A. CALL TO ORDER AND ATTENDANCE
Chairman Deborah Henault called the meeting to order at 12:07 PM in the Conference Room of CCHD in Rocky Hill, CT.
Present: Deborah Henault, Charles Brown, Patricia Checko (via conference call) and Kevin Borrup (via conference call at 12:13)
Excused: Barbara Gilbert Quorum present.
Date meeting notice posted: November 9, 2019
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Checko, seconded by Brown to accept the agenda to as presented. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
A MOTION was made by Checko, seconded by Brown to approve the minutes of October 15, 2019 Committee meeting as posted. Motion carried.

E. UNFINISHED BUSINESS
1. Executive Session for the purposes of discussing:
   • Collective bargaining contract negotiations as pertains to the FY2019-2020 budget
A MOTION was made by Checko, seconded by Brown to go into executive session at 12:08pm. Motion carried unanimously. In session: Brown, Checko, Borrup (joined at 12:13) and Henault. Out of session at 12:38pm.

A MOTION was made by Checko, seconded by Borrup to recommend to Board adoption of the collective bargaining contract for 2019-2022. Motion carried unanimously.

A MOTION was made by Checko, seconded by Borrup to recommend to Board approval of performance awards for certain employees. Motion carried unanimously.

A MOTION was made by Checko, seconded by Borrup to recommend to Board approval of Director salary package. Motion carried unanimously.
F. NEW BUSINESS
1. October 2019 Financial Statement Review
   • Brown reviewed the monthly financial reports for FY 2019-2020 through October 31, 2019 and answered and clarified issues for the Committee about various line items.

   A MOTION was made by Checko, seconded by Borrup to accept the financial statements through October 31, 2019. **Motion carried unanimously**

G. NEXT MEETING
1. The Finance Committee will meet on December 17, 2019 at 12:00 PM in the CCHD offices in Rocky Hill.
2. Agenda:
   a. Monthly financial statements

H. ADJOURNMENT
   A MOTION was made by Borrup, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:53 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:** December 17, 2019