

FINGER LAKES HORIZON ECONOMIC DEVELOPMENT CORPORATION
1 Keuka Business Park, Suite 104
Penn Yan, NY 14527
Telephone: 315-536-7328

**MINUTES OF THE REGULAR BOARD MEETING OF THE FINGER LAKES HORIZON
ECONOMIC DEVELOPMENT CORPORATION**

September 18, 2019

FLHEDC MEMBERS PRESENT: Ryan Hallings
Dr. Kim Williams
Rita Gow
Gene Pierce
Sirene Garcia
Bill Holgate
Jerry Hiller

FLEDC STAFF: Steve Griffin
Mike Lipari
Doreen Jensen

GUESTS: John Christensen

Chair G. Pierce called the meeting to order at 9:21 A.M., immediately following the Finger Lakes EDC's meeting suspension.

Roll call was taken, a quorum was present.

MINUTES

A motion was made by R. Gow and seconded by S. Garcia to approve the June 19, 2019 minutes as corrected. Motion passed.

A motion was made by Dr. K. William and seconded by R. Gow to approve the August 21, 2019 minutes as written. Motion passed.

FINANCE COMMITTEE

D. Jensen reviewed all the bills to be paid, the total of bills to be paid today is \$912.50 and consists of Check #259. *A motion was made by Dr. K. Williams and seconded by R. Gow to pay all bills submitted totaling \$912.50. Motion passed.*

NEW BUSINESS

M. Lipari reported that request for proposals were sent to seven different professional service groups for the Office of Community Renewal grant that was awarded to the Hampton Inn for the construction of the conference and banquet center. M. Lipari reported that two proposals were received from

H. Sicherman/The Harrison Studio, and Municipal Solutions, Inc. M. Lipari reported that the proposal from The Harrison Studio addresses each item required for the grant. Municipal Solutions, Inc. did not reference employment reporting which is a significant requirement of the grant. S. Griffin reported that we recommend The Harrison Studio as they are the low bidder and referenced each requirement of the bid specifications. *A motion was made by Dr. K. Williams and seconded by R. Gow to award the Office of Community Renewal grant administration for the Hampton Inn to The Harrison Studio as presented. Motion passed.*

A motion was made by J. Hiller and seconded by S. Garcia to adjourn the meeting at 9:26 A.M. Motion passed.

Respectfully submitted,



Doreen J. Jensen