BOARD OF HEALTH
HUMAN RESOURCES COMMITTEE
May 11, 2022 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE
Chairman Marti Stiglich called the meeting to order at 3:04 PM in the offices of CCHD in Rocky Hill, CT and via conference call.

Present: Marti Stiglich(call-in), Patricia Checko (call-in), Judy Sartucci (call-in), Ray Jarema(call-in), Roy Zartarian(call-in Joined at 307pm) and Charles Brown

Excused: Quorum present.

Date meeting notice posted: May 10, 2022

Staff: none

B. PUBLIC FORUM – no one from the public was present or on zoom.

C. ADOPTION OF AGENDA

MOTION was made by Checko, seconded by Sartucci to accept the agenda. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by Jarema, seconded by Sartucci to approve the minutes of January 12, 2022 Committee meeting. Motion carried.

E. UNFINISHED BUSINESS

1. Hiring Update
   • Brown reported that recruitment and advertising for Epidemiologist positions continues along with one Environmental Health Position.
   • Jasmine Campbell will be joining the agency as an Environmental Health Inspector on May 23rd.

F. NEW BUSINESS-

1. Wellness Policy
   • Brown reviewed the status of the Agency Wellness policy with the committee. This policy was being discussed immediately prior to COVID-19 shutting the agency and was tabled until time was available to address. Committee members reviewed the recommendations that were previously developed and provided additional comments for inclusion.
   • Brown to put into policy format for the committee to review next month and potentially take action on.
G. NEXT MEETING
   1. The Human Resources Committee will meet on Wednesday, June 8, 2022 at 3:00 PM in the CCHD offices in Rocky Hill and via teleconference.
   2. Future Topics for Agenda
      a. Hiring update
      b. Wellness Policy

H. ADJOURNMENT
   MOTION was made by Jarema, seconded by Sartucci to adjourn. Motion carried unanimously. The meeting adjourned at 3:28 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: August 10, 2022