Call to Order: Larry Smith called the meeting to order to 7:07 p.m.

Attendees: Board Members: Larry Smith, Doug Shidler, Nancy Woodruff, Mitzi Rossillon, Noorjahan Parwana (via phone), and Jason Silvernale (via phone). Administrative Coordinator & Scribe: Lee Whitney. Not in attendance was Robert Renouard.

Approval of Previous Meeting Minutes: A motion was made and seconded and the October 2019 minutes were approved.

Public comment: None

Reports/Announcements:

- Treasurer’s Report: Mitzi Rossillon reported that we have $28,500 in checking and $20,000 in savings. Thus far in 2019, we have an income of $22,766 and expenses of $18,593. Mitzi discussed preparing a budget based on past figures and have the board review the budget quarterly in order to have a better understanding of income and expenditures. She mentioned that our income in 2019 was down, one reason being the lack of MT Cultural Trust monies that we generally apply for. The deadline for the proposal for 2020 funds was missed because of the gap between the PR/Administrative Coordinators. The next round of funding, which is awarded by the MT Legislature, which begins in June of 2021 must be applied for in August 2020. Lee will calendar that so it is not missed again. Mitzi believes that a quarterly review of the budget by the board will ensure adherence to such deadlines. The board agreed that it is a worthwhile endeavor.

  Mitzi stated that Doug Shilder’s schedule doesn’t allow him time to take on the duties of signatory for our Granite Mountain Bank accounts. The board nominated Nancy Woodruff to take on that function, to which she agreed. A motion was made, seconded and approved to name Nancy Woodruff as a signatory on CPR’s Granite Mountain Bank accounts.

- Council of Commissioners: Mitzi reported that Mary McCormick, Historic Preservation Officer, is presenting information about her office and the HPC at Wednesday’s Council meeting.
- URA Meeting: No report.
- HPC Meeting: Lee utilized Robin Jordan’s article in the Butte Weekly to report on what occurred in the HPC meeting, which both Mitzi and Lee attended. A copy of the article is attached.
- Website Report: Nancy reported that she has made some changes and additions to the website and is doing more work on the “Success” component. Lee suggested that the Board take a look to view the website and provide Nancy with comments.

Committee Reports:

- HIP Grants: As he stated he would do at the previous meeting, Larry tabulated the monies that are owed for the HIP projects. The table is attached. There was some
discussion about various projects and those that should be paid and those that are going nowhere. In regard to Christy Hays, Larry granted her an extension through 2019. Finding warm weather to paint has been difficult. In two instances, Lee will contact Chris Barry to determine if they were paid and Denise Horne to request an invoice from her so the Serbian Church can be paid.

- **Dust to Dazzle Update:** Lee reported that a meeting was held on Monday, Nov. 18, which 14 people attended. We identified people to take on specific functions; however, there are two major areas that are not “staffed” yet. One is oversight of the entire project and the other is the silent auction. Because the silent auction has taken in over $2,500, it is an important element. We will continue to find someone who is willing to take it on.

- **Salvage:** There was no salvage sale in October and there was no time available to do a clean out.

**Old Business:**

- **SARTA Grant:** Lee reported that we received the grant for our prismatic glass project without having to do a presentation. She and Mitzi will contact the building owners and the volunteers to let them know.

- **Basin Creek House:** No report.

**New Business:** Christmas Party. Larry will contact Chuck or Lyza about once again using the Quarry for our usual pot luck which will take place on December 17 at 6:00.

**Adjournment:** Larry adjourned the meeting at 8:15 p.m.