BOARD OF HEALTH
GOVERNANCE COMMITTEE

October 5, 2020

Meeting Minutes

I. CALL TO ORDER. Pat Checko chaired this meeting. She called the meeting to order at 6:29 PM in the Director’s office of the Central Connecticut Health District in Rocky Hill, CT.

Present: Pat Checko (via zoom), Charles Brown (Director of Health), Barbara Gigliotti (via zoom) Lecia Paonessa (via zoom) and Judith Sartucci (via zoom).

Excused: None Quorum present.
Staff present: Barbara Gigliotti
Notice posted: October 2, 2020

II. PUBLIC FORUM: no one from the public was present.

III. APPROVAL OF AGENDA
A MOTION was made by Paonessa and seconded by Sartucci to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

IV. APPROVAL OF MINUTES
A MOTION was made by Sartucci, seconded by Paonessa, to approve the minutes of the September 14, 2020 Committee meeting. MOTION CARRIED.

V. UNFINISHED BUSINESS-
1. Sanitary Code Review Process
   • Brown and Checko reviewed current draft with aid of Supervising Sanitarian to answer any lingering questions left for agency determination.
   • Governance committee continued review and provided comments on the final changes after staff incorporated comments.
   • Committee agreed to informational sessions for both Board members and the regulated community prior to scheduling a public hearing and final vote of the Board.

A MOTION was made by Sartucci, seconded by Paonessa, to forward CCHD Sanitary Code Draft to Board of Health for review and discussion. MOTION CARRIED UNANIMOUSLY.
VI. NEW BUSINESS.
1. Conflict of Interest Statements
   - Brown presented proposed changes to policy and conflict of interest statement suggested by Sartucci. Committee will review and make additional comments at next meeting.

VII. NEXT MEETING DATE
- November 9<sup>th</sup> at 6:30pm at the CCHD Offices at in Rocky Hill
- Future Topics
  - Sanitary Code Review
  - PHAB measures and policy issues
  - Conflict-of Interest Policy and Forms

VIII. ADJOURNMENT
A MOTION was made by Paonessa, seconded by Sartucci to adjourn. MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:24PM.

Respectfully submitted,

Charles K. Brown, Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: January 11, 2021