BOARD OF HEALTH

MARCH 21, 2019 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:34 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Michele Sadlosky, Vice-Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Ann Marie Diloreto
Barbara Gilbert
Deborah Henault
Ray Jarema
Lecia Paonessa
Judith Sartucci
Marti Stiglich

Excused: Kevin Borrup, Jennifer Hill, and John Richter

Quorum present.
Meeting notice posted: March 14, 2019
Staff Present: No one present

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Gilbert, seconded by Sadlosky to approve the agenda as posted. Motion carried unanimously.

D. APPROVAL OF MINUTES –

1. Record of votes and Minutes of February 21, 2019 Board meeting
2. Executive Committee Motion to approve appointment of Barbara Gilbert as Alternate to Negotiating Committee.

MOTION by Jarema, seconded by Sadlosky to approve the record of votes and minutes of the February 21, 2019 regular Board meeting as posted. Motion carried unanimously.
MOTION by Sartucci to accept the recommendation of the Executive Committee to approve appointment of Barbara Gilbert as Alternate to Negotiating Committee. Motion carried unanimously.

E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report – Checko stated she would be out of the country for two weeks, Sadlosky will step in Vice-chairman. Brown will be out of state for five days, Hartman will step in while Brown is out.

2. Director Health and Staff – Brown highlighted the following:
   - Brown informed the board the office is almost put together. Still waiting on pieces delayed in China.
   - NPHW- Proclamations for NPHW are scheduled for:
     - Rocky Hill, April 1, 2019
     - Wethersfield, April 1, 2019
     - Berlin is TBD
     - Newington, March 25, 2019
   - National Public Health Week which is April 1 –April 7, 2019 will include, Community Health live stream twitter from APHA-Monday with the Mayor, Violence Prevention through social media and press releases, global health-code room escape: bubonic plague scenario, technology- promote text4baby and a climate change movie “The Human Element” by James Balog’s at the Rocky Hill Public Library.
   - Brown will leave March 22, 2019 for BH training in Nashville TN.
   - Todd Christopher put in his resignation one week after starting for medical reasons.
   - Environmental Health Staff have been working hard keeping up and addition of Johnathan will help in the long run. Kudos’ to Jeff Vecchitto and Barbara Gigliotti for their mentoring of staff.
   - Legislation session continues-Brown went to the capital and presented testimony regarding the budget cut to LHD’s, which turns out to be a $40,000 hit to our budget.
   - Lace up your walking shoes because the Walking competition starts next month in April.

MOTION by Gilbert, seconded by Sadlosky to accept the monthly report of the Director of Health dated March 21, 2019 as presented. Motion carried unanimously.
F. COMMITTEE REPORTS

1. Human Resources Committee – Committee Chairman Stiglich stated a policy and procedure has been developed in regards to the agency policy letter review. 21 out of 26 are Human Resources related.

2. Governance Committee – Committee did not meet.

3. Finance Committee – Committee Chairman Henault updated the board on the financial status. The move came in under budget but close to projection. Per capita rates are due to the towns by the end of April. Discussion about the impact of contract negotiations continue.

G. UNFINISHED BUSINESS-

1. CCHD Open House for Public- Brown thanked the board members for the open house. Attendance was 41 people mostly from Wethersfield. Sartucci suggested to send letters to thank town managers for use of office space used over the years.

2. Advocacy and Legislative Issues- Checko is tracking issues and the committee is meeting weekly. Checko discussed:
   - The proposed cut to LHD’s.
   - Lower blood lead action to 5 mcg/dL.
   - Seat belt law made it out of public health committee.
   - Pharmacist can give flu shots to people over 12.
   - Medical Assistant to be able to give vaccines to patients.
   - Helmet law requires anyone under 21 to wear a helmet.
   - Tobacco 21 is coming out of public health committee as written.
   - Meningitis and HPV vaccines given before 9th grade

   Testimony was sent for the following bills:
   Several articles were handed out in the board packet regarding vaccinations to children, a long discussion

   Sartucci shared her experience with

3. Annual Presentations to member town councils-

H. EXECUTIVE SESSION: –

1. Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.
**MOTION** by Stiglich, seconded by Henault to go into Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.

In session at 7:37 PM. Present: Brown, Checko, Dileoreto, Gilbert, Henault, Jarema, Paonessa, Sadlosky, Sartucci, and Stiglich.

Out of Executive Session at 7:50 PM. **Motion carried unanimously.**

2. Action on items discussed in Executive Session

**I. NEW BUSINESS**

1. **2019 National Public Health Week Celebration** – Discussed earlier in Director of Health report.

**J. NEXT MEETING** – April 21, 2019, 6:30 PM, CCHD Office in Rocky Hill, CT

**MOTION** by Sadlosky, seconded by Stiglich to change the next Board meeting date to April 25, 2019. **Motion carried unanimously.**

**K. ADJOURNMENT** –

**MOTION** by Sadlosky, seconded by Gilbert to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH  
Secretary-Treasurer

**REVIEWED AND APPROVED BY BOARD:** April 25, 2019