A. CALL TO ORDER AND ATTENDANCE
Deborah Henault, the Committee Chair called the meeting to order via call at 12:02PM in the Director’s office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko (Via Zoom), Deb Henault (Via Zoom), Barbara Gilbert (Via Zoom) and Jeri Nagel (via Zoom).
Excused: Quorum present.
Date meeting notice posted March 13, 2023
Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA
A MOTION was made by Gilbert seconded by Checko, to accept the agenda as presented. Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES
E. A MOTION was made by Checko, seconded by Nagel to approve the minutes for March 10, 2023 as presented. Motion carried unanimously.

F. UNFINISHED BUSINESS
1. Discussion of FY 2023-2024 Budget Considerations
   • Committee discussed issues potentially impacting the preparation of the FY 2023-2024 budget. Items included inflationary impacts to the agency, employee workforce development, and staff retention along with increases in office rent and maintenance costs.
   • A MOTION was made by Checko seconded by Gilbert, to present the proposed FY 2023-2024 Agency Budget to the Board for discussion and possible action. Motion carried unanimously.

G. New Business
1. January 2023 Financial Statements
   • Brown presented the January Financial statements to the committee and answered questions from members pertaining to computer and equipment expense items.
   • A MOTION was made by Nagel seconded by Checko, to accept the financial statements as of January 31, 2023. Motion carried unanimously.
2. NEXT MEETING
   1. The Finance Committee will meet on April 18, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
   2. Agenda:
      a. Monthly financial statements
      b. FY2023-24 Budget Preparation

H. ADJOURNMENT
   A MOTION was made by Gilbert, seconded by Nagel to adjourn. Motion carried unanimously. The meeting adjourned at 12:34 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: