BOARD OF HEALTH
FINANCE COMMITTEE
February 18, 2020 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE
Chairman Patricia Checko called the meeting to order at 12:06 PM in the Conference Room of CCHD in Rocky Hill, CT.
Present: Charles Brown, Patricia Checko, Kevin Borrup and Barbara Gilbert.
Excused: Deborah Henault Quorum present.
Date meeting notice posted: February 17, 2020
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Gilbert, seconded by Checko to amend the agenda to discuss Budget projections for FY 2020-2021 in Executive Session due to personnel issues. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
A MOTION was made by Gilbert, seconded by Checko to approve the minutes of January 14, 2020 Committee meeting as posted. Motion carried unanimously.

E. UNFINISHED BUSINESS
1. FY 2020-2021 Budget Projections Discussion
   • A Motion was made by Gilbert, seconded by Checko to go into executive session for the purposes of discussing personnel issues related to FY 2020-2021 Budget. Motion carried unanimously.
     1. In session at 12:02pm. Borrup joined session at 12:20pm.
        Session ended at 12:55pm.
   • Committee to continue discussion at budget workshop at next Board meeting.

F. NEW BUSINESS
1. January 2020 Financial Statement Review
   • Brown reviewed the monthly financial reports for FY 2019-2020 through January 31, 2020 and answered and clarified issues for the Committee about various line items.
   A MOTION was made by Borrup, seconded by Gilbert to accept the financial statements through January 31, 2020. Motion carried unanimously
G. NEXT MEETING
   1. The Finance Committee will meet on March 18, 2020 at 12:00 PM in the CCHD offices in Rocky Hill.
   2. Agenda:
      a. Monthly financial statements
      b. Budget Hearing Preparation

H. ADJOURNMENT
   A MOTION was made by Gilbert, seconded by Borrup to adjourn. Motion carried unanimously. The meeting adjourned at 1:12 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 17, 2020