



Artist Consignment Agreement

Artist: _____

Mailing Address: _____

Phone: _____ Email: _____

This agreement refers to the artwork listed on the attached pages. When we carry your artwork on consignment, we will display your art on our walls/shelves for a period of at least three months. A \$25.00 administration fee is required before we will display your work. (Please make the check out to Downtown Books.)

This agreement is binding until _____(date). This three months is known as the consignment period.

Downtown Books will remit to the artist 60% of the retail price (listed on page two) at the beginning of the next financial quarter. (Usually the 10th of the month.)

Downtown Books may sell the work for any price it may determine as long as the artist receives 60% of the price listed.

Downtown Books is responsible for any sales tax collected from the consumer.

The artwork will remain the property of the artist until sold to the consumer.

The artist shall retain copyright of all artwork listed on the attached pages.

Downtown Books may purchase any of the works listed on the attached pages at 60% of the price listed.

(Please Print Your Name) _____

shall be responsible for delivery of the work listed on the attached pages, to Downtown Books. At the end of the consignment period, if we decide to continue to carry on your artwork, we will extend the consignment period as warranted by continued sales.

(Please Print Your Name) _____

shall be responsible for pick up of the unsold work listed on the attached pages, from Downtown Books. At the end of the consignment period, we will evaluate the success of your artwork. If no artwork was sold, all of it will be handed back to you.

Artist/Author (Signature required) Date

New to consignment? Here's some tips:

- Encourage everyone you know – your family, friends, and other contacts – to purchase your art at Downtown Books during your consignment period.
- Contact local media and other outreach channels to announce that your art is available for purchase at Downtown Books.
- Send out press releases, review copies, and other promotional materials to generate interest. Create a visible social media presence.
- Get involved with art clubs, schools, libraries, and other organizations relevant to your art's subject matter. The greatest success comes from a wide array of artist-coordinated outreach programs.

Downtown Books
525 Yampa Ave.
Craig, CO 81625

970-824-5343
downtown@cvjbooks.com
www.downtownbookscolorado.com

Artist List of Works

Artist: _____
 (Please Print)



Date Received	SKU Number	Description of Pieces	Artist Price 60%	Downtown Books Price 40%	Retail Price 100%	Quarterly Payment Date	Date Piece Removed (No Sale)

Signed by Artist/Author _____ Signed by Downtown Books _____