BOARD OF HEALTH

GOVERNANCE COMMITTEE

August 5, 2019

Meeting Minutes

I. CALL TO ORDER. Michele Sadlosky chaired this meeting. She called the meeting to order at 6:30 PM in the Conference Room of the Central Connecticut Health District in Rocky Hill, CT.

Present: Michele Sadlosky, Charles Brown (Director of Health), Pat Checko and Lecia Paonessa.

Excused: Judith Sartucci

Staff present: None

Notice posted: August 1, 2019

II. PUBLIC FORUM: no one from the public was present.

III. APPROVAL OF AGENDA

IV. A MOTION was made by Checko and seconded by Paonessa to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MINUTES

A MOTION was made by Checko, seconded by Paonessa, to approve the minutes of the June 10, 2019 Committee meeting. MOTION CARRIED.

VI. UNFINISHED BUSINESS:

1. CHA- Update
   - Brown reported that he has been working with Checko on plan to address Community Health Assessment (CHA). Brown has requested basic town demographic data and a point of contact from member towns. Two of the four towns have responded and Brown will follow up with others.
   - Brown and Checko will meet again with FVHD about their CHA process. Checko stated that finding a comparable jurisdiction needs to be addressed as part of the analysis of data.

2. Bylaws
   - Brown reported that committee recommendations about changes to bylaws related to board member terms had been sent to Board of Health two weeks prior to August Board meeting for review.
3. Board Development
   • Brown drafted survey which was shared with members following the July Board meeting. Eight board members have completed the survey. The committee reviewed the results thus far, which provided information that most Board members preferred to use Board meeting time to be trained on relevant topics. The committee agreed to remind the Board once more about the survey prior to closing out to assure the most feedback.

VII. NEW BUSINESS.
    1. None.

VIII. NEXT MEETING DATE
    • September 9, 2019 at 6:30pm at the CCHD Offices at in Rocky Hill
    • Topics for future meetings- Bylaws and Board Development

IX. ADJOURNMENT
    A MOTION was made by Paonessa, seconded by Checko to adjourn. MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:02 PM.

Respectfully submitted,

Charles K. Brown, Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: September 9, 2019