BOARD OF HEALTH
FINANCE COMMITTEE
January 19, 2021 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE
Deborah Henault, the Chair called the meeting to order via call at 12:03 PM in the Director’s Office of CCHD in Rocky Hill, CT and online via call and Zoom.

Present: Charles Brown, Patricia Checko (Zoom), Deborah Henault (Zoom), Kevin Borrup(Zoom) and Barbara Gilbert (Zoom).
Excused: None Quorum present.
Date meeting notice posted January 18, 2021
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Checko, seconded by Gilbert to accept the agenda. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
MOTION was made by Gilbert, seconded by Checko to approve the minutes of December 15, 2020 Committee meeting. Motion carried unanimously.

E. UNFINISHED BUSINESS
None

F. NEW BUSINESS
1. December 2020 Financial Statement Review
   • Brown reviewed the monthly financial reports for FY 2020-2021 through December 31, 2020 and answered and clarified issues for the Committee about various line items.
   A MOTION was made by Checko, seconded by Gilbert to accept the financial statements through December 31, 2020. Motion carried unanimously

2. CCHD 2021-2022 Budget Process
   • Brown reviewed with committee the process for development of the proposed budget. Items discussed was the effect upon fee revenue due to COVID-19 issues, projected per capita rates from state and town sources and collective bargaining impact upon the budget.
3. Finance Committee 2021 Meeting Dates
   - A Motion was made by Gilbert, seconded by Borrup to approve the 2021 Finance Committee meeting schedule. Motion carried unanimously.

G. NEXT MEETING
1. The Finance Committee will meet on February 16, 2021 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
   a. Monthly financial statements

H. ADJOURNMENT
   A MOTION was made by Gilbert, seconded by Borrup to adjourn. Motion carried unanimously. The meeting adjourned at 12:38 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: February 16, 2021