A. CALL TO ORDER AND ATTENDANCE
Deborah Henault, the Committee Chair called the meeting to order via call at 12:06 PM in the Director’s office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko (via Zoom), Deb Henault (via Zoom) and Barbara Gilbert (via Zoom)  
Excused: Jeri Nagel  
Quorum present.  
Date meeting notice posted November 14, 2022  
Staff: none

B. PUBLIC FORUM - no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Gilbert, seconded by Checko to accept the agenda as presented. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
MOTION was made by Checko, seconded by Gilbert to approve the minutes of September 13, 2022. Motion carried.

E. New Business  
1. Discussion and Possible Action - Salary Study  
   • Brown reported that a salary study was being initiated by Chesprocott HD and our participation would allow for us to receive the data. Committee agreed this was a good first step prior to budget cycle commencing.

F. UNFINISHED BUSINESS  
1. September and October 2022 Financial Statement Review  
   • Brown reported the monthly financial reports for FY 2021-2022 through October 31, 2022 and answered any questions from committee members.  
   Motion was made by Gilbert, seconded by Checko to approve the Financial statements for September and October 2022. Motion Carried.

2. NEXT MEETING  
   1. The Finance Committee will meet on December 20, 2022 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.  
   2. Agenda:  
      a. Monthly financial statements
G. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Checko to adjourn. Motion carried unanimously. The meeting adjourned at 12:39 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: