A. CALL TO ORDER AND ATTENDANCE
Deborah Henault, the Committee Chair called the meeting to order via call at 12:03 PM in the Director’s office of CCHD in Rocky Hill, CT.

**Present:** Charles Brown, Patricia Checko (via Zoom), Deb Henault (via Zoom) and Barbara Gilbert (via Zoom)
**Excused:** Jeri Nagel  **Quorum present.**
**Date meeting notice posted** August 15, 2022
**Staff:** none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Checko, seconded by Gilbert to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES
MOTION was made by Gilbert, seconded by Checko to approve the minutes of June 14, 2022. **Motion carried.**

E. New Business
1. Discussion of Hiring Bonuses
   - Brown reported on difficulty with getting applicants for Environmental Health positions. Human Resources Committee recommended using hiring bonuses as a means to attract viable candidates.
   - **Motion** was made by Gilbert to authorize a 5% signing bonus for open EH positions, Checko seconded. Director of Health has discretion for disposition of bonuses. **Motion carried unanimously.**

F. UNFINISHED BUSINESS
1. June 2022 Financial Statement Review
   - Brown reported the monthly financial reports for FY 2021-2022 through June 30, 2022 and answered any questions from committee members.
   - **Motion** was made by Checko, seconded by Henault to approve the Financial statements for June 2022. **Motion Carried.**
2. NEXT MEETING
   1. The Finance Committee will meet on September 13, 2022 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
   2. Agenda:
      a. Monthly financial statements

G. ADJOURNMENT
   A MOTION was made by Gilbert, seconded by Checko to adjourn. Motion carried unanimously. The meeting adjourned at 12:39 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: September 13, 2022