BOARD OF HEALTH
FINANCE COMMITTEE
June 18, 2019 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE
Chairman Deborah Henault called the meeting to order at 12:04 PM in the
Director’s Office of CCHD in Rocky Hill, CT.
Present: Deborah Henault, Barbara Gilbert, Patricia Checko (via conference call),
Kevin Borrup (via conference call) and Charles Brown
Excused: None  Quorum present.
Date meeting notice posted: June 17, 2019
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Gilbert, seconded by Checko to adopt the agenda as
presented. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
A MOTION was made by Gilbert, seconded by Checko to approve the minutes of
May 14, 2019 Committee meeting as posted. Motion carried unanimously.

E. UNFINISHED BUSINESS
1. Executive Session for the purposes of discussing:
   • Collective bargaining contract negotiations as pertains to the FY2019-2020
     budget
A MOTION was made by Gilbert, seconded by Checko to go into executive session
at 12:05pm. Motion carried unanimously. In session: Brown, Checko, Gilbert,
and Henault. Borrup joined session at 12:09pm. Out of session at 12:12pm.
No actions taken as a result of Executive Session.

2. Budget Hearing Process
   • Committee reviewed the budget hearing process and discussed the process
     with new Budget Hearing Officer Henault.
   • Brown informed committee that notice of hearing and press releases
     associated with the hearing had been issued in the proper timeframe.
     Hearing notice was posted in Hartford Courant on June 4th. Brown
     informed committee that additional outreach to regulated community was
     not possible this year due to change in regional communication systems.

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD
F. NEW BUSINESS
   1. May 2019 Financial Statement Review
      • Brown reviewed the monthly financial reports for FY 2018-19 through May 31, 2019 and answered and clarified issues for the Committee about various line items.

      A MOTION was made by Gilbert, seconded by Checko to accept the financial statements through May 31, 2019. Motion carried unanimously.

G. NEXT MEETING
   1. The Finance Committee will meet on July 16, 2019 at 12:00 PM in the CCHD offices in Rocky Hill.
   2. Agenda:
      a. Monthly financial statements
      b. FY 19-20 proposed budget implementation
      c. Fraud Risk Assessment Update

H. ADJOURNMENT
   A MOTION was made by Checko, seconded by Gilbert to adjourn. Motion carried unanimously. The meeting adjourned at 12:32 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: July 16, 2019