## HOW TO PREPARE

## the kathy: on-site consultation

during our initial consultation we will review the scope, timeline + budget of your project.

this is a great time for you to show our team any images you have collected and/or questions you may have. this will help give us a clear direction for your project, as well as make the most use of our time together.

after reviewing all aspects of your project, our team will measure each of the spaces + pieces of furniture/art involved in your project so that we have all of the information + details needed for our design process.

afterwards, we will take the information gathered during the initial consultation to create a design services proposal for your project.

proposals are valid for 10 business days, only. once the proposal is accepted, you + your project will be added to our online client portal, DesignFiles.

classic | curated | colorful