9:30am-12:30pm</td>
<td>Building a Youth Leadership Pipeline 05/02/18</td>
<td>Movement Strategy Center</td>
<td>DCFY-Mint</td>
</tr>
<tr>
<td>Friday May 4th</td>
<td>9:00am-1:00pm</td>
<td>What You Need to Know about The Americans with Disabilities Act and Out-of School Time Programs</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Friday May 18th</td>
<td>9:30am-12:30pm</td>
<td>Universal Design for Learning: Creating Environments Where Everyone Belongs 05/18/18</td>
<td>Special Needs Inclusion Project</td>
<td>Support for Families</td>
</tr>
<tr>
<td>Tuesday May 22nd</td>
<td>9:30am-4:30pm</td>
<td>Youth Workforce Development Foundation 101: Critical Concepts for YWD Success 05/22/18</td>
<td>Pathways Consultants</td>
<td>Valencia Gardens Community Room</td>
</tr>
</tbody>
</table>
Engage with the DCYF Community Engagement and Communications Team through the power of storytelling.

The story of the DCYF Family is the story of how our grantees make San Francisco a great place to grow up. We want to partner with your program to amplify and share your stories. We want to be sure you are connected to everything DCYF offers and does in the community.

Share your program stories from multiple perspectives: program participants, parents, your staff, and your agency as a whole.

Subscribe us to your newsletters.

Send us pictures and videos of your program in action.

Send us articles and award announcements.

...everything that tells the tale of how your program benefits SF.

Hit us up at communications@dcyf.org
DCYF CONNECT CHECKLIST

Grantee Newsletter
Primary contacts for all DCYF grantees will receive an automatic subscription to the DCYF Grantee Newsletter, which is issued the first Monday of every month. Expect the first edition to hit your inbox on Monday, July 2.

General DCYF Newsletter
The general DCYF newsletter is issued the third Wednesday of the month, and subscription is open to anyone interested in the work of our department. Visit this link to subscribe: https://goo.gl/H7yRwH

Social Media
DCYF is very active on social media. Like and follow our accounts on your favorite platform:

@SFDCYF
@SF_DCYF
sf_dcyf
SF Department of Children, Youth, and their Families

#DCYFFamily
DCYF recently rolled out the #DCYFFamily hashtag to collect and share stories from the department and the stories of our grantees. Please add it to posts about your program!

Invite Us to Your Events
We love to attend events hosted by our grantees, so please let us know what you have coming up.

Service Provider Working Group (SPWG)
As a DCYF grantee, we encourage your participation in the DCYF Service Provider Working Group (SPWG). Established with the re-authorization of the Children and Youth Fund (2014), the SPWG advises DCYF’s Oversight and Advisory Committee on funding priorities, policy development, the planning cycle, evaluation design and plans, and any other issues of concern to the SPWG related to the Children and Youth Fund or the responsibilities of DCYF or other departments receiving monies from the Children and Youth Fund. You can expect contact from a current SPWG member in the coming weeks. Contact Jennifer Berger, SPWG Chair at jberger@kidsclub.org for any questions or more information.

If you have any questions, concerns, or comments about DCYF’s Community Engagement and Communications work – or if you would just like to say hello! – please email us at communications@dcyf.org
DCYF CONTACT LIST

Please note this is only a partial list of DCYF team members with frequent contact and interaction with our grantee portfolio. To access the complete list of the DCYF staff, please visit www.dcyf.org.