BOARD OF HEALTH

AUGUST 15, 2019 MEETING
MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:32 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup
Ann Marie Diloreto
Barbara Gilbert
Deborah Henault
Ray Jarema
Lecia Paonessa
Jerilyn Nagel
Marti Stiglich

Excused: Jennifer Hill, Michele Sadlosky, Judith Sartucci and David Wemett

Quorum present.
Meeting notice posted: August 9, 2019
Staff Present: No one present

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Gilbert, seconded by Jarema to approve the agenda as posted. Motion carried unanimously.

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of June 20, 2019 Board meeting -

MOTION by Stiglich, seconded by Diloreto to approve the minutes of the June 20, 2019 regular Board meeting as posted. Motion carried unanimously.

MOTION by Gilbert, seconded by Jarema to approve the record of votes of the June 20, 2019 regular Board meeting as posted. Motion carried unanimously.
E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report – Checko announced and welcomed the return of Jerilyn Nagel back on the board. Checko passed around and discussed articles regarding exemptions of vaccination for children. Board discussed appropriate position to take for support of DPH Commissioner’s authority and responsibility to address the scientific foundation for vaccinations.

MOTION by Jarema, seconded by Borrup to draft language in support of the commissioner’s responsibility and authority to address vaccinations and on public health based on science to our district state representatives and senators from the Board of Health. Motion carried unanimously.

2. Director Health and Staff – Brown highlighted the following:
   - NACCHO Conference in Orlando Fl went very well. Focus on opioids, performance management and use of data in decision-making were standout sessions.
   - Salon license renewals are starting. Already getting some revenue coming in from these. Brown was selected to join a workgroup to establish a standard inspection form and guidelines with CADH and DPH.
   - 11 food services establishments have not renewed they license and 42 have not submitted QFO’s. Beginning Sept 1, 2019 notice of violation will be going out to all restaurants who are not in compliance.
   - Flu forms will be sent out shortly.
   - Opioid Friends and Family support groups up and running. Direct outreach along the Berlin Turnpike has also started on motels.
   - Registered Sanitarian Jeff Vecchitto took board member Deb Henault out on several inspections. Brown reminded the board that all board members are welcome to do a ride along.

MOTION by Borrup, seconded by Diloreto to accept the monthly report of the Director of Health dated August 15, 2019 as presented. Motion carried unanimously.

F. COMMITTEE REPORTS

1. Human Resource Committee – Stiglich stated a part time job description for a recovery coach was presented. Checko stated this position is for the Statewide Opioid Response Grant and the position was included in the approved grant. Next meeting is September 11, 2019.
MOTION by Stiglich as Human Resources Chair to accept the recommendation of the Human Resources Committee to approve the position of a part time recovery coach. Motion carried unanimously.

2. Finance Committee – Henault stated CCHD accountant, Simon Jiang, has identified some areas for improvement including cash handling and account reconciliation. Challenges due to the size of the agency and the capacity to insert layers of control into processes exist and would need to be considered in the formal report. More discussion to come. Brown reviewed the year end report through July 31, 2019 and answered and clarified issues for the Committee about various line items, such as FY 2019-2020 will have a depreciation line item. Next meeting September 9, 2019.

MOTION by Gilbert, seconded by Henault to accept the financial report of the Director of Health dated August 15, 2019 as presented. Motion carried unanimously.

3. Governance Committee – A short survey was handed out and eight members responded with the majority of people prefer training to happen during board meetings. A more formal report will be discussed at the next meeting. By-laws have been turned over from the attorney and a vote will be held tonight. Next meeting is September 9, 2019.

4. Nominations Committee – Diloreto stated that nominations will be coming up in September. Board members interested are Chair – Pat Checko, Vice-Chair – Michele Sadlosky and Member at large-Kevin Borrup.

G. EXECUTIVE SESSION: –

1. Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.

MOTION by Gilbert, seconded by Paonessa to go into Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.


Out of Executive Session at 7:27 PM. Motion carried unanimously.

H. NEW BUSINESS

1. Adoption of By-Laws Changes –
**MOTION** by Governance Committee to accept the recommendation of the adoption of by-law changes as presented. Approved: Borrup, Checko, Diloreto, Gilbert, Jarema, Paonessa and Stiglich. Opposed: No one. Abstained: Henault and Nagel. **Motion carried.**

Marti stated Brown and Checko appeared on her TV show in regards to Summer topics related to public health to include vector-borne diseases, proper food handling, opioids and substance abuse and heat related stress.

Jarema discussed the chemical PFAS which is showing up in our water supply, microwave popcorn, food packaging and firefighting foam. PFAS chemicals are extremely persistent in the environment and in our bodies. According to Checko these chemicals have been around for 70 years and could be a topic for future discussion.

Henault stated the Opioid recovery walk will be held on September 21, 2019 at Bushell Park from 12-6.

I. **NEXT MEETING** – September 19, 2019, 6:30 PM, CCHD Offices in Rocky Hill, CT

J. **ADJOURNMENT** –

**MOTION** by Borrup, seconded by Henault to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD:  September 19, 2019