A. CALL TO ORDER AND ATTENDANCE
Chairman Deborah Henault called the meeting to order at 12:00 PM in the Conference Room of CCHD in Rocky Hill, CT.
Present: Deborah Henault, Barbara Gilbert, Charles Brown, Patricia Checko (via conference call) and Kevin Borrup (via conference call)
Excused: None  Quorum present.
Date meeting notice posted: September 1, 2019
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Gilbert, seconded by Checko to amend the agenda to remove Performance Awards from New Business. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
A MOTION was made by Checko, seconded by Gilbert to approve the minutes of August 13, 2019 Committee meeting as posted. Motion carried unanimously.

E. UNFINISHED BUSINESS
1. Executive Session for the purposes of discussing:
   • Collective bargaining contract negotiations as pertains to the FY2019-2020 budget
A MOTION was made by Gilbert, seconded by Checko to go into executive session at 12:03pm. Motion carried unanimously. In session: Brown, Checko, Gilbert, Borrup and Henault. Out of session at 12:25pm.

   No actions taken as a result of Executive Session.

F. NEW BUSINESS
1. August 2019 Financial Statement Review
   • Brown reviewed the monthly financial reports for FY 2019-2020 through August 31, 2019 and answered and clarified issues for the Committee about various line items.

   A MOTION was made by Gilbert, seconded by Borrup to accept the financial statements through August 31, 2019. Motion carried unanimously
G. NEXT MEETING
   1. The Finance Committee will meet on October 15, 2019 at 12:00 PM in the 
      CCHD offices in Rocky Hill.
   2. Agenda:
      a. Monthly financial statements
      b. Fraud Risk Assessment Summary

H. ADJOURNMENT
   A MOTION was made by Gilbert, seconded by Borrup to adjourn. Motion 
   carried unanimously. The meeting adjourned at 12:43 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: October 15, 2019