Instructions for Completion of Cadet Enrollment Paperwork

Completed Forms Checklist

___ CC Form 139-R
___ CC Form 136-R
___ CC Form 137-R
___ DA Form 3425-R

CC Form 139-R

Complete Electronically – Click on desired box to see instructions for that box

Part I – General Information

1) Enter your name
2) Enter Social Security Number
3) Enter College ID #
4) Enter your primary email address
5) Enter your campus address
6) Enter Primary phone number
7) Enter your permanent address
8) Enter Primary phone number
9) Enter Date of Birth
10) Enter Place of Birth
11) Enter Religious Preference
12) Enter Blood Type (if known)
13) Enter ACT scores (if known)
14) Enter SAT scores (if know)
15) Enter your gender
16) Enter your height in inches (i.e. 5’11” is 71)
17) Enter weight in pounds
18) Enter Marital Status (M-Married, D-Divorced, S-Single, W-widowed)
19) Enter number of Dependants (i.e. children) Enter Y for Yes and complete #19a, enter N for No, skip #19a
20) Enter an “x” in appropriate box
21) Enter an “x” in appropriate box
22) Self explanatory
23) Self explanatory
24) Enter Next of Kin’s Last Name, First Name, Middle Initial and Relationship (i.e. Jones, Pamela D., Mother)
Part II – Academic Information

25) Enter “University of Oregon” 25a) Enter “003223”
26) Enter “University of Oregon” 26a) Enter “003223”
27) Enter R for resident, N for non-resident
28) Enter Fr-Freshman, SO-sophomore, JR-Junior, SR-senior, GR-Graduate
29) Enter projected graduation date, next 5 years can be found under University of Oregon Academic Calendar.
30) Enter Major
31) Enter Minor if applicable
32) Enter completed credits
33) Enter 180
34) Enter College GPA
35) Enter Other colleges attended If applicable
36) Enter your High School
37) Enter ‘Y’ for yes and complete #37a, Enter ‘N’ for no and DO NOT complete #37a
38) Enter other scholarships
39) Enter JROTC experience

Part III – Current or Prior Military Service (To include Producing Programs)
Place an X in Not Applicable and proceed to section IV unless applicable

40 – 41h - Self Explanatory

At this point you can print the document (only necessary to Print pages 1 and 2)

On Page 2

42) Read information and initial box
43) Read information and initial appropriate box
44) initial appropriate Box – complete When: box if necessary
45) Read information and initial box
46) Read information and initial appropriate box

At this point, Review all information to ensure it is correct and then Sign document in INK

CC Form 136-R
1) Read the Form
2) Date the document
3) Sign document in INK
4) Print your name

CC Form 137-R
1) Complete either Part I or Part II – Do not complete both

DA Form 3425-R
1) Visit University of Oregon Health Center (Or preferred Physician) and have them fill form out