A. CALL TO ORDER AND ATTENDANCE
Chairman Deborah Henault called the meeting to order at 12:03 PM in the Conference Room of CCHD in Rocky Hill, CT.

Present: Patricia Checko, Deborah Henault, Barbara Gilbert, Kevin Borrup (via conference call) and Charles Brown

Excused: None  Quorum present.

Date meeting notice posted: April 15, 2019
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Checko, seconded by Gilbert to adopt the agenda as presented. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
A MOTION was made by Checko, seconded by Gilbert to approve the minutes of March 19, 2019 Committee meeting as posted. Motion carried unanimously.

E. UNFINISHED BUSINESS
1. Update on status of Fraud Risk Assessment
   • Brown reported that student intern that was interested in project has bowed out. He will consult with auditor and accountant to determine next steps.
2. Executive Session for the purposes of discussing:
   • Collective bargaining contract negotiations as pertains to the FY2019-2020 budget

A MOTION was made by Gilbert, seconded by Checko to go into executive session at 12:16pm. Motion carried unanimously. In session: Brown, Checko, Gilbert, Borrup and Henault. Out of session at 12:37pm.

A MOTION was made by Gilbert, seconded by Checko to recommend to the Board of Health a per capita fee of $6.25 for member towns for FY 2019-2020. Motion carried unanimously.
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F. NEW BUSINESS
   1. March 2019 Financial Statement Review
      • Brown reviewed the monthly financial reports for FY 2018-19 through
        March 31, 2019 and answered and clarified issues for the Committee
        about various line items.

      A MOTION was made by Checko, seconded by Brown to accept the financial
      statements through March 31, 2019. Motion carried unanimously

G. NEXT MEETING
   1. The Finance Committee will meet on April 16, 2019 at 12:00 PM in the CCHD
      offices in Rocky Hill.
   2. Agenda:
      a. Monthly financial statements
      b. FY 19-20 proposed budget preparations
      c. Fraud Risk Assessment Update

H. ADJOURNMENT
   A MOTION was made by Checko, seconded by Gilbert to adjourn. Motion
   carried unanimously. The meeting adjourned at 12:57 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 14, 2019