



## **REGULAR BOARD MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS**

**THURSDAY, JUNE 10, 2021  
12:00 PM – 1:15 PM**

**Zoom Webinar ID: 851 1299 8714  
Passcode: 522247**

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### **MEETING INFORMATION AND ACCOMMODATION**

To combat the spread of Coronavirus (COVID-19), the member cities of the Westside Cities Council of Governments (WSCCOG) have issued a “Safer at Home” emergency order in March 2020, ordering all residents to stay inside their residences and to immediately limit all movement outside of their homes beyond what is absolutely necessary to take care of essential needs. The Los Angeles County Department of Public Health issued a Revised Order on March 21, 2020 which prohibits all public and private group events and gatherings and requires all persons to remain in their homes (except as otherwise provided in the Order for essential activities). The Governor of California issued Executive Orders N-25-20 and N-29-20, which waived certain Brown Act meeting requirements, including any requirements to make a physical meeting location available to the public; and, most recently, the March 19, 2020 Executive Order N-33-22, which ordered all residents to stay at home.

As such, the WSCCOG will provide the Members of the Public to view and participate in the meeting remotely using Zoom Webinar <https://zoom.us/> or stream live on YouTube by visiting the following link [http://bit.ly/wscocg\\_livestream](http://bit.ly/wscocg_livestream)

### **PUBLIC PARTICIPATION BY PROVIDING E-COMMENT**

Members of the Public who wish to comment on matters before the Board are strongly encouraged to submit an email with their written comments limited to 1,000 characters to [riley@estolanoadvisors.com](mailto:riley@estolanoadvisors.com) by no later than 12:00 p.m. on the day of the meeting. \*Note: E-Comments received after 12:00 p.m. will be forwarded to the Board and posted on the COG’s website at [www.westsidecities.org/meeting](http://www.westsidecities.org/meeting) as part of the official meeting record. The email address will remain open during the meeting for providing public comment during the meeting. Emails received during the meeting will be read out loud at the appropriate time during the meeting provided they are received before the Board takes action on an item (or can be read during general public comment).

For any questions regarding the virtual meeting, please contact Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com) or (323) 306-9856 and Riley O’Brien at [riley@estolanoadvisors.com](mailto:riley@estolanoadvisors.com).

# AGENDA

1. CALL TO ORDER
2. WELCOME, INTRODUCTIONS, AND IDENTIFICATION OF VOTING MEMBERS (2 min)
3. **EXECUTIVE DIRECTOR'S REPORT** (10 min)
  - A. Santa Monica Bay Restoration Commission Call for Letters of Interest
  - B. Metro Policy Action Council (PAC) Alternate Member Call for Letters of Interest
4. INFORMATION AND DISCUSSION (15 min)
  - A. [SB 35 \(2017\) Affordable Housing Streamlined Approval and Impacts on the Regional Housing Needs Assessment \(RHNA\)](#)
    - i. Presentation and Discussion - Ma'Ayn Johnson, Housing Program Manager (SCAG)
5. ACTION ITEMS (15 min)
  - A. [Approval of April 8, 2021 Draft Meeting Notes](#)  
**Recommended Action:** Approve the April 8, 2021 draft meeting notes
  - B. Fiscal Actions for FY 2021-22
    - i. [Adoption of Annual Work Plan for FY 2021-22](#)  
**Recommended Action:** Adoption FY 2021-22 Work Plan
    - ii. [Estolano Advisors Contract Renewal for WSCCOG Executive Director Services for FY 2021-22](#)  
**Recommended Action:** Approve FY 2021-22 Executive Director Contract Renewal
    - iii. [WSCCOG Audit Services for FY 2020-21 Audit](#)  
**Recommended Action:** Approve terms and engagement with CLA (CliftonLarsonAllen LLP) for the FY 2020-21 audit
    - iv. [Adoption of the Determination of Dues to be Assessed and the Adoption of the Annual Budget for FY 2021-22](#)  
**Recommended Action:** Adopt FY 2021-22 determination of dues and budget
  - C. [Election of WSCCOG Board Officers for FY 2021-22](#)
  - D. [Metro Unfunded Strategic Project List](#)  
**Recommended Action:** Approve list of unfunded projects
  - E. [Public Access at the Ballona Wetlands Ecological Reserve](#)  
**Recommended Action:** Support public access at the Ballona Wetlands Ecological Reserve

6. **TRANSPORTATION UPDATES** (3 min)
  - A. Autonomous Vehicle Updates
  
7. **HOUSING AND HOMELESSNESS UPDATES** (10 min)
  - A. Housing Element Updates
  - B. Regional Early Action Planning (REAP) Update
  - C. Eviction Moratorium and Rent Relief
  - D. Proposed County Homeless Initiative Funding (2022-2023)
  
8. **LEGISLATION** (8 min)
  - A. [League of California Cities Update](#)
  - B. [Transition Period Prior to Repeal of COVID-related Executive Orders](#)
  
9. **ANNOUNCEMENTS** (5 min)
  
10. **FUTURE MEETING AND AGENDA ITEMS** (2 min)
  - A. Future Meeting
    - i. August 12, 2021
  - B. Future Agenda Items
  
11. **E-PUBLIC COMMENTS** (5 min)
  
12. **ADJOURN**

# SPECIAL MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS

## Instructions for Public Comments

You may submit public comments in two (2) ways:

1. **Submit written comments via email to:** Members of the Public who wish to comment on matters before the Board are strongly encouraged to submit an email with their written comments limited to 1,000 characters to [riley@estolanoadvisors.com](mailto:riley@estolanoadvisors.com) by no later than 12:00 p.m. on the day of the meeting.

All written comments received after 12:00 p.m. on the day of the meeting will be announced and included as part of the official record of the meeting.

2. **To Listen and Provide Verbal Comments by Phone:**
  - a. Call (669) 900-6833 to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
  - b. Enter the Meeting ID: **851 1299 8714** and enter the Passcode **522247**.
  - c. Indicate that you are a participant by pressing # to continue.
  - d. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
  - e. During the Public Comment Period, press \*9 to add yourself to the queue and wait for the WSCCOG staff to announce your name/phone number.
  - f. WSCCOG staff will unmute your line when it is your turn to speak. Limit oral comments to 2 minutes, or as otherwise directed by the presiding officer. If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: [riley@estolanoadvisors.com](mailto:riley@estolanoadvisors.com)

## Instructions for WSCCOG Board Members and Member City Staff in the Meeting

To participate in the meeting as a WSCCOG Boardmember, Mayor, Councilmember, or staff member of the WSCCOG member cities, please contact Winnie Fong, WSCCOG Project Director at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com) before the meeting and provide your name and email address. A Zoom email will be sent to you including a unique link to enter the meeting.

If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically. Select "Join Audio via Computer." The virtual conference room will open. If you receive a message reading, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.

To make a comment during the meeting, use the "raise hand" function located in the participants' window and wait for the WSCCOG staff to announce your name.



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Executive Director's Report

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**The Santa Monica Bay Restoration Commission (SMBRC) Primary Representative**

The Santa Monica Bay Restoration Commission (SMBRC) was established by the California State Legislature in 2002 to monitor, assess, coordinate and advise the activities of state programs and oversees funding that affects the beneficial uses, restoration and enhancement of Santa Monica Bay and its watersheds. The cities of Beverly Hills, Culver City, Santa Monica, and West Hollywood are within the Ballona Creek watershed portion of the Santa Monica Bay watershed and are eligible to be represented on the SMBRC Governing Board by a mayor or city councilmember. The WSCCOG representatives are a voting member of the SMBRC Governing Board. The Governing Board meets on the third Thursday of the even-numbered months of the year from 9:30am to 12:00pm for more information, visit [www.smbrc.ca.gov](http://www.smbrc.ca.gov).

The current WSCCOG primary representative to the SMBRC Governing Board is Councilmember Kevin McKeown of City of Santa Monica. The WSCCOG is seeking a replacement for the primary representative. The WSCCOG representative serves a two-year term on the SMBRC Governing Board unless they are termed out of office. The WSCCOG staff will be accepting letters of interest until Friday, July 30, 2021, and the WSCCOG Board will take action at the August board meeting. Interested candidates are encouraged to submit the letter to WSCCOG Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com).

**Metro Policy Advisory Council (PAC) Alternative Representative**

The Metro Policy Advisory Council (PAC) was established in early 2017 to review, comment and provide input on the draft Measure M Master Guidelines (Guidelines), the Long Range Transportation Plan (LRTP), and other work plans and policy areas that the Metro Board may request. The PAC will meet quarterly, on the second Tuesday of March, June, September, and December, from 1:30-3:30pm. For more information, visit [www.metro.net/about/pac](http://www.metro.net/about/pac).

Currently WSCCOG Executive Director Cecilia Estolano serves as the WSCCOG's primary representative in the PAC while Francie Stefan of City of Santa Monica serve as WSCCOG's Alternate. The WSCCOG is seeking a new alternate to replace Francie on the PAC and is accepting letters interest from WSCCOG member cities' transportation staff to fill the role. The WSCCOG staff will be accepting letters of interest until Friday, July 30, 2021, and the WSCCOG Board will take action at the August board meeting. Interested candidates are encouraged to submit the letter to WSCCOG Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com).



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** SB 35 (2017) Affordable Housing Streamlined Approval and Impacts on the Regional Housing Needs Assessment (RHNA)

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**Background**

In September 2017, Governor Jerry Brown signed Senate Bill 35 (Chapter 366, Statutes of 2017) to expedite and facilitate construction of affordable housing. Effective on January 1, 2018, SB 35 applies in cities that are not meeting their Regional Housing Need Allocation (RHNA) goal for construction of above-moderate income housing and/or housing for households below 80% area median income (AMI). SB 35 also amended Government Code Section 65913.4 to require local entities to streamline the approval of certain housing projects by providing a ministerial approval process.

The California Department of Housing and Community Development (HCD) also publishes and updates the SB 35 Statewide Determination Summary (as July 17, 2020) that provides a list of the local agencies subject to SB 35 streamlining provisions (see [Attachment A](#)). SCAG developed a flow chart (see [Attachment B](#)) to help jurisdictions determine whether a proposed project qualifies for SB 35 streamlining.

**Presentation and Q&A**

WSCCOG has invited Ma'Ayn Johnson, SCAG Housing Program Manager to provide a brief presentation and answer questions from the WSCCOG Board regarding impacts of SB 35 on the 6<sup>th</sup> RHNA cycle.

**Attachment**

- A. SB 35 Statewide Determination Summary (as July 17, 2020)
  - B. Does this Project Qualify for SB 35 Streamlining Flowchart
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# SB 35 Statewide Determination Summary

## Cities and Counties Not Currently Subject to SB 35 Streamlining Provisions

This determination represents Housing Element Annual Progress Report (APR) data received as of July 17, 2020. The following 30 jurisdictions have met their prorated Lower (Very-Low and Low) and Above-Moderate Income Regional Housing Needs Assessment (RHNA) for the Reporting Period and submitted their latest APR (2019).

These jurisdictions are not currently subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining), but the jurisdictions are still encouraged to promote streamlining. **All other cities and counties beyond these 30 are subject to at least some form of SB 35 streamlining, as indicated on the following pages.**

**For more detail on the proration methodology or background data see the SB 35 Determination Methodology.**

	JURISDICTION
1	ATHERTON
2	BELL
3	BEVERLY HILLS
4	CALISTOGA
5	CARPINTERIA
6	CORONADO
7	CORTE MADERA
8	EL CERRITO
9	FOSTER CITY
10	GUADALUPE
11	INDUSTRY
12	LAGUNA NIGUEL
13	LEMON GROVE
14	MENDOCINO COUNTY
15	MENLO PARK
16	MILL VALLEY
17	MODOC COUNTY
18	MONTE SERENO
19	NEWPORT BEACH
20	ROHNERT PARK
21	SAINT HELENA
22	SAN BERNARDINO COUNTY
23	SANTA ANA
24	SANTA CLARA COUNTY
25	SANTA MONICA
26	SOLVANG
27	SONOMA COUNTY
28	UKIAH
29	WEST HOLLYWOOD
30	WOODSIDE

**SB 35 Statewide Determination Summary**  
**Cities and Counties Subject to SB 35 Streamlining Provisions**  
**When Proposed Developments Include ≥10% Affordability**

These 289 jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report (APR) (2019) and therefore are subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 10% affordability.

	<b>JURISDICTION</b>		<b>JURISDICTION</b>		<b>JURISDICTION</b>
1	ADELANTO	37	CALIPATRIA	73	ESCALON
2	ALAMEDA COUNTY	38	CARMEL	74	ESCONDIDO
3	ALHAMBRA	39	CARSON	75	ETNA
4	ALISO VIEJO	40	CATHEDRAL	76	EUREKA
5	ALPINE COUNTY	41	CERES	77	EXETER
6	ALTURAS	42	CHOWCHILLA	78	FAIRFAX
7	AMADOR	43	CITRUS HEIGHTS	79	FARMERSVILLE
8	ANGELS CAMP	44	CLAYTON	80	FERNDALE
9	APPLE VALLEY	45	CLEARLAKE	81	FILLMORE
10	ARCADIA	46	CLOVERDALE	82	FIREBAUGH
11	ARCATA	47	COACHELLA	83	FORT JONES
12	ARROYO GRANDE	48	COLFAX	84	FORTUNA
13	ARVIN	49	COLMA	85	FOUNTAIN VALLEY
14	ATWATER	50	COLTON	86	FRESNO COUNTY
15	AVALON	51	COLUSA	87	GARDEN GROVE
16	AVENAL	52	COLUSA COUNTY	88	GLENN COUNTY
17	AZUSA	53	COMMERCE	89	GONZALES
18	BAKERSFIELD	54	CONCORD	90	GRAND TERRACE
19	BANNING	55	CORCORAN	91	GRASS VALLEY
20	BARSTOW	56	CORNING	92	GREENFIELD
21	BEAUMONT	57	COVINA	93	GRIDLEY
22	BELL GARDENS	58	CRESCENT CITY	94	GUSTINE
23	BELVEDERE	59	CUDAHY	95	HALF MOON BAY
24	BENICIA	60	DEL NORTE COUNTY	96	HANFORD
25	BIGGS	61	DEL REY OAKS	97	HAWAIIAN GARDENS
26	BISHOP	62	DELANO	98	HAYWARD
27	BLUE LAKE	63	DESERT HOT SPRINGS	99	HEMET
28	BLYTHE	64	DORRIS	100	HERMOSA BEACH
29	BRADBURY	65	DOS PALOS	101	HESPERIA
30	BRAWLEY	66	DUARTE	102	HIDDEN HILLS
31	BURBANK	67	DUNSMUIR	103	HIGHLAND
32	BUTTE COUNTY	68	EAST PALO ALTO	104	HILLSBOROUGH
33	CALAVERAS COUNTY	69	EL CAJON	105	HOLTVILLE
34	CALEXICO	70	EL CENTRO	106	HUMBOLDT COUNTY
35	CALIFORNIA CITY	71	EL MONTE	107	HUNTINGTON BEACH
36	CALIMESA	72	EL SEGUNDO	108	HUNTINGTON PARK



**SB 35 Statewide Determination Summary**  
**Cities and Counties Subject to SB 35 Streamlining Provisions**  
**When Proposed Developments Include ≥10% Affordability**

These 289 jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest APR (2019) and therefore are subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 10% affordability.

	<b>JURISDICTION</b>		<b>JURISDICTION</b>		<b>JURISDICTION</b>
109	HURON	145	MADERA	181	PACIFICA
110	IMPERIAL	146	MADERA COUNTY	182	PALMDALE
111	IMPERIAL COUNTY	147	MARICOPA	183	PALOS VERDES ESTATES
112	INGLEWOOD	148	MARIPOSA COUNTY	184	PARADISE
113	INYO COUNTY	149	MARTINEZ	185	PARAMOUNT
114	IRWINDALE	150	MARYSVILLE	186	PARLIER
115	ISLETON	151	MAYWOOD	187	PASO ROBLES
116	JURUPA VALLEY	152	MCFARLAND	188	PATTERSON
117	KERMAN	153	MENDOTA	189	PICO RIVERA
118	KERN COUNTY	154	MENIFEE	190	PINOLE
119	KINGS COUNTY	155	MERCED COUNTY	191	PLEASANT HILL
120	KINGSBURG	156	MILLBRAE	192	POMONA
121	LA HABRA HEIGHTS	157	MODESTO	193	PORTERVILLE
122	LA MIRADA	158	MONTAGUE	194	PORTOLA
123	LA PUENTE	159	MONTCLAIR	195	POWAY
124	LA VERNE	160	MONTEBELLO	196	RED BLUFF
125	LAKE COUNTY	161	MONTEREY	197	REDLANDS
126	LAKE ELSINORE	162	MONTEREY PARK	198	REDONDO BEACH
127	LAKEPORT	163	MORENO VALLEY	199	REEDLEY
128	LANCASTER	164	MORRO BAY	200	RIALTO
129	LASSEN COUNTY	165	MOUNT SHASTA	201	RICHMOND
130	LAWNDALE	166	NATIONAL CITY	202	RIDGECREST
131	LEMOORE	167	NEEDLES	203	RIO DELL
132	LINDSAY	168	NEVADA CITY	204	RIPON
133	LIVE OAK	169	NEVADA COUNTY	205	RIVERBANK
134	LIVINGSTON	170	NEWMAN	206	RIVERSIDE
135	LODI	171	NORCO	207	RIVERSIDE COUNTY
136	LOMA LINDA	172	NOVATO	208	ROLLING HILLS
137	LOMPOC	173	OCEANSIDE	209	ROSEMEAD
138	LONG BEACH	174	OJAI	210	ROSS
139	LOOMIS	175	ONTARIO	211	SACRAMENTO
140	LOS ALAMITOS	176	ORANGE COVE	212	SACRAMENTO COUNTY
141	LOS ANGELES COUNTY	177	ORLAND	213	SALINAS
142	LOS GATOS	178	OROVILLE	214	SAN BERNARDINO
143	LOYALTON	179	OXNARD	215	SAN BRUNO
144	LYNWOOD	180	PACIFIC GROVE	216	SAN DIEGO COUNTY

**SB 35 Statewide Determination Summary**  
**Cities and Counties Subject to SB 35 Streamlining Provisions**  
**When Proposed Developments Include ≥10% Affordability**

These 289 jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest APR (2019) and therefore are subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 10% affordability.

	<b>JURISDICTION</b>		<b>JURISDICTION</b>		<b>JURISDICTION</b>
217	SAN DIMAS	253	STOCKTON	289	YUCCA VALLEY
218	SAN FERNANDO	254	SUISUN CITY		
219	SAN JACINTO	255	SUSANVILLE		
220	SAN JOAQUIN	256	TAFT		
221	SAN JOAQUIN COUNTY	257	TEHACHAPI		
222	SAN JUAN BAUTISTA	258	TEHAMA		
223	SAN LEANDRO	259	TEHAMA COUNTY		
224	SAN MATEO COUNTY	260	TIBURON		
225	SAN PABLO	261	TORRANCE		
226	SAN RAFAEL	262	TULARE COUNTY		
227	SAND CITY	263	TULELAKE		
228	SANGER	264	TUOLUMNE COUNTY		
229	SANTA CLARITA	265	TURLOCK		
230	SANTA CRUZ COUNTY	266	TWENTYNINE PALMS		
231	SANTA MARIA	267	UPLAND		
232	SANTA PAULA	268	VALLEJO		
233	SANTA ROSA	269	VENTURA COUNTY		
234	SANTEE	270	VICTORVILLE		
235	SARATOGA	271	VILLA PARK		
236	SAUSALITO	272	VISALIA		
237	SEASIDE	273	WATERFORD		
238	SEBASTOPOL	274	WEST SACRAMENTO		
239	SELMA	275	WESTLAKE VILLAGE		
240	SHAFTER	276	WESTMORLAND		
241	SHASTA COUNTY	277	WHEATLAND		
242	SHASTA LAKE	278	WHITTIER		
243	SIERRA COUNTY	279	WILLIAMS		
244	SIGNAL HILL	280	WILLITS		
245	SISKIYOU COUNTY	281	WILLOWS		
246	SOLANA BEACH	282	WINDSOR		
247	SOLEDAD	283	WOODLAKE		
248	SONOMA	284	YOLO COUNTY		
249	SONORA	285	YREKA		
250	SOUTH GATE	286	YUBA CITY		
251	SOUTH LAKE TAHOE	287	YUBA COUNTY		
252	STANISLAUS COUNTY	288	YUCAIPA		

**SB 35 Statewide Determination Summary**  
**Cities and Counties Subject to SB 35 Streamlining Provisions**  
**When Proposed Developments Include  $\geq$  50% Affordability**

These 220 jurisdictions have insufficient progress toward their Lower income RHNA (Very Low and Low income) and are therefore subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 50% affordability. If the jurisdiction also has insufficient progress toward their Above Moderate income RHNA, then they are subject to the more inclusive streamlining for developments with at least 10% affordability.

	<b>JURISDICTION</b>		<b>JURISDICTION</b>		<b>JURISDICTION</b>
1	AGOORA HILLS	36	COALINGA	71	GLENDALE
2	ALAMEDA	37	COMPTON	72	GLENDORA
3	ALBANY	38	CONTRA COSTA COUNTY	73	GOLETA
4	AMADOR COUNTY	39	CORONA	74	GROVER BEACH
5	AMERICAN CANYON	40	COSTA MESA	75	HAWTHORNE
6	ANAHEIM	41	COTATI	76	HEALDSBURG
7	ANDERSON	42	CULVER CITY	77	HERCULES
8	ANTIOCH	43	CUPERTINO	78	HOLLISTER
9	ARTESIA	44	CYPRESS	79	HUGHSON
10	ATASCADERO	45	DALY CITY	80	IMPERIAL BEACH
11	AUBURN	46	DANA POINT	81	INDIAN WELLS
12	BALDWIN PARK	47	DANVILLE	82	INDIO
13	BELLFLOWER	48	DAVIS	83	IONE
14	BELMONT	49	DEL MAR	84	IRVINE
15	BERKELEY	50	DIAMOND BAR	85	JACKSON
16	BIG BEAR LAKE	51	DINUBA	86	KING CITY
17	BREA	52	DIXON	87	LA CANADA FLINTRIDGE
18	BRENTWOOD	53	DOWNEY	88	LA HABRA
19	BRISBANE	54	DUBLIN	89	LA MESA
20	BUELLTON	55	EASTVALE	90	LA PALMA
21	BUENA PARK	56	EL DORADO COUNTY	91	LA QUINTA
22	BURLINGAME	57	ELK GROVE	92	LAFAYETTE
23	CALABASAS	58	EMERYVILLE	93	LAGUNA BEACH
24	CAMARILLO	59	ENCINITAS	94	LAGUNA HILLS
25	CAMPBELL	60	FAIRFIELD	95	LAGUNA WOODS
26	CANYON LAKE	61	FOLSOM	96	LAKE FOREST
27	CAPITOLA	62	FONTANA	97	LAKEWOOD
28	CARLSBAD	63	FORT BRAGG	98	LARKSPUR
29	CERRITOS	64	FOWLER	99	LATHROP
30	CHICO	65	FREMONT	100	LINCOLN
31	CHINO	66	FRESNO	101	LIVERMORE
32	CHINO HILLS	67	FULLERTON	102	LOMITA
33	CHULA VISTA	68	GALT	103	LOS ALTOS
34	CLAREMONT	69	GARDENA	104	LOS ALTOS HILLS
35	CLOVIS	70	GILROY	105	LOS ANGELES

**SB 35 Statewide Determination Summary**  
**Cities and Counties Subject to SB 35 Streamlining Provisions**  
**When Proposed Developments Include ≥ 50% Affordability**

These 220 jurisdictions have insufficient progress toward their Lower income RHNA (Very Low and Low income) and are therefore subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 50% affordability. If the jurisdiction also has insufficient progress toward their Above Moderate income RHNA, then they are subject to the more inclusive streamlining for developments with at least 10% affordability.

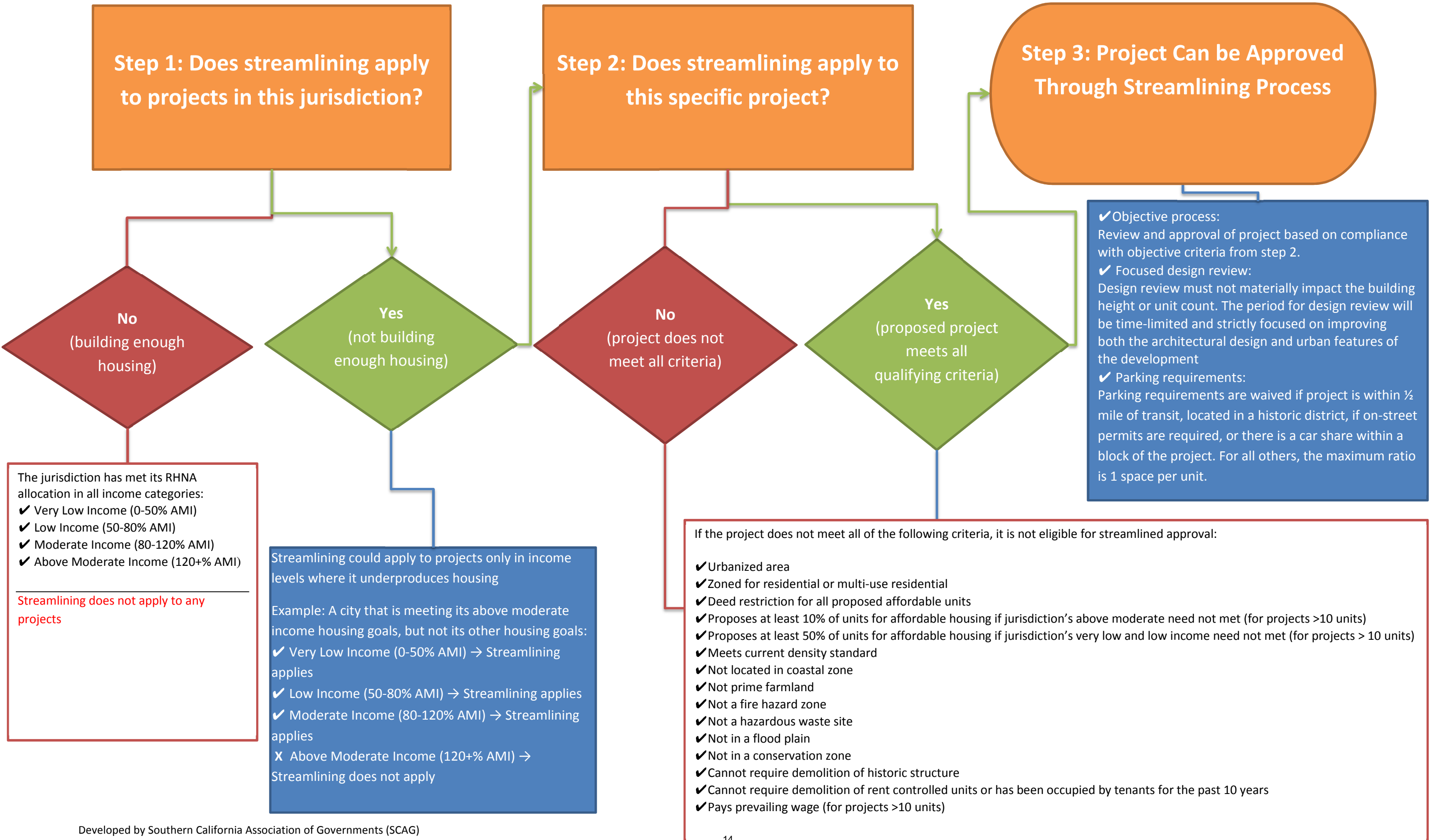
	<b>JURISDICTION</b>		<b>JURISDICTION</b>		<b>JURISDICTION</b>
106	LOS BANOS	140	PIEDMONT	175	SAN MARCOS
107	MALIBU	141	PISMO BEACH	176	SAN MARINO
108	MAMMOTH LAKES	142	PITTSBURG	177	SAN MATEO
109	MANHATTAN BEACH	143	PLACENTIA	178	SAN RAMON
110	MANTECA	144	PLACER COUNTY	179	SANTA BARBARA
111	MARIN COUNTY	145	PLACERVILLE	180	SANTA BARBARA COUNTY
112	MARINA	146	PLEASANTON	181	SANTA CLARA
113	MERCED	147	PLUMAS COUNTY	182	SANTA CRUZ
114	MILPITAS	148	PLYMOUTH	183	SANTA FE SPRINGS
115	MISSION VIEJO	149	POINT ARENA	184	SCOTTS VALLEY
116	MONO COUNTY	150	PORT HUENEME	185	SEAL BEACH
117	MONROVIA	151	PORTOLA VALLEY	186	SIERRA MADRE
118	MONTEREY COUNTY	152	RANCHO CORDOVA	187	SIMI VALLEY
119	MOORPARK	153	RANCHO CUCAMONGA	188	SOLANO COUNTY
120	MORAGA	154	RANCHO MIRAGE	189	SOUTH EL MONTE
121	MORGAN HILL	155	RANCHO PALOS VERDES	190	SOUTH PASADENA
122	MOUNTAIN VIEW	156	RANCHO ST. MARGARITA	191	SOUTH SAN FRANCISCO
123	MURRIETA	157	REDDING	192	STANTON
124	NAPA	158	REDWOOD CITY	193	SUNNYVALE
125	NAPA COUNTY	159	RIO VISTA	194	SUTTER COUNTY
126	NEWARK	160	ROCKLIN	195	SUTTER CREEK
127	NORWALK	161	ROLLING HILLS ESTATES	196	TEMECULA
128	OAKDALE	162	ROSEVILLE	197	TEMPLE CITY
129	OAKLAND	163	SAN ANSELMO	198	THOUSAND OAKS
130	OAKLEY	164	SAN BENITO COUNTY	199	TRACY
131	ORANGE	165	SAN BUENAVENTURA	200	TRINIDAD
132	ORANGE COUNTY	166	SAN CARLOS	201	TRINITY COUNTY
133	ORINDA	167	SAN CLEMENTE	202	TRUCKEE
134	PALM DESERT	168	SAN DIEGO	203	TULARE
135	PALM SPRINGS	169	SAN FRANCISCO	204	TUSTIN
136	PALO ALTO	170	SAN GABRIEL	205	UNION CITY
137	PASADENA	171	SAN JOSE	206	VACAVILLE
138	PERRIS	172	SAN JUAN CAPISTRANO	207	VERNON
139	PETALUMA	173	SAN LUIS OBISPO	208	VISTA
		174	SAN LUIS OBISPO CO.	209	WALNUT

## SB 35 Statewide Determination Summary

### Cities and Counties Subject to SB 35 Streamlining Provisions When Proposed Developments Include $\geq$ 50% Affordability

These 220 jurisdictions have insufficient progress toward their Lower income RHNA (Very-Low and Low income) and are therefore subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 50% affordability. If the jurisdiction also has insufficient progress toward their Above Moderate income RHNA, then they are subject to the more inclusive streamlining for developments with at least 10% affordability.

	<b>JURISDICTION</b>
210	WALNUT CREEK
211	WASCO
212	WATSONVILLE
213	WEED
214	WEST COVINA
215	WESTMINSTER
216	WILDOMAR
217	WINTERS
218	WOODLAND
219	YORBA LINDA
220	YOUNTVILLE



**DRAFT MEETING NOTES**

THURSDAY, APRIL 8, 2021  
12:00 NOON

VIRTUAL MEETING

**IN ATTENDANCE:**

- Beverly Hills:** Vice Mayor Robert Wunderlich (WSCCOG Secretary). Councilmember Julian A. Gold M.D. Staff: Cindy Owens, Gabriella Yap, Martha Eros.
- Culver City:** Mayor Alex Fisch, Staff: Shelly Wolfberg, Ashley Hefner Hoang, Helen Chin, Diana Chang.
- Santa Monica:** Councilmember Kevin McKeown (WSCCOG Chair), Councilmember Glean Davis. Staff: Anuj Gupta, Stephanie Venegas, Francie Stefan.
- West Hollywood:** Mayor Pro Tempore Lauren Meister (Secretary). Staff: Hernan Molina, David Fenn.
- City of LA:** District 5 Staff: Jay Greenstein. Analyst's Office: Steve Luu.
- County of LA:** Supervisorial District 3 Staff: Fernando Morales.
- WSCCOG:** Staff: Cecilia Estolano (WSCCOG Executive Director), Winnie Fong, Riley O'Brien. Legal Counsel: Lauren Langer.
- Other:** Sarah Patterson, (SCAG); Peter Carter, Karen Swift, Patrick Chandler, Paul Backstrom (Metro); Jeff Kiernan (League of California Cities)

**1. WSCCOG REGULAR BOARD MEETING CALL TO ORDER**

Councilmember Kevin McKeown (WSCCOG Chair) called the meeting to order at 12:03 p.m.

**2. WELCOME, INTRODUCTIONS, AND IDENTIFICATION OF VOTING MEMBERS**

**3. ACTION ITEMS**

**A. Approval of February 11, 2021 Draft Meeting Notes**

A motion was made by Mayor Pro Tempore Lauren (City of West Hollywood) and seconded by Vice Mayor Robert Wunderlich (City of Beverly Hills) to approve the February 11, 2021 draft meeting notes. The motion was passed by the Board unanimously

**B. Metro Westside/Central Service Council Nominations**

The WSCCOG received a letter of interest from Martha Eros (City of Beverly Hills) to continue another 3-year term with the service council. A motion was made by Vice Mayor Wunderlich and seconded by Mayor Pro Tempore Meister to nominate Martha Eros to continue another 3-year term with the Metro Service Council. The motion was passed by the Board unanimously.

**C. Proposed Statement on Sepulveda Transit Corridor Alternatives for Environmental Review**

The WSCCOG Executive Director Cecilia Estolano referred to a revised staff report in the supplemental material packet for the agenda item. In March, the Metro Board of Directors awarded two pre-development contracts for the Sepulveda Transit Corridor project. The proposed alignments will be further refined during the environmental review process and public scoping period this year.

The WSCCOG staff revised the recommendation as follows: “The Westside Cities COG supports a Sepulveda Transit Corridor alignment that is entirely underground within the Westside subregion and includes a station at UCLA. The Westside Cities COG urges Metro to consider multiple alignments during the environmental review phase that are fully underground within the Westside subregion and include a station at UCLA.”

Coby King and Jennifer Poulakidas representing UCLA provided public comments in support of WSCCOG’s recommendation. Jay Greenstein (CD 5) provided clarification on Councilmember Paul Koretz’s position on the proposed alternatives. The proposed action was revised to the WSCCOG adopting the statement as the cities are not prepared to take this item to their councils. A motion was made by Vice Mayor Wunderlich and seconded by Mayor Alex Fisch (City of Culver City) for the WSCCOG to submit a statement to Metro based on the revised action. The WSCCOG staff conducted a vote with the boardmembers. Fernando Morales (SD 3) abstained from voting because Supervisor Sheila Kuehl is on the Metro Board of Directors. The motion was passed by the rest of the Board.

**D. Proposed Statement on Metro Bus Rapid Transit (BRT) Early Action Program**

The WSCCOG staff proposed that the WSCCOG Board support the Metro Bus Rapid Transit (BRT) Early Action Program and urge Metro to pursue a near-term deliver strategy for the Venice and La Cienega/Jefferson BRT corridors. Eli Lipman from MoveLA provided public comments in support of WSCCOG’s recommendation. A motion was made by Mayor Fisch and seconded by Councilmember McKeown to approve the WSCCOG’s recommendation to submit a statement to Metro in support of the Metro Bus Rapid Transit (BRT) Early Action Program and urge Metro to pursue a near-term deliver strategy for the Venice and La Cienega/Jefferson BRT corridor. The WSCCOG staff conducted a vote with the boardmembers. Fernando Morales (SD 3) abstained from voting because Supervisor Sheila Kuehl is on the Metro Board of Directors. The motion was passed by the rest of the Board.

**4. EXECUTIVE DIRECTOR’S REPORT**



Cecilia Estolano (WSCCOG Executive Director) provided brief updates, including the request from Culver City Mayor Alex Fisch for the WSCCOG staff to submit a letter to the SCAG Regional Council supporting the staff-recommended allocations of regional funds from the December 2020 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) and the March 2021 American Rescue Plan (ARP). Winnie Fong (WSCCOG Project Director) mentioned to the WSCCOG Board that the WSCCOG staff is currently re-evaluating the WSCCOG boundaries to reflect the boundaries currently defined by Metro and SCAG. WSCCOG staff will report back with alternatives of the map boundaries later in the summer reflecting Census Tracts and Service Planning Area (SPA) levels.

**5. TRANSPORTATION UPDATES**

Riley O'Brien (WSCCOG staff) briefed the Board on the latest updates from Metro including the draft Metro Unfunded Strategic Project List and acknowledged the City of West Hollywood's request to add projects to the list that did not make it on the 2020 WSCCOG Mobility Study.

**6. HOUSING UPDATES**

Winnie Fong (WSCCOG staff) provided a brief update on the SCAG REAP procurement process and announced that SCAG will be launching a Housing Leadership Academy focused on building pro-housing coalitions of elected officials and other stakeholders through training sessions. WSCCOG is also updating the WSCCOG Homelessness Strategic Action Plan, which will include adding exploration of a Project HomeKey site, COVID vaccination sites, and expanding outreach services on transit services. WSCCOG will also be receiving an additional \$15,000 from the County Homeless Initiative to continue regional homeless coordination with the Westside cities.

**7. LEGISLATION**

**8. RECEIVE AND FILE**

**A. 2019-20 Audit**

The WSCCOG completed the audit for FY 2019-20, which is available on the WSCCOG website [www.westsidecities.org](http://www.westsidecities.org).

**9. ANNOUNCEMENTS**

Patrick Chandler from Metro announced a series of virtual meetings regarding the scoping of the Crenshaw Northern Extension project between April and May.

**10. FUTURE MEETING LOCATIONS AND AGENDA ITEMS**

**11. E-PUBLIC COMMENTS**

**12. ADJOURN**

The WSCCOG Board adjourned at 1:02 p.m.



**DATE:** June 10, 2021  
**TO:** Westside Cities Council of Governments Board  
**FROM:** Westside Cities Council of Governments Staff  
**SUBJECT:** Adoption of Annual Work Plan for FY 2021-22

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**Recommended Action**

Adopt the proposed WSCCOG Annual Work Plan for FY 2021-22.

**Background**

The WSCCOG Executive Director team drafted the Annual Work Plan for FY 2021-22 for WSCCOG Board's consideration. This plan reflects continued efforts related to transportation, homelessness, and affordable housing. The plan also includes monitoring other important issues of regional significance as directed by the WSCCOG Board and outlined in the WSCCOG Legislative and Policy Platform.

**Annual Work Plan (FY 2021-22)**

The WSCCOG is a regional voice that extends the leverage of its member agencies at the State and Federal level for the benefit of the subregion. The agency is charged with preserving and enhancing its respective local and subregional quality of life by building relationships, maximizing resources, advocating for mutual interests, and promoting policy for the benefit of the subregion's residents, businesses, and visitors. The annual work plan contains the goals and strategies to achieving the agency's mission, which also reflects the proposed annual budget for FY 2021-22.

**Attachment**

- A. WSCCOG Proposed Annual Work Plan for FY 2021-22
-

## WSSCOG Proposed Annual Work Plan for FY 2021-22

The Westside Cities Council of Governments (WSSCOG) is a joint powers authority comprised of the cities of Beverly Hills, Culver City, Santa Monica, and West Hollywood, plus portions of the City and County of Los Angeles. As such, the WSSCOG is a regional voice that extends the leverage of its member agencies at the State and Federal level for the benefit of the subregion. The agency is charged with preserving and enhancing its respective local and subregional quality of life by building relationships, maximizing resources, advocating for mutual interests, and promoting policy for the benefit of the subregion's residents, businesses, and visitors. The following annual work plan contains the goals and strategies to achieving the agency's mission for FY 2021-22.

### Transportation Strategic Initiative

The WSSCOG Executive Director team will assist the WSSCOG in the following transportation-related activities:

#### **1. Measure M's Multi-Year Subregional Program (MSP) 5-Year Plan and List of Projects**

WSSCOG staff will engage with Metro, Westside cities, and the consultant to update the WSSCOG's Measure M's Multi-Year Subregional Program (MSP) 5-Year Plan. Activities will include the following:

- Participate in ongoing check-in meetings with the consultant team
- Serve as the liaison between the Westside cities, consultant team, and Metro
- Review draft and final deliverables
- Work with SCAG on the invoicing process per the Memorandum of Understanding (MOU), as well as request and process the reimbursement of funds from Metro per the funding agreement for the WSSCOG
- Draft and submit quarterly progress and expenditure reports to Metro on the status of the MSP 5-year plan and list of projects

#### **2. WSSCOG Transportation Working Group**

WSSCOG staff will continue to coordinate and facilitate a standing check-in conference call meeting with the WSSCOG Transportation Working Group. Activities include the following:

- Conduct monthly meetings, or as needed
- Draft agenda items and meeting notes
- Coordinate with the Westside cities to explore and discuss transportation topics relevant to the subregion, as well as organize presentations from public agencies and other transportation-related organizations for the WSSCOG Transportation Working Group

#### **3. Regional Coordination**

WSSCOG staff will continue to coordinate with regional public agencies, such as Metro, SCAG, and other subregional COGs on transportation issues of regional importance. Activities include the following:

- Working with Metro staff on the Long Range Transportation Plan Update
- Participating in ongoing subregional COG meetings with Metro CEO and SCAG Executive Director

- Continue to represent the WSCCOG on the Metro’s Policy Advisory Council (PAC)

**4. Strategic Guidance, Recommendations, and Advocacy**

WSCCOG staff will continue to provide strategic guidance and recommendations to the WSCCOG Board regarding regional transportation projects, issues, and legislation. WSCCOG staff will also promote and advocate the WSCCOG’s recommended transportation priorities. Activities may include the following:

- Attend relevant workshops and conferences to monitor transportation issues and policies and report back to the WSCCOG Board and the WSCCOG Transportation Working Group
- Work with relevant stakeholders and local public agencies to advance WSCCOG’s transportation priorities

**5. Grant Funding Opportunities**

WSCCOG staff will continue to identify grant opportunities and pursue partnerships to collaborate in joint grant applications to advance subregional transportation objectives. Activities include the following:

- Monitor eligible grant and funding opportunities and examine how Westside member cities can leverage resources

**Homelessness Strategic Initiative**

WSCCOG staff will work with the member cities, public agencies, and stakeholders to conduct the following activities:

**1. Regional Coordination**

WSCCOG will perform the tasks and activities that are outlined in amended scope of work under the County grant for Regional Coordination on Homelessness, which include the following:

- Provide technical assistance to cities on County grant funding opportunities
- Update and implement the WSCCOG Homelessness Strategic Action Plan, which includes key goals and actions that lead to tangible outcomes, as well as a funding strategy that supports the implementation of the activities and projects outlined in the plan.
- Process reimbursements to the member cities for funding grant from the County Homeless Initiative, including the County Innovation Fund.

**2. WSCCOG Homeless Working Group**

WSCCOG staff will continue to coordinate and facilitate a standing check-in conference call meeting with the WSCCOG Homeless Working Group. Activities will include the following:

- Conduct monthly meetings, or as needed
- Draft agenda items and meeting notes
- Coordinate with the member cities to explore and discuss topics relevant to the subregion, share information and resources

**3. Strategic Guidance, Recommendations, and Advocacy**

WSCCOG staff will also help promote and advocate the WSCCOG’s recommended priorities related to combatting and preventing homelessness. Activities may include the following:

- Attend relevant workshops and conferences (e.g., LAHSA, County Homeless Initiative, etc.) related to homelessness and report information back to the WSCCOG Homeless Working Group and the WSCCOG Board
- Work with relevant stakeholders and local public agencies to advance the WSCCOG's homelessness efforts

#### **4. Grant Funding Opportunities**

WSCCOG staff will continue to identify grant opportunities and other funding sources to support Westside cities' homelessness plans and the County's homelessness strategies. Activities may include the following:

- Monitor eligible grant and funding opportunities and examine how Westside member cities can leverage resources

### **Housing Strategic Initiative**

WSCCOG staff will work with the member cities, public agencies, and stakeholders to conduct the following activities:

#### **1. WSCCOG Housing Working Group**

WSCCOG staff will continue to coordinate and facilitate a standing check-in conference call meeting with the WSCCOG Housing Working Group. Activities include the following:

- Conduct monthly or quarterly meetings, or as needed
- Draft agenda items and meeting notes
- Coordinate with the Westside cities to explore and discuss housing topics relevant to the subregion, share best practices, as well as organize presentations from public agencies and other housing-related organizations for the WSCCOG Housing Working Group
- Attend workshops and conferences related to affordable housing issues and policies and report back to the WSCCOG Board and the WSCCOG Housing Working Group

#### **2. Regional Early Action Program (REAP)**

WSCCOG staff will serve as the project manager for the REAP studies and work with SCAG to manage the consultant team for tasks outlined in the WSCCOG's REAP application and scope of work, including the following:

- Attend check-in meetings with consultant team
- Process invoices and draft progress reports to SCAG
- Assist the consultant team to gather information and provide information relevant to the REAP studies
- Review deliverables and provide comments to the consultant
- Report back to the Housing Working Group and the WSCCOG Board on the status of the REAP studies

#### **3. Grant Funding Opportunities**

WSCCOG staff will continue to work with the WSCCOG Board and Housing Working Group to conduct research, monitor legislation, and provide strategic guidance and recommendations regarding a regional approach to build more affordable housing. Activities may include the following:

- Monitor eligible grant and funding opportunities and examine how Westside member cities can leverage resources

- Attend grant and funding workshops related to affordable housing issues and policies and report back to the WSCCOG Board and the WSCCOG Housing Working Group

### Administrative Activities

All administrative activities, with the exception of the Treasurer's duties, will be performed by the WSCCOG Executive Director team. The WSCCOG staff may utilize cities' staff when necessary. Administrative responsibilities and activities will include the following:

- Conduct all other administrative activities as stipulated in the Executive Director contract
- Facilitate bi-monthly WSCCOG Board Meetings, including producing board agenda packets and providing agenda briefings to member cities' staff
- Serve as the filing officer for the California Fair Political Practices Commission Statement of Economic Interests Form 700
- Develop the draft annual work plan and budget
- Serve as principal liaison with key federal, state, regional, and local agency entities and officials
- Monitor upcoming appointments and facilitate elections for WSCCOG representatives
- Update and maintain the content on the WSCCOG website, such as board agendas, news updates, upcoming events
- Research opportunities and advocate funding and services related to COVID-19 related recovery efforts
- Coordinate with other COG subregional directors on regional activities and exchange information, including attending quarterly meetings with SCAG and Metro executive team



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Estolano Advisors Contract Renewal for WSCCOG Executive Director Services

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**Recommended Action**

Approve a contract extension with the firm Estolano Advisors to continue providing Executive Director services to the WSCCOG, effective July 1, 2021 through June 30, 2022.

**Background**

Since March 2014, Estolano Advisors, formerly Estolano LeSar Advisors, has served as the Executive Director of the WSCCOG and advanced various strategic initiatives including transportation, economic development, sustainability, and homelessness. For an overview of the Executive Director's activities, completed tasks, and upcoming tasks (see [Attachment A](#)).

Estolano Advisors proposes amend the WSCCOG Executive Director contract for an extension of one-year to take into effect on July 1, 2021 until June 30, 2022 (see [Attachment B](#)).

**Attachments**

- A. WSCCOG Executive Director Year in Review
  - B. Estolano Advisors WSCCOG Executive Director Contract Amendment (FY 2021-22)
-

## WSCCOG Executive Director Year in Review

July 2020 – June 2021

ONGOING ACTIVITIES	KEY MILESTONES
<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Conduct WSCCOG Board Meetings and conduct agenda briefings with member cities' staff</li> <li>2. Manage appointments for WSCCOG representatives on various committees (SCAG, Metro, etc.)</li> <li>3. Serve as the Filing Officer for Form 700s</li> <li>4. Attend SCAG Quarterly Executive Directors' Meeting</li> <li>5. Participate in monthly subregional COG conference calls</li> <li>6. Draft letters in response to legislation</li> <li>7. Maintain website content</li> <li>8. Provide public updates of regional significance to the cities and stakeholders via social media</li> </ol>	<ol style="list-style-type: none"> <li>1. Filed WSCCOG Boardmembers' Form 700s</li> <li>2. Held elections and appointments in a timely manner to avoid gaps in service</li> <li>3. Redesigned the WSCCOG website</li> <li>4. Manage updates on Twitter and the WSCCOG website</li> </ol>
<p><b>Transportation</b></p> <ol style="list-style-type: none"> <li>1. Conduct Transportation Working Group meetings on a monthly basis, or as needed</li> <li>2. Participate in Metro Policy Advisory Council (PAC) meetings</li> <li>3. Participate in the Metro Working Group meetings for various programs</li> <li>4. Continue invoicing reimbursements for the Westside Mobility Study and the Metro Multisubregional Program 5-year plan</li> </ol>	<ol style="list-style-type: none"> <li>1. Finalized and approved the Westside Mobility Study in August 2020</li> <li>2. Finalized and approved the Metro Multi-Year Subregional Program 5-year plan in January 2021.</li> </ol>
<p><b>Homelessness</b></p> <ol style="list-style-type: none"> <li>1. Conduct Homelessness Working Group meetings on a monthly basis, or as needed</li> <li>2. Attend meetings and conferences related to homelessness</li> <li>3. Processed and manage reimbursements for the County Homeless Initiative</li> </ol>	<ol style="list-style-type: none"> <li>1. Coordinated with the cities on disbursing the COVID-19 Hygiene and Innovation Fund grants</li> </ol>
<p><b>Affordable Housing</b></p> <ol style="list-style-type: none"> <li>1. Initiate and convene Westside cities Housing Working group</li> <li>2. Disseminate information on housing elements, regional funding opportunities, and the Regional Early Action Program (REAP) funding for the WSCCOG</li> </ol>	<ol style="list-style-type: none"> <li>1. Coordinated with SCAG and the Westside cities to complete the application and scope of work for the Regional Early Action Program (REAP) funding for the WSCCOG</li> </ol>



**EIGHTH AMENDMENT TO EXECUTIVE DIRECTOR SERVICES AGREEMENT**

This Seventh Amendment to the EXECUTIVE DIRECTOR SERVICES AGREEMENT (“Agreement”) is made and entered on this 10<sup>th</sup> day of June, 2021 by and between the WESTSIDE CITIES COUNCIL OF GOVERNMENTS (“WSCCOG”), a California Joint Powers Authority and ESTOLANO ADVISORS, a California corporation (“CONTRACTOR”).

**RECITALS**

A. WSCCOG and CONTRACTOR entered into a Services Agreement (hereinafter the “Agreement”) as of February 25, 2014, providing for CONTRACTOR to provide Executive Director services to WSCCOG, as amended on March 31, 2015, March 10, 2016, May 12, 2016, May 18, 2017, May 17, 2018, June 13, 2019, and June 11, 2020.

B. The parties now desire to again modify the Agreement.

**NOW, THEREFORE**, in consideration of the foregoing, the parties mutually agree as follows:

1. Section 2 Term of the Agreement is amended in its entirety to read as follows:

This Agreement commenced on February 25, 2014, and was renewed on March 31, 2015, March 10, 2016, May 12, 2016, May 18, 2017, May 17, 2018, June 13, 2019, and June 11, 2020. Unless extended by mutual written agreement of the parties or earlier terminated as provided below, this Agreement shall terminate on June 30, 2022.

2. The scope of work and hourly rates set forth in Exhibit A for Additional Services beyond the services set forth in Exhibit A shall be amended as follows:

## EXHIBIT A

### Work Plan and Budget:

- Annual Work Plan: Contractor shall lead and manage the objectives outlined in the FY 2021-22 Annual Work Plan as approved by the WSCCOG Board.
- Advocacy and Outreach: Contractor shall organize and provide advocacy efforts to further WSCCOG's programs and objectives. Contractor shall serve as liaison with key federal, state, regional, and local agency entities and officials to further WSCCOG's programs and priorities.
- Contractor shall enhance outreach efforts to member cities and surrounding communities regarding WSCCOG efforts. This shall include maintaining and updating the WSCCOG website and social media with any relevant information.
- Contractor shall develop the meeting schedule for WSCCOG Board meetings for the duration of this agreement.
- Contractor shall schedule Transportation Working Group, Housing Working Group, and Homeless Working Group meetings, as needed during the duration of this agreement.
- Contractor shall develop policy priorities and objectives for the following fiscal year.
- Contractor shall develop an internal implementation plan to ensure that key objectives are being met and that WSCCOG leadership is informed of key milestones and benchmarks.

### Administrative Support:

- Contractor shall hire, supervise and manage all related consultant services to achieve WSCCOG's goals and objectives.
- Contractor shall provide administrative support for all WSCCOG meetings and conference calls (i.e. agendas, minutes, etc.).
- Contractor shall provide any necessary assistance to Board members, city staff and other committees and working groups to ensure that various projects are completed in a timely and satisfactory manner.
- Contractor shall provide strategic advice and recommendations to the WSCCOG Governing Board, and shall work closely with key WSCCOG members such as City Managers and staff to advance WSCCOG initiatives.
- Contractor shall serve as the WSCCOG Filing Officer for the California Fair Political Practices Commission- Statement of Economic Interests Form 700 as required from Governing Board Members and Treasurer.

- Contractor shall manage and process invoices, reimbursements, and progress reports for grant programs related to housing, homelessness, and transportation.

Compensation:

- Additional Services shall be performed with prior approval of the Board and shall be compensated at the following hourly rates:

CEO:	\$300
Principal:	\$240
Senior Associate:	\$170
Associate:	\$140
Research Analyst:	\$95
Administrative:	\$85

Except as herein amended, in all other respects the Agreement is reaffirmed and is in full force and effect.

**IN WITNESS THEREOF**, the parties hereto have executed this Agreement on the day and year first shown above.

**ESTOLANO ADVISORS**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**WESTSIDE CITIES COUNCIL OF GOVERNMENTS**

By: \_\_\_\_\_  
WSCCOG Chair

Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
WSCCOG Secretary

Date: \_\_\_\_\_

By: \_\_\_\_\_  
WSCCOG Attorney

Date: \_\_\_\_\_

**DATE:** June 10, 2021  
**TO:** Westside Cities Council of Governments Board  
**FROM:** Westside Cities Council of Governments Staff  
**SUBJECT:** WSCCOG Audit Services for FY 2020-21 Audit

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**Recommended Action**

Approve and sign the audit engagement letter with CLA for the year ending June 30, 2021.

**Background**

The WSCCOG engaged with CLA (CliftonLarsonAllen LLP), formerly White Nelson Diehl Evans LLP, to conduct the last WSCCOG financial audit ending June 30, 2020. WSCCOG staff and the WSCCOG Treasurer (City of Beverly Hills) recommends that the WSCCOG continue services with CLA for the FY 2020-21 financial audit. The estimated cost for the audit is \$12,000.

**Attachment**

- A. CLA and WSCCOG Audit Engagement Letter for the year ending June 30, 2021
-



May 28, 2021

Westside Cities Council of Governments  
448 S. Hill St. Suite 1105  
Los Angeles, CA 90013

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP (“CLA,” “we,” “us,” and “our”) will provide for Westside Cities Council of Governments (“Authority”, “you,” “your,” or “the entity”) for the year ending June 30, 2021.

Kassie Radermacher, CPA, CFE, Principal, is responsible for the performance of the audit engagement.

**Audit services**

We will audit the financial statements of the governmental activities and each major fund of the Westside Cities Council of Governments as of and for the year ending June 30, 2021, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity’s basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management’s discussion and analysis.
2. Budgetary comparison schedule.

**Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of a trial balance.
- Preparation of adjusting journal entries.
- Preparation of your financial statements and related notes.

**Audit objectives**

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will issue a written report upon completion of our audit of your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to

modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

#### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any

uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design, implementation, and maintenance of effective internal control, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered. You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report.

You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report,



**Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a trial balance for use during the audit. Our preparation of the trial balance is limited to formatting information into a working trial balance based on management’s chart of accounts or general ledger. You will be required to review, approve, and accept responsibility for the trial balance.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.
- We will prepare a draft of your financial statements and related notes in conformity with U.S. GAAP based on information provided by you. Since the preparation and fair presentation of the financial statements is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

**Use of financial statements**

The financial statements and our report thereon are for management’s use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

### **Engagement administration and other matters**

We expect to begin our audit in December 2021. We expect to issue our reports in January 2022.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California State Controller's Office, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California State Controller's Office. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge

may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter

Our engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

*Government Auditing Standards* require that we make our most recent external peer review report publicly available. The report is posted on our website at [www.CLAconnect.com/Aboutus/](http://www.CLAconnect.com/Aboutus/).

### **Mediation**

Any disagreement, controversy, or claim (“Dispute”) that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice (“Mediation Notice”) to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

### **Time limitation**

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months (“Limitation Period”) after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss or have not become aware of the existence or possible existence of a Dispute.

### **Fees**

Our maximum annual not to exceed fee for the year ending June 30, 2021, is set forth in the below table. The below fees are based on anticipated cooperation from your personnel and their assistance with preparing

confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee and expense estimates. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and related fees and to reimburse us for all out-of-pocket expenditures through the date of termination.

Service	Amount
Authority Audit	\$12,000

***Unanticipated services***

We do not anticipate encountering the need to perform additional services beyond those described in this letter. Below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will determine whether we can provide the service and maintain our independence. If appropriate, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

**Changes in engagement timing and assistance by your personnel**

The fee is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our fee to increase include:

- Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
- Rescheduling our fieldwork
- Schedule disruption caused by litigation, financial challenges (going concern), loan covenants (waivers), etc.
- Identifying a significant number of proposed audit adjustments
- Schedules prepared by your personnel that do not reconcile to the general ledger
- Numerous revisions to information and schedules provided by your personnel
- Restating financial statements for accounting errors in the prior year
- Lack of availability of entity personnel during audit fieldwork

**Other fees**

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

**Finance charges and collection expenses**

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

**Subcontractors**

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

**Agreement**

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return the enclosed copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,  
**CliftonLarsonAllen LLP**



Kassie Radermacher, CPA, CFE  
Principal  
714-978-1300  
Kassie.Radermacher@CLAconnect.com

**Response:**

This letter correctly sets forth the understanding of the Westside Cities Council of Governments.

Authorized signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Determination of Dues to be assessed for FY 2021-22 and Adoption of Annual Budget for FY 2021-22

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### **Recommended Action**

1. Waive the 60-day notice requirement to assess and adopt WSCCOG Member Dues for the FY 2021-22.
2. Adopt the proposed WSCCOG Annual Budget for FY 2021-22.

### **Annual Member Dues**

The WSCCOG By-Laws require that the COG members be advised sixty (60) days in advance of the date of a meeting at which dues are to be determined. The due amount has not changed, and the notice has passed the 60-day notice requirement. The WSCCOG staff requests that the Board approve to waive the 60-day notice requirement and keep the dues at \$23,000 paid by each member.

### **Proposed Annual Budget**

The WSCCOG By-Laws also require the adoption of an Annual Budget by July 1 of each calendar year. The proposed FY 2021-22 Annual Budget (see [Attachment A](#)) corresponds to the work detailed in the proposed FY 2021-22 Annual Work Plan.

- The approved FY 2020-21 budget updated and estimated as of June 30, 2021 reflect the following changes:
  - Updated assets as of July 1, 2020 from the 2019-20 final financial audit.
  - Updated revenue to reflect contract amendment with the County Homeless Initiative to include the County Innovation Funds and the COVID Hygiene grant.
  - Estimated expenditures as of June 30, 2021.
- WSCCOG estimates approximately \$230,533 in total beginning assets on July 1, 2021.
- The proposed FY 2021-22 revenue reflects an increase from the following grants and funding agreements from Metro and the County Homeless Initiative:
  - Based on a \$45,000 grant from the County Homeless Initiative for the WSCCOG to continue regional coordination with cities on homelessness.
  - Based on the Measure M Funding Agreement between Metro and the WSCCOG, which allocated the remaining amount of \$11,989 for the Multi-Year Subregional Program.
- The estimated amount for the WSCCOG's ending assets at the end of June 30, 2022 is \$226,807.

### **Attachment**

- A. Proposed FY 2021-22 Annual Budget
-



**WSCCOG PROPOSED ANNUAL BUDGET  
FISCAL YEAR 2021-2022**

	<b>FY 2020-21 ESTIMATED</b>	<b>FY 2021-22 PROPOSED</b>
<b>BEGINNING NET ASSETS AS OF JULY 1st</b>	<b>117,209</b> <sup>1</sup>	<b>230,533</b>
<b>REVENUES</b>		
Member Dues	138,000 <sup>2</sup>	138,000
Investment Earnings	800 <sup>3</sup>	800
County Regional Homeless Coordination Grant	758,773 <sup>4</sup>	45,000 <sup>7</sup>
Metro Multi-Year Subregional Program Planning Funds	83,000 <sup>5</sup>	11,989 <sup>8</sup>
<b>TOTAL REVENUES</b>	<b>980,579</b>	<b>195,795</b>
<b>TOTAL ASSETS AS OF JULY 1st</b>	<b>1,097,788</b>	<b>426,328</b>
<b>EXPENDITURES</b>		
Contract for Executive Director Services	120,000 <sup>6</sup>	120,000
Travel and Conferences	81	1,000
Printing, Postage, and Supplies	-	1,700
Meeting Setup and Logistics	690	4,000
IT Services	335	2,000
Audit Services	7,000	12,000 <sup>9</sup>
Metro Deputy Shared Salary	1,832	1,832
County Regional Homeless Coordination Grant	703,372	45,000
Metro Multi-Year Subregional Program Planning Funds	33,947	11,989
<b>TOTAL EXPENDITURES</b>	<b>867,255</b>	<b>199,521</b>
<b>CHANGE TO FUND BALANCE</b>	<b>113,324</b>	<b>(3,726)</b>
<b>ENDING ASSETS AS OF JUNE 30th</b>	<b>230,533</b>	<b>226,807</b>
Required Contingency Reserve (15%)	147,087	29,369
Net Assets in Excess of Reserve Requirement	83,446	197,438

<sup>1</sup> Based on WSCCOG FY 2019-20 Final Financial Audit

<sup>2</sup> Based on annual WSCCOG membership dues at \$23,000 per WSCCOG member.

<sup>3</sup> Estimated investment earnings based on net assets.

<sup>4</sup> Contract with the County Homeless Initiative for regional coordination, and amended as of December 16, 2020 to include \$685,827 in Innovation Funds, \$42,946 Hygiene Funds.

<sup>5</sup> Based on the Measure M funding agreement between Metro and WSCCOG for the Multi-Year Subregional Program for funding allocated for FY 2018-19, FY 2019-20 and FY 2020-21.

<sup>6</sup> Contract with Estolano Advisors for Executive Director Services at \$10,000/month.

<sup>7</sup> Based on the Measure M funding agreement between Metro and WSCCOG for the Multi-Year Subregional Program for \$11,989 allocated for FY 2021-22.

<sup>8</sup> coordination for \$45,000.

<sup>9</sup> Based on the new cost estimate for the FY 20-21 Audit.

**DATE:** June 10, 2021  
**TO:** Westside Cities Council of Governments Board  
**FROM:** Westside Cities Council of Governments Staff  
**SUBJECT:** Election of WSCCOG Board Officers for FY 2021-22

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**Recommended Action**

1. Chair calls for nominations for the position of Chair; close the nominations; and call for the vote or declare the election by acclamation.
2. Chair calls for nominations for the position of Vice Chair; close the nominations; and call for the vote or declare the election by acclamation.
3. Chair calls for nominations for the position of Secretary; close the nominations; and call for the vote or declare the election by acclamation.

**Background**

The WSCCOG Joint Powers Agreement and By-laws prescribe that the officer position of Chair, Vice Chair, and Secretary shall be elected at the WSCCOG annual meeting. The term shall commence on July 1, 2021 and expire June 30, 2022. The duties and responsibilities of the officers are as follows:

- |                   |  |
|-------------------|--|
| <b>Chair</b>      | The role of the Chair of the Governing Board shall conduct all meetings of the Governing Board and perform other such duties and functions as required by provisions of applicable law, the By-laws, or by the direction of the Governing Board. |
| <b>Vice Chair</b> | The role of Vice Chair shall serve as Chair (in the absence of the Chair) and shall perform such duties as may be required by provisions of applicable law, the By-laws, or by the direction of the Governing Board or the Chair.                |
| <b>Secretary</b>  | The role of Secretary shall keep a record of all proceedings and perform the usual duties of such office.  |

**WSCCOG Previous Board Officers**

The position of these officers has been filled by the following elected officials in the previous years:

**2020-21**

- Chair:** Kevin McKeown, Santa Monica  
**Vice Chair:** John Heilman/Lauren Meister, West Hollywood  
**Secretary:** Robert Wunderlich, Beverly Hills

**2019-20**



**Chair:** Meghan Sahli-Wells, Culver City  
**Vice Chair:** Kevin McKeown, Santa Monica  
**Secretary:** John Heilman, West Hollywood

**2018-19**

**Chair:** John Mirisch, Beverly Hills  
**Vice Chair:** Meghan Sahli-Wells, Culver City  
**Secretary:** Kevin McKeown, Santa Monica

**2017-18**

**Chair:** Lauren Meister, West Hollywood  
**Vice Chair:** John Mirisch, Beverly Hills  
**Secretary:** Meghan Sahli-Wells, Culver City

**2016-17**

**Chair:** Kevin McKeown, Santa Monica  
**Vice Chair:** Lauren Meister, West Hollywood  
**Secretary:** John Mirisch, Beverly Hills

**2015-16**

**Chair:** Jeffrey Cooper, Culver City  
**Vice Chair:** Kevin McKeown, Santa Monica  
**Secretary:** William Brien, M.D., Beverly Hills

**2014-15**

**Chair:** John Heilman, West Hollywood  
**Vice Chair:** Jeffrey Cooper, Culver City  
**Secretary:** Kevin McKeown, Santa Monica

**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Metro Unfunded Strategic Project List

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**Recommended Action:**

Approve the final WSCCOG Unfunded Strategic Project List and the Westside Mobility Study Pedestrian and Bicycle Network program and authorize the WSCCOG Executive Director to submit the list to Metro.

**Background**

On March 9, 2021, at the Metro Policy Advisory Council (PAC) meeting, Metro staff directed staff from each subregional Council of Governments (COG) to develop a Strategic Project List consisting of unfunded transportation capital projects of regional significance. The Strategic Project List is not tied to specific future funding, and is not a prioritized list, but will help countywide and regional planning efforts. WSCCOG staff finalized the Strategic Project List ([Attachment A](#)) in collaboration with the WSCCOG Transportation Working Group in May 2021. This list builds upon recent subregional transportation planning efforts, which culminated in the recent [Westside Mobility Study](#) (approved in 2020) and subsequent [WSCCOG Multi-Year Subregional Program \(MSP\) Five-Year Plan](#) (approved in 2021).

The WSCCOG Strategic Project List includes Westside Mobility Study projects not funded by the MSP Five-Year Plan, as well as new projects identified since the plan's adoption. The list consists of 37 major projects, including 21 active transportation projects, 14 transit projects, and two highway projects. It also includes the Westside Mobility Study Pedestrian and Bicycle Network program ([Attachment B](#)), consisting of 53 remaining bicycle and pedestrian improvements, which would complete the connected, multimodal transportation vision described in the Westside Mobility Study.

**Attachments:**

- A. WSCCOG Strategic Project List – Final
  - B. Westside Mobility Study Pedestrian and Bicycle Network
  - C. WSCCOG Strategic Project List – Approval Letter
-

Project #	Project/Program Title	Name of requesting COG	Project Sponsor (if different than COG)	Major Project or Program	Primary Mode	Secondary Mode	Eligibility (select from dropdown)	Brief description (2-3 sentences) to describe how this fits the eligibility criteria. For approved programs, please provide the name and date of the approved policy or program.	Is this project included in the RTP as a strategic project, either from your agency or another project sponsor	Is the project included in any existing planning document or study? If so, please indicate the study and provide link or attach report if applicable.	Is there anything else you would like to share about the project/program?
101	Purple Line Extension Heavy Rail (VA Medical Center to Ocean Ave)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would serve as a fourth phase of the Metro D Line (Purple) extension beyond the currently under-construction terminus of the VA Medical Center. As a heavy rail subway connecting Westwood and Santa Monica, it qualifies as a Tier 1 Transit project.	Yes	2020 Westside Mobility Study	
102	La Cienega Bl Class IV Bikeway (Fountain Ave to Venice Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on La Cienega Blvd from Fountain Avenue in West Hollywood to Venice Blvd in Los Angeles. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	2020 Westside Mobility Study	
103	Sepulveda Bl Bus Lanes (Mulholland Dr to AMC)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Sepulveda Blvd from Mulholland Dr to the Airport Metro Connector (AMC) rail station near LAX. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	Partially (included in RTP from Wilshire to LAX)	2020 Westside Mobility Study	
104	Washington Bl Bus Lanes (Walnut Ave to Fairfax Ave)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Washington Blvd from Walnut Ave to Fairfax Ave. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study	
105	La Brea Ave Bus Lanes (Fountain Ave to Jefferson Blvd)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on La Brea Ave from Fountain Ave to Jefferson Blvd. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study, 2017 City of West Hollywood Bicycle and Pedestrian Mobility Study	
106	La Cienega Bl Bus Lanes (Sunset Blvd to Jefferson Blvd)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on La Cienega Blvd from Sunset Blvd to Jefferson Blvd. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study	
107	Jefferson Bl Bus Lanes (La Cienega Blvd to Sepulveda Blvd)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Jefferson Blvd from La Cienega Blvd to Sepulveda Blvd. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study	
108	I-10/Robertson Ramps	Westside Cities		Major Project	Highways	Active Transportation	Highways: New interchange or direct connector	This project would reconfigure the interchange between Interstate 10 and Robertson Blvd as well as nearby intersections with National Blvd and Venice Blvd. As a new interchange, it qualifies as a Tier 1 Highway project.	Yes	2020 Westside Mobility Study	
109	McConnell Ave/Over Ballona Creek/Alla Rd Bikeway (Panama St to Jefferson Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: New pedestrian and bicycle overcrossings and underpasses	This project would include a bicycle bridge over Ballona Creek to connect McConnell Ave and Alla Rd. As a new bicycle overcrossing, it qualifies as a Tier 1 Active Transportation project.	Partially (McConnell Av segment)	2020 Westside Mobility Study	
110	Wilshire Bl Bus Lanes (Ocean Ave to La Brea Ave)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Wilshire Blvd from Ocean Ave to La Brea Ave. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study	
111	Venice Bl Bus Lanes (Pacific Ave to La Brea Ave)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Venice Blvd from Pacific Ave to La Brea Ave. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	Partially (included in RTP as "Venice Rapid Upgrades")	2020 Westside Mobility Study	
112	Beverly Dr/Beverwil Dr/Castle Heights Ave/Hughes Ave Class IV Bikeway (Sunset Blvd to Washington Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would include a combination of Class II, Class III, and Class IV bikeways along Beverly Dr, Beverwil Dr, Castle Heights Ave, and Hughes Ave from Sunset Blvd in Beverly Hills to Washington Blvd in Culver City. As a Complete Streets project crossing multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	Partially (Beverly/Beverwil segment included in priority gap closure list)	2020 Westside Mobility Study	

Project #	Project/Program Title	Name of requesting COG	Project Sponsor (if different than COG)	Major Project or Program	Primary Mode	Secondary Mode	Eligibility (select from dropdown)	Brief description (2-3 sentences) to describe how this fits the eligibility criteria. For approved programs, please provide the name and date of the approved policy or program.	Is this project included in the RTP as a strategic project, either from your agency or another project sponsor	Is the project included in any existing planning document or study? If so, please indicate the study and provide link or attach report if applicable.	Is there anything else you would like to share about the project/program?
113	Santa Monica Bl Bus Lanes (Centinela Ave to Doheny Dr)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Santa Monica Blvd from Centinela Ave to Doheny Dr. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	Partially (included from City of Santa Monica border to City of Beverly Hills border)	2020 Westside Mobility Study	
114	Pico Bl Bus Lanes (Neilson Way to 34th St)	Westside Cities		Major Project	Transit		Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct bus lanes on Pico Blvd from Neilson Way to 34th St. As a dedicated right-of-way bus rapid transit project, it qualifies as a Tier 1 Transit project.	No	2020 Westside Mobility Study	
115	Beverly Blvd Class IV Bikeway (Santa Monica Blvd to La Brea Ave)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on Beverly Blvd from Santa Monica Blvd in Beverly Hills to La Brea Ave in Los Angeles. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	2020 Westside Mobility Study	
116	Jefferson Blvd Class IV Bikeway (Obama Blvd to Sepulveda Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on Jefferson Blvd from Obama Blvd in Los Angeles to Sepulveda Blvd in Culver City. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	2020 Westside Mobility Study	
117	Washington Blvd/Washington Pl Class IV Bikeway (Pacific Ave to Grand View Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on Washington Blvd and Washington Place from Pacific Avenue in Los Angeles to Grand View Blvd in Culver City. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	Partially (included from Pacific Ave to Admiralty Way)	2020 Westside Mobility Study	
118	Sepulveda Blvd Class IV Bikeway (Washington Pl to Centinela Ave)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on Sepulveda Blvd from Washington Pl in Culver City to Centinela Ave in Los Angeles. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	2020 Westside Mobility Study	
119	Santa Monica Bl Class IV Bikeway (West Hollywood City Limits)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that provide direct access to fixed guideway transit	This project would construct a Class IV bike path on Santa Monica Blvd within West Hollywood. As a Class IV cycle track that provides access to fixed-guideway transit (Crenshaw Line Northern Extension and the proposed Metro BRT corridor on La Cienega), it qualifies as a Tier 2 Active Transportation project.	No	No. City of West Hollywood RFP for feasibility study underway.	
120	Fountain Av Class IV Bikeway (La Cienega Blvd to eastern West Hollywood city limits)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that provide direct access to fixed guideway transit	This project would construct a Class IV bike path on Fountain Ave from La Cienega Blvd in West Hollywood to the eastern West Hollywood city limits. As a Class IV cycle track that provides access to fixed-guideway transit (Crenshaw Line Northern Extension and the proposed Metro BRT corridor on La Cienega), it qualifies as a Tier 2 Active Transportation project.	No	No. City of West Hollywood RFP for feasibility study underway.	

Project #	Project/Program Title	Name of requesting COG	Project Sponsor (if different than COG)	Major Project or Program	Primary Mode	Secondary Mode	Eligibility (select from dropdown)	Brief description (2-3 sentences) to describe how this fits the eligibility criteria. For approved programs, please provide the name and date of the approved policy or program.	Is this project included in the RTP as a strategic project, either from your agency or another project sponsor	Is the project included in any existing planning document or study? If so, please indicate the study and provide link or attach report if applicable.	Is there anything else you would like to share about the project/program?
121	State Route 1 (Lincoln Boulevard) Multimodal Improvements Project	Westside Cities		Major Project	Highways	Transit	Highways: Multi-jurisdictional arterial improvement project	This project would improve circulation and safety along Lincoln Bl by constructing an additional southbound lane approximately 1,800 feet (which is a gap closure), installing sidewalks and bicycle lanes, and providing other improvements along the 0.61-mile segment of Lincoln Bl between Jefferson Bl and Fiji Way. In each direction, this project would also replace the Lincoln Bl Bridge and the Culver Bl Bridge to meet current standards, which would also prepare this segment of the corridor for the Measure M-funded BRT corridor planned for Lincoln Bl. As this segment of Lincoln Bl straddles the boundary between the City of Los Angeles and unincorporated Los Angeles County, it qualifies as a Tier 2 Highway project as a multi-jurisdictional arterial improvement project.	Yes	City of LA Westside Mobility Plan; FTIP ID LAOG1714	
122	Gale Mobility Hub	Westside Cities		Major Project	Transit	Active Transportation	Other: Any defined transportation project with a project cost that exceeds \$50M	This project will provide regional first/last mile connections to the La Cienega D Line Station, including passenger loading, short- and long-term bike parking, shuttle loading, security, bathrooms, cafes, etc. As a defined transportation project with a project cost that exceeds \$50M, it qualifies as a Tier 1 "Other" project.	No	Beverly Hills Complete Streets Plan: <a href="http://beverlyhills.org/completestreets">beverlyhills.org/completestreets</a>  Draft Wilshire Blvd Streetscape Plan (anticipated adoption July 2021): <a href="http://connect.beverlyhills.org">connect.beverlyhills.org</a>	
123	North Portal for Rodeo D Line Station	Westside Cities		Major Project	Transit	Active Transportation	Transit: All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects	This project would construct a second entrance to the Rodeo D Line Station on the north side of Wilshire Blvd to improve pedestrian mobility and first/last mile connections to the station. As a heavy rail station entrance, it qualifies as a Tier 1 Transit project.	No	Beverly Hills Complete Streets Plan: <a href="http://beverlyhills.org/completestreets">beverlyhills.org/completestreets</a>  North Portal EIR: <a href="http://beverlyhills.org/purpleline">beverlyhills.org/purpleline</a>	
124	Wilshire and La Cienega Boulevard First Last Mile Improvements	Westside Cities		Major Project	Active Transportation	Transit	Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would construct regional mobility and access upgrades to the La Cienega and Rodeo D Line Stations and the Gale Mobility Hub in Beverly Hills, include bus shelters, crossing improvements, bus lanes, and other improvements which would extend to the City of Los Angeles. As a Complete Streets project that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	Beverly Hills Complete Streets Plan: <a href="http://beverlyhills.org/completestreets">beverlyhills.org/completestreets</a>  Draft Wilshire Blvd Streetscape Plan (anticipated adoption July 2021): <a href="http://connect.beverlyhills.org">connect.beverlyhills.org</a>	
125	Clifton Way-Le Doux Bike Boulevard	Westside Cities		Major Project	Active Transportation		Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would construct a bicycle boulevard through Beverly Hills and Los Angeles to provide access to the Wilshire/La Cienega and Wilshire/Rodeo D Line stations in Beverly Hills. As a Complete Streets project that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	Beverly Hills Complete Streets Plan: <a href="http://beverlyhills.org/completestreets">beverlyhills.org/completestreets</a>	

Project #	Project/Program Title	Name of requesting COG	Project Sponsor (if different than COG)	Major Project or Program	Primary Mode	Secondary Mode	Eligibility (select from dropdown)	Brief description (2-3 sentences) to describe how this fits the eligibility criteria. For approved programs, please provide the name and date of the approved policy or program.	Is this project included in the RTP as a strategic project, either from your agency or another project sponsor	Is the project included in any existing planning document or study? If so, please indicate the study and provide link or attach report if applicable.	Is there anything else you would like to share about the project/program?
126	First Last Mile Wayfinding Signage Program at Rodeo D Line Station	Westside Cities		Major Project	Active Transportation	Transit	Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would include a wayfinding signage program to improve access from Beverly Hills and Los Angeles to the La Cienega and Rodeo D Line Stations in Beverly Hills. As a Complete Streets project that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project.	No	Beverly Hills Complete Streets Plan: <a href="http://beverlyhills.org/completestreets">beverlyhills.org/completestreets</a>  Draft Wilshire Blvd Streetscape Plan (anticipated adoption July 2021): <a href="http://connect.beverlyhills.org">connect.beverlyhills.org</a>	
127	Metro Purple Line Connectivity (Westwood and VA stations)	Westside Cities		Major Project	Active Transportation	Transit	Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would include bicycle network linkages for Santa Monica and West Los Angeles riders to the D-Line (Purple) Subway stations at Westwood and VA including lanes, cycletrack segments, and intersection upgrades. As the project crosses the cities of Santa Monica and Los Angeles and provides direct access to Metro subway stations, it qualifies as a Tier 1 Active Transportation projects.	No	2020 Westside Mobility Study, City of Santa Monica Circulation Element	
128	17th Street/SMC E-Line (Expo) Station and Regional Bike Path Bike Center and Mobility Hub	Westside Cities		Major Project	Active Transportation	Transit	Active Transportation: Class I multi-use paths or Class VI cycle tracks that provide direct access to fixed guideway transit	This project would include a bike parking, repair, information and service hub at the western terminus of the Expo Regional Bike Path and E-Line 17th/SMC station. The City of Santa Monica is constructing a 17th Street Class IV bikeway to connect the transit station to Santa Monica College (SMC) and hospitals. The bike center/mobility hub will facilitate transfer and bike connections for regional and local transit, and as it includes Class IV cycle tracks connecting to an E-Line station, it qualifies as a Tier 2 Active Transportation project.	No	City of Santa Monica Circulation Element; Bike Action Plan and Memorial Park Neighborhood Plan	
129	UCLA Ronald Regan Hospital/Santa Monica Hospital Bikeway Connection	Westside Cities		Major Project	Active Transportation		Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project includes bike facilities, crossings and pedestrian safety improvements to a 4.1 mile route between UCLA Medical Center (Westwood) and Santa Monica UCLA Medical center including Arizona, Texas, Saltair, Rochester, Westgate, Ohio, Kelton, Midvale and Gayley Avenues. This is a Tier 1 Active Transportation project that would install bike and pedestrian upgrades that create a Complete Streets project crossing multiple jurisdictions (Santa Monica and Los Angeles).	Partially (Ohio and Gayley segments included)	UCLA Health Bicycle Corridor Final Report, portions identified in City of Santa Monica Bike Action Plan	
130	Purdue Ave Bikeway (Ohio Ave to Expo Blvd Bike Path)	Westside Cities		Major Project	Active Transportation			This project would construct a combination of Class I and Class III bike paths on Purdue Ave from Ohio Ave to the Expo Blvd Bike Path in Los Angeles. Although this project does not automatically qualify as it is less than 3 miles and is entirely within the City of Los Angeles, the Westside Cities COG believes it is clearly significant to the subregion and county for several reasons. It would provide over a mile of safe and efficient bicycle access adjacent and parallel to the highly congested I-405 corridor, and would connect the regionally-significant Expo Blvd Bike Path to the Westwood VA Medical Center near the under-construction Westwood/VA Purple Line station.	No	2020 Westside Mobility Study	

Project #	Project/Program Title	Name of requesting COG	Project Sponsor (if different than COG)	Major Project or Program	Primary Mode	Secondary Mode	Eligibility (select from dropdown)	Brief description (2-3 sentences) to describe how this fits the eligibility criteria. For approved programs, please provide the name and date of the approved policy or program.	Is this project included in the RTP as a strategic project, either from your agency or another project sponsor	Is the project included in any existing planning document or study? If so, please indicate the study and provide link or attach report if applicable.	Is there anything else you would like to share about the project/program?
131	Charleville Blvd Class IV Bikeway (Lasky Dr to La Cienega Blvd)	Westside Cities		Major Project	Active Transportation		Active Transportation: Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions	This project would construct a Class IV bike path on Charleville Ave from Lasky Dr in Beverly Hills to La Cienega Blvd in Los Angeles. As a Class IV cycle track that crosses multiple jurisdictions, it qualifies as a Tier 1 Active Transportation project. This project would provide access to multiple jurisdictions and serve as a regional facility by providing access to the future D Line stations in Beverly Hills. Charleville Blvd runs directly parallel to Wilshire Boulevard and would serve as the main bikeway leading to the stations to the south.	No	2020 Westside Mobility Study	
132	Battery Electric Transit Buses Purchase and Facility Electricfication	Westside Cities		Major Project	Transit		Transit: Purchase of electric or other zero-emission buses	This project would replace existing CNG-powered buses with vehicles powered by battery technology. As an electric bus purchase, it qualifies as a Tier 2 Transit project.	No	2020 Westside Mobility Study	
133	Culver CityRide Electric Vehicle Purchase	Westside Cities		Major Project	Transit		Transit: Purchase of electric or other zero-emission buses	This project would replace paratransit vehicles that have exceeded their useful life with electric technology. As an electric bus purchase, it qualifies as a Tier 2 Transit project.	No	Culver City Short Range Transit Plan	
134	Park-to-Playa Bike/Ped Bridge over Ballona Creek	Westside Cities		Major Project	Active Transportation		Active Transportation: New pedestrian and bicycle overcrossings and underpasses	This project would construct a pedestrian and bicycle bridge over Ballona Creek and connect with the Ballona Creek Bike Path. This project would connect commercial and residential areas in the cities of LA and Culver City, connect with the State Park and Scenic Overlook, and the Park-to-Playa Trail.	No	No	
135	Ballona Creek Bike Path east extension	Westside Cities		Major Project	Active Transportation		Active Transportation: New pedestrian and bicycle overcrossings and underpasses	This project would extend the Ballona Creek Bike Path from its current terminus at National Blvd east to Washington Blvd in Culver City and beyond to Adams Blvd in Los Angeles. It would extend a regionally-significant bike path under multiple important roadways, including several undercrossings.	No	No	
136	Marina Del Rey Bike Path/Bridge Enhancements	Westside Cities		Major Project	Active Transportation		Active Transportation: Complete Streets projects that cross multiple jurisdictions	This project would widen the bike path along the middle jetty from the Pacific Avenue bridge to Fiji Way, crossing through the City of Los Angeles and unincorporated Los Angeles County. This project would also improve the Pacific Avenue bridge.	No	No	
137	Westside Mobility Study Pedestrian and Bicycle Network	Westside Cities		Approved Program	Active Transportation		Approved Program (add comments)	This project would include gap closures in the Westside subregion's bicycle network as identified in the 2020 Westside Mobility Study. The 2020 Westside Mobility Study was approved by the Westside Cities COG Board of Directors in August 2020. These projects are listed here: <a href="https://www.dropbox.com/s/wnixvdkvsgfxdc6/Attachment%20B%20-%20Westside%20Mobility%20Study%20Pedestrian%20and%20Bicycle%20Network_revised.xlsx?dl=0">https://www.dropbox.com/s/wnixvdkvsgfxdc6/Attachment%20B%20-%20Westside%20Mobility%20Study%20Pedestrian%20and%20Bicycle%20Network_revised.xlsx?dl=0</a>	No	2020 Westside Mobility Study	

Group	Name	Type	Lead Agency	Permitting Agencies and Key Stakeholders
Bike	11th St (Wilshire Blvd to Michigan Ave)	Class IV	City of Santa Monica	City of Santa Monica
Bike	14th St (Wilshire Blvd to Pico Blvd)	Class IV	City of Santa Monica	City of Santa Monica
Bike	23rd St/Walgrove Ave/Rose Ave/Beethoven St (Ocean Park Blvd to Palms Blvd)	Class III	City of Los Angeles	City of Santa Monica, City of Los Angeles (CD 11)
Bike	26th St (Broadway to Olympic Blvd)	Class IV	City of Santa Monica	City of Santa Monica
Bike	6th St (Montana Ave to Colorado Ave)	Class IV	City of Santa Monica	City of Santa Monica
Bike	Barrington Ave/McLaughlin Ave/Slauson Ave (San Vicente Blvd to Ballona Creek Bike Path)	Class III	City of Los Angeles	City of Culver City, City of Los Angeles (CD 11)
Bike	Beethoven St/Panama St (Palms Blvd to McConnell Blvd)	Class III	City of Los Angeles	City of Culver City, City of Los Angeles (CD 11)
Bike	Canon Dr (Santa Monica Blvd to Wilshire Blvd)	Class II	City of Beverly Hills	City of Beverly Hills, Los Angeles Metro
Bike	Hughes Ave/Culver Blvd/Washington Blvd (Venice Blvd to Fairfax Ave)	Class II, Class IV	City of Culver City	City of Culver City
Bike	Ocean Ave (Pico Blvd to Montana Blvd)	Class IV	City of Santa Monica	City of Santa Monica
Bike	Orange Dr/Willoughby/Formosa Ave/2nd St/Alta Vista Blvd (Fountain Ave to 3rd St)	Class III	City of Los Angeles	City of Los Angeles (CDs 4, 5)
Bike	Overland Ave/Playa Dr (Venice Blvd to Slauson Ave)	Class II, Class IV	City of Culver City	City of Culver City
Bike	Palms Ave/Wade St/Culver West Park/McConnell Blvd (Beethoven St to Panama St)	Class III	City of Los Angeles	City of Culver City, City of Los Angeles (CD 11)
Bike	Pearl St (16th St to 18th St)	Class IV	City of Santa Monica	City of Santa Monica
Bike	Pico Blvd (Ocean Ave to 6th St)	Class IV	City of Santa Monica	City of Santa Monica
Bike	Reeves Dr (Wilshire Blvd to Gregory Way)	Class III	City of Beverly Hills	City of Beverly Hills, Los Angeles Metro
Bike	Rosewood Ave (La Cienega Blvd to La Brea Ave)	Class III	City of Los Angeles	City of West Hollywood, City of Los Angeles (CD 5)
Bike	San Vicente (La Cienega Blvd to La Brea Ave)	Class II	City of Los Angeles	City of Beverly Hills, City of Los Angeles (CDs 4, 5, 10)
Bike	Stewart St (Colorado Ave to Kansas Ave)	Class IV	City of Santa Monica	City of Santa Monica
Bike	Veteran Ave (Ohio Ave to Expo Blvd Bike Path)	Class III	City of Los Angeles	City of Los Angeles (CD 5)
Bike	Westholme Ave/Prosser Ave/Putney Rd (Hilgard Ave to Expo Blvd Bike Path)	Class III	City of Los Angeles	City of Los Angeles (CD 5)
Bike	Westwood Blvd (Le Conte Ave to Expo Blvd Bike Path)	Class IV	City of Los Angeles	City of Los Angeles (CD 5)
Pedestrian/Wayfinding	26th St & Wilshire Blvd	First/Last Mile Access to Future Rail	City of Santa Monica	City of Santa Monica, Los Angeles Metro
Pedestrian/Wayfinding	26th St / Bergamot Expo Line Station	First/Last Mile Access to Existing Rail	City of Santa Monica	City of Santa Monica, Los Angeles Metro, Caltrans
Pedestrian/Wayfinding	Airport Metro Connector / Crenshaw Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles (CD 11), Los Angeles County, Los Angeles Metro, Caltrans
Pedestrian/Wayfinding	Aviation / Century Crenshaw Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Pedestrian/Wayfinding	Centinela Ave & Jefferson Blvd	Major Activity Center (not near rail)	City of Los Angeles	City of Los Angeles (CD 11), Los Angeles County
Pedestrian/Wayfinding	Century City / Constellation Purple Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Pedestrian/Wayfinding	Downtown Santa Monica	Major Activity Center (not near rail)	City of Santa Monica	City of Santa Monica
Pedestrian/Wayfinding	Expo / Bundy Expo Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Santa Monica, City of Los Angeles (CD 11), Los Angeles Metro, Caltrans
Pedestrian/Wayfinding	Expo / La Brea Station Expo Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Pedestrian/Wayfinding	Fairfax Ave & Venice Blvd	Major Activity Center (not near rail)	City of Los Angeles	City of Culver City, City of Los Angeles (CD 10), Caltrans
Pedestrian/Wayfinding	Lincoln Blvd & Manchester Ave	Major Activity Center (not near rail)	City of Los Angeles	City of Los Angeles (CD 11), Caltrans
Pedestrian/Wayfinding	Lincoln Blvd & Ocean Park Blvd	Major Activity Center (not near rail)	City of Santa Monica	City of Santa Monica, City of Los Angeles (CD 11), Caltrans
Pedestrian/Wayfinding	Main St & 2nd St	Major Activity Center (not near rail)	City of Santa Monica	City of Santa Monica
Pedestrian/Wayfinding	Pacific Ave & Venice Blvd	Major Activity Center (not near rail)	City of Los Angeles	City of Los Angeles (CD 11), Los Angeles County
Pedestrian/Wayfinding	Palms Expo Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles (CD 5), Los Angeles Metro, Caltrans
Pedestrian/Wayfinding	Santa Monica Blvd & La Brea	Major Activity Center (not near rail)	City of West Hollywood	City of West Hollywood, City of Los Angeles
Pedestrian/Wayfinding	Santa Monica Blvd & San Vicente Blvd	Major Activity Center (not near rail)	City of West Hollywood	City of West Hollywood, City of Beverly Hills, City of Los Angeles (CDs 4, 5)
Pedestrian/Wayfinding	Santa Monica College	Major Activity Center (not near rail)	City of Santa Monica	City of Santa Monica, Caltrans
Pedestrian/Wayfinding	Sepulveda Blvd & Jefferson Blvd	Major Activity Center (not near rail)	City of Culver City	City of Culver City, City of Los Angeles (CD 11), Los Angeles County
Pedestrian/Wayfinding	Sepulveda Blvd & Slauson Ave and Fox Hills area	Major Activity Center (not near rail)	City of Culver City	City of Culver City, City of Los Angeles (CD 11), Los Angeles County, Caltrans
Pedestrian/Wayfinding	Westchester / Veterans Crenshaw Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Pedestrian/Wayfinding	Westwood / UCLA Purple Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Pedestrian/Wayfinding	Westwood Rancho Park Expo Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles (CD 5), Los Angeles Metro, Caltrans
Pedestrian/Wayfinding	Wilshire / Fairfax Future Crenshaw/Purple Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles (CDs 4, 5, 10), Los Angeles Metro
Pedestrian/Wayfinding	Wilshire / La Brea Purple Line Station	First/Last Mile Access to Existing Rail	City of Los Angeles	City of Los Angeles, Los Angeles Metro
Transit	Culver City Transit Center	Mobility Hub	City of Culver City	City of Culver City, Culver City Bus, Los Angeles Metro, Caltrans
Transit	Expo / Sepulveda Expo Line Station	Mobility Hub	City of Los Angeles	City of Los Angeles (CDs 5, 11), Los Angeles Metro, Caltrans
Transit	La Cienega / Jefferson Station	Mobility Hub	City of Los Angeles	City of Culver City, City of Los Angeles (CD 10), Los Angeles Metro, Caltrans
Transit	Sepulveda Blvd, Manchester to 92nd (Westchester)	Mobility Hub	City of Los Angeles	City of Los Angeles (CD 11)
Transit	Sunset Blvd, Via de la Paz to Carey (Pacific Palisades)	Mobility Hub	City of Los Angeles	City of Los Angeles (CD 11)
Transit	Washington Fairfax Hub	Mobility Hub	Los Angeles Metro	City of Los Angeles (CD 10), City of Culver City, Culver City Bus, Los Angeles Metro, Caltrans





June 10, 2021

Kalieh Honish  
Executive Officer, Long Range Transportation Planning  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012-7952

**RE: Westside Cities COG LRTP Strategic Project List**

Dear Kalieh Honish,

Thank you for the opportunity to identify a list of unfunded transportation priorities for the Westside Cities Council of Governments (WSCCOG). The WSCCOG staff developed this Strategic Project List in collaboration with the WSCCOG Transportation Working Group, which consists of staff from each member jurisdiction. This list builds upon recent subregional transportation planning efforts, which culminated in the [2020 Westside Mobility Study](#) and subsequent [WSCCOG Multi-Year Subregional Program \(MSP\) Five-Year Plan list of Projects](#), approved by Metro in January 2021.

The WSCCOG Strategic Project List includes the project identified in the Westside Mobility Study (2020) not funded by the MSP Five-Year Plan as well as new projects identified since the adoption of the 2020 study. The list consists of the 37 major projects, including the following:

- 21 active transportation projects
- 14 transit projects
- 2 highway projects

It also includes a program, consisting of 53 remaining bicycle and pedestrian improvements, which would complete the connected, multimodal transportation vision described in the 2020 Westside Mobility Study. This letter serves as an official approval of that program, known as the Westside Mobility Study Pedestrian and Bicycle Network.

We appreciate the opportunity to contribute our Strategic Project List to Metro's long-term planning efforts, and we look forward to working with Metro on the eventual implementation of these projects. Questions regarding this letter may be directed to the

WSCCOG Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com) or (323) 306-9856.

Sincerely,

Cecilia Estolano  
WSCCOG Executive Director

CC: Honorable Board Members of Westside Cities Council of Governments  
CC: James de la Loza, Chief Planning Officer



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Public Access at the Ballona Wetlands Ecological Reserve

**Recommended Action:**

Authorize the WSCCOG Executive Director to submit a letter to the Santa Monica Bay Restoration Commission to encourage public access to public lands at the Ballona Wetlands Ecological Reserve.

**Background:**

The issue on the Ballona access was agendized on the Santa Monica Bay Restoration Commission (SMBRC) Executive agenda May 20, 2021, which would bring a decision to the full SMBRC Board on June 17, 2021 to consider adopting a resolution regarding public access at the Ballona Wetlands Ecological Reserve (refer to [Attachment A](#)).

The WSCCOG staff recommends that the WSCCOG submit a support letter (see [Attachment B](#) for the draft letter) to the SMBRC in adopting the resolution that would:

- Recognize that public access and educational and stewardship opportunities in natural habitats in the Santa Monica Bay watershed are important but that they must be done in consideration of resources, public safety, and the potential impacts from increased presence of humans to ensure projects that protect, restore, enhance, and improve habitats are not undermined or rendered ineffective;
- Encourage to CDFW to continue public access and educational and stewardship opportunities at the Reserve and increase opportunities to the extent it determines such increased opportunities are appropriate and feasible in the future; and
- Direct to Commission staff to convey this resolution to CDFW expressing the Commission's non-binding recommendations regarding public access and educational and stewardship opportunities at the Reserve.

**Attachments:**

- A. SMBRC Draft Resolution Regarding Public Access at the Ballona Wetlands Ecological Reserve (June 17, 2021)
- B. WSCCOG Support Letter (June 20, 2021)



**ATTACHMENT A**

**- DRAFT -**

**RESOLUTION OF THE SANTA MONICA BAY RESTORATION COMMISSION  
REGARDING PUBLIC ACCESS AT THE  
BALLONA WETLANDS ECOLOGICAL RESERVE  
June 17, 2021**

**Resolution No. 21-XX**

WHEREAS, The mission of the Santa Monica Bay Restoration Commission (Commission) is to restore and enhance Santa Monica Bay through actions and partnerships that improve water quality, conserve and rehabilitate natural resources, mitigate the impacts of climate change and sea level rise, and protect Santa Monica Bay's benefits and values; and

WHEREAS, The Santa Monica Bay National Estuary Program's (NEP) Comprehensive Conservation and Management Plan (CCMP) addresses a range of environmental problems facing Santa Monica Bay while recognizing and balancing the needs of the local community; and

WHEREAS, Some members of the Governing Board and some Santa Monica Bay Stakeholders, including members of the public, have expressed interest in public access at the Ballona Wetlands Ecological Reserve (the Reserve), including for California Department of Fish and Wildlife (CDFW) to consider increasing public access at the Reserve for additional educational and stewardship opportunities; and

WHEREAS, The Reserve is part of the largest remaining coastal wetland in the Santa Monica Bay watershed and is managed by CDFW. CDFW also oversees the restoration planning of the Reserve and permits and manages access to portions of the Reserve; and

WHEREAS, CDFW presented an information item on the existing public access opportunities at the Reserve at the August 20, 2020 Governing Board meeting and provided an update on that information item at the September 17, 2020 Executive Committee meeting; and



*The Santa Monica Bay Restoration Commission's mission is to restore and enhance Santa Monica Bay through actions and partnerships that improve water quality, conserve and rehabilitate natural resources, mitigate the impacts of climate change and sea level rise, and protect Santa Monica Bay's benefits and values.*

WHEREAS, In CDFW's October 7, 2020 memorandum to the Chief Administrative Director of the Commission (CDFW Memo), CDFW provided the same information to the Commission regarding the existing public access opportunities at the Reserve and stated "With public access and educational opportunities currently provided at [the Reserve] (albeit current stoppage due to the COVID 19 pandemic) and after careful consideration, [CDFW] has decided against opening additional access at this time due to operational and maintenance constraints, including planning, staffing, funding, control, and safety concerns" (Attachment 1); and

WHEREAS, Several actions in the CCMP Action Plan approved by the Governing Board in 2018 aim to protect, restore, enhance, and improve natural habitat in the Santa Monica Bay watershed while balancing the need to improve public access and provide educational and stewardship opportunities in natural habitats of the Santa Monica Bay watershed; and

WHEREAS, Action #13 of the CCMP Action Plan aims to restore the Reserve to improve wetland, transition, and upland habitats, functions, and services and create public access trails and bike paths to encourage recreation and stewardship at the Reserve; Action #25 supports best management practices, increased public access, and improved public facilities for beaches and other public trail systems to support both enhanced natural resources values and benefits to people; and Action #28 supports efforts of disadvantaged communities to achieve healthy habitats, implement green infrastructure, and reduce pollution, including efforts to promote environmental equity and justice for the underserved by providing public access and recreational opportunities; and

WHEREAS, Continuing and increasing public access and educational and stewardship opportunities at the Reserve that promotes natural habitat values, such as protection and restoration of sensitive habitat and wildlife, while balancing the need to provide benefits to people would further the implementation of CCMP Actions #13, #25, and #28; and

NOW THEREFORE BE IT RESOLVED that the Governing Board of the Commission hereby:

1. RECOGNIZES that public access and educational and stewardship opportunities in natural habitats in the Santa Monica Bay watershed are important but that they must be done in consideration of resources, public safety, and the potential impacts from increased presence of humans to ensure projects that protect, restore, enhance, and improve habitats are not undermined or rendered ineffective; and
2. ENCOURAGES CDFW to continue public access and educational and stewardship opportunities at the Reserve and increase opportunities to the extent it determines such increased opportunities are appropriate and feasible in the future; and

3. DIRECTS Commission staff to convey this resolution to CDFW expressing the Commission's non-binding recommendations regarding public access and educational and stewardship opportunities at the Reserve.

BY:

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Charlie Caspary  
Governing Board Chair  
Santa Monica Bay Restoration Commission

## ATTACHMENT 1



State of California  
Department of Fish and Wildlife

### Memorandum

**Date:** October 07, 2020

**To:** Mr. Guangyu Wang, Chief Administrative Director  
Santa Monica Bay Restoration Commission  
320 West 4<sup>th</sup> Street, Suite 200  
Los Angeles, CA 90013

**From:** Richard G. Burg  
Environmental Program Manager  
California Department of Fish and Wildlife  
3883 Ruffin Rd  
San Diego, CA 92123

**Subject:** Ballona Wetlands Access

Dear Director Wang:

The California Department of Fish and Wildlife (Department) sincerely appreciates the SMBRC's interest in Department lands, and particularly access at the Ballona Wetlands Ecological Reserve (BWER). This letter is intended as a follow-up to, and to reiterate, what was presented to the Santa Monica Bay Restoration Commission (SMBRC) on August 20, 2020.

The BWER is an Ecological Reserve with the primary purpose of protection and enhancement of native rare species and habitats. It is not uncommon for our Ecological Reserves to be closed to the public and/or with limited access so the Department can concentrate efforts on wildlife stewardship and operational needs; there are many examples of this throughout California and here in our own south coast region.

The Department acknowledges concerns that an approximate 4-acre portion of Area A has not been opened to the public for managed access as proposed in the 2007 Early Action Plan. Although the plan is still marked as draft, much of it has been implemented (e.g., Area B signage, trails, and fencing, site security, litter and trash removal, Reserve-wide signage). With public access and educational opportunities currently being provided at BWER (albeit current stoppage due to the COVID 19 pandemic) and after careful consideration, the Department has decided against opening additional access at this time due to operational and maintenance constraints including planning, staffing, funding, control, and safety concerns.

On the topic of funding and safety concerns, the last time a portion of Area A was opened a Mountains Recreation and Conservation Authority ranger was present. That presence helped ensure that any visitor or vehicle would not be stuck in BWER after hours when the gate was closed, ensure visitors remained on the trail instead of wandering out into other portions of Area A, and that any interaction with the homeless was benign. Although Department wardens conduct routine patrols and coordinate with local homeless and law enforcement agencies to post and remove homeless encampments from BWER, the openness and large amount of space make maintaining the area free of homeless encampments near impossible. In fact, an

unauthorized site visit to BWER by a politician occurred on the same day and time and in near proximity to a Department enforcement action at a homeless encampment. Modifications to the channel, levees, and topography via the proposed restoration project would prevent reestablishment of these encampments. Until then, enforcement actions, including encampment removals, will continue in Area A. Ultimately, without funding and/or proper staffing to ensure visitor safety and appropriate use, additional access to BWER at this time is infeasible.

Below are illustrations of numerous current public use opportunities at BWER in Areas B and C (see also Attachment A):

- Ballfields (a non-wildlife-dependent use), where 100's of children (many underserved), are able to enjoy the outdoors for much of the year,
- Two education programs: In 2019 the reserve hosted approximately 9,500 K-12 children (approximately half of them from Title 1 schools), over 9,000 volunteer hours from 3,000 volunteers, and nearly 200 field trips and events. These education programs serve dozens of zip codes from the West Valley to East Los Angeles to Long Beach (many underserved communities). The Friends of Ballona have informed CDFW that they do not turn anyone away,
- 2019 Bay Foundation Ballona restoration activities included 41 events with over 100 volunteers,
- A bike path that runs the entire length of the Reserve allowing viewing of Areas A and South Area C.,
- A visitor viewing platform used by the two educational programs,
- Two active community engaged restoration events,
- A replica Native American village which is open to the general public once a month, and
- Boating and fishing in the Ballona Creek main channel (barbless hooks only).

The Department is fully aware of the need for access to open space in one of the largest urban areas in the world, and have been, are, and will continue to accommodate and expand where it's feasible and makes sense. If we were in the position to expand access at BWER it would likely come in the form of expanded opportunities in West Area B where we have existing partners, program infrastructure, somewhat functional tidal wetlands, a secure site, and ongoing dune habitat restoration.

The Department recommends other areas that would provide similar and/or higher quality recreational opportunities the public may be seeking. There are several State Parks, State Historic Parks, and/or State Recreational Areas within approx. 20 miles of BWER. These parks have far superior facilities than found at BWER. Baldwin Hills Scenic Overlook (BHSE) is 7.5 miles east of BWER situated on a bluff overlooking the Ballona Creek. This park has numerous amenities including parking, restrooms, hiking trails, and a Visitor Center. Kenneth Hahn State Recreational Area is located just 8 miles away near BHSE. This recreational area is run by the County of LA and has amenities such as parking and restrooms. It also has a fishing lake. Will Rogers State Historic Park is located 10 miles away and has parking, restrooms, hiking trails, and a Visitor Center. Trippet Ranch is a wonderful location and situated in Topanga State Park approx. 17 miles northeast of BWER. Trippet Ranch has plenty of parking, restrooms, and numerous well signed hiking trails. The four parks I mention above have a wide range of habitat types including but not limited to

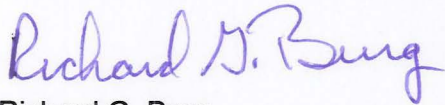


wetlands, coastal sage scrub, riparian, chaparral, oak woodlands, and lacustrine that would allow the public recreational opportunities. Information to these and additional nearby State Parks can be found at: <https://www.parks.ca.gov/ParkIndex>.

Upon completion of the proposed restoration at BWER, potential public access improvements and visitor amenities may include up to 29,000 additional linear feet (approximately 5.5 miles) of pedestrian-only trails, approximately 2,000 linear feet of elevated, gateway entrances, educational features, viewing platforms with overlooks, and new and improved parking facilities could be constructed. These improvements would develop and enhance public access, recreation, and interpretation opportunities within BWER.

The Department wishes to thank the Santa Monica Bay Restoration Commission Governing Board for all their efforts on the Departments behalf. If you have any questions you can contact the Department's delegated representative Randy Rodriguez ([randy.rodriquez@wildlife.ca.gov](mailto:randy.rodriquez@wildlife.ca.gov)). Thank you for your time and consideration.

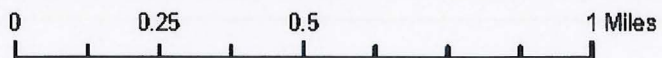
Sincerely,



Richard G. Burg  
Environmental Program Manager  
South Coast Region



### Ballona Wetlands ER Visitor Areas and Information



Data Source: CDFW Data Portal

### 2019 Ballona Wetlands ER Visitor Counts

	Students Served	Volunteer Hours	Field Trips/Events	Volunteers
Friends of Ballona	7070	7410	143	2964
LA Audubon	2363	1564	44	-
Bay Foundation	-	204	12	102
<b>Totals</b>	<b>9433</b>	<b>9178</b>	<b>199</b>	<b>3066</b>



June 10, 2021

Guangyu Wang, Chief Administrative Director  
Santa Monica Bay Restoration Commission  
320 West 4<sup>th</sup> Street, Suite 200  
Los Angeles, CA 90013

**Subject: Public Access at the Ballona Wetlands Ecological Reserve**

The Westside Cities Council of Governments (WSCCOG) enjoys a voting membership on the Governing Board of the Santa Monica Bay Restoration Commission (SMBRC) as the designated Ballona Watershed Cities. Our subregion represents the cities of Beverly Hills, Culver City, Santa Monica, West Hollywood, and the western portion of the cities of Los Angeles (CD 5 and 11), and the County of Los Angeles (SD 3 and 4).

Our six (6) governmental jurisdictions include as a constituency the hundreds of thousands of members of the public who reside within ten miles of the Ballona Wetland Ecological Reserve. The WSCCOG's designated representative to the SMBRC (WSCCOG Chair and Santa Monica Councilmember Kevin McKeown) has requested reconsideration of currently limited public access to this public land, a significant regional resource for our constituents.

We fully understand that ultimately the decision rests in the hands of the California Department of Fish and Wildlife (DFW). We urge the SMBRC to convey to DFW, via resolution or other means, our interest in resuming appropriately managed public educational, recreational, and inspirational access to the Ballona Wetland Ecological Reserve. If you have any questions regarding the WSCCOG's support, please contact our Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com).

Sincerely,

Cecilia V. Estolano  
WSCCOG Executive Director

CC: Honorable Board Members of Westside Cities Council of Governments

**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Transportation Updates

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**Autonomous Vehicle Technology Updates**

The WSCCOG Transportation Working Group met in May 2021 to discuss updates from each jurisdiction related to autonomous vehicle (AV) technology. The WSCCOG encourages approaching and collaborating AV efforts at the subregional level. Below are notes from the meeting.

- Beverly Hills – The city is interested in an AV demonstration project, specifically for a neighborhood autonomous shuttle for first and last mile connections to the Metro Purple Line.
- Culver City - Traffic control devices are being updated with short range detectors to adapt to AV technology. The city has also been looking at AV applications for fixed route and microtransit.
- Santa Monica - The city authorized COCO, a robot vehicle delivery service, to deliver food and snacks in the city. These vehicles are operated by a remote control, which may eventually progress into becoming autonomous.
- West Hollywood - The city’s autonomous delivery pilot was placed on hold, but will be restarted soon. Smart streetlights are being developed as “autonomous-vehicle ready”, which will be part of the West Hollywood Design District program. A Micro Mobility pilot is expected with the next year, which may or may not be autonomous.
- City of Los Angeles - LADOT staff provided several resources related to AV technology
  - Urban Movement Lab <https://www.urbanmovementlabs.com/programs/>
  - Technology Action Plan: [https://ladot.lacity.org/sites/default/files/documents/ladot-tap\\_january-2020-update\\_v2.pdf](https://ladot.lacity.org/sites/default/files/documents/ladot-tap_january-2020-update_v2.pdf)
  - LADOT Blueprint for Autonomous Urbanism Strategic Implementation Plan [https://ladot.lacity.org/sites/default/files/documents/ladot\\_sip\\_06122018.pdf](https://ladot.lacity.org/sites/default/files/documents/ladot_sip_06122018.pdf)
- SCAG
  - UC Davis Institute of Transportation Studies (ITS) is currently finalizing the Automated Mobility Solutions study as part of the Caltrans Sustainable Transportation Planning grant for SCAG and the WSCCOG and will be presenting the final study to the WSCCOG Transportation Working Group in July 2021.



**DATE:** June 10, 2021

**TO:** Westside Cities Council of Governments Board

**FROM:** Westside Cities Council of Governments Staff

**SUBJECT:** Housing and Homelessness Updates

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### **Housing Element Updates**

On May 3, 2021, SCAG submitted a letter to state legislators requesting flexibility for jurisdictions completing the housing elements with four policy requests (see [Attachment A](#)). One of the requests is to provide a 6-month for jurisdictions to submit the housing elements. Although the WSCCOG cities are all on track to submit their updated housing elements to the California Department of Housing and Community Development (HCD) by the October 15, 2021 deadline, the WSCCOG staff recommends supporting SCAG's request for the extension to ensure that our cities develop a detailed housing element with meaningful community engagement. WSCCOG has drafted a letter and will be submitting it to the state legislators pending signature from the WSCCOG Executive Director (see [Attachment B](#)).

### **Regional Early Action Program (REAP) Scope of Work**

SCAG approved WSCCOG's REAP scope of work for the request for proposal (RFP) for the following studies to accelerate the production of new housing units to meet the 6<sup>th</sup> RHNA cycle (refer to [Attachment C](#)):

1. Westside Development Constraints Cost and Land Use Regulation Policy Actions
2. ADU Permit Streamlining and Production Key Actions
3. Affirmatively Furthering Fair Housing Subregional Framework and Strategy
4. Westside Subregional Affordable Housing Funding Program

The WSCCOG will be able to procure a consultant team from SCAG's new bench of consultants for REAP, which will streamline the release the request for proposal process.

### **Eviction Moratorium and Rent Relief**

In January 2021, Governor Newsom signed SB 91 to extend the state's eviction moratorium through June 30, 2021, protecting millions of Californians struggling as a result of the economic hardships brought on by the COVID-19 pandemic. Extending SB 91 beyond the June deadline is necessary to ensure that the rent relief funds reach low-income tenants and their landlords and to ensure that California does not face an eviction crisis now or in the future. On May 26, 2021, WSCCOG staff submitted a letter to state legislators urgently requesting them to update modify the State's rent relief program requirements with an extension of the eviction moratorium (refer to [Attachment D](#)).

### **Proposed County Homeless Initiative Additional Funding**

The County Homeless Initiative is recommending that a new allocation of \$15 million in Measure H Strategy E7 funds be allocated to the Council of Governments (COGs) to facilitate a regional approach in preventing and combatting homelessness in Los Angeles County. The term of the new funding will be for 18-months: January 1, 2022 through June 30, 2023. The proposed WSCCOG's funding allocation of \$1,350,000 is based on the 2020 homeless count for the cities of Beverly Hills, Culver City, Santa Monica, and West Hollywood.

The funds will support the Priority Areas originally set forth in the Cities' Homelessness Plan Implementation grant Request For Proposals (RFP):

- Priority Area 1: Increasing the supply of permanent and interim housing for people experiencing homelessness, and
- Priority Area 2: Enhancing County service systems for those experiencing and/or at-risk of homelessness

The County Homeless Initiative is currently finalizing the funding framework and will work with the WSCCOG to prepare a proposal on how the eligible cities (Beverly Hills, Culver, City, Santa Monica, and West Hollywood) will use the subregional funds.



SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700  
Los Angeles, CA 90017  
T: (213) 236-1800  
www.scag.ca.gov

May 3, 2021

The Honorable Anthony Rendon  
Speaker, California State Assembly  
State Capitol, Room 219  
Sacramento, CA 95814

The Honorable Toni Atkins  
President pro Tempore,  
California State Senate  
State Capitol, Room 205  
Sacramento, CA 95814

**Re: Policy Requests to Support Local Agency Efforts to Meet State Housing Goals**

Dear Speaker Rendon and President pro Tempore Atkins:

On behalf of the Southern California Association of Governments (SCAG), thank you for your continued leadership, especially during the past 13 months. SCAG recognizes the competing demands for your time and attention, not the least of which relates to the state’s on-going housing affordability crisis. We thank the Legislature for its investment in the critical programs that are making a difference in this area. For our part, the 191 cities and six counties in the SCAG region are committed to taking actions to address this problem.

While the resources recently provided to cities, counties, and regions are helping with the land-use planning needed to do our part, we respectfully request additional flexibility to assist our jurisdictions to complete meaningful and impactful Housing Element updates, ensuring continued eligibility for critical housing funding.

**Meeting our Region’s Housing Goals in Unusual Times**

SCAG has completed its 6th cycle Regional Housing Needs Assessment (RHNA), which covers the planning period from October 2021 through October 2029, and the California Department of Housing and Community Development (HCD) has approved our final allocations. The resulting Regional Housing Needs Allocation Plan provides a sustainable vision for housing in Southern California that for the first time includes planning for the existing need of 836,857 units to address overcrowded and unsafe housing conditions in the region’s most accessible locations. In addition, the region will plan for 504,970 units to accommodate population growth.

To meet this cumulative housing need, fifty-four of our local jurisdictions are required to plan for a total number of housing units, that

REGIONAL COUNCIL OFFICERS

- President  
Rex Richardson, Long Beach
- First Vice President  
Clint Lorimore, Eastvale
- Second Vice President  
Jan C. Harnik, Riverside County  
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- Immediate Past President  
Bill Jahn, Big Bear Lake

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- Executive/Administration  
Rex Richardson, Long Beach
- Community, Economic &  
Human Development  
Jorge Marquez, Covina
- Energy & Environment  
David Pollock, Moorpark
- Transportation  
Cheryl Viegas-Walker, El Centro

if produced, would increase their existing housing stock by more than twenty percent. This level of change in most jurisdictions will require upzoning to a degree not contemplated by the restrictive timeframes in current statute. It will also require the time to thoughtfully and meaningfully engage communities to find local solutions and champions who are invested in the hard work of making housing plans a reality.

SCAG continues to assist our member agencies to update their Housing Elements and prepare to meet their RHNA. SCAG has programmed a significant portion of its Regional Early Action Program (REAP) allocation to accelerate housing production in support of our local jurisdictions' Housing Element updates and their implementation. Our local governments are also leveraging their Local Early Action Program (LEAP) grants from HCD for these and related activities. Technical assistance, however, is not sufficient to overcome the challenges to attaining housing element compliance posed by the cumulative effect of new housing element requirements, COVID-related public engagement constraints on local government, and the substantially larger RHNA allocation in order to account for existing need.

#### **Four Policy Requests to Support Local Agency Efforts to Meet State Housing Goals**

For these reasons, SCAG proposes the following amendments of Housing Element law to address housing need and flexibility that would assist jurisdictions to attain compliant housing elements. The cities and counties of Southern California—representing half of the state's population—need these options to complete meaningful and impactful housing element updates that will result in the acceleration of housing production and preservation of existing affordable housing.

- 1. Amend the Alternative Sites provision of Government Code 65583(c)(1) to allow up to 25 percent of the RHNA to be accommodated with acquisition and rehabilitation of existing housing units and/or preservation of units with expiring covenants through new covenants.**

Over the last several decades, the supply of housing at rents that are affordable to low-income households has sharply declined, forcing residents out of their neighborhoods to find affordable housing. By acquiring this housing, removing it from the speculative market, and preserving it as affordable, communities can keep vulnerable residents housed, reduce displacement, and grow the supply of deed-restricted affordable housing. In addition, many existing covenanted units are facing expiration of covenants and could flip to market rate units.

Amending the alternative sites provision to ensure that these naturally occurring affordable units and “at risk” units count toward RHNA goals, would encourage the preservation of existing affordable housing stock at risk of conversion to market rate. By preserving naturally occurring affordable housing units at risk of market-rate conversion through new covenants, a balance would be struck between preservation and



fostering new development opportunities. Expanding eligibility of alternative sites would be consistent with recent flexibility afforded jurisdictions with Project HomeKey projects.

**2. Extend the deadline for SCAG region jurisdictions to submit Housing Element updates by an additional six months.**

With the recent approval our final RHNA allocations, SCAG region cities and counties are putting their LEAP and REAP funds to work. The SCAG region’s total determination for the 6th cycle RHNA is 1.3 million units, more than three times larger than the determination provided under the 5th cycle. In addition, the 6th cycle Housing Element updates are subjected to several new statutory requirements. For the SCAG region, Housing Element updates are due on October 15, 2021, meaning SCAG jurisdictions must comply with new requirements sooner than those in some other regions.

Housing Element updates are time intensive, costly, and rightly require robust and inclusive community engagement. In addition to providing an inventory and analysis of sites that are available for housing development, housing element updates must also identify the development of programs that eliminate barriers to housing, assist in the development and preservation of low- and moderate-income housing, and address the needs of persons at risk of or experiencing homelessness. Housing Element updates also require updates of other General Plan elements and accompanying environmental review and certifications.

One of the new requirements for Housing Element updates enacted by AB 686 (Chapter 958, Statutes of 2018) requires jurisdictions to Affirmatively Further Fair Housing (AFFH). This requirement must be included in SCAG region Housing Element updates by the October 15, 2021 deadline even though HCD has only recently issued guidance regarding the expectations for housing element AFFH compliance. AFFH requirements require reconciliation with other requirements of the Housing Element site inventory and with concurrent and transitional requirements to meet AFFH provisions of federal law.

In summary, additional time is one of the tools needed for SCAG region cities and counties to complete these important tasks while producing Housing Element updates that truly address the state’s housing crisis.

**3. Modify the deadlines for required rezoning.**

If local jurisdictions are unable to identify enough sites suitable for residential development in their Housing Element, they generally have three years to make the necessary rezonings. For the 6th Cycle, the number of rezonings in the SCAG region is

likely to be substantial and will require internal consistency of the General Plan with other elements, such as the land use, circulation, conservation, safety, environmental justice, or open space elements.

As with Housing Element updates, these changes are similarly time intensive, costly, and rightly require robust and inclusive community engagement. For those jurisdictions undertaking concurrent comprehensive general plan amendments, rezoning and associated environmental clearance, a modest extension of the rezonings deadline, coupled with a Housing Element update due date extension, could enable jurisdictions to use LEAP and REAP funds to make these changes concurrent with the rezoning required by the housing element, rather than as separate regulatory actions.

**4. Allow inter-jurisdictional agreements for cities and counties to meet a portion of their RHNA allocations, so long as AFFH requirements are still achieved.**

AB 1771 (Bloom, Chapter 989, Statutes of 2018) removed the tool that allowed jurisdictions to agree to an alternative distribution of housing allocations, meaning that cities and counties may no longer broker an agreement to trade or transfer a portion of their RHNA allocation.

During the 5th cycle RHNA covering the planning period from 2013-2021, no cities in the SCAG region availed themselves of this opportunity. For the previous cycle, however, HCD assigned the SCAG region a housing need range of 409,060 to 438,030 units. Although inter-jurisdictional agreements were not widely used, reinstating it would provide local governments with a tool that grants some level of flexibility while ensuring that the overall number of needed housing units in the region remains the same.

SCAG is supportive of this flexibility especially for small to medium sized jurisdictions that, by nature, have less land suitable for residential development than their large city counterparts. The loss of this flexibility heavily limits their ability to identify sites with a realistic development capacity. In addition, many smaller jurisdictions have extremely limited development history, especially with infill or other non-vacant sites, which will make demonstrating development likelihood very challenging. Therefore, SCAG proposes the legislature consider reinstating inter-jurisdictional agreements while enacting certain parameters such as limiting the percentage of a jurisdiction's RHNA allocation that may be traded, restricting the ability to trade away affordable units only, or requiring that a RHNA allocation trade be among contiguous cities only (irrespective of a county line).

These flexibilities would support local jurisdictions in updating their Housing Elements to meet their share of the region's housing need, identify sites that will meet more stringent development requirements, and importantly allow the State's \$250 million investment in the LEAP and REAP

programs to really do its work by allowing jurisdictions the time and thoughtfulness needed for the dramatic rezoning required in Southern California.

The State itself has recognized the challenges posed by separate statutory amendments of RHNA and the housing element, including new very prescriptive housing element site inventory requirements, and as evidenced by AB 101, which recognized the need to “revamp” the RHNA for future cycles but omitted consideration of the feasibility of implementing RHNAs within the corresponding 6th cycle housing element updates.

SCAG respectfully requests the legislature to consider including the above flexibilities as part of a budget trailer bill. The issue is time sensitive for several reasons, but especially because a compliant housing element adopted by December 31, 2021 is a criterion for local governments to receive 2021 SB 2 Permanent Local Housing Allocation (PLHA) funds. Over \$81 million in PLHA funding was awarded to SCAG jurisdictions in the last funding round in 2020 and many jurisdictions could be disqualified from eligibility in the next funding round due to the possibility of not meeting the housing element deadline and compliance requirements for the 6<sup>th</sup> cycle.

Thank you for your consideration of our request for these additional flexibilities. SCAG appreciates the dialogue you have always afforded. If we can provide any additional information on the requests outlined above, please do not hesitate to contact Kevin Gilhooley, Legislation Manager, at (213) 236-1878.

Sincerely,



Kome Ajise  
Executive Director

June 7, 2021

Hon. Anthony Rendon  
Speaker of the Assembly  
California State Assembly  
State Capitol, Room 219  
Sacramento, CA 95814

Hon. Toni Atkins  
President pro Tempore  
California State Senate  
State Capitol, Room 205  
Sacramento, CA 95814

**RE: Request for Extension of Housing Element Submissions**

Dear Speaker Rendon and President pro Tempore Atkins:

On behalf of the Westside Cities Council of Governments (WSCCOG) thank you for your leadership in taking early and aggressive action in response to the Coronavirus Disease 2019 (COVID-19). WSCCOG is comprised of the cities of Beverly Hills, Culver City, Los Angeles, Santa Monica, and West Hollywood diverse member jurisdictions in Los Angeles County. I am writing to request additional time for our local jurisdictions to take the steps necessary to thoughtfully plan for their future housing needs. Specifically, in light of the staff capacity and community outreach hurdles currently facing local governments caused by COVID-19, **we request an additional six-months for our cities to complete their Housing Element updates for the 6<sup>th</sup> Housing Element cycle.**

As you know, the Southern California region received a housing need determination of 1.3 million units from the California Department of Housing and Community Development (HCD), nearly three times larger than the determination provided under the previous cycle. Currently, the Southern California Association of Governments (SCAG), the agency responsible for allocating the 1.3 million units to jurisdictions in Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties, is nearing a final allocation for its member jurisdictions following the adoption of a methodology.

The WSCCOG cities remain committed to working with the state and other partners in addressing our housing crisis. We recognize that the circumstances relating to COVID-19 should not be used as a broad reason to delay important requirements and timelines. There are, however, limited and targeted situations where adjustments will help ensure a better outcome, provided that they keep the state and local governments on target toward meeting housing goals.

Government Code 65583(c)(7) requires: "The local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort." Many of our member jurisdictions are currently in the middle of their housing element update processes, which involve detailed planning development and community outreach.

COVID-19 upended this momentum, however, as our member agencies have had to unexpectedly shift to address the crisis. Local jurisdictions had to quickly divert resources and staff and completely rethink effective community outreach events. In some cases, jurisdictions have had to reduce their planning departments' resources given the fiscal crisis impacting their budgets. This has understandably caused a delay in the housing element update process. The current challenges facing cities and counties limit the ability of local jurisdictions to deliver housing elements of the quality and caliber, and with the robust community input, needed to fully address the housing crisis. Housing elements are complex documents that serve as the cornerstone for local policies. To be done right, they require extensive community outreach and input.

In light of these circumstances, the WSCCOG respectfully requests a six-month extension of the submittal deadline of the 6<sup>th</sup> Cycle Housing Element update. This modest extension provides our cities the flexibility to thoughtfully develop a detailed housing element and to find creative solutions to ensure meaningful community engagement across economic sectors. Thank you for your time and consideration of this request. If you have any questions, you can contact me the WSCCOG Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com)

Sincerely,

Cecilia Estolano  
WSCCOG Executive Director

CC: Honorable Board Members of Westside Cities Council of Governments  
CC: Kome Ajise, SCAG Executive Director

**WSCCOG REAP Scope of Work  
(June 2021)**

**Overview**

The Westside Cities Council of Governments (WSCCOG) is a joint powers authority representing the cities of Beverly Hills, Culver City, Santa Monica, West Hollywood, and the western portion of the City of Los Angeles (Council Districts 5 and 11), and the County of Los Angeles (Supervisory District 3 and 4). The mission of WSCCOG is to engage in regional and cooperative planning and coordination of government services and responsibilities to assist the member cities in the conduct of their affairs.

The WSCCOG seeks to develop a comprehensive subregional approach to accelerate housing production in support of their efforts to accommodate critically needed affordable housing within the Westside subregion. The Westside subregion is known for its high rents and unaffordability, construction costs, and land value. To improve affordability and housing access in the subregion, the WSCCOG seek

s to address barriers to housing development, increase housing in jobs and transit-rich areas, and accelerate the production of affordable housing units.

The WSCCOG is coordinating with SCAG in this proposal to pursue funding through the California Department of Housing and Community Development (HCD) Regional Early Action Planning (REAP) grant program to support this multi-jurisdictional endeavor. The WSCCOG is soliciting qualifications from established firms and consultants to help accelerate housing production and have a net-positive effect on housing supply by increasing housing planning, meeting the 6<sup>th</sup> cycle Regional Housing Needs Assessment (RHNA). The consultant will work closely with the WSCCOG staff and the WSCCOG Housing Working Group, which consists of key staff working directly on housing from each member jurisdiction.

**Task 1: Westside Development Constraints Cost and Land Use Regulation Policy Actions**

The objective of this task is to assist cities in understanding and addressing barriers to housing production in the Westside subregion. The consultant shall provide the WSCCOG with data and policy recommendations to support the preparation and/or implementation of the cities' housing elements. The final deliverable will include a memo identifying specific policy recommendations and key actions for individual member cities and/or our subregion to adopt to directly reduce development costs and address other impediments based on the consultant's findings.

**Task 1.1. Project Management**

The consultant shall schedule and conduct a kick-off meeting with the WSCCOG staff and the WSCCOG Housing Working Group members to review the task goals and objectives and clarify expectations. The consultant shall hold regular check-in meetings; issue timely invoices and status reports; and establish and manage project timeline for all tasks and deliverables.

**Task 1.1 Deliverables**

- *Meeting agenda and notes*
- *Monthly invoices and progress reports*

**Task 1.2 Comprehensive Development Costs Database**

The consultant shall compile and develop a database of development costs across the Westside jurisdictions (specifically Beverly Hills, Culver City, Santa Monica, West

Hollywood, and West Los Angeles) in comparison with the rest of the County, including cost for land acquisition, entitlement/permitting, soft costs/holding costs, and cost of construction under existing land use and development regulations. Database will also include how the construction costs vary by prototype and construction delivery method, such as traditional stick build, prefab modular, shipping container, motel conversion, accessory dwelling units (ADUs), and more.

The consultant shall provide and display the data and critical information in a format that best supports the cities in preparation of their housing elements, feasibility and pro forma analyses, and other financial analyses related to housing development.

### **Task 1.2 Deliverables**

- *Database of development costs in an excel spreadsheet format*

### **Task 1.3. Development Constraints Analysis**

Building from the Task 1.2, the consultant shall identify development and administrative constraints on housing production in the Westside subregion in a detailed memo. This process may include a review of the existing policies, programs, and administration procedures related to housing production in the Westside subregion (specifically Beverly Hills, Culver City, Santa Monica and West Hollywood), and/or interviews with housing staff, developers, and/or other stakeholders. The memo will outline specific policy actions and the feasibility of each of the key actions for the individual cities to consider adopting to eliminate or address the identified development constraints. Such actions may include proposed policy changes, drafting new or amending existing ordinances (refer to Task 1.5), as well as identify the need to create new or amend existing programs related to housing development.

### **Task 1.3 Deliverables**

- *Analysis memo detailing specific policy recommendations and key actions for individual cities and/or the WSCCOG subregion to adopt*

### **Task 1.4. Housing Production Policy Best Practices**

The consultant shall research and provide best practices recommendations of policies from cities across the country that are leading in accelerating housing production. Draft a memo that includes specific policy recommendations and the feasibility of key actions for the individual cities (specifically Beverly Hills, Culver City, Santa Monica and West Hollywood) and/or the WSCCOG to adopt as a subregion, which may include proposed policy changes, drafting new or amending existing ordinances (refer to Task 1.5), as well as identify the need to create new or amend existing programs related to housing development

### **Task 1.4 Deliverables**

- *Analysis memo detailing specific policy recommendations and key actions for individual cities and/or the WSCCOG subregion to adopt*

### **Task 1.5. On-Call Technical Assistance for Drafting New and/or Amending Existing Ordinances**

The consultant shall provide on-call technical assistance (TA) to the Westside cities (Beverly Hills, Culver City, Santa Monica and West Hollywood) in drafting new or amending existing ordinances in response to the recommended actions identified from the Task 1.3 and Task 1.4. The consultant shall develop a workplan to identify a schedule and the level of support for each member jurisdiction.

### **Task 1.5 Deliverables**

- *Work plan and schedule for TA work based on outcomes from Task 1.3 and Task 1.4*

- *Draft ordinances ready for adoption*

## **Task 2: ADU Permit Streamlining and Production Key Actions**

The objective of this task is to promote and support the production of Accessory Dwelling Units (ADUs) in the Westside subregion to help meet the subregional RHNA goals. The consultant will work closely with the WSCCOG staff and the WSCCOG Housing Group members to identify specific policy recommendations and key actions for each jurisdiction (specifically Beverly Hills, Culver City, Santa Monica and West Hollywood) to adopt, as well as assist in drafting necessary new or amend existing ordinances, to directly increase ADU production.

### **Task 2.1. Project Management**

The consultant shall schedule and conduct a kick-off meeting with the WSCCOG staff and the WSCCOG Housing Working Group members to review the task goals and objectives and clarify expectations. The consultant shall hold regular check-in meetings; issue timely invoices and status reports; and establish and manage project timeline for all tasks and deliverables.

#### **Task 2.1 Deliverables**

- *Meeting agenda and notes*
- *Monthly invoices and progress reports*

### **Task 2.2. Review SCAG's Regional ADU Development Capacity Analysis and Westside Cities ADU Ordinances and Programs**

SCAG is developing a Regional ADU Development Capacity Analysis report, which will be made available to the consultant when the study is finalized. The consultant shall review the report and analyze the data and current ADU ordinances (specifically Beverly Hills, Culver City, Santa Monica and West Hollywood) to identify the number of potential ADUs that could be developed within the subregion.

The consultant shall also identify the potential opportunities for jurisdictions to build ADUs and streamline the ADU development process, which may include drafting new or amending existing ordinances (refer to Task 2.3), as well as identify the need to create new or amend existing programs related to ADU housing development. The consultant shall detail the strategies and the course of actions for each jurisdiction to adopt.

#### **Task 2.2 Deliverables**

- *Analysis memo of SCAG's ADU Development Capacity Report*
- *Analysis memo of existing ADU ordinances in the Westside subregion*
- *Analysis memo detailing specific policy recommendations and key actions for individual cities to adopt*

### **Task 2.3. On-Call Technical Assistance for Drafting New and/or Amending Existing Ordinances**

The consultant shall provide on-call technical assistance (TA) to the Westside cities (Beverly Hills, Culver City, Santa Monica and West Hollywood) in drafting new or amending existing ordinances in response to the recommended actions identified from the previous task. The consultant shall develop a workplan to identify a schedule and the level of support for each member jurisdiction.

#### **Task 2.3. Deliverables**

- *Work plan and schedule for TA work based on outcomes from Task 2.2*
- *Draft ordinances ready for adoption*



### **Task 3: Affirmatively Furthering Fair Housing Subregional Framework and Strategy**

The WSCCOG is currently conducting a study and subregional framework to affirmatively furthering fair housing in the Westside. The framework would result in the adoption policy and/or program development that address racial discrimination, residential segregation, and social inequities from historic redlining and exclusionary zoning policies. This study will also identify for the Westside subregion a set of action-oriented strategies in the subregion to ensure housing access, reduce the housing cost burden, increase the supply of affordable housing, increase opportunities for homeownership, address displacement, and support overall housing stability. This information will help the Westside cities' implement fair housing goals in the updated housing elements.

The WSCCOG is seeking an on-call consultant to support staff in gathering data and developing data visualization throughout the development of this study.

#### **Task 3.1. Project Management**

The consultant shall schedule and conduct a kick-off meeting with the WSCCOG staff and the WSCCOG Housing Working Group members to review the task goals and objectives and clarify expectations. The consultant shall hold regular check-in meetings; manage project timeline for all tasks and deliverables.

#### **Task 3.1 Deliverables**

- *Meeting agenda and notes*
- *Monthly invoices and progress reports*

#### **Task 3.2. On-Call Data Visualization Support**

The consultant shall assist the WSCCOG staff in preparing data visualization maps of Affirmatively Furthering Fair Housing data, as well as gather demographic information and shapefiles that illustrate racial and housing patterns over time. The consultant shall provide support and produce up to 10 data visualization maps.

#### **Task 3.2 Deliverables**

- *Draft and final sets of data and maps*

### **Task 4: Westside Subregional Affordable Housing Funding Program**

The consultant shall explore innovative funding strategies and programs as a framework to form a potential Westside Subregional Affordable Housing Funding Program to establish a dedicated and ongoing revenue to accelerate housing production. Local jurisdictions general funds are impacted because of the COVID-19 pandemic and the region is seeking alternative strategies to fund the development of housing. The proposed program would fund activities that support housing development such as acquisition and rehab. The program would also help leverage for state/federal funds, establish low-cost loans for construction and development, and more. The consultant shall evaluate regional and/or jurisdictional strategies including a housing land trust, tax increment financing tools (e.g., Enhanced Infrastructure Financing District, Community Revitalization and Investment Act, etc.), housing land bank, local linkage fees, and more.

#### **Task 4.1. Project Management**

The consultant shall schedule and conduct a kick-off meeting with the WSCCOG staff and the WSCCOG Housing Working Group members to review the task goals and objectives and clarify expectations. The consultant shall hold regular check-in meetings; issue timely

invoices and status reports; and establish and manage project timeline for all tasks and deliverables.

#### **Task 4.1 Deliverables**

- *Meeting agenda and notes*
- *Monthly invoices and progress reports*

#### **Task 4.2. Housing Funding Matrix**

The consultant shall create a matrix of existing funding sources related to housing development from the Westside cities, county, state, and federal government and identify funding gaps that could be filled by a proposed subregional funding program. This includes examining existing funding programs from the cities to acquire land, rehabilitate existing properties, and secure low-interest construction loans for housing production, as well as programs and opportunities identified in Task 1, Task 2, and Task 3

#### **Task 4.2 Deliverables**

- *Matrix of existing funding sources in the local, state, and federal government*
- *Memo on the funding gaps that could be covered in the proposed subregional funding program*

#### **Task 4.3. Housing Financing Mechanism Analysis**

The consultant shall identify various financing mechanisms that a city and/or the subregion can implement for various activities including acquisition and rehab, low-interest construction loans for housing production, as well as programs and opportunities identified in Task 1, Task 2, and Task 3. Funding mechanisms may include subregional housing trust, public land bank, tax increment financing, sales tax revenue, and more. The consultant shall draft a memo that describes in detail each funding mechanism and/or strategy, including the pros, cons, best practices and/or case studies.

#### **Task 4.3 Deliverables**

- *Analysis memo of the various funding mechanisms*

#### **Task 4.4. Subregional Housing Program Feasibility Analysis and Recommended Strategy**

The consultant shall work with the WSCCOG staff and WSCCOG Housing Working Group members to narrow down the options from Task 4.2 and Task 4.3 and establish a framework to compare each of these various funding and identify the feasibility of these subregional funding mechanisms for the WSCCOG to consider in a subregional funding program. The consultant shall draft a memo that provides a detailed recommended strategy plan for the WSCCOG cities and/or the subregion to adopt, including timeline, strategic partners and foundations, housing entities (e.g., community development corporation, community land trusts, etc.), and more. The consultant shall outline the critical next steps to:

- Identify and implement the framework for the proposed subregional funding program (including governance structure, funding mechanisms, etc.)
- Identify the number of units the subregional fund could support
- Identify what programs the subregional fund could support
- Develop an equitable fair share approach for the WSCCOG to prioritize in housing projects in the subregion

#### **Task 4.4 Deliverables**

- *Memo on specific policy recommendations and key actions for the WSCCOG to adopt as a subregion*

## **Schedule**

<b>Task 1: Westside Development Constraints Cost and Land Use Regulation Policy Actions</b>	<b>Start Date</b>	<b>End Date</b>
1. Project Management	7/1/2021	6/30/2023
2. Comprehensive Development Costs Database	7/1/2021	12/31/2021
3. Development Constraints Analysis	7/1/2021	6/30/2022
4. Housing Production Policy Best Practices	7/1/2021	6/30/2022
5. On-Call Technical Assistance for Drafting New and/or Amending Existing Ordinances	7/1/2021	6/30/2023
<b>Task 2: ADU Permit Streamlining and Production Key Actions</b>	<b>Start Date</b>	<b>End Date</b>
1. Project Management	1/1/2022	6/30/2023
2. Review SCAG's Regional ADU Development Capacity Analysis and Westside Cities ADU Ordinances and Programs	1/1/2022	6/30/2022
3. On-Call Technical Assistance for Drafting New and/or Amending Existing Ordinances	1/1/2022	6/30/2023
<b>Task 3: Affirmatively Furthering Fair Housing Subregional Framework and Strategy</b>	<b>Start Date</b>	<b>End Date</b>
1. Project Management	9/1/2021	9/30/2022
2. On-Call Data Visualization Support	9/1/2021	9/30/2022
<b>Task 4: Westside Subregional Affordable Housing Funding Program</b>	<b>Start Date</b>	<b>End Date</b>
1. Project Management	1/1/2022	9/30/2022
2. Housing Funding Matrix	1/1/2022	3/31/2022
3. Housing Financing Mechanism Analysis	1/1/2022	5/31/2022
4. Subregional Housing Program Feasibility Analysis and Recommended Strategy	6/1/2022	1/31/2023



May 26, 2021

The Honorable Gavin Newsom  
Governor of California  
State Capitol  
Sacramento, CA 95814

The Honorable Toni Atkins  
Senate President Pro Tempore  
State Capitol, Room 205  
Sacramento, CA 95814

The Honorable Anthony Rendon  
Speaker of the Assembly  
State Capitol, Room 219  
Sacramento, CA 95814

**RE: The Need to Extend, Expand, and Improve SB 91 to Meet the Needs of Californians**

Dear Governor Newsom, Pro Tem Atkins, and Speaker Rendon:

The Westside Cities Council of Governments (WSCCOG), which represents the cities of Beverly Hills, Culver City, Santa Monica, West Hollywood, and the western portion of the city and county of Los Angeles, urgently requests updates to SB 91. **Modifications to the State's rent relief program requirements and an extension of the eviction moratorium are necessary** to ensure that the funds reach low-income tenants and their landlords and to ensure that California does not face an eviction crisis now or in the future.

Applications to date for emergency rental and utility assistance demonstrate the significant need for changes to the program. We respectfully request the following changes:

- 100% support to eligible landlords
- 100% support to tenants, even when their landlord is not participating
- Lift the current caps on prospective rent
- Maintain eviction protections until low-wage jobs have recovered to pre-pandemic levels and rental assistance funds have been distributed to all who are eligible
- Full relief of utility payments, as federal law allows
- Simplify the application process and remove language and other barriers to accessing the program.

- Even when temporary eviction protections end, no tenant should be evicted if they are eligible for rental assistance but have not yet received it, or if their landlord received assistance to clear all back rent owed
- Protect people from long-term debt and credit damage
- Put a stay to court proceedings for tenants who have not been able to access relief and allow them the time to apply for debt relief assistance

These suggested modifications align with what the majority of Californians feel the state needs to provide to struggling renters. According to a new statewide poll, more than 60% of Californians support an extension of the state's eviction moratorium and 64% want the state to deliver \$5.2 billion to help low-income renters to pay back-rent and make future rent payments.

We believe that it is critical to extend the state eviction moratorium beyond its current expiration date of June 30, in order to maintain tenant protections until the labor market has recovered more fully and changes to the rental assistance program have been fully implemented.

According to the California Budget & Policy Center,

- **Despite some job gains in recent months, California is still down more jobs than during the Great Recession, and low-wage jobs have the greatest gap to close.** California's recent job gains have not yet reached many low-wage workers. And even before the pandemic, Californians with low incomes were most likely to pay an unaffordable amount toward housing. If the eviction moratorium is lifted before the job market for low-wage workers has recovered, the workers who are still without jobs can be expected to struggle to afford rent and risk displacement and homelessness. The eviction moratorium should be continued until the labor market has substantially recovered for all workers, accounting for both individuals who are officially counted as unemployed as well as those who want to work but are counted as out of the labor force because they did not look for work recently (the "U5" measure of employment).
- **Prematurely ending the eviction moratorium would particularly harm Black and Latinx Californians.** Black and Latinx workers have been hit hardest by job losses during the pandemic, and the unemployment rates for Black and Latinx Californians remain at crisis levels – 15% and 13%, respectively. At the same time, more than half of Black and Latinx Californians live in rented homes, and even before the pandemic, Black and Latinx renters were the most likely of all California renters to be paying unaffordable rents. The eviction moratorium should stay in place until the Black and Latinx unemployment rate (the U5 rate for these workers) has recovered to pre-pandemic levels. Ending the protections of the moratorium earlier would likely result in Black and Latinx Californians bearing an inequitable burden of housing displacement and homelessness.

I hope this information is helpful as the Legislature and Administration consider changes to SB 91 and how these changes will affect Californians – particularly Californians with low incomes and Black and Latinx Californians.

Making these improvements and removing many of SB 91's restrictions will allow more flexibility to expend the funds, and extending the eviction moratorium will give us the time to reach all eligible tenants and their landlords. Implementing changes now will help to meet the needs of households with low income in the Los Angeles region and across California. If you have any questions or request additional information from our jurisdictions on this issue, please contact the WSCCOG Project Director Winnie Fong at [winnie@estolanoadvisors.com](mailto:winnie@estolanoadvisors.com).

Sincerely,



Cecilia V. Estolano  
WSCCOG Executive Director



**TO: Westside Cities COG Board of Directors**  
**FR: Jeff Kiernan, League of California Cities**  
**RE: Cal Cities Update & Priority Bill List for 6/10/2021 Meeting**  
*(prepared June 2)*

#### JUNE 10 DEADLINE TO PASS THE STATE BUDGET

The League of California Cities has issued a detailed [analysis](#) of the Governor's \$267.8 billion revised May budget proposal. The revision is a full \$40 billion larger than the budget he proposed just four months ago and includes stimulus checks for most Californians, an expansion of small business grants and tax credits, \$20 billion in public education investments, \$11 billion in transportation systems, \$7 billion for broadband deployment, and \$5.1 billion in drought support.

Unlike the State which is working with a one-time surplus of more than \$75 billion, local governments are still facing a \$2 billion financial loss even *after* the American Rescue Plan Act funds from the federal government. For this reason, the League of California Cities has requested \$10 billion in state funds for local cities, including:

- **\$2 billion in direct & flexible aid** for those cities that still have local budget gaps after the distribution of the American Rescue Plan Act funds;
- **\$5 billion for evidence-based homelessness and housing solutions;**
- **\$3 billion for broadband infrastructure;**
- **\$225 million to help fund the mandates to divert organic waste from landfills** (SB 1383 implementation).

#### UPCOMING EVENTS

**August 5** from 6 – 8:30 PM LA County Division Annual Installation Ceremony & Dinner (*in-person!*)

**September 22 – 24:** League of California Cities Annual Conference in Sacramento. YES, we are currently anticipating this will be an in-person conference. Details as they become available at [www.CACities.org/AC](http://www.CACities.org/AC).

#### PRIORITY BILL LIST

The League of California Cities is currently monitoring almost 1400 pieces of legislation and we have positions on more than 70 bills. Due to the sheer volume of bills we are tracking, Cal Cities focuses on bills that are active and moving through the legislature. Our priority is to focus our advocacy on bills that have been assigned to a legislative committee and scheduled for a hearing. This practice helps Cal Cities avoid writing position letters on bills that may be amended prior to their first hearing or for bills that are never scheduled for a hearing.

Key legislative deadlines that will make or break bills are upon us... **June 4** was the deadline for all bills to cross over to the other house and any bills that do not meet that deadline are now on hold until JAN 2022.

Cal Cities lobbyists have identified these bills as priorities at our recent Legislative Action Days:

- **[AB 14 \(Aguiar-Curry\) Communications. Broadband Services. California Advanced Services Fund.](#)** This measure would reform the existing California Advanced Services Fund (CASF) surcharge to help close the digital divide. Specifically, it would continue the collection of the CASF fund beyond its original 2022 sunset date, and make it easier for local governments to apply for these infrastructure grants. This would create a long-term sustainable funding source for cities for broadband deployment. Cal Cities Position: Support

- [AB 215 \(Chiu\)](#) **Housing Element: Regional Housing Need. Relative Progress Determination.** This measure would require cities to have a mid-cycle housing element consultation with the Department of Housing and Community Development (HCD) if housing production is below the regional average; require cities to amend their laws so as to attain HCD’s “pro-housing designation” if housing production is substantially below the regional average; and allow the Attorney General to enforce violations of the Housing Crisis Act of 2019 (SB 330, Skinner). Cal Cities Position: Oppose
- [AB 339 \(Lee\)](#) **Local Government. Open and Public Meetings.** This measure was significantly amended on May 4 in the Assembly Local Government Committee to only require telephonic or internet based call-in options for city councils and boards of supervisors with jurisdictions larger than 250,000 people. The prior requirements related to translation and interpretation services have been moved and the amended measure now sunsets on December 31, 2023. Cal Cities Position: Oppose
- [AB 989 \(Gabriel\)](#) **Housing Accountability Act. Appeals. Housing Accountability Committee.** This measure would establish a housing appeals committee and would establish procedures by which an applicant who proposes a housing development project pursuant to the Housing Accountability Act may appeal a local agency’s decision on the project application to the committee. Cal Cities Position: Oppose
- [AB 1401 \(Friedman\)](#) **Residential and Commercial Development. Parking Requirements.** This measure would prohibit a local government from imposing a minimum parking requirement, or enforcing a minimum parking requirement, on residential, commercial, or other development if the development is located on a parcel that is within one-half mile walking distance of public transit or located within a low-vehicle miles traveled area. Cal Cities Position: Oppose
- [SB 2 \(Bradford\)](#) **Peace Officers. Certification. Civil Rights.** This measure would set standards for peace officer decertification and eliminates qualified immunity for peace officers and custodial officers, or public entities employing peace officers or custodial officers sued under the act. Cal Cities Position: Oppose
- [SB 4 \(Gonzalez\)](#) **Communications. California Advanced Services Fund. Deaf and Disabled Telecommunications Program. Surcharges.** This measure would reform the existing California Advanced Services Fund (CASF) surcharge to help close the digital divide. Specifically, it would continue the collection of the CASF fund beyond its original 2022 sunset date, and make it easier for local governments to apply for these infrastructure grants. This would create a long-term sustainable funding source for cities for broadband deployment. Cal Cities Position: Support. [Los Angeles County Division Position: Support.](#)
- [SB 9 \(Atkins\)](#) **Housing and Development. Approvals.** This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits. Already passed over to the Assembly, see the 28-6-6 Senate vote count [HERE](#). Cal Cities Position: Oppose. [Los Angeles County Division Position: Oppose.](#)
- [SB 16 \(Skinner\)](#) **Peace Officers. Release of Records.** This measure would make every incident involving use of force, sustained findings of unlawful arrests and unlawful searches, and incidents where a peace officer or custodial officer engaged in conduct involving prejudice or discrimination on the basis of specified protected classes to be subject to disclosure. Additionally, SB 16 would require indefinite retention of all complaints and related reports or findings currently in the possession of a department or agency. Cal Cities Position: Oppose



- **[SB 278 \(Leyva\)](#) Public Employees' Retirement System. Disallowed Compensation. Benefit Adjustments.** This bill would require public agencies to directly pay retirees and/or their beneficiaries disallowed retirement benefits using their general fund dollars. Cal Cities Position: Oppose w/ Action Alert. [Los Angeles County Division Position: Oppose.](#)
- **[SB 555 \(McGuire\)](#) Local Agencies. Transient Occupancy Taxes. Short-Term Rental Facilitator. Collection.** This measure would provide an opt-in program for cities to delegate short-term rental Transient Occupancy Taxes collection authority to the California Department of Tax and Fee Administration. Cal Cities Position: Oppose Unless Amended
- **[SB 556 \(Dodd\)](#) Street Light Poles, Traffic Signal Poles. Small Wireless Facilities Attachments.** This measure would directly conflict with Federal Communications Commission's adopted regulations on wireless services deployment. It would require local governments to make space available on street light poles, traffic signal poles, utility poles, and other public infrastructure to telecommunications providers. Additionally, SB 556 would create ambiguity in the fees local governments can charge for access to their infrastructure. Cal Cities Position: Oppose w/ Action Alert. [Los Angeles County Division Position: Oppose.](#)
- **[SB 619 \(Laird\)](#) Organic Waste. Reduction Regulations.** This measure would seek to help local governments implement SB 1383 (Lara, 2016), and the subsequent CalRecycle organic waste regulations. Cal Cities Position: Support

In addition to the notations on the applicable bills above, the [Los Angeles County Division](#) has also taken positions on these bills of significant interest:

- **[AB 818 \(Bloom\)](#) Solid waste: premoistened nonwoven disposable wipes.** Establishes standardized labeling for single-use wet wipes to provide clear and consistent consumer information about what products are not safe to flush. Division Position: Support
- **[SB 15 \(Portantino\)](#) Housing development: incentives: rezoning of idle retail sites.** A reintroduction of last year's SB 1299, this bill would enable cities that rezone, build, and certify new occupancy of idle big box retail sites or commercial shopping centers into workforce multi-family housing to receive the average of the annual amount of sales tax revenue generated by that site for the last seven (7) years. The program would be administered by the Department of Housing and Community Development and requires annual appropriation by the legislature. Division Position: Co-Sponsor
- **[SB 342 \(Gonzalez\)](#) South Coast Air Quality Management District: board membership.** Would add two additional seats to the South Coast Air Quality Management District (SCAQMD) Governing Board to be filled by persons residing in and working directly with pollution-burdened and vulnerable communities and issues of environmental justice in the South Coast Air Basin. Division Position: Oppose Unless Amended
- **[SB 426 \(Rubio\)](#) Municipal separate storm sewer: financial capability analysis.** Would require the State Water Resources Control Board to adopt Financial Capability Assessment (FCA) guidelines for Municipal Separate Storm Sewer System (MS4) permittees that consider the costs to local jurisdictions. Division Position: Support
- **[SB 590 \(Allen\)](#) 2022 statewide primary election: terms of office.** Resolves an issue for some local city council terms caused by the signing of SB 970 (Umberg, 2020) which moved California's statewide primary in gubernatorial years from March to June to assist in making sure all levels of government have the appropriate amount of time to engage in districting and redistricting as required by the law. Division Position: Support



OFFICE OF THE GOVERNOR

June 2, 2021

**VIA EMAIL**

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RE: Transition Period Prior to Repeal of COVID-related Executive Orders

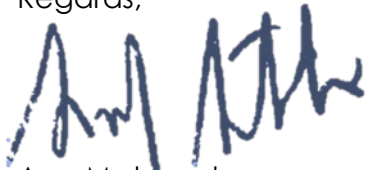
Dear Mr. Knaus, Ms. Miller, Ms. Hurst, Ms. Preston, Ms. Heaton, Ms. King, Ms. Coleman, Ms. Blacet-Hyden, Mr. McCormick, Mr. Anderson, and colleagues,

Thank you for your correspondence of May 18, 2021, inquiring what impact the anticipated June 15 termination of the Blueprint for a Safer Economy will have on Executive Order N-29-20, which provided flexibility to state and local agencies and boards to conduct their business through virtual public meetings during the COVID-19 pandemic.

Please be assured that this Executive Order Provision will not terminate on June 15 when the Blueprint is scheduled to terminate. While the Governor intends to terminate COVID-19 executive orders at the earliest possible date at which conditions warrant, consistent with the Emergency Services Act, the Governor recognizes the importance of an orderly return to the ordinary conduct of public meetings of state and local agencies and boards. To this end, the Governor's office will work to provide notice to affected stakeholders in advance of rescission of this provision to provide state and local agencies and boards time necessary to meet statutory and logistical requirements. Until a further order issues, all entities may continue to rely on N-29-20.

We appreciate your partnership throughout the pandemic.

Regards,

A handwritten signature in blue ink, appearing to read 'Ana Matosantos', written in a cursive style.

Ana Matosantos  
Cabinet Secretary



**LA DEAL is convened by UNITE-LA and LAEDC. The mission of this initiative is to eliminate the digital divide in Los Angeles County.**

On behalf of the LA Digital Equity Action League (LA-DEAL), which is committed to eliminating the digital divide in Los Angeles County, I am writing to personally request your immediate help responding to a request today from Governor Newsom's Office of Business & Economic Development for information on the current state of broadband availability in your city and your city's planning to ensure all your residents, schools, libraries, and businesses have high-performance broadband available.

The Governor's Office of Business & Economic Development in collaboration with various state agencies and departments is contributing to the State of California's Broadband Action Plan. The plan focuses on three long-term goals: All Californians have high-performance broadband available at home, schools, libraries, and businesses; All Californians have access to affordable broadband and the devices necessary to access the internet, and All Californians can access training and support to enable digital inclusion.

In collaboration with CalSTA, CA Department of Technology and Caltrans, GO-Biz is gathering broadband information from all local jurisdictions across the state. We're hoping you will partner with us at LA DEAL to ensure that all 88 cities in LA County complete the Broadband Community Survey to gather as much information as we can and help connect all our local LA County jurisdictions to broadband resources which will be coming from state and federal sources. Please fill out the survey online as soon as possible and be sure to let us know when you have done so.

Thanks in advance for your cooperation and your willingness to work with us on this important initiative and we hope to see you at upcoming meetings of LA DEAL.

Bill Allen  
President and CEO  
LAEDC