JOB ANNOUNCEMENT
The Dunbar Pavilion, Executive Director

Tucson, Arizona | Salary: Salary is commensurate with experience and qualifications.

Filing Deadline: July 11, 2022

Recognized as the 20th “Best City in America” by Resonance Consultancy, Tucson, Arizona is a thriving center for bioscience, aerospace/defense, optics, mining, and logistics. With a city population of over 540,000 and a regional population of over 1 million, Tucson has 330-plus days a sunshine a year and is surrounded by majestic mountain ranges. Its natural beauty is complemented by a small-town feel and big-city amenities. The Dunbar has two dedicated employees, a half-dozen dedicated contractors (including a project and grant manager), and dozens of volunteers with a total Fiscal Year Operating and Capital Budget of approximately $1.7M.

The community is recruiting for an Executive Director that will direct and coordinate the agency’s mission, “To honor the past, celebrate today, and shape the future of the African American community,” and to embody our core values: Community, Education, History, Integrity, Fiscal Responsibility, and Communication.

The Dunbar Pavilion, located near downtown Tucson, is operated by The Dunbar Coalition, Inc. The Dunbar Coalition board operates five committees: Finance; Operations; Governance; Archives; and Development. The Coalition is in its first year of a five-year strategic plan and is seeking an administrative leader to implement that plan.

The ideal candidate is an energetic leader, a strategic thinker, and innovative with a strong desire to conquer new professional challenges in an organization that prides itself in engaging professional leaders in a variety of fields. Strong candidates will be visionaries capable of demonstrating how the center can enhance quality of life and address historic inequities in the Tucson community.

Candidates should possess senior management expertise with a successful record of achievement in non-profit management, development of operating and capital budgets, and projecting needs for equipment and personnel. The Director will ideally possess large agency leadership and management experience with a network of professional contacts in the Tucson Community. Serious candidates will be committed to continuous improvement, teamwork, networking, and fundraising.

Candidates shall have a bachelor’s degree in Planning, Business or Public Administration (or closely related field) or equivalent and relevant experience, and a minimum of two years of organizational leadership experience are required. Qualified candidates from a range of professional and technical backgrounds will be considered and the most important criteria for success in this position is effective leadership, fundraising, and administrative experience.

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APPLY FOR THIS POSITION NOW

Salary Range: $65,000 - $85,000

Benefits: package to be determined based on the selected candidate’s needs

Application: submit a cover letter, resume, and a minimum of three references to: jobs@thedunbartucson.org

www.thedunbartucson.org