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12th March 2020

Dear Parent/Carer,

(COVID-19): Update

As you would expect I am receiving daily updates from the Department for Education regarding actions to take involving schools in light of the spread of the COVID-19 virus. **As no members of our community have experienced this illness, shown symptoms or visited areas identified as high risk there is no reason for Treviglas Academy to be closed. However there is every reason for us asking our students to work together to ensure the highest hygiene standards possible.**

Therefore, this week we are asking every student to consider how they contribute to maintaining high standards of hygiene in the school. Most of our students demonstrate very high standards of hygiene in the school already and it is obvious to us that this is a very important part of their lives at home. However some students still need reminding about some basic rules of hygiene and so we ask for every parent and carer to support us in reinforcing the following messages with their child:

- Every student needs to wash their hands regularly and well and for at least 20 seconds. Singing the song **Happy Birthday to You** twice in your head whilst washing your hands gives a good indicator of how long this should take
- We advise all students to wash their hands on arrival to school, before they eat any food and when they get home
- Some students still need to improve their habits around eating. Students should sit or stand in one place when they are consuming their food and throw any rubbish in a bin after they have finished
- Toilets will be used more frequently than usual due to hand washing. Our expectations is that this is done in a responsible way and for students to look after the facilities and exit them quickly after washing their hands following the guidelines given in this letter
- Every student has the responsibility to notify a member of staff if soap has run out in a toilet so it can be refilled by members of our site team

This week our staff are planning and preparing resources so that students can work remotely on their schoolwork and revision. This is just in case there is an eventual school closure. In tutor times and lessons, we are ensuring that every student knows their Username and Password to Show my Homework as this is where teachers will be setting work for the students to complete in the unlikely event that this course of action is needed. Teachers will communicate to all students through this platform and additional support will be offered to examination classes in order that their revision for GCSEs and A levels is fully supported.

The Chief Medical Officers' advice continues to be regularly updated, as this remains a changing situation. If you have any concerns regarding the Coronavirus, please refer to the government guidance, which can be found at:

<https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>

A Public Health England blog can also be followed at:

<https://publichealthmatters.blog.gov.uk/2020/01/23/wuhan-novel-coronavirus-what-you-need-to-know/>

I would like to thank you for your continued support and I will continue to keep you updated. Please do not hesitate to contact the school if you have any additional questions.

Yours sincerely,

Michelle Dunleavy

Headteacher